

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 14, 2015:

- a) *9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator with Public Works; Planning and Development Services; and Central Services
- b) 10:30 a.m. – 11:30 a.m. Work Session/Possible Action: Consideration of Agreement with the Samish Indian Nation Regarding Samish Casino on Fidalgo Island
- c) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. – 4:30 p.m. Executive Session (None Scheduled as the of the Date of this Notice)

II. TUESDAY, DECEMBER 15, 2015:

- a) *7:00 a.m. Skagit Conservation District Partnership Meeting and Board Meeting (2021 East College Way, Suite 106, Mount Vernon)
- b) 11:00 a.m. – 11:30 a.m. Update from Skagit County Historical Museum
- c) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- e) 1:30 p.m. – 2:30 p.m. Planning and Development Services – Dale Pernula, Director:
Discussion – Completion of the 2014 Docket of Comprehensive Plan Amendments:
 - 1. Conservation and Development Incentives (CDI) Program
 - 2. PL14-0288 Land Use and Zoning Map Petition from Wilfred Voigt (Birdsview Brewing Company)

III. WEDNESDAY, DECEMBER 16, 2015:

- a) *1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (City of Burlington Council Chambers, 833 South Spruce Street, Burlington)
- b) *1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (City of Burlington, 833 South Spruce Street, Burlington)
- c) *2:00 p.m. Skagit Council of Governments – Board Meeting (City of Burlington Council Chambers, 833 South Spruce Street, Burlington)
- d) *3:00 p.m. Growth Management Act Steering Committee Meeting (City of Burlington Council Chambers, 833 South Spruce Street, Burlington)

IV. FRIDAY, DECEMBER 18, 2015:

- a) *11:15 a.m. United Way Regular Business Meeting (Best Western Plus Skagit Valley Inn and Convention Center, 2300 Market Street, Mount Vernon)
- b) *1:30 p.m. Northwest Regional Council Meeting (*Rescheduled from 12-10-2015*)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 14, 2015 (items 1 through 46):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 7, 2015.
2. Record of the Proceedings for Tuesday, December 8, 2015.
3. Resolution reappointing Andrea Xaver to the Conservation Futures Advisory Board. Ms. Xaver's term will expire December 31, 2019.
4. Resolution to reappoint Mark Lione, Matt Miller, and Stephanie Hamilton to the Skagit County Ferry Advisory Committee for Washington State. Their terms will expire on December 31, 2019.

b) ADMINISTRATIVE SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20140218 with Stephen H. Berentson to provide Public Information Services for various departments as well as directed by the County Administrator. This Amendment extends the term by 6 months, ending June 30, 2016 and increases compensation by \$15,000. Total compensation shall not exceed \$65,000 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect.

c) BUDGET AND FINANCE:

6. Resolution authorizing a call for a public hearing to consider testimony regarding the supplemental budget. The public hearing is scheduled to take place on Tuesday, December 29, 2015, at 9:30 a.m. in the Commissioners Hearing Room.
7. Interlocal Cooperative Agreement with the City of Burlington to assist in providing library services to the citizens of unincorporated Skagit County during 2015. The Agreement shall commence on the date of execution and continue through December 31, 2015. Compensation shall not exceed \$10,032.

d) FACILITIES MANAGEMENT:

8. Personal Services Agreement with Parker Corporate Services, Inc. dba Pacific Security to provide security officer services for the Public Safety Building, Skagit County Courthouse and Administrative Building. Services will include Courthouse security, security for after hour's events, DUI panels and parking lot patrols as well as additional security services for Skagit County owned properties as directed by the Chief of Corrections or designee. The Agreement shall commence on December 31, 2105, and continue until December 31, 2017. Compensation shall not exceed \$130,000 annually and is based on an hourly rate schedule.

e) INFORMATION SERVICES:

9. Personal Services Agreement Ivoxy Consulting, LLC to provide troubleshooting, configuration, architecture recommendations, training and other functions as needed to assist Skagit County in the management and operation of the NetApp Storage Area Network and VMWare Virtual Server system environment. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$20,000 plus applicable taxes and is based on a rate schedule.
10. Personal Services Agreement with Prime West Systems to provide Service Desk support for the Information Services department. This service will be provided onsite and will support hardware devices as well as software and basic networking. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$80,000 and is based on an hourly rate schedule.

f) OFFICE OF JUVENILE COURT:

11. Personal Services Agreement with Paul Douhan for specialized child, adolescent, adult and/or family assessment, evaluation and treatment, consultation, education classes, monitoring with written reports as required, and training for juveniles and/or their families. The Agreement shall commence on January 1, 2016, and continue until December 31, 2017. Compensation shall not exceed \$50,000 and is based on a fee schedule.

g) PLANNING AND DEVELOPMENT SERVICES:

12. Resolution to establish the docket for the 2015 Comprehensive Plan Amendments and Amending Resolution No. R20140374 establishing the scope of the 2016 Comprehensive Plan Update.

h) PUBLIC DEFENDER:

13. Personal Services Agreement with Intravaia Investigations LLC to provide investigation services including witness interviews, preparation of witness interview reports or transcripts, witness location, service of subpoenas, preparation of diagrams, photographing items of evidentiary value and obtaining records and court testimony. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$70,000 and is based on an hourly rate schedule.
14. Personal Services Agreement with Felix Moran dba Camano-Stanwood Investigations to provide investigation services including witness interviews, preparation of witness interview reports or transcripts, witness location, service of subpoenas, preparation of diagrams, photographing items of evidentiary value and obtaining records and court testimony. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$70,000 and is based on an hourly rate schedule.
15. Personal Services Agreement with Todd Schwiesow dba Quantum Investigations and Security to provide investigation services including witness interviews, preparation of witness interview reports or transcripts, witness location, service of subpoenas, preparation of diagrams, photographing items of evidentiary value and obtaining records and court testimony. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$70,000 and is based on an hourly rate schedule.

i) PUBLIC HEALTH:

16. Resolution authorizing a call for a public hearing to consider testimony regarding Amendments to Skagit County Code 12.05, On-Site Sewage Systems. The public hearing is scheduled to take place on Tuesday, January 12, 2016, in the Commissioners hearing room.
17. Resolution dedicating a scholarship fund through the Skagit County Developmental Disability Advisory Board of Skagit County and to permit the Developmental Disability Advisory Board to allocate funding up to \$300 annually per eligible applicant.
18. Funding Agreement with Anacortes Family Center to distribute Homeless Housing and Assistance funds in the amount of \$43,127 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year.
19. Funding Agreement with Skagit Domestic Violence and Sexual Assault Services to distribute Homeless Housing and Assistance funds in the amount of \$34,526 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year.
20. Funding Agreement with Community Action of Skagit County to distribute Homeless Housing and Assistance funds in the amount of \$2,684 pursuant to House Bill 2163 for the Project Homeless Connect. The Agreement shall commence on January 1, 2016, and continue for one year.
21. Funding Agreement with Community Action of Skagit County to distribute Homeless Housing and Assistance funds in the amount of \$174,014 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year.
22. Personal Services Agreement with Community Action of Skagit County to distribute Homeless Housing and Assistance funds pursuant to House Bill 2163 for the Coordinated Entry Program. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$176,000.
23. Funding Agreement with Northwest Youth Services to distribute Homeless Housing and Assistance funds in the amount of \$32,942 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year.
24. Personal Services Agreement with Paul Schissler Associates, Inc. to provide assistance in the

development of affordable housing and homeless services. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$30,000.

25. Personal Services Agreement with Chinook Enterprises to provide leadership and support services for People First of Skagit County. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$6,500 and is funded by millage funds.
26. Funding Agreement with Skagit Valley Hospitality Association dba Friendship House to distribute Homeless Housing and Assistance funds in the amount of \$56,509 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year.
27. Facility Use Agreement with McIntyre Hall Performing Arts and Conference Center for use of the facility for the Housing Summit on January 22, 2016. Compensation shall not exceed \$4,000.
28. Personal Services Agreement with Seattle Police Foundation for implementation and overseeing group sessions for identified youth detained in Skagit County Juvenile Detention. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$4,000 and is based on a fee per service schedule.
29. Interlocal Cooperative Agreement with Western Washington University, Recreation Program, Department of Physical Education, Health and Recreation for the provision of an integrated camp experience for up to 20 Skagit County teens and adults with developmental disabilities. The Agreement shall commence on January 1, 2016, and continue until August 31, 2016. Compensation shall not exceed \$1,000 and is funded by millage funds.
30. Amendment No. 1 to Interlocal Agreement No. C20150400 with Washington State Department of Social and Health Services (DSHS), Behavioral Health and Service Integration, Division of Behavioral Health and Recovery (DBHR), DSHS Agreement No. 1563-43877, to provide substance use disorder treatment and support services to persons enrolled in the Chemical Dependency (CD) Program in Skagit County. The purpose of this Amendment is to amend Exhibit B, regarding Awards and Revenues to expand the allowable use of funds to include recovery support services. All other terms and conditions of the original Agreement shall remain in effect including the term which ends on March 31, 2016 and compensation to Skagit County which shall not exceed \$666,111.

j) PUBLIC WORKS:

31. Resolution calling for a public hearing to consider testimony regarding the 2016-2021 Six-Year Transportation Improvement Program (TIP). The public hearing is scheduled to take place Monday, December 28, 2015, at 10:30 a.m. or as soon thereafter as possible in the Commissioners Hearing Room.
32. Resolution calling for bids for the Procurement of Maintenance Materials with Annual Purchases Expected to exceed \$25,000. The bid opening is scheduled to take place on Monday, January 11, 2016, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room.
33. Resolution awarding the bid to Reisner Distributor, Inc., for the Mobile Marine Refueling Service for the Vehicle and Passenger Ferry, M/V Guemes for a two (2) year term, without amendment in an amount not to exceed \$175,136.
34. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P123309.
35. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P35872.
36. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P118026.

37. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P123310.
38. Summary of Offer for the purchase of right-of-way for a Permanent Slope Easement for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P50417 for property owners Fred Jonasson, LLC and Ms. Phyllis McKee.
39. Amendment No. 1 to Personal Services Agreement No. C20150373 with Washington Appraisal Service, Inc. to perform 15 appraisal reviews on Farmland Legacy Program Conservation Easements to satisfy grant funding requirements through the Washington State Recreation and Conservation Office. This Amendment extends the term by one year and will end on December 31, 2016. Compensation remains the same and shall not exceed \$11,250. All other terms and conditions of the original Agreement shall remain in effect.
40. Supplemental Agreement No. 2 to Local Agency A&E Professional Services Consultant Agreement No. C20150103 with CivilTech Engineering, Inc. to prepare preliminary design for a new Hansen Creek Bridge to replace an existing two-culvert crossing at Minkler Road Project #WA120328. Work includes the collection of survey and geographical data, determination of hydraulic opening and scour depth, and preparation of preliminary design and site layout. This Supplemental Agreement extends the time for completion to June 30, 2016. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. Total compensation remains the same and shall not exceed \$256,000.
41. Amendment No. 2 to Personal Services Agreement No. C20140518 with Herrera Environmental Consultants, to complete the final design for the Hansen Creek – Reach 5 Restoration Project. The purpose of this Amendment is to extend the term of the Agreement by three months, ending March 31, 2016. All other terms and conditions of the original Agreement and subsequent Amendment shall remain the same including the compensation amount not to exceed \$300,000 which is based on the fee schedule.
42. Interlocal Cooperative Agreement with the City of Burlington for the provision of Skagit County's bridge inspection services. The Agreement shall commence on the date of execution and continue for ten years. Compensation from the City of Burlington shall not exceed \$6,000 annually.
43. Personal Services Agreement with Lithtex NW for bulk mailing for Natural Resources Division projects and programs such as the Clean Samish Initiative, Lake Management District newsletters, public meeting invitations, and landowner outreach. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$15,000.
44. Interlocal Cooperative Agreement with Central Valley Ambulance Authority (CVAA) to perform vehicle maintenance and provide parts, upon request on a reimbursable basis for the CVAA. The Agreement shall commence on the date of execution and continue until December 31, 2016. CVAA shall reimburse Skagit County's actual costs and expenses.

k) SHERIFF:

45. Amendment #4 to Contract No. C20120123 with the Humane Society of Skagit Valley to provide kennels for animals brought in by County representatives. The purpose of this Amendment is to extend the term of the Contract an additional year, ending December 31, 2016. All other terms and conditions of the original Contract and subsequent Amendments shall remain in effect including the compensation amount not to exceed an annual amount of \$60,000.
46. Personal Services Agreement with Schryver Medical, LLC to provide on-site portable radiology services for jail inmates, juvenile offenders, and County personnel. The Agreement shall commence on January 1, 2016, and continue until December 31, 2020. Compensation shall not exceed \$20,000 per calendar year and is based on a service rate.

V. RATIFICATION AGENDA (items 47 through 54):

l) JUVENILE COURT:

47. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Anacortes School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. A signed Agreement was not received in time to be fully executed prior to the commencement date of September 1, 2015.
48. Interlocal Cooperative Agreement with the Anacortes School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement commenced on September 1, 2015, and continues through August 31, 2016. Compensation to Skagit County shall not exceed \$4,532.

m) PUBLIC HEALTH:

49. Resolution authorizing the ratification of a Waste 2 Resources Coordinated Prevention Grant Program Agreement No. W2RCPG-1517-SkCoHD-00028 with the State of Washington Department of Ecology for the provision of solid waste enforcement activities. Funds were allocated to Skagit County before an executed Agreement could be finalized.
50. Waste 2 Resources Coordinated Prevention Grant Program Agreement No. W2RCPG-1517-SkCoHD-00028 with the State of Washington Department of Ecology for the provision of solid waste enforcement activities. The Agreement commenced on July 10, 2015, and shall continue until June 30, 2017. Compensation from the Department of Ecology shall not exceed \$97,295. Skagit County shall contribute \$32,431.67.
51. Resolution authorizing the ratification of a County Program Agreement No. 1563-53486 with the State of Washington Department of Social and Health Services (DSHS) through the Division of Behavioral Health and Recovery to provide chemical dependency treatment. Receipt of the Agreement delayed finalization before October 1, 2015.
52. County Program Agreement No. 1563-53486 with the State of Washington Department of Social and Health Services (DSHS) through the Division of Behavioral Health and Recovery to provide chemical dependency treatment. The Agreement commenced on October 1, 2015, and shall continue through September 30, 2016. Compensation to Skagit County shall not exceed \$109,700.

n) PUBLIC WORKS:

53. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Town of Concrete for the installation of emergency operations equipment. The Agreement was not received before work was performed.
54. Interlocal Cooperative Agreement with the Town of Concrete for the installation of emergency operations equipment including radios, program and time, antennas, and power supplies. The Agreement commenced on April 23, 2015, and shall continue until December 31, 2015. Compensation for the installation of the equipment was paid by Skagit County to NW Communications & Cellular pursuant to Vendor Services Agreement No. C20150415 in the amount of \$18,186.08.

VI. MISCELLANEOUS AGENDA (1 item):

a) EMERGENCY MEDICAL SERVICES:

1. Interlocal Cooperative Agreement with Fire District #3 for the provision of basic life support (BLS) services. The County will reimburse the Fire District for the contract price of the ePCR, two mobile data entry devices, dispatch fees as well as reimbursement for BLS disposable supplies with documentation until the implementation of the centralized Skagit County EMS ordering system is in place. The Agreement shall commence upon the date of execution and continue until December 31, 2018.