

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, NOVEMBER 10, 2025:

- a) 10:00 a.m. - 10:45 a.m. Briefing – Planning and Development Services, Facilities Management, and Public Health
- b) *11:00 a.m. Pledge of Allegiance
- c) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- e) 12:50 p.m. - 1:20 p.m. Briefing – Central Services
- f) 1:20 p.m. - 1:50 p.m. Briefing – Public Works
- g) *2:00 p.m. - 3:00 p.m. Public Works – Mike See, Director:
 - 1. Discussion/Possible Action: Resolution Amending Resolution No. R20230152 and Establishing the 2026 Ferry Fare Schedule
 - 2. Discussion/Possible Action: Resolution Amending Resolution No. R20250009 and Providing a Method to Convert Paper Punch Cards Sold During Covid Without Expiration
 - 3. Miscellaneous
- h) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, NOVEMBER 11, 2025:

VETERAN'S DAY HOLIDAY - COUNTY OFFICES CLOSED

III. WEDNESDAY, NOVEMBER 12, 2025:

- a) 9:30 a.m. - 11:00 a.m. Commissioners Briefing

IV. THURSDAY, NOVEMBER 13, 2025:

- a) •7:30 a.m. Social Event - Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 3:00 p.m. - 5:00 p.m. Forest Advisory Board (FAB) Meeting hosted remotely by FAB

V. FRIDAY, NOVEMBER 14, 2025:

- a) 8:30 a.m. - 9:15 a.m. Briefing with Innovative Environments

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- b) 12:00 p.m. - 1:00 p.m. County Veterans' Employee Appreciation Lunch
- c) 4:00 p.m. - 5:00 p.m. Annual Employee Recognition Event

REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, November 13, 2025, 4:00 p.m. Request for Qualifications (RFQ) for Professional Engineering, Environmental, and Right of Way Services for the Little Coal Creek Culvert Replacement (Minkler Rd.) County Project No. EO212-323; FEMA Project No. 673763

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, NOVEMBER 10, 2025 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 3, 2025.
2. Record of the Proceedings for Tuesday, November 4, 2025.
3. Record of the Proceedings for Thursday, November 6, 2025.
4. Resolution to reappoint Brian Wilbur and Sarah Christensen to the La Conner Regional Library Board of Trustees for a five-year term. Brian Wilbur's term will expire on September 30, 2030, and Sarah Christensen's term will expire on October 31, 2030.
5. Resolution to reappoint Mark Venn and Amelia Cook to the Civil Service Commission for a six-year term. Mr. Venn's term shall expire on October 31, 2031, and Ms. Cook's term shall expire on December 31, 2031.

b) ADMINISTRATIVE SERVICES:

6. Amendment No. 1 to Personal Services Agreement No. C20250199 with Communication Resources Northwest, LLC to assist Skagit County with communications, organizational development and leadership consulting services. This Amendment increases compensation from \$100,000 to an amount not to exceed \$125,000 and extends the term from December 31, 2026 to December 31, 2027. All other terms and conditions of the original Agreement shall remain in effect.

c) BUDGET AND FINANCE:

7. Resolution authorizing an interfund loan to Emergency Management Fund #105 from the General Fund #001 in the amount of \$1,500,000.
8. Funding Agreement with Skagit Bicycle Club to award \$3,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
9. Funding Agreement with Heritage Flight Museum to award \$12,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
10. Funding Agreement with Celtic Arts Foundation to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
11. Funding Agreement with Burlington Historical Society to award \$3,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.

d) CORONER:

12. Amendment No. 2 to Professional Services Agreement No. C20230254 with Amanda Maskovyak, LLC for forensic pathology services. This Amendment increases compensation from \$200,000 to an amount not to exceed \$300,000 for continued provision of services. The term remains the same and shall automatically renew from year to year. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) EMERGENCY MEDICAL SERVICES:

13. Amendment No. 4 to Service Agreement No. C20220395 with TargetSolutions Learning, LLC d/b/a Vector Solutions to allow for the implementation of training and tracking software. This Amendment increases compensation by \$17,600 including sales tax for a new total compensation amount not to exceed \$107,575.73 and extends the term of the Agreement from November 30, 2025 to November 30, 2026. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

f) FACILITIES MANAGEMENT:

14. Personal Services Agreement with JTK Engineering LLC to provide engineering consulting services for site environmental, site specifications and technical expertise for the repair of the sewer system at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$58,440 plus applicable sales tax. The Agreement shall commence on the date of execution and continue until December 31, 2026.

g) PARKS AND RECREATION:

15. Amendment No. 2 to Personal Services Agreement No. C20220177 with Cowling & Company LLC dba Widener & Associates to assist with the completion of the required procedures and documentation for Federal Emergency Management Agency (FEMA) Public Assistance Washington Flooding and Mudslides (DR-4635) Projects. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026. Compensation remains the same and shall not exceed \$35,306.40. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) PLANNING AND DEVELOPMENT SERVICES:

16. Resolution to call for a public hearing to consider testimony regarding establishing the annual assessment for the Edison Subarea of the Clean Water (Shellfish Protection) District. The public hearing is scheduled to take place on Monday, November 24, 2025, at 10:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>

i) PROSECUTING ATTORNEY:

17. Resolution to provide legal defense to Skagit County employees Tana Lin, Heather Shand, Elizabeth Neidzowski, Thomas Verge, Richard Weyrich, Erik Pedersen, and Skagit County in a lawsuit identified by case number 25-cv-02062-GJL, Steven Michael Rindal v. Skagit County.

j) PUBLIC WORKS:

18. Resolution for the approval of contract provisions, plans, and calling for bids for the South Osterman Creek Culvert Repair Project #EO214-5; FEMA Project #4650DR-WA-674680. The bid opening is scheduled to take place on Monday, December 15, 2025, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>
19. Personal Services Agreement with Maul Foster & Alongi, Inc. to facilitate the Temporary Advisory Group (TAG) meetings for the Guemes Island Ferry and provide a final TAG report and presentation. Compensation shall not exceed \$50,000. The Agreement is ratified to commence on October 27, 2025 and continue until December 31, 2026.
20. Amendment No. 7 to Personal Services Agreement No. C20230430 with Eurofins Environmental Testing Northwest LLC to analyze water, soil, sediment, and/or sludge samples submitted by the County as directed on the chain-of-custody document. This Amendment adds aluminum sampling/testing packages to the Scope of Work. Compensation remains the same and shall not exceed \$475,000. The term remains the same and shall continue until September 30, 2026. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
21. Supplemental Agreement No. 3 to Local Agency A&E Professional Services Hourly Rate Consultant Agreement No. C20230240 with Transpo Group USA Incorporated for professional engineering, environmental, and right of way services for the Cook Road/I-5 Interchange Vicinity Improvements Project #ES63000-11. This Amendment updates consultant ANTE tables, ICR rates, and extends the term of the Agreement from December 31, 2027 to December 31, 2028. Compensation remains the same and shall not exceed \$1,120,856.60. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

k) RISK MANAGEMENT:

22. Personal Services Agreement with Stop Claims Corp. to provide professional services and administration of workers' compensation claims. Compensation is estimated to not exceed \$70,000. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.

2. MISCELLANEOUS AGENDA (1 item):

a) COMMISSIONERS:

1. Ordinance establishing a new Chapter 3.15 of the Skagit County Code related to a new 0.1% Sales and Use Tax for criminal justice purposes.