

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 2, 2019:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services, Public Health, and Emergency Medical Services
- b) 10:30 a.m. - 11:30 a.m. Budget and Finance - County Administrator/Budget and Finance Director, Trisha Logue:
1. Public Hearing To Consider Testimony Regarding the 2020 Skagit County Budget and the 2020 Tax Levies
- c) 11:30 a.m. - 12:00 p.m. Budget and Finance - County Administrator/Budget and Finance Director, Trisha Logue - Discussion and Possible Action to Adopt 2020 Tax Levies:
1. Resolution Approving a Property Tax Limit Factor for the 2020 General Levy
2. Resolution Approving a Property Tax Limit Factor for 2020 Road Levy
3. Resolution Approving a Property Tax Limit Factor for the 2020 Conservation Futures Levy
4. Resolution Approving a Property Tax Limit Factor for the 2020 Emergency Medical Services Levy
5. Resolution Approving the 2020 General Property Tax Levy
6. Resolution Approving the 2020 Road Property Tax Levy
7. Resolution Approving the 2020 Conservation Futures Property Tax Levy
8. Resolution Approving the 2020 Emergency Medical Services Property Tax Levy
9. Resolution Authorizing a Diversion of \$1,350,000 from the Road Levy for Traffic Law Enforcement
10. Resolution Certifying the Skagit County 2019 Estimated Tax Levies for 2020 Collection
- d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 2:00 p.m. - 2:30 p.m. Public Works - Transportation Programs Section Manager, Forest Jones:
1. Discussion: Resolution to Adopt the 2020-2025 Six-Year Transportation Improvement Project (TIP)
2. Possible Action: Approve a Resolution to Adopt the 2020-2025 Six-Year Transportation Improvement Project (TIP)

Planning and Development Services - Assistant Director, Michael Cerbone:
3. Discussion: Ordinance to Adopt the 2020-2025 Capital Facilities Plan
4. Possible Action: Approve an Ordinance to Adopt the 2020-2025 Capitol Facilities Plan
- f) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- g) *5:00 p.m. Friendship House Open House (203 South 5th Street, Mount Vernon)

II. TUESDAY, DECEMBER 3, 2019:

REGULAR SESSION CANCELLED DUE TO LACK OF QUORUM

III. THURSDAY, DECEMBER 5, 2019:

- a) *5:30 p.m. Leadership Skagit Holiday Gathering (Skagit Valley Gardens, 18923 Peter Johnson Road, Mount Vernon)

IV. FRIDAY, DECEMBER 6, 2019:

- a) *11:00 a.m. - 12:30 p.m. Skagit County Legislative Kickoff

FUTURE PUBLIC HEARING:

Tuesday, December 10, 2019, 10:30 a.m. To Consider Testimony Regarding the Adoption of an Ordinance to Expand the Size and Composition of the Board of Health from three (3) to five (5) Members

Tuesday, December 17, 2019, 8:30 a.m. To Consider Testimony Regarding a Petition Submitted by Terry Smith with Western Reman Company to Vacate County Right-of-Way known as South Healy Road, County Road #94230

Tuesday, December 17, 2019, 9:00 a.m. To Consider Testimony Regarding a Petition Submitted by Don Lewis to Vacate a portion of County Right-of-Way known as West Big Lake Boulevard, County Road #89500

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 2, 2019 (items 1 through 27):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 25, 2019.
2. Record of the Proceedings for Tuesday, November 26, 2019.
3. Resolution to reappoint Matt Miller, Stephanie Hamilton, and Mark Lione to the Skagit County Ferry Advisory Committee for Washington State for an additional four (4) year term which will end on December 31, 2023.
4. Resolution to appoint Fred C. Tewalt to fill vacant Commissioner Position No. 3 on the Skagit County Drainage District No. 21 Board of Commissioners. Mr. Tewalt's term will continue until the next special district general election.

b) ADMINISTRATIVE SERVICES:

5. Personal Services Agreement with Gordon Thomas Honeywell Government Affairs for project-development and grant assessment services. Compensation shall not exceed \$8,350. The Agreement is ratified to commence on December 1, 2019, and continue until March 31, 2020.

c) ASSIGNED COUNSEL:

6. Personal Services Agreement with Angela R. Anderson, Attorney at Law, to provide consultation and representation related to cases that are considered to be conflict of interest cases for Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Total compensation shall not exceed \$165,000 for the term of the Agreement and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2021.

d) AUDITOR:

7. Resolution amending Resolution No. R20180106 to decrease the Auditor's (Licensing) Office petty cash fund.

e) BUDGET AND FINANCE:

8. Funding Agreement with Skagit Valley Tulip Festival (Traffic Control/Roundabout Maintenance), which awards \$31,200 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
9. Funding Agreement with Skagit Valley Tulip Festival (Annual Brochure), which awards \$9,500 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
10. Funding Agreement with Skagit Valley Festival of Family Farms which awards \$25,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
11. Funding Agreement with Skagit Racing Association which awards \$6,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
12. Funding Agreement with Skagit County Chamber Executive Directors Association (SCCEDA), which awards \$46,000 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
13. Funding Agreement with Museum of Northwest Art (MoNA), which awards \$2,500 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
14. Funding Agreement with Concrete Heritage Museum Association, which awards \$2,000 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
15. Funding Agreement with Celtic Arts Foundation, which awards \$5,000 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

16. Funding Agreement with Cascade Days, which awards \$6,000 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

f) FACILITIES MANAGEMENT:

17. Resolution to award the bid for the Skagit County Public Safety Building Security and Site Improvements to Tiger Construction, Ltd. in the amount of \$523,000.

g) INFORMATION SERVICES:

18. Personal Services Agreement with David Lowrance, aka Family History Videos to provide audio/visual productions for Skagit 21. Compensation shall not exceed \$20,000 and is based on an hourly rate schedule. The Agreement shall commence upon the date of execution and continue until December 31, 2020.

h) PUBLIC HEALTH:

19. Interlocal Cooperative Agreement with Skagit County Public Hospital District No. 1, dba Skagit Regional Health to provide tuberculosis related services in the community. Compensation shall not exceed \$40,000 (\$20,000 annually) and is based on a fee schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2021.
20. Amendment No. 3 to Personal Services Agreement No. C20180574 with Catholic Community Services to provide outpatient substance use disorder treatment services to eligible Skagit County residents. This Amendment corrects a clerical error in Amendment No. 2 (A20190139) Exhibit "C" and increases compensation from \$35,000, to an amount not to exceed \$45,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
21. Interlocal Cooperative Agreement with the Town of Concrete to facilitate a Community Services Program and provide congregate and delivered meals to the Concrete community. Compensation to Skagit County shall not exceed \$7,868. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
22. Personal Services Agreement with Community Action of Skagit County to facilitate the Veteran's Assistance Fund program, which includes providing emergency financial assistance for eligible veterans, staff to administer funds, coordinate with other veteran services within the agency and community, provide a case manager to work one-on-one with veterans to provide support and stabilization services and provide a space for Vets to connect. Compensation shall not exceed \$226,029. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
23. Personal Services Agreement with Community Action of Skagit County to provide management, staffing and operations for the following programs: Dental Access Coordination and Direct Services, Adult Education, East County Resource Center, Community Engagement, Senior and Disabled Services, Legal Aid, Food Access, East County Services, and Housing. Compensation shall not exceed \$195,849. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
24. Personal Services Agreement with Community Action of Skagit County for the provision of motel vouchers for homeless households with children under the age of 18 who are enrolled in House Case Management Services. Compensation shall not exceed \$30,000 and is funded through the 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement shall commence on the date of execution and continue until March 31, 2020.
25. Interlocal Cooperative Agreement with the Town of La Conner to provide funding for staffing and program supplies for the Senior Services Program. Compensation shall not exceed \$6,966. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
26. Interlocal Cooperative Agreement with Sedro-Woolley School District to implement substance use prevention services with the Sedro-Woolley School District using evidence or research-based practices and programs that prevent and reduce the misuse and abuse of alcohol, tobacco, marijuana, opioids, and other drugs. All activities must be delivered in accordance with the standards and protocols set forth by the Washington State Community Prevention and Wellness Initiative (CPWI) Guide and other terms of the Agreement. Compensation shall not exceed \$131,946.16, and is funded by CPWI Grant funds. The Agreement is ratified to commence on July 1, 2019, and continue until September 29, 2020.

i) SHERIFF:

27. Amendment No. 3 to Purchased Services Agreement No. C20180033 with the Humane Society of Skagit Valley to provide kennels for animals on a seven (7) day per week basis for care and feeding of all animals brought in by County representatives. This Amendment extends the term of the Agreement from December 31, 2019, to December 31, 2020, and increases compensation by \$60,000, for the additional calendar year, for a new total compensation amount not to exceed \$180,000. All other terms and conditions of the original Agreement and prior amendments shall remain in effect.

V. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Amendment No. 1 to Personal Services Agreement NO. C20190024 with Rita Ordonez dba Birdsign Consulting to perform project-specific and tiered environmental review(s) in compliance with the U.S. Department of Housing and Urban Development Environmental Review Procedures 24 CFR Part 58 as assigned by Skagit County Public Health, for projects for which Skagit County is the Responsible Entity. This Amendment extends the term of the Agreement from December 31, 2019, to March 31, 2020, increases funds by \$15,000 for a new total compensation not to exceed \$30,000, and updates “Exhibit A” to include conducting the National Environment Policy Act (NEPA) Environmental Assessment for the proposed Channel Cove Project. All other terms and conditions of the original Agreement shall remain in effect.