

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. SATURDAY, NOVEMBER 4, 2023:

- a) 1:00 p.m. - 2:30 p.m. Museum of Northwest Art Government and Resiliency Panel (121 1st Street, La Conner)

II. MONDAY, NOVEMBER 6, 2023:

- a) *11:00 a.m. Pledge of Allegiance
- b) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
1. Public Comment (Specifically related to the agenda item)
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
1. Public Comment Period
 2. County and Individual Success Stories
 3. Miscellaneous
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC

III. WEDNESDAY, NOVEMBER 8, 2023:

- a) 9:00 a.m. - 10:00 a.m. Skagit Transit Board of Director's Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- b) 12:00 p.m. - 1:30 p.m. 911 Board of Directors Meeting (EMS Training Room, 2911 East College Way, Mount Vernon)

IV. THURSDAY, NOVEMBER 9, 2023:

- a) 7:00 a.m. - 9:00 a.m. Forest Advisory Board Meeting
- b) 7:30 a.m. - 9:00 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- c) 9:30 a.m. - 10:15 a.m. Briefing with Innovative Environments
- d) 12:00 p.m. - 1:00 p.m. County Veterans Lunch Celebration
- e) 3:00 p.m. - 5:00 p.m. Commissioners Briefing

V. FRIDAY, NOVEMBER 10, 2023:

VETERAN'S DAY HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

VI. SATURDAY, NOVEMBER 11, 2023:

- a) 11:00 a.m. Skagit County Veterans Day Parade (Fairhaven Avenue, Burlington)

Continued OVER...

TUESDAY, NOVEMBER 7, 2023 ***BID OPENING (Clerk of the Board and I.S. Staff)***

*11:45 a.m. (or soon thereafter) Maintenance of Existing Skagit County Printers and Copiers Included but not Limited to Automatic Delivery of Toners and Meter Readings

FUTURE BID OPENINGS:

Monday, November 13, 2023, 1:30 p.m. Mobile Marine Refueling Services for Vehicle and Passenger Ferry, M/V Guemes

Monday, December 4, 2023, 1:00 p.m. Guemes Ferry Electric Project #ESMVGUE-1

Tuesday, December 5, 2023, 11:00 a.m. Skagit County Courthouse Rooftop Jail Removal

FUTURE PUBLIC HEARING:

Monday, November 13, 2023, 10:30 a.m. To Consider Testimony Regarding Proposed Revisions to the Public Works Fee Schedule

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, November 6, 2023 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 30, 2023.
2. Record of the Proceedings for Tuesday, October 31, 2023.
3. Record of the Proceedings for Wednesday, November 1, 2023.
4. Record of the Proceedings for Thursday, November 2, 2023.

b) CLERK:

5. Resolution authorizing the County Clerk to charge a convenience fee for electronic submissions (e-submissions) of court filings.

c) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Washington Automated to repair the UNIMAC Washing Machine at the Community Justice Center in Mount Vernon. Compensation shall not exceed \$326.40. The Agreement is ratified to commence on September 12, 2023 and shall continue for 90 days.

d) INFORMATION SERVICES:

7. Personal Services Agreement with All Phase a Firstline Company for support of Skagit County phone hardware and software. Compensation shall not exceed \$47,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.

e) PROSECUTING ATTORNEY:

8. Resolution to provide legal defense to current Skagit County employees, officers, officials Lisa Janicki, Ronald Wesen, Peter Browning, Donald McDermott, Richard Weyrich, and Sandra Perkins in a lawsuit filed by Cody Hart et al.

f) PUBLIC HEALTH:

9. Amendment No. 1 to Personal Services Agreement No. C20220301 with Landau Associates for the provision of environmental review services related to housing development projects subject to review under 24 CFR Part 58, the National Environmental Policy Act, and all related laws and authorities. This Amendment updates the rate schedule, increases compensation from \$50,000 to an amount not to exceed \$80,000, and extends the term of the Agreement from December 31, 2023 to June 30, 2025. All other terms and conditions of the original Agreement shall remain in effect.
10. Data Sharing Agreement for Confidential Information or Limited Dataset(s) with the State of Washington Department of Health to allow for local health jurisdictions to accomplish their public health mission. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue for five years.
11. Personal Services Agreement with Skagit Valley Hospitality House dba Friendship House to operate a low-barrier temporary, seasonal shelter located at First Steps Center on Pease Road in Burlington. Compensation shall not exceed \$310,120. The Agreement is ratified to commence on November 1, 2023 and continue until April 30, 2024.

g) PUBLIC WORKS:

12. Resolution for the approval of maps, plans, and specifications and calling for bids for the Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5; Federal Aid #BHS-L291(002). The bid opening is scheduled to take place on December 4, 2023, at 2:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253)215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
13. Resolution to rescind an incorrectly executed Agreement, Skagit County Contract No. C20230480, with the City of Anacortes.
14. Interlocal Cooperative Agreement with the City of Anacortes to perform work and provide materials and equipment upon request for roadway maintenance activities. This Agreement will allow the City of Anacortes

and Skagit County to perform minor projects as requested by either party on a reimbursable basis. In addition, 9% of the total cost will be added for overhead costs for accounting, billing, and administrative services. The Agreement shall commence on the date of execution and continue until December 31, 2027.

15. Interlocal Cooperative Agreement with the City of Sedro-Woolley for the County to provide reimbursable services to the City for the stormwater source control program intended to satisfy the requirements of the City's National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit. Compensation to Skagit County shall not exceed \$39,875.26. The Agreement is ratified to commence on August 1, 2023 and continue until December 31, 2025.
16. Interlocal Cooperative Agreement with the City of Mount Vernon for the County to provide reimbursable services to the City for the stormwater source control program intended to satisfy the requirements of the City's National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit. Compensation to Skagit County shall not exceed \$44,660.42. The Agreement shall commence on January 1, 2024 and continue until December 31, 2025.
17. Amendment No. 4 to Personal Services Agreement No. C20200185 with Northwest Center Services, dba Lithtex NW to provide bulk mailing services for projects and programs, such as the Clean Samish Initiative, Lake Management District newsletters, public meeting invitations, and landowner outreach correspondence. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2024. Compensation is increased by an additional \$7,000 for a new compensation amount not to exceed \$36,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
18. Amendment No. 2 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program work plan. This Amendment increases compensation to Skagit County by \$73,562.50 for the cost of additional projects. Total compensation shall not exceed \$360,562.50. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) SHERIFF:

19. Amendment No. 2 to Personal Services Agreement No. C20170602 with Gregg Davidson to assist with requested administrative services required by the Skagit County Jail Finance Committee as Chair for the Jail Finance Committee. This Amendment updates compensation to not exceed \$250 per meeting and extends the term of the Agreement from December 31, 2023 to December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
20. Intergovernmental Agreement with Washington State Parks and Recreation Commission, Agreement No. LE: MLE1339 to establish a cooperative framework to enhance the performance of boating safety and education services pursuant to RCW 88.02650 and WAC 352-65.010. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue until September 30, 2024.