

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

I. MONDAY, NOVEMBER 16, 2020:

- a) *8:30 a.m. - 8:45 a.m. Budget and Finance - Trisha Logue, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling 1 (872) 240-3212 Access Code: 207 601 597 or join by computer: <https://global.gotomeeting.com/join/207601597>

1. Public Hearing to Consider Testimony Regarding Amending the 2020 Skagit County Budget

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

2. Possible Action - Resolution to Amend the 2020 Skagit County Budget

- b) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Public Works, Public Health and Department of Emergency Management (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 734 350 413 or join by computer: <https://global.gotomeeting.com/join/734350413>)

- c) 9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health (Listen to the meeting by calling: 1 (872) 240-3212 Access Code: 322 048 933 or join by computer: <https://global.gotomeeting.com/join/322048933>)

- d) *10:30 a.m. - 11:00 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)

- e) *11:00 a.m. - 12:00 p.m. Board of Health Special Session (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)

1. Public Hearing to Consider Testimony Regarding the Proposed Amendment to the Existing Public Health Schedule of Charges Regarding Vital Records

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

2. Possible Action - Resolution to Adopt a Revised Public Health Schedule of Charges Regarding Vital Records

- f) 1:00 p.m. - 2:30 p.m. 911 Board Meeting hosted by Skagit 911

- g) 3:30 p.m. - 4:30 p.m. Elected Officials and Department Heads Meeting (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 514 967 445 or join by computer: <https://global.gotomeeting.com/join/514967445>)

Continued *OVER...*

II. TUESDAY, NOVEMBER 17, 2020 THROUGH THURSDAY, NOVEMBER 19, 2020:

VIRTUAL 2020 COUNTY LEADERS CONFERENCE
HOSTED BY WASHINGTON STATE ASSOCIATION OF COUNTIES (WSAC)

III. WEDNESDAY, NOVEMBER 18, 2020:

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Join by computer <https://global.gotomeeting.com/join/453193285> or by telephone 1 (872) 240-3212 Access Code: 453 193 285)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer <https://global.gotomeeting.com/join/300591117> or by telephone 1 (877) 309-2073 Access Code: 300 591 117)
- c) 2:00 p.m. Skagit Council of Governments - Board Meeting (Join by computer <https://global.gotomeeting.com/join/300591117> or by telephone 1 (877) 309-2073 Access Code: 300 591 117)

IV. FRIDAY, NOVEMBER 20, 2020:

- a) *11:30 a.m. - 12:00 p.m. United Way of Skagit County Campaign Kick-Off (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (224) 501-3412 Access Code: 552 240 981 or join by computer: <https://global.gotomeeting.com/join/552240981>)

FUTURE PUBLIC HEARING:

Tuesday, November 24, 2020, 8:30 a.m. To Consider Testimony Regarding the 2021-2026 Six-Year Transportation Improvement Program

Tuesday, November 24, 2020, 11:15 a.m. To Consider Testimony Regarding the Final Report on the Public Service Grant Component of the 2019-2020 Community Development Block Grant in which Community Action of Skagit County Provided Public Services

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 16, 2020 (items 1 through 29):**a) COMMISSIONERS:**

1. Record of the Proceedings for Friday, November 6, 2020.
2. Record of the Proceedings for Monday, November 9, 2020.
3. Record of the Proceedings for Tuesday, November 10, 2020.
4. Record of the Proceedings for Friday, November 13, 2020.

b) ADMINISTRATIVE SERVICES:

5. Amendment No. 1 to Individual Disaster Relief Employment Contract No. C20200361 with Northwest Workforce Council to provide funding for COVID-19 employment opportunities for dislocated workers to work temporarily at the COVID-19 testing site. This Amendment adds a temporary COVID-19 testing site assistant. Compensation is increased from \$16,000 to an amount not to exceed \$32,000. The term of the Agreement is extended from January 17, 2021, to June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.

c) DISTRICT COURT:

6. Resolution to declare a continued public health emergency due to COVID-19 and modified purchasing, bidding, and public notice requirements associated with upgrades to conduct video conferencing hearings in Skagit County District Court.

d) HUMAN RESOURCES:

7. Resolution to modify the effective date of Resolution No. R20200188, Human Resources Policies and Procedures Manual Policy 4.4 D "Vacation Cash-out", to become effective on January 1, 2021.

e) OFFICE OF JUVENILE COURT:

8. Interlocal Cooperative Agreement with Mount Vernon School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$15,735. The Agreement is ratified to commence on September 1, 2020, and shall continue through August 31, 2021.

f) PARKS, RECREATION AND FAIR:

9. Amendment No. 2 to Funding Agreement No. C20170111 with Skagit Land Trust (SLT) to provide reimbursement funding, at the rate of \$90 per hour, in exchange for the SLT providing assistance with the acquisition and permanent protection of lands in Skagit County that will contribute to a corridor for the County's planned Centennial Trail. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the compensation remaining at an amount not to exceed \$50,000, which is funded through the Special Pathways Fund 102 that is funded directly from gasoline tax revenues.
10. Amendment No. 1 to Personal Services Agreement No. C20200023 with Freeland and Associates, Inc. to provide civil engineering, landscape design and project closeout services for the Skagit Valley Playfields project. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2021. All other terms and conditions of the original Agreement shall remain in effect including the compensation remaining at an amount not to exceed \$65,000, which is based on a fee schedule.
11. Amendment No. 1 to Personal Services Agreement No. C20200144 with Graham-Bunting and Associates to attend meeting(s) with the City of Mount Vernon and project team to identify permit applications and environmental review required, provide assistance with the preparation of permit applications and other necessary documents required for the construction of the Skagit Fields project. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2021. All other terms and conditions of the original Agreement shall remain in effect including the compensation remaining at an amount not to exceed \$9,800, which is based on a fee schedule.
12. Amendment No. 3 to Funding Agreement No. C20160015 with Skagit Land Trust to provide funding to secure additional lands through easements or acquisitions to expand open space corridors on Fidalgo Island, the "Fidalgo Open Space Corridors" project. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including the compensation remaining at an amount not to exceed \$50,000, which is funded through the Special Pathways Fund 102 that is funded directly from gasoline tax

revenues.

13. Amendment No. 4 to Funding Agreement No. C20160329 with Skagit Land Trust to provide funding for negotiating and securing a County public trail access to Big Rock Park. The County public trail access route is not yet determined and will need to be negotiated via easement, boundary line adjustment, and/or fee simple purchase. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including the compensation remaining at an amount not to exceed \$50,000, which is funded through the Special Pathways Fund 102 that is funded directly from gasoline tax revenues.

g) PLANNING AND DEVELOPMENT SERVICES:

14. Grant Deed of Conservation Easement, for Short Plat PL20-0091 submitted by G and D Wallace, Inc. The proposed land division is in compliance with Skagit County Code 14.16.860, Agricultural Land Preservation will create a 1.13 acre residential lot containing the existing house (Lot 1 on Exhibit B in the conservation easement). The remainder of the acreage, 46.05 acres, will be placed in the conservation easement (Lot 2 on Exhibit B in conservation easement). The property is commonly known as Assessor parcel numbers P36732 and P103332 in Skagit County, Washington.

h) PUBLIC HEALTH:

15. Resolution calling for a public hearing regarding the final report on the public service grant component of the 2019-2020 application for Community Development Block Grant funding in which Community Action of Skagit County provided public services. The public hearing is scheduled to take place on Tuesday, December 7, 2020, at 10:00 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/428659917> or by phone: 1 (408) 650-3123 Access Code: 428 659 917.
16. Amendment No. 1 to Interlocal Agreement with the State of Washington Department of Children, Youth, and Families Contract No. 20-1173, Skagit County Agreement No. C20190467, to provide high quality home visiting services to vulnerable families for the purpose of improving outcomes of participants and strengthening coordination of services. This Amendment increases compensation to Skagit County from \$397,975.32 to an amount not to exceed \$801,998.14 and extends the term from July 31, 2020, to July 31, 2021. All other terms and conditions of the original Agreement shall remain in effect.
17. Amendment No. 4 to Personal Services Agreement No. C20200146 with Parker Corporate Services, Inc. dba Pacific Security to provide security for a quarantine and isolation site due to the COVID-19 pandemic. This Amendment adds funds for coverage of holidays and smoke closure days at the COVID-19 test site. Compensation is increased from \$355,000 to an amount not to exceed \$377,000, which is based on an hourly rate schedule. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
18. Amendment No. 2 to Personal Services Agreement No. C20190428 with Public Hospital District 304, CHOP, to implement a substance use prevention coalition within the town and community of Concrete in order to prevent and reduce the misuse and abuse of alcohol, tobacco, marijuana, opioids, and other drugs. This Amendment amends Exhibit A Sections Q Deliverables, and increases compensation from \$219,662 to an amount not to exceed \$238,862.28. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
19. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to implement a shelter program that uses equitable and creative approaches to bring people inside with the goal of exiting residents to permanent housing. Compensation is based on a reimbursement for eligible direct services and administrative overhead costs schedule and shall not exceed \$684,829. The Agreement shall commence on December 1, 2020, and continue until June 30, 2023.
20. Amendment No. 1 to Personal Services Agreement No. C20190562 with Skagit Valley Hospitality Association dba Friendship House to manage and operate a temporary low-barrier shelter. This Amendment adds language to Exhibit B Scope of Work to include the contractor providing Winter Shelter at motel rooms, transportation to motel and security staffing at motel. Compensation is based on a reimbursement for eligible direct services and administrative overhead costs scheduled and is increased from \$200,000 to an amount not to exceed \$425,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2020.
21. Amendment No. 2 to Personal Services Agreement No. C20200340 with Rancho Alegre to provide additional food services for guests staying in isolation/quarantine at the Burlington Inn. This Amendment extends the date of the Agreement from October 31, 2020, to January 31, 2021. All other terms and conditions of the

original Agreement and prior Amendment shall remain in effect including compensation remaining at an amount not to exceed \$10,000.

i) **PUBLIC WORKS:**

22. Settlement Agreement and release of claims with Snow Mountain Land Company, LLC (Snow Mountain) for property commonly identified as 9663 South March's Point Road, Anacortes, Assessor tax parcel numbers P19676 and P19713. Skagit County will pay Snow Mountain \$70,000 for the release of claims regarding their portion of the Whitmarsh Landfill. The Settlement Agreement is necessary to guarantee access to portions of Whitmarsh Landfill in order to implement the Department of Ecology's preferred cleanup action plan (CAP). The Agreement shall be effective as of the date of the final signature.
23. Quit Claim Deed for parcel numbers P19676 and P19713 granted by Snow Mountain Land Company, LLC (Grantor) to Skagit County (Grantee) for the purpose of guaranteeing access to portions of Whitmarsh Landfill in order to implement the Department of Ecology's preferred cleanup action plan (CAP).
24. Interlocal Cooperative Agreement with the City of Seattle acting through its Seattle City Light Department to transfer property commonly identified as Assessor tax parcel number P63501 to the City as part of the Seattle City Light's Fish and Wildlife Lands Program and Endangered Species Act Lands Program for use in future City fish and wildlife habitat restoration projects. No funds are associated with this Agreement. The Agreement shall commence on the date of mutual execution and continue for two (2) years.
25. Settlement Agreement, Policy Buy Back and Mutual Release with Compass Insurance Company for the former March Point Landfill a/k/a Whitmarsh Landfill (Washington Department of Ecology Facility Site I.D. #2662). Compass Insurance Company shall pay Skagit County the Settlement amount not to exceed \$525,000. The Agreement shall become effective as of the date of its last execution by the authorized representatives.
26. Quit Claim Deed for parcel number P63501 granted by Skagit County (Grantor) to the City of Seattle acting through its Seattle City Light Department (Grantee) for the purpose of transferring real property to the City of Seattle as part of the Seattle City Light's Fish and Wildlife Lands Program and Endangered Species Act Lands Program for use in future City fish and wildlife habitat restoration projects. The Quit Claim Deed shall become effective upon recording with the Skagit County Auditor.
27. License and Services Agreement with Cyclomedia Technology, Inc. to provide roadway data inventory analysis and data collection targeted to spatially locate Skagit County's road assets for prioritization and identification of projects and maintenance programs within Skagit County. Compensation is based on fee schedule and shall not exceed \$612,755. The Agreement shall commence on the date of mutual execution and shall expire two years from the date of delivery. Should the County decide after that time not to have Cyclomedia re-drive but wishes to continue to access the imagery captured, there is a \$10.00 per mile annual fee. Based on 893 miles, the annual fee for access would be \$8,930.
28. Interlocal Cooperative Agreement with the City of Sedro-Woolley and Skagit County to allow each party to provide mutual assistance on minor projects and work and services on a reimbursable basis. The City shall reimburse the County for work performed plus an additional nine percent (9%) of the total cost for overhead costs for accounting, billing, and administrative services. The Agreement shall commence on the date of execution and continue until December 31, 2025.

j) **SHERIFF:**

29. Interlocal Agreement for jail services between Snohomish County and Skagit County pursuant to Chapter 39.34 RCW and Chapter 70.48 RCW. The purpose and intent of this Agreement is for Skagit County and Snohomish County to work together efficiently and effectively in order that Snohomish County may provide Skagit County with Jail Services. The 2021 Booking Fee shall be \$130.78 per inmate, and Daily Maintenance Fee of \$182 per inmate with a Video Court Fee for each scheduled hour of Video Court time of \$216.62. The Booking Fee and Daily Maintenance Fee shall increase on January 1 of each calendar year during the term of this Agreement by three (3) percent. The Agreement shall be effective on January 1, 2021, and continue through December 31, 2023.