

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, NOVEMBER 30, 2015:

- a) 8:30 a.m. – 9:30 a.m. Work Session – Buy Local Campaign
- b) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. – 3:30 p.m. Executive Session (Potential Litigation RCW 42.30.110(1)(i))
- d) *3:30 p.m. – 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

II. TUESDAY, DECEMBER 1, 2015:

FIFTH WEEK – NO REGULAR AGENDA SCHEDULED

FUTURE BID OPENING:

Monday, December 7, 2015, 11:00 a.m. Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes

FUTURE PUBLIC HEARING:

Monday, December 7, 2015, 2:30 p.m. To Consider Testimony Regarding the 2016 Skagit County Budget and 2016 Tax Levies

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 30, 2015 (items 1 through 18):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 23, 2015.

b) ASSIGNED COUNSEL:

2. Personal Services Agreement with Rebecca Carroll to provide consultant and representation services to defendants referred by the office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. The Agreement shall commence on January 1, 2016, and continue until December 31, 2018. Compensation for the two-year period shall not exceed \$175,000 and is based on a fee schedule.
3. Personal Services Agreement with Tom Seguire to provide consultant and representation services to defendants referred by the office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. The Agreement shall commence on January 1, 2016, and continue until December 31, 2018. Compensation for the two-year period shall not exceed \$175,000 and is based on a fee schedule.

c) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Anacortes to assist in providing library services to the citizens of unincorporated Skagit County during 2015. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$14,314.
5. Interlocal Cooperative Agreement with the City of Mount Vernon to assist in providing library services to the citizens of unincorporated Skagit County during 2015. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$14,561.

d) CORONER:

6. Personal Services Agreement with Dr. Sigmund Menchel to provide forensic autopsy and on-scene investigation services. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$80,000 and is based on a fee schedule.

e) HUMAN RESOURCES:

7. Personal Services Agreement with Compensation Works to perform a total cost of compensation study for Skagit County staff. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$140,000 and is based on a fee schedule.
8. Resolution authorizing the adoption Roth 457 (b) options to existing Mass Mutual Deferred Compensation Plan. Roth 457 (b) is an optional feature that allows participants to make after-tax salary deferred contributions within Skagit County's existing 457 (b) Plan.

f) INFORMATION SERVICES:

9. Amendment No. 2 to Professional Services Master Agreement No. C20150037 with M.K. Hamilton and Associates LLC to install and configure the OSMOSIS Security Information and Event Management software system. In addition, the vendor shall monitor and investigate security events and provide an Incident Action Plan as required to remediate cyber security incidents. The purpose of this Amendment is to reflect the change of the company name from M.K. Hamilton and Associates LLC to Critical Informatics, Inc., effective on October 1, 2015. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect, including the term which continues until December 31, 2017, and the amount of total compensation which shall not exceed \$28,000.
10. Personal Services Agreement with Handel Information Technologies, Inc. to provide report, configuration, interface and SQL table changes and other functions as needed to assist Skagit County in the management and operation of the RiteTrack Case Management system. The

Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$10,000 and is based on a fee schedule.

11. Personal Services Agreement with RFI Communications & Security Systems to provide service, maintenance and support for the Access Control and Intrusion System (AXIS IP cameras; BOSCH monitor and KERI Control System) for Skagit County facilities located at the Data Center - College Way; Data Center – Downtown; North Campus –Continental; and 1700 Building – College Way. The Agreement shall commence on the date of execution and continue for two years. Annual compensation shall not exceed \$5,498.50, not including sales tax. Total compensation for the two-years shall not exceed \$12,000, not including sales tax, and is based on a fee schedule.
12. Personal Services Agreement RFI Communications & Security Systems to provide service, maintenance and support for the Access Control and Intrusion System (door package; intrusion panel; hardwired duress buttons; wireless duress buttons; wireless receiver; and KERI Control System) for Skagit County facilities located at the Data Center; North Campus – Continental Place; 1700 Building – College Way; Law Library; Downtown Campus; and Transfer Station. The Agreement shall commence on the date of execution and continue for two years. Annual compensation shall not exceed \$8,417.50, not including sales tax. Total compensation for the two-years shall not exceed \$18,000, not including sales tax, and is based on a fee schedule.
13. Interlocal Agreement with the City of Mount Vernon to provide up to 133 hours of audio-visual co-productions services for the Skagit 21 governmental broadcast television station. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$10,000.

g) PROSECUTING ATTORNEY:

14. Personal Services Agreement with Pacific Coast Attorney Services to provide process service and related services for Skagit County Prosecuting Attorney's Family Support, Civil or Criminal Divisions. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$5,000 and is based on a fee schedule.

h) PUBLIC DEFENDER:

15. Amendment No. 1 to Personal Services Agreement No. C20150071 with The Language Exchange to provide interpretation, translation and transcription service upon request for the Skagit County Public Defender. The purpose of this Amendment is to increase the compensation amount by an additional \$2,000 due to the need for additional interpretation services. The new compensation amount shall not exceed \$7,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2015.
16. Personal Services Agreement with Orland D. Freeman to provide process service and related services for the Skagit County Public Defender. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$5,000 and is based on a fee schedule.

i) PUBLIC WORKS:

17. Resolution approving the adoption of the 2016 Annual Construction Program (ACP).

j) SHERIFF:

18. Vendor Services Agreement with J & J Cleaners, Inc. dba Modern Cleaners to provide laundering, dry cleaning and sewing services for Sheriff's office employee uniforms. The Agreement shall commence on January 1, 2016, and continue for one year. Compensation shall not exceed \$5,000 and is based on a fee schedule.

V. RATIFICATION AGENDA (items 19 and 20):

k) SHERIFF:

19. Resolution authorizing the ratification of an Interagency Agreement with the Washington State Patrol (WSP) for overtime reimbursement for participation with the Skagit County Drug Enforcement Unit (SCIDEU). WSP only recently finalized the reimbursement budget which delayed finalization of the Agreement.
20. Interagency Agreement with the Washington State Patrol (WSP) for overtime reimbursement for participation with the Skagit County Drug Enforcement Unit (SCIDEU). The Agreement commenced on July 1, 2015, and continues until June 30, 2016. SCIDEU shall reimburse WSP for actual overtime costs in an amount not to exceed \$9,000.

VI. MISCELLANEOUS AGENDA (item 1):

a) EMERGENCY MEDICAL SERVICES:

1. Interlocal Cooperative Agreement with Skagit County Fire District 11 for the provision of trauma verified basic life support (BLS) services. The County will reimburse the District for the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system, dispatch fees as well reimbursement for disposable supplies with documentation until the implementation of the centralized Skagit County EMS ordering system is in place. The Agreement shall commence upon the date of execution and continue until December 31, 2018. Compensation is based on a fee schedule.