

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 3, 2018:

- a) *8:45 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services, Public Health & Emergency Medical Services
- b) 9:40 a.m. - 9:50 a.m. Public Works – Dan Berentson, Director:
 - 1. Discussion/Possible Action: Adoption of the 2019-2024 Six-Year Transportation Improvement Program (TIP)
- c) 9:50 a.m. - 10:00 a.m. Planning and Development Services – Hal Hart, Director:
 - 1. Discussion/Possible Action: Adoption of the Annual Capital Facilities Plan
- d) 10:00 a.m. - 11:00 a.m. Budget and Finance - Trisha Logue, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the 2019 Skagit County Budget, 2019 Property Tax Levies, and the 2019 Central Valley Ambulance Authority Budget
- e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- f) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- g) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 4, 2018:

- a) 9:00 a.m. - 12:00 p.m. U.S. Department of Agriculture Opioid Roundtable Meeting

III. THURSDAY, DECEMBER 6, 2018:

- a) *10:00 a.m. - 12:00 p.m. Northwest Regional Council Meeting

FUTURE PUBLIC HEARING:

Tuesday, December 18, 2018, 8:30 a.m. To Consider Testimony Regarding Vacating a Portion of County Right-of-Way Known as B.D. Minkler Road, County Road #93030

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 3, 2018 (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 26, 2018.
2. Record of the Proceedings for Tuesday, November 27, 2018.

b) BUDGET AND FINANCE:

3. Resolution calling for a public hearing to consider public testimony regarding amending the 2018 Skagit County Budget. The public hearing is scheduled for Tuesday, December 18, 2018, at 11:00 a.m. in the Commissioners' Hearing Room.

c) DEPARTMENT OF EMERGENCY MANAGEMENT:

4. Emergency Management Performance Grant Agreement E19-154 with the Washington State Military Department and the U.S. Department of Homeland Security to award \$69,638 to Skagit County in order to assist with preparing for all hazards through sustainment and enhancement of programs described in the Work Plan for Fiscal Year 2018. The Agreement is ratified to commence on June 1, 2018, and shall continue through August 31, 2019.

d) EMERGENCY MEDICAL SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20170603 with Northwest Medical Training Group, LLC to provide Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS) renewal courses, and skills days. This Amendment increases the number of renewal courses and skills days provided each year and sets an hourly rate for any additional courses requested by the county. The term is also extended by 2 years and shall continue through December 31, 2021. Compensation is increased by \$66,800 for the additional courses and extended term. Total compensation shall not exceed \$91,800. All other terms and conditions of the original Agreement shall remain in effect.

e) HUMAN RESOURCES:

6. Memorandum of Agreement (Amendment No. 2) to Collective Bargaining Agreement No. C20160453 with the Skagit County Corrections Deputy Guild effective January 1, 2017 – December 31, 2019. This Memorandum updates the Collective Bargaining Agreement to retain the 2017 hiring and retention incentives and to implement changes to bereavement leave so that it is consistent with other Collective Bargaining Agreements. The term remains the same and shall continue through December 31, 2019. All other terms and conditions of the original Agreement shall remain in effect.

f) INFORMATION SERVICES:

7. Personal Services Agreement with David Lowrance, aka Family History Videos to provide audio/visual productions for Skagit 21. Compensation shall not exceed \$40,000 and is based on an hourly rate schedule. The Agreement shall commence upon the date of execution and continue until December 31, 2019.
8. Amendment No. 29 to Contract No. 00484 with Spillman Technologies, Inc. for the purchase of the Equipment Maintenance Module in the amount of \$12,319 for the first year, and \$1,376 maintenance fee per year. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
9. Order for Internet Services with Wave Business Solutions, LLC for the provision of Dedicated Internet Access to upgrade the bandwidth of internet services to Skagit County. Compensation shall not exceed approximately \$778.35 per month (\$9,340.20 per year). Service will commence upon the date of execution and last for 60 months (5 years).
10. Dark Fiber Order with Wave Business Solutions, LLC to for backup support at the Skagit County Waste Treatment Facility at Ovenell Road. Compensation shall not exceed approximately \$392 per month (\$4,704 per year). Service will commence approximately 90 days from the date of the service order and last for 60 months (5 years).
11. Dark Fiber Order with Wave Business Solutions, LLC for dark fiber connection services at specific locations throughout Skagit County. Wave Business Solutions, LLC is successor in interest to Black Rock Cable and Wave Broadband. This Order will replace and supersede any contracts currently in place with Black Rock Cable and Wave Broadband. Compensation shall not exceed approximately \$2,587 per month (\$31,044 per year). Service will commence upon the date of execution and last for 60 months (5 years).

12. Order for Data Transport Services with Wave Business Solutions, LLC for services between College Way and Reservation Road to support Spillman users. Compensation shall not exceed approximately \$490 per month (\$5,880 per year). Service will commence upon the date of execution and last for 60 months (5 years).
13. Order for Data Transport Services with Wave Business Solutions, LLC for services to the Concrete Resource Center to increase bandwidth and allow for better connectivity including the Sheriff's East Detachment Office. Compensation shall not exceed approximately \$740.80 per month (\$8,889.60 per year). Service will commence approximately 90 days from the date of the service order and last for 60 months (5 years).
14. Personal Services Agreement with Handel Information Technologies, Inc. to assist with the configuration, interface, and SQL table changes that are needed for the RiteTrack Case Management system that is used by Youth and Family Services. Compensation shall not exceed \$10,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.

g) PLANNING AND DEVELOPMENT SERVICES:

15. Memorandum of Understanding (MOU) between Skagit County and the State of Washington, Department of Ecology (DOE) regarding implementation of the Big Lake Mitigation Plan in the Lower Skagit Water Resources Inventory Area (WRIA) 3. The purpose of the MOU is to outline the roles and responsibilities of the DOE and the County with respect to the implementation of the Big Lake Mitigation Plan. The Agreement will become effective at the time of mutual execution and has no expiration date.

h) PUBLIC HEALTH:

16. Interlocal Cooperative Agreement with Cascades Job Corps College and Career Academy to provide quarterly public health inspections of the food service operation, residential halls, vocational trade classrooms, and other facilities accessed by students. Compensation to Skagit County shall not exceed \$2,500 per calendar year and is based on an hourly rate schedule. The Agreement is ratified to commence on October 1, 2018, and shall continue through September 30, 2020.
17. Personal Services Agreement with Community Action of Skagit County for the provision of motel vouchers for homeless households with children under the age of 18 who are enrolled in House Case Management Services. Compensation shall not exceed \$20,000 and is funded by low-income housing funds/homeless housing funds. The Agreement shall commence on the date of execution and continue until March 31, 2019.
18. Professional Services Contract with Washington State Health Care Authority (HCA), HCA Contract No. K3077 to support Medicaid related outreach and linkage activities performed by Local Health Jurisdictions (LHJ) to Washington State residents who live within its jurisdiction. Activities include assisting residents who have no or inadequate medical coverage, and includes explaining the benefits of the Medicaid program, assisting them in the Medicaid application and renewal processes, and linking them to Medicaid covered services. The Agreement shall commence on January 1, 2019, and continues until December 31, 2020. Skagit County will be compensated for allowable and reasonable expenses associated with time staff spends performing Medicaid Administrative Claiming activities.

i) PUBLIC WORKS:

19. Resolution to call for a public hearing to consider public testimony regarding updated Solid Waste Disposal Rates. The public hearing is scheduled to take place on Tuesday, January 15, 2019, at 10:30 a.m. in the Commissioners' Hearing Room.
20. Amendment No. 1 to Personal Services Agreement No. C20180531 with Harmsen & Associates, Inc. to provide surveying services on an as needed basis for Non-Federally funded projects. This Amendment reflects the Contractor's name change to Harmsen, LLC. All other terms and conditions of the original Agreement shall remain in effect.
21. Maintenance Agreement with Washington State Department of Transportation (WSDOT) for the removal of drift/Large Woody Debris (LWD) that accumulates on bridge piers, including the Abandoned Railroad Bridge off of South Skagit Highway, South Fork Bridge in Conway and the North Fork Bridge. Compensation to (WSDOT) will be for actual costs and is based on set hourly rates for services. The Agreement shall commence on the date of execution and continue for 5 years.

j) SHERIFF:

22. Resolution modifying the boating fee schedule for the Skagit County Sheriff's Office.
23. Vendor Services Agreement with Modern Cleaners of Skagit Valley to provide laundering, dry cleaning, and

sewing of Sheriff's Office employee uniforms. Compensation shall not exceed \$10,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2019, and continue for one year.

24. Memorandum of Understanding (MOU) with United General District #304 Community Health Outreach Programs for the execution of Party Intervention Patrols to reduce underage drinking with the Traffic Safety – Law Enforcement Partnership grant and conduct two Drug Take Back events. Compensation to Skagit County shall not exceed \$3,200. This MOU is ratified to commence on October 1, 2018, and continue through September 30, 2019.

V. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC HEALTH:

1. Resolution approving the submission of the amendments to the 2018-2022 Consolidated Plan, the 2018 Annual Action Plan, and the Citizen Participation Plan.