

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone:  
<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or  
 by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

**I. MONDAY, DECEMBER 13, 2021:**

- a) 8:45 a.m. - 9:45 a.m. Briefing – Administrative Services, Planning and Development Services and Central Services - Information Services, Geographic Information Services and Records Management
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) \*10:15 a.m. Pledge of Allegiance
- d) \*10:15 a.m. - 10:30 a.m. Public Works – Dan Berentson, Director:
  - 1. Discussion/Possible Action: Resolution Authorizing the Closure of a Portion of Unopened County Right of Way within the Plat of Gibraltar Annex (AF #478385)/Jura Beach Adjacent to Lots 14 and 15
- e) \*10:30 a.m. - 10:45 a.m. Public Works – Dan Berentson, Director:
  - 1. Discussion/Possible Action: Adoption of the 2022-2027 Six-Year Transportation Improvement Program (TIP)
- f) \*10:45 a.m. - 11:00 a.m. Planning and Development Services – Hal Hart, Director:
  - 1. Discussion/Possible Action: Adoption of the Annual 2022-2027 Capital Facilities Plan
- g) \*11:00 a.m. - 11:30 a.m. Budget and Finance – Trisha Logue, Director – Discussion/Possible Action:
  - 1. Resolution Adopting the 2022 Skagit County Budget
  - 2. Resolution Authorizing the Property Tax Limit Factor for the 2022 General Levy
  - 3. Resolution Authorizing the Property Tax Limit Factor for the 2022 Road Levy
  - 4. Resolution Authorizing the Property Tax Limit Factor for the 2022 Conservation Futures Levy
  - 5. Resolution Authorizing the Property Tax Limit Factor for the 2022 Emergency Medical Services Levy
  - 6. Resolution Authorizing the Property Tax Levy for the 2022 General Levy
  - 7. Resolution Authorizing the Property Tax Levy for the 2022 Road Levy
  - 8. Resolution Authorizing the Property Tax Levy for the 2022 Conservation Futures Levy
  - 9. Resolution Authorizing the Property Tax Levy for the 2022 Emergency Medical Services Levy
  - 10. Resolution Authorizing a Diversion of \$1.35 Million from the Road Levy to the General Levy for Traffic Law Enforcement
- h) 12:30 p.m. - 1:00 p.m. Northwest Regional Council Special Session Board Meeting hosted by Northwest Regional Council
- i) \*1.30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

**Continued OVER...**

- j) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

**II. TUESDAY, DECEMBER 14, 2021:**

- a) 8:15 a.m. - 9:30 a.m. Law and Justice Remote Council Meeting hosted by Sheriff's Office
- b) \*10:30 a.m. Pledge of Allegiance
- c) \*10:30 a.m. - 11:00 a.m. Planning and Development Services – Hal Hart, Director:
1. Discussion/Possible Action: Planning Commission Appointment Process
- d) \*11:00 a.m. - 11:30 a.m. Auditor's Office – Sandy Perkins, Auditor:
1. Discussion/Possible Action: Resolution Regarding the Proposed Skagit County Commissioner District Redistricting Plan
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
1. County and Individual Success Stories
  2. Public Comment Period
  3. Miscellaneous Announcements
- f) 12:00 p.m. - 3:00 p.m. Executive Session (Job Applicant - RCW 42.30.110(1)(g))
1. Call Public Meeting to Order/Roll Call
  2. Executive Session (Job Applicant - RCW 42.30.110(1)(g)) (Approximately 3 hours)
  3. Reconvene Public Meeting/Adjournment

**III. WEDNESDAY, DECEMBER 15, 2021:**

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Remote through Zoom: <https://us02web.zoom.us/j/86092215677> or go to zoom.com and enter meeting ID: 860 9221 5677)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/608940109> or by telephone 1 (866) 899-4679 Access Code: 608 940 109)
- c) 2:30 p.m. Skagit Council of Governments - Growth Management Act Steering Committee Meeting (Join by computer: <https://global.gotomeeting.com/join/608940109> or by telephone 1 (866) 899-4679 Access Code: 608 940 109)

**IV. THURSDAY, DECEMBER 16, 2021:**

- a) \*10:00 a.m. - 11:00 a.m. Snohomish, Whatcom, Island, San Juan, and Skagit Counties (SWISS) Joint Legislative Meeting
- b) 1:00 p.m. Groundbreaking Ceremony for Martha's Place hosted by Catholic Community Services/Catholic Housing Services of Western Washington (1925 East College Way in Mount Vernon)
- c) 3:00 p.m. - 5:00 p.m. Executive Session (Job Applicant - RCW 42.30.110(1)(g))
1. Call Public Meeting to Order/Roll Call
  2. Executive Session (Job Applicant - RCW 42.30.110(1)(g)) (Approximately 2 hours)

**Continued OVER...**

3. Reconvene Public Meeting/Adjournment

**V. FRIDAY, DECEMBER 17, 2021:**

- a) 8:15 a.m. - 9:00 a.m. Briefing with Innovative Environments

**MONDAY, DECEMBER 13, 2021: *BID OPENING (Clerk of the Board and Public Health Staff)***

\*2:30 p.m. (or soon thereafter) COVID-19 Isolation/Quarantine Facility Meal Catering

**FUTURE BID OPENINGS:**

Monday, January 3, 2022, 10:15 a.m. Morgue Equipment

Wednesday, January 5, 2022, 10:00 a.m. East Community Resource Center Modifications located at 45770 Main Street, Concrete, WA

**FUTURE PUBLIC HEARING:**

Tuesday, December 21, 2021, 1:00 p.m. To Consider Testimony Regarding Revising Skagit County Resolution No. R20170124 - Ambulance Fee Schedule

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR Monday, December 13, 2021 (items 1 through 25):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, December 6, 2021.
2. Record of the Proceedings for Tuesday, December 7, 2021.
3. Record of the Proceedings for Wednesday, December 8, 2021.

**b) ADMINISTRATIVE SERVICES:**

4. Personal Services Agreement with Innovative Environments, LLC to provide policy assistance related to forest practice issues, including administration of the Forest Advisory Board and advising Skagit County on state-level forest lands and natural resources issues. Compensation is based on an hourly rate schedule and shall not exceed \$60,000. The Agreement shall commence on January 1, 2022 and continue until December 31, 2022.

**c) BUDGET AND FINANCE:**

5. Resolution to call for a public hearing to consider testimony regarding amending the 2021 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, December 28, 2021 at 11:15 a.m. or as soon thereafter as possible. Attendance will be by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573 or remote through link: <https://bit.ly/SkagitBoCCMtg>
6. Resolution amending Resolution No. R20030427 establishing the Unemployment Compensation Fund #505 for a one-time exception to certain portions of the County policy regarding vacation leave conversion.

**d) CONSERVATION FUTURES:**

7. Personal Services Agreement with Kai Ottesen and Jules Riske, dba Belle Bean Services to provide annual monitoring services to Skagit County's Farmland Legacy Program Conservation Easements. Compensation shall not exceed \$80,000 and is based on an hourly fee. The Agreement shall commence on the date of execution and continue until December 31, 2023.

**e) FACILITIES MANAGEMENT:**

8. Resolution awarding the bid for the Skagit County Morgue Facility Remodel Project to Trico Companies LLC in the amount of \$631,000.

**f) GEOGRAPHIC INFORMATION SERVICES:**

9. Amendment No. 6 to Agreement No. C20160184 with Pictometry International Corp. to allow Pictometry to provide Skagit County with a trial of their "ChangeFinder" detection service for parcels. This Amendment increases compensation by \$18,687 for an update to the product parameters set forth in Section A to include the Swinomish Reservation and the City of Mount Vernon, and extends the term from December 31, 2021 to December 31, 2022. Total compensation shall not exceed \$64,597.95. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

**g) INFORMATION SERVICES:**

10. Statement of Work Agreement with CDW-Government LLC to assist with the implementation of the Microsoft Intune cellular phone management system. Compensation is estimated at an amount not to exceed \$25,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.

**h) OFFICE OF JUVENILE COURT:**

11. Personal Services Agreement with Paul Douhan to provide specialized child, adolescent, adult and/or family, evaluation and training for juveniles and/or their families. Compensation is based on a rate schedule and shall not exceed \$50,000. The Agreement shall commence on January 1, 2022 and continue until December 31, 2023.

**i) PARKS, RECREATION AND FAIR:**

12. Personal Services Agreement with K Engineers, Inc. to provide all electrical engineering, design and drafting for the Northern State Recreation Area Veteran's Park project. Compensation is based on a rate schedule and shall not exceed \$4,500. The Agreement shall commence on the date of execution and continue until December 31, 2022.

j) PROSECUTING ATTORNEY:

13. Resolution authorizing litigation to abate a public nuisance by Dave E. Button and Jane B. Button, owners of Skagit County Tax Parcel No. P45911 near Marblemount.

k) PUBLIC HEALTH:

14. Interlocal Cooperative Agreement with the Town of La Conner to provide funding for staffing and program supplies for the Senior Services Program. Compensation shall not exceed \$6,966. The Agreement shall commence on January 1, 2022 and continue until December 31, 2022.
15. Personal Services Agreement with Sea Mar Community Health to provide outpatient substance use disorder treatment services to Skagit County residents. Compensation is based on a fee schedule and shall not exceed \$50,265. The Agreement shall commence on January 1, 2022 and continue until December 31, 2022.
16. Personal Services Agreement with Community Environmental Health Strategies LLC to provide consultation services regarding implementation of new State regulations for Boards of Health. Compensation is based on an hourly rate schedule and shall not exceed \$15,000. The Agreement is ratified to commence on December 1, 2021 and continue until December 31, 2022.
17. Amendment No. 1 to Personal Services Agreement No. C20210240 with Lifeline Connections to provide jail transition services to adult inmates with behavioral health disorders to facilitate safe transfer from Skagit County Community Justice Center into community-based services. This Amendment increases compensation from \$70,000, to an amount not to exceed \$160,000, and extends the term of the Agreement from December 31, 2021 to December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.

l) PUBLIC WORKS:

18. Resolution to authorize notice of closure of Minkler Road #93500 to through traffic at milepost 3.090 on November 30, 2021 due to flooding. The anticipated total duration of the roadway closure is currently unknown, as the extent of repairs and the availability of funding for such repairs is presently unknown.
19. Vendor Services Agreement with L & S Tire Company for processing recyclable rubber products collected at the Skagit County Transfer and Recycling Station site located at 14104 Ovenell Road in Mount Vernon. Compensation shall not exceed \$250,000 and is based on a rate of \$300 per ton. The Agreement shall commence on the date of execution and continue for two (2) years.
20. Agreement for Grant Sub-Award with Puget Sound Restoration Fund (Sub-award Recipient) for tasks pertaining to Task 6 Pinto Abalone Recovery under the Washington State Department of Ecology Grant SEANWS-2021-SkCoPW-00003 (Skagit County Contract No. C20210470). Compensation to Sub-award Recipient for completed work and services shall not exceed \$42,000. The Agreement is ratified to commence on October 1, 2021 and continue through September 30, 2023.
21. Amendment No. 2 to Local Agency Professional Services Negotiation Hourly Rate Consultant Agreement No. C20180067 with Watershed Science & Engineering, Inc. to provide management and administration support of flood, stormwater, and drainage projects. This Amendment updates Section V “Payment” to include an updated Prime Consultant Cost Computations sheet, and extends the term from December 31, 2021 to December 31, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

m) RECORDS MANAGEMENT:

22. Personal Services Agreement with Sound Law Center, LLC to perform Hearing Examiner services. Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement shall commence on January 1, 2022 and continue until December 31, 2022.

n) RISK MANAGEMENT:

23. Personal Services Agreement with SDSpro, LLC to provide SDSPro On-Demand (SaaS) Annual Lease Program which includes SDSpro Application, Unlimited Employee SDS Access via intranet, Integrated Backup, Web Inventory Manager License (WIM), and Chemical Authorization Request (CAR). Compensation shall not exceed \$4,000. The Agreement is ratified to commence on November 8, 2021 and continue until November 7, 2022.

o) SHERIFF:

24. Washington State Parks and Recreation Commission Federal Financial Assistance Grant Agreement No. MLE 123-133 for Recreational Boating Safety (RBS) to assist with local marine law enforcement and boating safety

program. Compensation to Skagit County shall not exceed \$14,286.47. Skagit County will provide funding in the amount of \$3,571.62. The Agreement shall commence on the date of execution and continue until September 30, 2022.

p) SUPERIOR COURT:

25. County Program Agreement No. 21632-32126 with the State of Washington Department of Social and Health Services (DSHS) through the Division of Child Support to engage the services of a Court Commissioner to ensure that all Title IV-D child support cases are processed with priority in a manner sufficient to meet all relevant program standards and time frame requirements. The Agreement is ratified to commence on July 1, 2021 and continue until June 30, 2026. Skagit County shall receive reimbursement based on an established formula created by DSHS.

**2. MISCELLANEOUS AGENDA (1 item):**

a) PUBLIC WORKS:

1. Real Estate Purchase and Sale Agreement between Gloria D. Estes and Michael Estes (seller) and Skagit County (buyer) in the amount of \$350,000 for Parcel No. P41517. This parcel is being acquired under a Hazard Mitigation Grant Program funding agreement between Skagit County and the Washington State Military Department, Skagit County Contract No. C20210529. All structures on the property will be removed and the property will become deed restricted as open space in perpetuity. The cost of the project is allocated between the Federal Emergency Management Agency (FEMA) (75%), the State Military Department (12.5%) and Skagit County (12.5%).