

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, DECEMBER 1, 2025:

- a) 8:30 a.m. - 9:00 a.m. Work Session with Planning and Development Services
- b) *10:00 a.m. Pledge of Allegiance
- c) *10:00 a.m. - 11:00 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing: To Consider Testimony Regarding the 2026 Skagit County Budget and the 2026 Property Tax Levies
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- e) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- f) 1:30 p.m. - 2:30 p.m. North Star Quarterly Briefing
- g) 2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 2, 2025:

- a) 8:00 a.m. - 9:00 a.m. Commissioners Briefing
- b) *9:45 a.m. Pledge of Allegiance
- c) *9:45 a.m. - 10:15 a.m. Public Health – Monica Negrila, Director:
 - 1. Presentation/Comment/Possible Action: Interlocal Agreement with the Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley to Formalize the North Star Collaborative
- d) *10:30 a.m. - 11:15 a.m. Public Hearing: To Consider Testimony Regarding an Ordinance for the Creation of a Climate Advisory Board
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- f) 3:30 p.m. - 4:30 p.m. Work Session with Public Works

III. WEDNESDAY, DECEMBER 3, 2025:

- a) 7:00 a.m. - 9:00 a.m. Forest Advisory Board (FAB) Meeting hosted remotely by FAB
- b) 12:00 p.m. - 2:30 p.m. North Star Steering Committee Meeting (Public Health Department, Coho Room, 301 Valley Mall Way, Suite 110, Mount Vernon)

Continued OVER...

IV. FRIDAY, DECEMBER 5, 2025:

- a) 8:30 a.m. - 9:00 a.m. Briefing with Innovative Environments

FUTURE BID OPENING:

Monday, December 15, 2025, 2:30 p.m. South Osterman Creek Culvert Repair Project #EO214-5; FEMA Project #4650DR-WA-674680

FUTURE PUBLIC HEARING:

Monday, December 15, 2025, 3:00 p.m. To Consider Testimony Regarding Amending Skagit County Code Chapter 2.36 Pertaining to the Skagit County Public Defender

Monday, December 15, 2025, 3:00 p.m. To Consider Testimony Regarding Amending Skagit County Code Chapter 2.40 Pertaining to the Claims Against the County

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, DECEMBER 1, 2025 (items 1 through 26):

a) AUDITOR:

1. Membership Agreement with Multi-State Information Sharing and Analysis Center (MS-ISAC) to provide safe, secure, and transparent elections to Washington voters. Compensation for MS-ISAC membership shall be paid by the Washington State Office of the Secretary of State. The Agreement shall commence upon the date of execution and continue for one year.

b) BUDGET AND FINANCE:

2. Resolution certifying the Property Tax Levies for taxing districts for collection in 2026 pursuant to RCW 84.52.070.
3. Funding Agreement with Pacific Northwest Quilt and Fiber Arts Museum to award \$3,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
4. Funding Agreement with Skagit River Poetry Foundation to award \$8,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
5. Funding Agreement with La Conner Arts Foundation to award \$3,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
6. Funding Agreement with Concrete Heritage Museum Association to award \$3,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
7. Funding Agreement with City of Mount Vernon (Lincoln Theatre Facility) to award \$20,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.

c) FACILITIES MANAGEMENT:

8. Personal Services Agreement with Universal Protection Services dba Allied Universal Security Services to provide unarmed security guards for public screening purposes at various court facilities in Mount Vernon. Compensation is based on an hourly rate schedule and shall not exceed \$425,000. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
9. Vendor Services Agreement with Interior Wood Products for the Skagit County Prosecutor Tenant Improvements Project to modify a desk/pass-through counter. Compensation shall not exceed \$13,980.80. The Agreement shall commence on the date of execution and continue until December 31, 2025.

d) HUMAN RESOURCES:

10. Collective Bargaining Agreement between Skagit County and Inlandboatmen's Union of the Pacific, effective through December 31, 2027.

e) INFORMATION SERVICES:

11. Cooperative Purchasing Contract Authorization with Pagefreezer to allow for the provision of social media and website archiving services on behalf of Skagit County through the Federal Government's General Services Administration Multiple Award Schedule for software licenses. Compensation shall not exceed \$32,000. The Contract is currently valid through October 3, 2028.
12. Personal Services Agreement with Just Appraised to provide property transfer of ownership digital services for the County Assessor's Office and software for Comparable Sales solutions for public and internal staff use. Compensation is based on annual licensing fees and shall not exceed \$360,000. The Agreement shall commence on the date of execution and continue until December 31, 2029.

f) OFFICE OF JUVENILE COURT:

13. Personal Services Agreement with Paul Douhan to provide specialized child, adolescent, adult and/or family assessment, evaluation and training for juveniles and/or their families. Compensation shall not exceed

\$50,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2026 and continue until December 31, 2027.

g) PARKS AND RECREATION:

14. Interlocal Cooperative Agreement with Mount Vernon School District (MVSD) for continued shared use and access to the MVSD gymnasium facilities to support community recreation, the health of the student population, and youth development. Total compensation to MVSD for the term of the Agreement shall not exceed a total of \$81,000 and is based on an annual fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2028.
15. Amendment No. 2 to Personal Services Agreement No. C20230141 with Reichhardt & Ebe Engineering Inc. to provide professional services for the conceptual design and alternatives review for repair and/or replacement of County infrastructure that sustained damage in the November 2021 flood event at Pressentin Park located in Marblemount, Challenger Road culvert located where the Cascade Trail crosses an unnamed creek near Challenger Road in Concrete, and the Muddy Creek Bridge near Hamilton. This Amendment extends the term from December 31, 2025 to December 31, 2026. Compensation remains the same and shall not exceed \$532,398.80. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) PUBLIC HEALTH:

16. Resolution modifying the Public Health Department petty cash fund and revoking Resolution No. R20240139. This Resolution modifies the distribution of the funds, which remain at \$1,600, to meet business and operational needs.
17. Resolution authorizing Public Health Director Monica Negrila to electronically sign the submission of Amendment No. 1 to Data Sharing Agreement No. C20240593 for Confidential Information or Limited Dataset(s) with the Washington State Department of Health (DOH), DOH Contract No. CLH29178, to replace the Data Sharing Agreement and extend the term.
18. Amendment No. 1 to Data Sharing Agreement No. C20240593 for Confidential Information or Limited Dataset(s) with the Washington State Department of Health (DOH), DOH Contract No. CLH29178, for the purpose of identifying and responding to public health threats. This Amendment replaces the Data Sharing Agreement, includes WA ESSENCE language, and extends the term through December 31, 2028. There is no compensation associated with the Agreement or Amendment.
19. Amendment No. 1 to Personal Services Agreement No. C20250439 with Sutherland Design Works to provide graphic design work to communicate data gathered through the Community Health Assessment process (CHA) to the community. This Amendment extends the term of the Agreement from December 31, 2025 to February 28, 2026. Compensation remains the same and shall not exceed \$3,200. All other terms and conditions of the original Agreement shall remain in effect.
20. Personal Services Agreement with Lifeline Connections to provide case management and recovery support services to individuals enrolled in Skagit County Adult Felony Drug Court. Compensation shall not exceed \$100,464 and is funded through Skagit County Contract No. C20250540 with the Washington State Health Care Authority (HCA). The Agreement is ratified to commence on July 1, 2025 and shall continue until December 31, 2025.

i) PUBLIC WORKS:

21. Resolution to adopt the 2026-2031 Six-Year Transportation Improvement Program (TIP).
22. Resolution to adopt the 2026 Annual Construction Program.
23. Temporary Construction Easement on Parcel No. P30970 granted by Lori D. Manning to allow Skagit County, its agents, employees, and contractors the right to enter upon the easement area during the construction of the S. Osterman Creek Culvert Repair project. Total compensation for the Temporary Construction Easement shall not exceed \$7,500 per the offer letter signed on November 5, 2025. The Easement shall commence on the date of execution and continue until January 1, 2027, or project completion, whichever is sooner. The Temporary Construction Easement was prepared in accordance with the approved Right Of Way Procedures per A20250081.
24. Personal Services Agreement with Skagit Fisheries Enhancement Group to provide services in the Samish and Padilla Bay watersheds to assist with the protection and improvement of water quality in saltwater shellfish growing and harvesting areas, consistent with the goals of the County's Shellfish Protection District and RCW

90.72 Compensation shall not exceed \$30,000. The Agreement shall commence on January 1, 2026 and shall continue until December 31, 2026.

j) SHERIFF:

25. Amendment No. 4 to Personal Services Agreement No. C20170602 with Gregg Davidson to assist with requested administrative services required by the Skagit County Jail Finance Committee as Chair for the Jail Finance Committee. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026. Compensation remains the same and shall not exceed \$250 per meeting. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

k) SUPERIOR COURT:

26. Personal Services Agreement with Pacific Northwest Guardian Ad Litem to provide Guardian Ad Litem services for children who are the subject of an action under the Revised Code of Washington, Title 13. Compensation is based on a reimbursement basis and shall not exceed \$326,120 per year for a total amount not to exceed \$652,240 for the entire term of the Agreement. The Agreement shall commence on January 1, 2026 and continue until December 31, 2027.