

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

I. MONDAY, NOVEMBER 23, 2020:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Parks, Recreation, Fair and Facilities Management Departments (Listen to the meeting by calling: 1 (646) 749-3112 Access Code: 650 552 429 or join by computer: <https://global.gotomeeting.com/join/650552429>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 133 905 349 or join by computer: <https://global.gotomeeting.com/join/133905349>)
- c) 10:15 a.m. - 10:45 a.m. Briefing with Innovative Environments (Listen to the meeting by calling: 1 (872) 240-3311 Access Code: 951 716 269 or join by computer: <https://global.gotomeeting.com/join/951716269>)
- d) *11:00 a.m. - 12:00 p.m. Budget and Finance – Trisha Logue, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3412 Access Code: 119 397 333 or join by computer: <https://global.gotomeeting.com/join/119397333>)
1. Preliminary 2021 Budget Presentation
- e) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)
- f) 2:00 p.m. - 2:45 p.m. Executive Session (Appointment Qualification - RCW 42.30.110(1)(h)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 159 486 061 or join by computer: <https://global.gotomeeting.com/join/159486061>):
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Appointment Qualification - RCW 42.30.110(1)(h)) (Approximately 45 minutes)
 3. Reconvene Public Meeting/Adjournment
- g) 3:00 p.m. - 3:45 p.m. Executive Session (Appointment Qualification - RCW 42.30.110(1)(h)) (Listen to the meeting by calling: 1 (872) 240-3212 Access Code: 845 594 093 or join by computer: <https://global.gotomeeting.com/join/845594093>):
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Appointment Qualification - RCW 42.30.110(1)(h)) (Approximately 45 minutes)
 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, NOVEMBER 24, 2020:

- a) *8:30 a.m. - 9:30 a.m. Public Works – Dan Berentson, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the

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meeting by calling: 1 (872) 240-3212 Access Code: 811 808 573 or join by computer: <https://global.gotomeeting.com/join/811808573>):

1. Public Hearing: To Consider Testimony Regarding the 2021-2026 Six-Year Transportation Improvement Program

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

- b) *9:30 a.m. - 10:15 a.m. Work Session with Planning and Development Services RE: 2019 Docket (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling: 1 (872) 240-3412 Access Code: 863 457 277 or join by computer: <https://global.gotomeeting.com/join/863457277>)
- c) *10:30 a.m. – 11:00 a.m. Public Health – Jennifer Johnson, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 303 184 965 or join by computer: <https://global.gotomeeting.com/join/303184965>):
1. Certification of Housing Authority of Skagit County Comprehensive Plan
- d) *11:00 a.m. - 11:30 a.m. Skagit County District Court Judge Position 3 - Upcoming Vacancy and Candidate Recommendation (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling: 1 (646) 749-3112 Access Code: 322 511 221 or join by computer: <https://global.gotomeeting.com/join/322511221>)
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):
1. County and Individual Success Stories
 2. Public Comment Period
 3. Miscellaneous Announcements
- f) 12:00 p.m. - 12:15 p.m. Commissioners may attend a Remote Special Meeting hosted by Skagit 911

III. WEDNESDAY, NOVEMBER 25, 2020:

- a) 11:00 a.m. - 12:00 p.m. Work Session with Public Health (Listen to the meeting by calling: 1 (786) 535-3211 Access Code: 321 846 573 or join by computer: <https://global.gotomeeting.com/join/321846573>)
- b) 12:45 p.m. - 1:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (571) 317-3122 Access Code: 399 689 549 or join by computer: <https://global.gotomeeting.com/join/399689549>):

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1. Call Public Meeting to Order/Roll Call
2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 45 minutes)
3. Reconvene Public Meeting/Adjournment

c) 1:30 p.m. - 2:30 p.m.

Executive Session (Real Estate Disposition - RCW 42.30.110(1)(c)) (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 420 888 829 or join by computer: <https://global.gotomeeting.com/join/420888829>):

1. Call Public Meeting to Order/Roll Call
2. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b)) (Approximately 1 hour)
3. Reconvene Public Meeting/Adjournment

IV. THURSDAY, NOVEMBER 26, 2020:

THANKSGIVING DAY HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

V. FRIDAY, NOVEMBER 27, 2020:

DAY AFTER THANKSGIVING DAY HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

FUTURE PUBLIC HEARINGS:

Monday, December 7, 2020, 10:00 a.m. To Consider Testimony Regarding the Final Report on the Public Service Grant Component of the 2019-2020 Community Development Block Grant in which Community Action of Skagit County Provided Public Services

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21 Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 23, 2020 (items 1 through 19):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 16, 2020.
2. Record of the Proceedings for Friday, November 20, 2020.

b) BUDGET AND FINANCE:

3. Resolution awarding Hotel/Motel Tax Funding for 2021.
4. Resolution to call for a public hearing to consider the 2021 Skagit County Budget and 2021 property tax levies. The public hearing is scheduled to take place on Monday, December 7, 2020, at 11:00 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/197766517> or by phone: 1 (669) 224-3412 Access Code: 197-766-517.

c) FACILITIES MANAGEMENT:

5. Personal Services Agreement with ATS Automation, Inc. to provide building automation control system support updates and inspections for multiple facilities. Compensation shall not exceed \$94,534 plus taxes. The Agreement shall commence on the date of execution and continue until December 31, 2023.
6. Conservation Grant Agreement with Puget Sound Energy for a Business Lighting rebate in the amount of \$2,115 for Project No. P_1123865 at the Skagit County Transfer Station. The Agreement is ratified to commence on November 6, 2020 and shall continue until February 5, 2021.
7. Vendor Services Agreement with Todhunter Glass to provide all labor, materials, equipment, and supervision to install one commercial exterior storefront windbreak to the east exterior staff entrance of the Community Justice Center located at 201 Suzanne Lane in Mount Vernon. The total compensation shall not exceed \$4,044 plus applicable tax. The Agreement shall commence upon execution and continue for 2 months.

d) HUMAN RESOURCES:

8. Memorandum of Agreement (Amendment No. 1) to Labor Agreement No. C20180256 with the Skagit County Prosecutor, Skagit County, and Skagit County Prosecuting Attorneys' Guild. This Memorandum extends the term of the Agreement by two years, and shall continue through December 31, 2021.

e) INFORMATION SERVICES:

9. Amendment No. 2 to Agreement No. C20200326 with RFI Communications and Security Systems to add Access Point Packages to install, program, test and commission physical security access measures at the Skagit County Administration, Annex, Courthouse, Public Defender, Public Safety, and Office of Juvenile Court Buildings. This Amendment includes adding an additional reader for monitored egress from the ballot storage area. Compensation is increased by \$3,686.96 for a new total compensation amount not to exceed \$337,398.18. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the term which shall continue until June 30, 2021.

f) PARKS, RECREATION AND FAIR:

10. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services, including maintenance activities for the Skagit County Fairgrounds and other Parks and Recreation facilities as assigned. Compensation shall not exceed \$9,500 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue for one year.
11. Interlocal Cooperative Agreement with Public Utility District No. 1 of Skagit County (PUD) for the placement of water line(s) within the Centennial Trail right-of-way. Compensation shall be determined after PUD bids the project. The Agreement shall commence on the date of execution and continue until December 31, 2024.
12. Amendment No. 1 to Personal Services Agreement No. C20170582 with Skagit Valley Softball Association (SVSA) to assist with improvements related to the Skagit Playfields, located at 2700 Martin Road in Mount Vernon. The improvements include lighting, bleachers, benches, fencing, water fountains and public announcement system. This Amendment extends the term of the Agreement from December 31, 2020 to December 31, 2023. Compensation remains the same and shall not exceed \$27,000. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC HEALTH:

13. Resolution declaring a sole source provider for dual oven-microwave home-delivered meal trays distributed by Oliver Packing & Equipment Company for the Skagit County Meals on Wheels Program.

14. Interagency Agreement for Medicaid Administrative Claiming with Washington State Health Care Authority (HCA), HCA Contract No. K4657, to support Medicaid related outreach and linkage activities performed by Local Health Jurisdictions to Washington State residents who live within its jurisdiction. The Agreement shall commence on January 1, 2021, and continue until December 31, 2022. Skagit County will be compensated for allowable and reasonable expenses associated with time staff spends performing Medicaid Administrative Claiming activities.

h) PUBLIC WORKS:

15. Addendum (Amendment No. 1) to Settlement Agreement No. C20200013 and Release of Claims for Whitmarsh Landfill Site Remedial Action Costs with Washington State Department of Natural Resources, Shell Oil Company, and Texaco, Inc. to contribute a total of \$6,562,890 to pay for costs associated with implementing the final Clean-up Action Plan at the Whitmarsh Landfill Site as approved by the Washington State Department of Ecology. This Amendment revises paragraphs 2.2 and 2.4 regarding the escrow account and replaces Exhibit A with Exhibit B. All other terms and conditions of the original Agreement shall remain in effect.
16. Personal Services Agreement with Robinson & Noble, Inc. for as-needed materials testing on non-federally funded projects. Compensation shall not exceed \$50,000 and is based on a rate sheet. The Agreement shall commence on the date of execution and continue for an initial two year term with an option to renew for two additional one year terms.
17. Interlocal Cooperative Agreement with Skagit County Fire District #6 to perform work and provide materials and equipment upon request for roadway maintenance activities on a reimbursable basis. The Agreement shall commence on the date of execution and continue until December 31, 2025.

i) SHERIFF:

18. Amendment No. 5 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0340 for fiscal year 2020, Skagit County Contract No. C20190571, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment decreases compensation by \$1,214.02 since there were no further expenses prior to the termination of the Agreement. Total reimbursement to Skagit County shall not exceed \$13,785.98. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
19. Amendment No. 2 to Personal Services Agreement No. C20190194 with Skagit Animals In Need to provide shelter services for horses and other livestock. Services shall include housing, vet care, farrier care, feeding, holding animals involved in criminal cases, adoption, euthanasia and proper disposal of animals on a seven-day a week basis. This Amendment extends the term of the Agreement from December 31, 2020 to December 31, 2021 and increases compensation by \$10,000 for a new total not to exceed \$30,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.