

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, DECEMBER 8, 2025:

- a) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Facilities, and Public Health
- b) 10:00 a.m. - 10:30 a.m. Briefing - Public Works
- c) 10:30 a.m. - 11:00 a.m. Briefing - Central Services
- d) *1:00 p.m. Pledge of Allegiance
- e) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to agenda item)
- f) *1:45 p.m. - 2:00 p.m. Planning and Development Services - Jack Moore, Director:
 - 1. Discussion/Possible Action: Adoption of the 2026 - 2031 Capital Facilities Plan
 - 2. Miscellaneous
- g) *2:00 p.m. - 2:30 p.m. Budget and Finance - Trisha Logue, Director:
 - 1. Discussion/Possible Action: Adoption of the 2026 Skagit County Budget and 2026 Tax Levies
 - a. Resolution Adopting the 2026 Skagit County Budget
 - b. Resolution Authorizing the Levying of Taxes in the Amount of 2025 Refunds
 - c. Resolution Authorizing the Property Tax Limit Factor for the 2026 General Levy
 - d. Resolution Authorizing the Property Tax Limit Factor for the 2026 Road Levy
 - e. Resolution Authorizing the Property tax Limit Factor for the 2026 Conservation Futures Levy
 - f. Resolution Authorizing the Property Tax Limit Factor for the 2026 Emergency Medical Services Levy
 - g. Resolution Authorizing the Property Tax Levy for the 2026 General Levy
 - h. Resolution Authorizing the Property Tax Levy for the 2026 Road Levy
 - i. Resolution Authorizing the Property Tax Levy for the 2026 Conservation Futures Levy
 - j. Resolution Authorizing the Property Tax Levy for the 2026 Emergency Medical Services Levy
 - k. Resolution Authorizing a Diversion of \$1.35 Million from the Road Levy to the General Levy for Traffic Law Enforcement
 - 2. Miscellaneous

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- h) *2:30 p.m. - 3:00 p.m. Public Health - Housing Resource Coordinators Madeleine Anthony, and Megan Starr:
 - 1. Presentation/Possible Action: Resolution to Adopt the 2025-2030 Skagit County 5-Year Homeless Housing Plan
- i) 3:30 p.m. - 4:30 p.m. Executive Session (Security RCW 42.30.110(1)(a)(ii))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment

II. TUESDAY, DECEMBER 9, 2025:

- a) *9:00 a.m. Pledge of Allegiance
- b) *9:00 a.m. - 10:00 a.m. Public Works - Michael See, Director:
 - 1. Presentation/Possible Action: 14-Year Ferry Capital Improvement Plan
 - 2. Miscellaneous
- c) *10:00 a.m. - 11:00 a.m. Board of Health Meeting
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- e) *12:45 p.m. - 1:45 p.m. Presentation: State of the County
- f) 2:00 p.m. - 3:00 p.m. Work Session with Risk Management

III. WEDNESDAY, DECEMBER 10, 2025:

- a) 7:00 a.m. - 9:00 a.m. Forest Advisory Board (FAB) Meeting hosted remotely by FAB
- b) 9:15 a.m. - 10:00 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- c) 10:00 a.m. - 11:00 a.m. Commissioners Briefing

IV. THURSDAY, DECEMBER 11, 2025:

- a) ●7:30 a.m. Social Event - Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 10:00 a.m. - 11:30 a.m. Snohomish, Whatcom, Island, San Juan and Skagit Counties (SWISS) Quarterly Meeting with remote option hosted by Washington State Association of Counties (WSAC)

V. FRIDAY, DECEMBER 12, 2025:

- a) 10:00 a.m. - 12:00 p.m. Skagit Transit Governance Board Meeting (Skagit Transit Maintenance, Operations, and Administration Building, 600 County Shop Lane, Burlington)

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FUTURE BID OPENING:

Monday, December 15, 2025, 2:30 p.m. South Osterman Creek Culvert Repair Project #EO214-5: FEMA Project #4650DR-WA-674680

FUTURE PUBLIC HEARING:

Monday, December 15, 2025, 3:00 p.m. To Consider Testimony Regarding Amending Skagit County Code Chapter 2.36 Pertaining to the Skagit County Public Defender

Monday, December 15, 2025, 3:00 p.m. To Consider Testimony Regarding Amending Skagit County Code Chapter 2.40 Pertaining to Claims Against the County

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. •Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, DECEMBER 8, 2025 (items 1 through 27):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 24, 2025.
2. Record of the Proceedings for Tuesday, November 25, 2025.
3. Record of the Proceedings for Monday, December 1, 2025.
4. Record of the Proceedings for Tuesday, December 2, 2025.

b) BUDGET AND FINANCE:

5. Amendment No. 1 to Interlocal Cooperative Agreement No. C20250368 with Burlington-Edison School District to award \$325,000 of Economic Development/Public Facilities Projects grant funds to support the Westview Early Learning and Community Center. This Amendment extends the term of Agreement from December 31, 2025, to February 28, 2026. All other terms and conditions of the original Agreement shall remain in effect.
6. Amendment No. 1 to Interlocal Cooperative Agreement No. C20250353 with City of Sedro-Woolley to award \$500,000 of Economic Development/Public Facilities Projects grant funds to support SR9/Township Street & John Liner/McGarigle Road Intersection Project. This Amendment extends the term of Agreement from November 30, 2025, to March 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.
7. Amendment No. 1 to Interlocal Cooperative Agreement No. C20250434 with Port of Skagit to distribute \$500,000 of Economic Development/Public Facilities Projects grant funds previously awarded by Agreement No. C20240363 to support TheLab@SWIFT. This Amendment includes improvements to the exterior of the building, and extends the term of Agreement from December 31, 2025, to March 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.
8. Interlocal Cooperative Agreement with City of Burlington to assist in providing library materials to residents of unincorporated Skagit County during 2025. Compensation from Skagit County shall not exceed \$8,543. The Agreement shall commence on the date of execution and continue through December 31, 2025.
9. Funding Agreement with Concrete Chamber of Commerce to award \$28,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026, and continue until December 31, 2026.
10. Funding Agreement with Concrete Theatre to award \$2,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026, and continue until December 31, 2026.
11. Funding Agreement with Skagit River Bald Eagle Awareness Team (SRBEAT) dba Skagit River Interpretive Center, which awards \$4,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026, and continue until December 31, 2026.

c) FACILITIES MANAGEMENT:

12. Amendment No. 4 to Lease Agreement No. C20180144 with Warren J. Gilbert Jr., Trustee of the Marilyn M. Gilbert Disclaimer Trust and Warren J. Gilbert to lease the premises located at 707 South Second Street in Mount Vernon. This Amendment terminates the lease of property located at 707 South Second Street in Mount Vernon. The termination shall be effective on December 31, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
13. Amendment No. 2 to Lease Agreement No. C20180145 with Gilbert Family Properties, LLC, Marilyn M. Gilbert Disclaimer Trust and Warren J. Gilbert to lease the premises located at 304 Pine Street in Mount Vernon. This Amendment terminates the lease of property located at 304 Pine Street in Mount Vernon. The termination shall be effective on December 31, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

d) PARKS, RECREATION, AND FAIR:

14. Real Estate Purchase and Sale Agreement with Ellen Rak and William Dunlap for the donation of real property known as Skagit County Assessor Tax Parcel Numbers P27663, and P27643 to Skagit County for the Big Rock Yudwasta Park. Compensation to seller shall not exceed \$10.00. The Agreement shall commence on the date of execution.

e) PLANNING AND DEVELOPMENT SERVICES:

15. Resolution calling for a public hearing to consider testimony regarding proposed amendments to the Planning and Development Services Department Fee Schedule. The public hearing is scheduled to take place on

Tuesday, December 23, 2025, at 1:00 p.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 or by computer, tablet, or smartphone through this link:

<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9.>

f) PROSECUTING ATTORNEY:

16. Resolution to provide legal defense to Prosecuting Attorney Richard A. Weyrich in a recall action pursuant to RCW 4.96.041.

g) PUBLIC HEALTH:

17. Amendment No. 2 to Interlocal Cooperative Agreement No. C20240250 with Anacortes Housing Authority to provide funding to conduct predevelopment activities in support of project planning for an affordable housing project located at 212 Commercial Avenue in Anacortes. This Amendment updates Exhibit "A" Deliverables and Services and extends the term from December 31, 2025, to December 31, 2026. Compensation remains the same and shall not exceed \$277,538, which is provided through Real Estate Excise Tax as authorized under RCW 82.46.037. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) PUBLIC WORKS:

18. Resolution to authorize Skagit County to submit an application to seek grant funding assistance through the Washington State Recreation and Conservation Office (RCO) for RCO Project Number 25-1373 for Carpenter Creek at Cascade Ridge Construction Project.
19. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Perteet, Inc. to conduct preliminary design work and development of an alternative analysis for a replacement structure for the Hamilton Cemetery Road Culvert Repair Project #EO221-301, Federal Aid #711401. Compensation shall not exceed \$267,185. The Agreement shall commence on the date of execution and continue until September 30, 2026.
20. Resolution authorizing Chair Lisa Janicki and County Administrator Trisha Logue to electronically sign the submission of Amendment No. 4 to Contract No. C20200574 with the Washington State Department of Ecology (Toxics Cleanup Remedial Action Grant Program Agreement No. TCPRA-1921-SkCoPW-00017).
21. Amendment No. 4 to Contract No. C20200574 with the Washington State Department of Ecology (Toxics Cleanup Remedial Action Grant Program Agreement No. TCPRA-1921-SkCoPW-00017) to cover the implementation of remediation activities and applicable post-closure work at March Point (Whitmarsh) Landfill. This Amendment increases the Engineering task budget by \$100,000, increases the Administration task budget by \$50,000, and decreases the Construction task budget by \$150,000. Total compensation to Skagit County remains the same and shall not exceed \$5,000,000. The term remains the same and shall continue until June 30, 2027. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
22. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Natural Systems Design, Inc. for preparation of design alternatives, environmental permitting, hydraulic evaluation, and right-of-way Services for the Concrete Sauk Valley Road Bank Stabilization - Milepost 3.7 Project #ES8000-12, Federal Aid #CDS-29SV(001). Compensation shall not exceed \$398,771.56. The Agreement shall commence on the date of execution and continue until December 31, 2027.
23. Agreement for Grant Sub-Award with Puget Sound Restoration Fund (Sub-award Recipient) for tasks pertaining to Task 4 Pinto Abalone Recovery under the Washington State Department of Ecology Grant SEANWS-2025-SkCoPW-00010 (Skagit County Contract No. C20250484). Compensation to Sub-award Recipient for completed work and services shall not exceed \$46,000. The Agreement is ratified to commence on October 1, 2025, and continue until September 30, 2027.

i) RISK MANAGEMENT:

24. Agreement with HIS Workplace Compliance Solutions, Inc. to provide software to assist with tort, property, workplace injury claims management, and chemical hazards management. Compensation is based on rate schedule and shall not exceed \$44,999.97 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 1, 2028.
25. Amendment No. 1 to Personal Services Agreement No. C20240681 with Summit Law Group, PLLC to provide at the request and direction of Skagit County Prosecuting Attorney, Human Resources Director, Deputy Civil Attorney and/or designee, representation and assistance on matters related to labor relations/negotiations

and any related litigation. This Amendment increases compensation from \$75,000 to an amount not to exceed \$170,000. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

26. Personal Services Agreement with Summit Law Group, PLLC to provide at the request and direction of the Skagit County Prosecuting Attorney or designee, Human Resources Director, Chief Deputy or Deputy Attorney or the Risk Manager, representation and assistance on matters related to labor relations, negotiations, employment law, and any related litigation. Summit Law will also provide Human Resources and Risk Management training as requested by the Human Resources/Risk Management Director or appointed designee. Compensation is based on rate schedule and shall not exceed \$75,000. The Agreement shall commence on January 1, 2026, and continue until December 31, 2026.

j) TREASURER:

27. Participation Agreement and Commercial Card Agreement with JPMorgan Chase Bank, N.A., to provide commercial purchasing card services. Compensation is based on a volume rebate rate schedule. The Agreement shall commence on the date of execution and continue for an initial three (3) year term with the option to review for up to two (2) one-year terms.

2. MISCELLANEOUS AGENDA (items 1 through 4)

a) PROSECUTING ATTORNEY:

1. Resolution to provide legal defense to Skagit County Commissioner Lisa Janicki in a recall action pursuant to RCW 4.96.041.
2. Resolution to provide legal defense to Skagit County Commissioner Ron Wesen in a recall action pursuant to RCW 4.96.041.
3. Resolution to provide legal defense to Skagit County Commissioner Peter Browning in a recall action pursuant to RCW 4.96.041.

b) PUBLIC HEALTH:

4. Subrecipient Agreement with Community Action of Skagit County to administer the Community Development Block Grant (CDBG) Program services for the East County Critical Needs and Homeless Services Project pursuant to CDBG award Contract No. 25-65210-012. Skagit County shall pass through to Community Action of Skagit County an amount not to exceed \$60,500 in CDBG funds for the eligible incurred costs and expenses for the project. The Agreement is ratified to commence on July 1, 2025, and remains in effect until June 30, 2026.