

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, DECEMBER 5, 2022:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Public Works, Public Health and Emergency Medical Services
- b) *10:30 a.m. Pledge of Allegiance
- c) *10:30 a.m. - 11:00 a.m. Planning and Development Services – Sarah Ruether, Long-Range Planner:
 - 1. Public Hearing: To Consider Testimony Regarding the Capital Facilities Plan
 - 2. Miscellaneous
- d) *11:00 a.m. - 12:00 p.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing: To Consider Testimony Regarding the 2023 Property Tax Levies and the 2023 Skagit County Budget
 - 2. Miscellaneous
- e) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
 - 1. Public Comment (Specifically related to the agenda item)
- g) *2:00 p.m. - 2:15 p.m. Election of the 2023 Chair of the Board of County Commissioners
- h) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 6, 2022:

- a) 7:00 a.m. Skagit County Employees Open House
- b) *8:30 a.m. Pledge of Allegiance
- c) *8:30 a.m. - 9:30 a.m. Public Works – Grace Kane, Director:
 - 1. Presentation/Comment/Possible Action: Guemes Island Ferry Fourteen-Year Capital Improvement Plan 2023-2036
 - 2. Presentation from Daryl Hamburg, Director of Operations at Skagit County Dike District 17
 - 3. Miscellaneous
- d) 10:00 a.m. - 11:00 a.m. Board of Health Work Session with Public Health
- e) *11:00 a.m. - 11:15 a.m. Planning and Development Services - Kevin Cricchio, Senior Planner:
 - 1. Discussion/Possible Action: Resolution Regarding the Recommendation from the Hearing Examiner to Approve Special Use Permit Application No. PL21-0583 from Applicant Thousand Trails, Incorporated
 - 2. Miscellaneous
- f) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:

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1. Public Comment Period
 2. County and Individual Success Stories
 3. Miscellaneous
- g) 1:00 p.m. - 2:00 p.m. Executive Session (Job Applicant - RCW 42.30.110(1)(g))
1. Call Public Meeting to Order/Roll Call
 2. Executive Session
 3. Reconvene Public Meeting/Adjournment
- h) 3:00 p.m. - 4:00 p.m. Work Session with Planning and Development Services and Public Health
- i) 4:00 p.m. Skagit County Employees Open House
- j) 6:00 p.m. Agritourism Town Hall

III. WEDNESDAY, DECEMBER 7, 2022:

- a) 9:30 a.m. - 10:15 a.m. Briefing with Innovative Environments

IV. THURSDAY, DECEMBER 8, 2022:

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) *9:30 a.m. - 11:30 a.m. Skagit County Legislative Send Off
- c) 3:00 p.m. - 4:00 p.m. Commissioners Briefing
- d) 5:30 p.m. Skagit Transit Executive Director Candidate Reception

V. FRIDAY, DECEMBER 9, 2022:

- a) 8:00 a.m. Skagit Transit Executive Director Candidate Interviews

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, DECEMBER 5, 2022 (items 1 through 41):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 28, 2022.
2. Record of the Proceedings for Tuesday, November 29, 2022.
3. Record of the Proceedings for Wednesday, November 30, 2022.
4. Record of the Proceedings for Thursday, December 1, 2022.
5. Resolution reappointing Nels Lagerlund to the Agricultural Advisory Board, representing District 1, for a three-year term ending December 31, 2026.
6. Resolution reappointing Michael Trafton to the Agricultural Advisory Board, representing District 1, for a three-year term ending December 31, 2026.
7. Resolution reappointing Tim Van Hofwegen to the Agricultural Advisory Board, representing District 3, for a three-year term ending December 31, 2026.

b) ASSESSOR:

8. Resolution authorizing an increase in fees for Designated Forest Land and Current Use Classification Applications effective January 1, 2023.

c) ASSIGNED COUNSEL:

9. Personal Services Agreement with Beschen Law Group to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$200,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2023 and continue until December 31, 2024.
10. Personal Services Agreement with Patrick Lackie, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$200,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2023 and continue until December 31, 2024.
11. Personal Services Agreement with Jennifer Bouwens, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$200,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2023 and continue until December 31, 2024.

d) BUDGET AND FINANCE:

12. Interlocal Cooperative Agreement with City of Burlington to assist in providing library materials to the residents of unincorporated Skagit County during 2022. Compensation shall not exceed \$9,502. The Agreement shall commence on the date of execution and continue until December 31, 2022.
13. Funding Agreement with Celtic Arts Foundation which awards \$7,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Skagit Valley Highland Games and Celtic Festival. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
14. Resolution to call for a public hearing to amend the 2022 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, December 20, 2022 at 11:15 a.m. in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
15. Resolution certifying the Property Tax Levies for taxing districts for collection in 2023 pursuant to RCW 84.52.070.

e) EMERGENCY MEDICAL SERVICES:

16. Resolution declaring a sole source provider from TSI Incorporated for the PortaCount 8048-T Respiratory Fit Tester per RCW 36.32.245.

f) FACILITIES MANAGEMENT:

17. Vendor Services Agreement with Valley Gutter Service to install new gutters/downspouts on the north side of the building located at 1800 Continental Place in Mount Vernon. Compensation shall not exceed \$4,804.61. The Agreement shall commence on the date of execution and continue until December 31, 2022.
18. Amendment No. 1 to Vendor Services Agreement No. C20220359 with Cascade Roofing Company to complete roof repairs at the Public Safety Building located at 600 3rd Street in Mount Vernon. This Amendment extends the term of the Agreement from December 31, 2022 to June 30, 2023. Compensation remains the same and shall not exceed \$38,515.20. All other terms and conditions of the original Agreement shall remain in effect.

g) HUMAN RESOURCES:

19. Agreement with the Skagit County Corrections Deputy Guild, effective January 1, 2022 through December 31, 2022.

h) INFORMATION SERVICES:

20. Resolution authorizing a Request for Proposals to procure Anti-Malware Electronic Messaging Scanning and Filtering Subscription. Proposals from vendors are due by 3:30 p.m. on February 2, 2023.
21. Amendment No. 1 to Agreement No. C20190401 with Guardian RFID to provide an inmate tracking system in the Community Justice Center. This Amendment adds and replaces language in sections 3, 8, 10, 12, 13, and 18, updates the price schedule, and extends the term three years to end September 16, 2026. All other terms and conditions of the original Agreement shall remain in effect.

i) PARKS, RECREATION AND FAIR:

22. Personal Services Agreement with Perteet to provide field work and data collection work to determine, delineate, and map the Ordinary High-Water Mark of the Skagit River at Howard Miller Steelhead Park. Compensation shall not exceed \$7,500. The Agreement shall commence on the date of execution and continue until December 31, 2023.
23. Ordinance amending Skagit County Code, Chapters 9.41 and 9.42 to establish rules and regulations regarding the use of parks and trails, including, but not limited to, the use of nonmotorized vehicles in Skagit County public parks and trails.

j) PROSECUTING ATTORNEY:

24. Resolution authorizing an appeal of Department of Natural Resources Carbon Project.

k) PUBLIC HEALTH:

25. Resolution awarding grant funding to Home Trust of Skagit and Housing Authority of Skagit County from the Rural Distressed County sales tax for Economic Development/Public Facilities Projects.
26. Amendment No. 1 to Personal Services Agreement No. C20220295 with Mount Baker Presbyterian Church to reimburse for rent and utilities expenses for a suitable location in Concrete to provide substance use disorder treatment, outreach, and other services. This Amendment updates the Scope of Work for the provision of additional services and increases compensation by \$8,000 for a new amount not to exceed \$32,000. The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.
27. Amendment No. 4 to Personal Services Agreement No. C20200687 with Catholic Community Services of Western Washington to provide homeless outreach, case management, and shelter services according to the guidelines of Washington State Department of Commerce's most recent CARES Act Emergency Solutions Grant - COVID-19 (ESG-CV) Guidelines. This Amendment increases compensation from \$951,609 to \$958,607.25. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
28. Amendment No. 1 to Interagency Agreement No. C20200620 for Medicaid Administrative Claiming with Washington State Health Care Authority (HCA), HCA Contract No. K4657, to support Medicaid related outreach and linkage activities performed by Local Health Jurisdictions to Washington State residents who live within its jurisdiction. This Amendment updates contract language and extends the term of the Agreement from December 31, 2022 to December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.
29. Personal Services Agreement with Catholic Community Services of Western Washington to provide hotel vouchers and case management for individuals and households experiencing homelessness. Compensation shall not exceed \$308,800. The Agreement shall commence on the date of execution and continue until May 31, 2023.

30. Advertising Agreement with Concrete Herald for COVID vaccine communications. Compensation shall not exceed \$2,200. The Agreement shall commence on December 2, 2022 and continue until March 31, 2023.
31. Personal Services Agreement with Skagit Valley Hospitality dba Friendship House to operate a temporary seasonal shelter located at First Steps Center, 465 Pease Road in Burlington and subcontract with Welcome Home Skagit to operate a temporary seasonal day shelter at First United Methodist Church, 1607 E. Division Street in Mount Vernon. Compensation shall not exceed \$219,281. The Agreement is ratified to commence on November 14, 2022 and continue until April 30, 2023.
32. Capital Agreement with Washington State Department of Commerce, Contract No. 22-96720-011 through Connecting Housing to Infrastructure Program (CHIP) using State Capital Funds to support the construction of affordable housing by reimbursing the county for waived system development charges for the Housing Authority of Skagit County Facility Housing Project. Compensation to Skagit County shall not exceed \$299,999. The Agreement is ratified to commence on July 1, 2021 and shall continue until June 30, 2023.
33. Subaward Agreement with University of Washington to implement the Mental Health Matters Program. This is a community-based program that uses an evidence-based, theoretical, and culturally tailored approach to mobilize and train Peer Mental Health Navigators to promote mental health within their communities. Compensation shall not exceed \$189,000. The Agreement is ratified to commence on November 1, 2022 and continue until October 31, 2023.
34. Personal Services Agreement with Therese Quinn to provide technical assistance for the Skagit County Medical Reserve Corps (Skagit MRC) and training Skagit MRC volunteers. Compensation shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue until October 31, 2023.

l) PUBLIC WORKS:

35. Resolution for the Final Order of Vacation of a portion of County right-of-way known as Lindegren Road, County Road #79200, and revert the vacated right-of-way to the adjacent property owners per the attached Real Estate Excise Tax Affidavits with RES RLH West Coast, LLC and Valley Bottom, LLC.
36. Resolution approving a Request for Proposals for Skagit County Solid Waste Long Haul Transport and Disposal Services. Proposals from vendors are due by 4:00 p.m. on February 24, 2023.
37. Personal Services Agreement with White Rabbit Group, Inc. to perform web site maintenance, design and implementation for Skagit County WordPress web site(s) as directed by Skagit County Government. Compensation shall not exceed \$18,000. The Agreement shall commence on the date of execution and continue until December 31, 2023.
38. Amendment No. 2 to Personal Services Agreement No. C20210166 with Beavers Northwest to provide support and consulting services for permit applications for beaver management devices and best practices for installing beaver flow control devices or exclusion fences at specific project sites identified by the County. This Amendment extends the term of the Agreement from December 31, 2022 to December 31, 2023. Compensation remains the same and shall not exceed \$25,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

m) SHERIFF:

39. Amendment No. 1 to Agreement No. C20220502 with Bonneville Seattle Media Group for November and December radio announcements regarding Skagit County Sheriff's Office Hiring Campaign. This Amendment changes the term to commence on December 1, 2022 and continue until December 31, 2022 and increases the number of radio spots from 196 to 230. Compensation remains the same and shall not exceed \$10,000. All other terms and conditions of the original Agreement shall remain in effect.
40. Amendment No. 4 to Personal Services Agreement No. C20190194 with Skagit Animals In Need to provide shelter services for horses and other livestock. Services shall include housing, vet care, farrier care, feeding, holding animals involved in criminal cases, adoption, euthanasia, and proper disposal of animals on a seven-day a week basis. This Amendment extends the term of the Agreement from December 31, 2022 to December 31, 2023 and increases compensation by \$10,000 for a new total not to exceed \$50,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
41. Amendment No. 4 to Skagit County Contract No. C20210608 with Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0343 for fiscal year 2022 to receive reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment increases compensation to Skagit County by \$506.47 for a new total amount not to exceed \$15,787.21. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.