

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 9, 2019:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Human Resources/Risk Management, and Central Services (Information Services, Geographic Information Services and Records Management)
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department
- c) 11:00 a.m. - 11:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Discussion/Possible Action: Adoption of the 2020 Skagit County Budget
- d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) *2:30 p.m. - 3:30 p.m. Work Session with Public Health
- f) *3:30 p.m. - 4:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

II. TUESDAY, DECEMBER 10, 2019:

- a) 10:30 a.m. - 11:30 a.m. Public Hearing/Possible Action: To Consider Testimony Regarding the Adoption of an Ordinance to Expand the Size and Composition of the Board of Health from Three (3) to Five (5) Members
- b) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

FUTURE PUBLIC HEARING:

- Tuesday, December 17, 2019, 8:30 a.m. To Consider Testimony Regarding a Petition Submitted by Terry Smith with Western Reman Company to Vacate County Right-of-Way known as South Healy Road, County Road #94230
- Tuesday, December 17, 2019, 9:00 a.m. To Consider Testimony Regarding a Petition Submitted by Don Lewis to Vacate a portion of County Right-of-Way known as West Big Lake Boulevard, County Road #89500

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 9, 2019 (items 1 through 46):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 2, 2019.
2. Resolution to reappoint John Semrau to an additional 4-year term on the Skagit County Parks and Recreation Advisory Board. Mr. Semrau's term will expire on December 31, 2023.
3. Resolution to appoint Alex Perez to the Housing Authority Board of Skagit County for a five-year term. Mr. Perez is filling the position previously held by David Cleave. The five-year term will expire on December 9, 2024.
4. Resolution to reappoint Barbara Cleave, representing Commissioner District 1, to the Agricultural Advisory Board for a three-year term. The three-year term shall end on December 31, 2022.
5. Resolution to reappoint Tim Van Hofwegen, representing Commissioner District 3, to the Agricultural Advisory Board for a three-year term. The three-year term shall end on December 31, 2022.

b) ASSIGNED COUNSEL:

6. Amendment No. 2 to Personal Services Agreement No. C20170544 with Alexandria Hohman, Attorney at Law, to provide consultation and representation for cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. This Amendment increases compensation by \$10,000 due the caseload increase of child representation cases. Total compensation shall not exceed \$100,000 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2019.

c) AUDITOR:

7. Intergovernmental Agreement with the State of Washington Office of the Secretary of State to identify duties and obligations for annual vendor maintenance and support costs for the VoteWA statewide elections system. Compensation is based on an annual formula detailed in section 3.A.2. of the Agreement, and for the first year shall not exceed \$5,919.88. The Agreement shall commence on the date of execution and continue until terminated.
8. Intergovernmental Agreement with the State of Washington Office of the Secretary of State who will collect and distribute to Skagit County electronic filing fee payments submitted with online Declaration of Candidacy filings received through the VoteWA online voter registration system. The Agreement shall commence on the date of execution and continue until terminated.
9. Washington State Department of Licensing Subagent Agreement between Skagit County Licensing Agent and Subagent Skagit County Auditor's Office which allows the Subagent to provide vehicle and vessel registration and licensing services. The Subagent shall charge, collect and retain the fees only as authorized by RCW 46.01.140. The Agreement shall commence on January 1, 2020, and continue through December 31, 2024.
10. Washington State Department of Licensing Subagent Agreement between Skagit County Licensing Agent and Subagent AMSI Vehicle Licensing, LLC which allows the Subagent to provide vehicle and vessel registration and licensing services. The Subagent shall charge, collect and retain the fees only as authorized by RCW 46.01.140. The Agreement shall commence on January 1, 2020, and continue through December 31, 2024.
11. Washington State Department of Licensing Subagent Agreement between Skagit County Licensing Agent and Subagent Anacortes Chamber of Commerce which allows the Subagent to provide vehicle and vessel registration and licensing services. The Subagent shall charge, collect and retain the fees only as authorized by RCW 46.01.140. The Agreement shall commence on January 1, 2020, and continue through December 31, 2024.
12. Washington State Department of Licensing Subagent Agreement between Skagit County Licensing Agent and Subagent Skagit Auto Licensing, Inc. which allows the Subagent to provide vehicle and vessel registration and licensing services. The Subagent shall charge, collect and retain the fees only as authorized by RCW 46.01.140. The Agreement shall commence on January 1, 2020, and continue through December 31, 2024.
13. Washington State Department of Licensing Subagent Agreement between Skagit County Licensing Agent and Subagent Concrete Chamber of Commerce which allows the Subagent to provide vehicle and vessel registration and licensing services. The Subagent shall charge, collect and retain the fees only as authorized by RCW 46.01.140. The Agreement shall commence on January 1, 2020, and continue through December 31, 2024.

14. Washington State Department of Licensing Subagent Agreement between Skagit County Licensing Agent and Subagent Sedro-Woolley Chamber of Commerce which allows the Subagent to provide vehicle and vessel registration and licensing services. The Subagent shall charge, collect and retain the fees only as authorized by RCW 46.01.140. The Agreement shall commence on January 1, 2020, and continue through December 31, 2024.

d) BUDGET AND FINANCE:

15. Funding Agreement with Skagit Artists to award \$1,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
16. Funding Agreement with Lincoln Theatre to award \$7,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
17. Funding Agreement with Heritage Flight Museum to award \$6,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
18. Funding Agreement with Skagit River Salmon Festival to award \$2,500 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
19. Funding Agreement with WSU Skagit County Extension to award \$1,600 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
20. Funding Agreement with Skagit River Bald Eagle Awareness Team to award \$7,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

e) EMERGENCY MANAGEMENT:

21. Grant Agreement No. E20-172 with the Washington State Military Department and the U.S. Department of Homeland Security for emergency management performance and prevention activities. Funding will be used to assist with training and exercises, planning, operational readiness, public education and outreach, and communications and warnings. Compensation to Skagit County shall not exceed \$70,507. The Grant Agreement is ratified to commence on June 1, 2019, and shall end on August 31, 2020.

f) FACILITIES MANAGEMENT:

22. Vendor Services Agreement with Tiger Construction Ltd. To install a perimeter fence, three vehicle gates, and two pedestrian gates at the Skagit County Public Safety Building. Total compensation shall not exceed \$523,000 plus applicable taxes, per Resolution to award bid, Resolution No. R20190222. The Agreement shall commence on the date of execution and continue for two years.

g) HUMAN RESOURCES:

23. Personal Services Agreement with Braun Consulting Group to provide assistance with a range of collective bargaining activities as requested by the Human Resources Director. Compensation shall not exceed \$60,000 per year and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.

h) INFORMATION SERVICES:

24. Personal Services Agreement with Firstline Communications to provide telephone system troubleshooting that is not covered under the Mitel maintenance contract. Compensation shall not exceed \$10,000 and is based on an hourly rate schedule. The Agreement shall commence upon the date of execution and continue until December 31, 2020.
25. Amendment No. 36 to Contract No. 00484 with Spillman Technologies, Inc. to purchase Quickest Route module software to allow the dispatch of the closest unit by drive time to fire and EMS calls. Compensation is increased by \$8,730.12 plus annual maintenance fees that shall be aligned with Skagit County's primary maintenance in September of each year. New estimated compensation amount shall not exceed \$1,002,099.12 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

26. Amendment No. 37 to Contract No. 00484 with Spillman Technologies, Inc. for the ProQA Interface software interface with the Spillman Flex module and training of staff as needed. Compensation is increased by \$30,758.10 plus annual maintenance fees that shall be aligned with Skagit County's primary maintenance in September of each year. New estimated compensation amount shall not exceed \$1,032,857.22 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) PUBLIC HEALTH:

- 27. Personal Services Agreement with Skagit Radiology to provide tuberculosis related services in the community. Compensation shall not exceed \$20,000 and is based on a fee schedule. The Agreement shall commence on January 1, 2020, and continue until December 30, 2020.
- 28. Interlocal Cooperative Agreement with the Mount Vernon School District to fund a master's level school social worker in order to develop and support the Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$104,000. The Agreement shall commence on the date of execution and continue until July 31, 2020.
- 29. Personal Services Agreement with Little Mountain Counseling to provide mental health consultation to the Nurse-Family Partnership team regarding the psychosocial needs of pregnant women and families with infants and toddlers. Compensation shall not exceed \$3,000 and is based on a fee schedule. The Agreement is ratified to commence on October 10, 2019, and shall continue until December 31, 2020.
- 30. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to manage and operate a temporary low-barrier shelter. Compensation is based on a fee schedule, shall not exceed \$200,000, and is funded by the 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

j) PUBLIC WORKS:

- 31. Resolution for the approval of maps, plans, and specifications and calling for bids for the Ferry Terminal Maintenance Project FETM16-1. The bid opening is scheduled to take place on Monday, January 6, 2020, at 2:30 p.m. in the commissioners hearing room or as soon thereafter as possible.
- 32. Vendor Services Agreement with Engholm Trucking to transport logs to various drainage and fish habitat sites in the county. Compensation shall not exceed \$9,500 and is based on an hourly rate schedule. The Agreement is ratified to commence on September 1, 2019, and shall continue until December 31, 2020.
- 33. Personal Services Agreement with Skagit Watershed Council to assist Skagit County as lead entity for salmon recovery grant funding pursuant to the Revised Code of Washington (RCW) 77.85 and to coordinate with other member organizations to further salmon recovery in the Skagit Watershed. Compensation to Skagit Watershed Council shall not exceed \$30,000 which is based on worked performed or services rendered, labor, materials, supplies, equipment, and incidentals necessary to perform the work. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
- 34. Amendment No. 3 to Personal Services Agreement No. C20170193 with Edge Analytical Laboratories to analyze water, soil, sediment, and/or sludge samples submitted by the County as directed on the chain-of-custody document and in accordance with standard test methods appropriate to meet the project objectives. This work is a requirement of the National Pollutant Discharge Elimination System (NPDES) permit. These services will be utilized by several departments including Public Works and Planning and Development Services. This Amendment revises Exhibit B, Compensation, to include an additional pricing schedule. Total compensation remains the same and shall not exceed \$475,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including the term that continues until May 31, 2020.
- 35. Vendor Services Agreement with Reisner Distributor, Inc. for Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes. The Agreement shall commence on December 15, 2019, and continue for an initial term of two (2) years, without amendment. The Agreement may be extended for up to two (2) additional successive terms of one (1) year each on substantially similar terms. Compensation for the initial two-year period shall not exceed \$331,085.60, is based on a rate schedule, and was awarded pursuant to Resolution No. R20190174.
- 36. Interlocal Cooperative Agreement with Dike & Drainage District #5 to allow each party to provide mutual assistance on minor projects and work and services upon request on a reimbursable basis. Compensation will

be reimbursed at actual cost, plus a nine percent (9%) administrative fee. The Agreement shall commence on the date of execution and continue through December 31, 2024.

37. Cooperative Services Agreement No. 20-73-53-2009-RA Work Plan/Financial Plan with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services (APHIS) Wildlife Services to provide assistance to Skagit County in reducing damage caused by European starlings, blackbirds, cowbirds, and pigeons. This assistance may be in the form of technical assistance and/or direct control. Compensation shall not exceed \$10,968 and is based on a fee schedule. The Agreement shall commence on January 1, 2020, and shall continue until December 31, 2020.
38. Amendment No. 2 to Local Agency Professional Services Consultant Agreement No. C20170472 with Northwest Hydraulic Consultants to perform engineering, design, and planning services aimed at providing flood relief in the Skagit River delta and Samish River floodplain. This Amendment extends the Agreement an additional year, continuing until December 31, 2020, and updates Exhibit "E" to include sub-consultant rates from Reichardt & Ebe Engineering, Inc. Compensation remains the same and shall not exceed \$400,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
39. Interlocal Cooperative Agreement with Skagit County PUD #1 to allow each party to provide mutual assistance on minor projects and work and services upon request on a reimbursable basis. Compensation will be reimbursed at actual cost, plus a nine percent (9%) administrative fee. The Agreement shall commence on the date of execution and continue through December 31, 2024.
40. Supplemental Agreement No. 4 to Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20150315 with Shearer Design, LLC to provide engineering services for the Samish River Bridge Repair (Old Hwy 99 North), the Friday Creek Bridge Repair (Old Hwy 99 North), and the Lower Finney Creek Bridge Repair. This Supplement increases compensation by \$8,536.85 for construction support and inspection services for the Samish River Bridge Repair during the rectification of the expansion joint installation. Total compensation shall not exceed \$275,602.20. The term is extended from December 31, 2019 to September 30, 2020. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

k) SHERIFF:

41. Amendment No. 1 to Personal Services Agreement No. C20190194 with Skagit Animals In Need to provide shelter services for horses and other livestock. Services shall include housing, vet care, farrier care, feeding, holding animals involved in criminal cases, adoption, euthanasia and proper disposal of animals on a seven-day a week basis. This Amendment extends the term of the Agreement from December 31, 2019 to December 31, 2020 and increases compensation by \$10,000 for a new total not to exceed \$20,000. All other terms and conditions of the original Agreement shall remain in effect.
42. Intergovernmental Agreement with Washington State Parks and Recreation Commission, Agreement No. LE: MLE1139 to establish a cooperative framework between State Parks and Skagit County Sheriff's Office to enhance the performance of boating safety and education services in the state pursuant to RCW 88.02650 and WAC 352-65.010. The goal is to reduce the number and severity of recreational boating casualties of all types associated with recreational boating and ensure a safe and enjoyable boating environment for all users. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution by the State Parks Commission and continue for one year.
43. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0340, Skagit County Contract No. C20190410, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment de-obligates funding in the amount of \$2,500. Compensation is no longer associated with this Agreement. All other terms and conditions of the original Agreement shall remain in effect.
44. Vendor Services Agreement with Modern Cleaners of Skagit Valley to provide laundering, dry cleaning, and sewing of Sheriff's Office employee uniforms. Compensation shall not exceed \$10,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue for one year.
45. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0340 for fiscal year 2020, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$5,000. The Agreement is ratified to commence on October 1, 2019, and shall continue until September 30, 2020.
46. Interlocal Cooperative Agreement with Whatcom County (Northwest Minichain) to provide transportation services for Skagit County prisoners with at least one trip per weekday. Compensation shall not exceed

\$153,411 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue through December 31, 2020.