

SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone:
<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>
 Or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, NOVEMBER 1, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Administrative Services, Public Works, Planning and Development Services, Public Health, and Emergency Medical Services
- b) 11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
 - 3. Reconvene Public Meeting/Adjournment
- c) *1:30 p.m. Pledge of Allegiance
- d) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Items for Discussion
 - 2. Consideration and Approval of Consent Agenda
 - 3. Vouchers and Warrants
 - 4. Miscellaneous Items
- e) 2:30 p.m. - 3:30 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b)) (Approximately 1 hour)
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, NOVEMBER 2, 2021:

- a) *9:00 a.m. Pledge of Allegiance
- b) *9:00 a.m. - 10:00 a.m. Public Works – Dan Berentson, Director:
 - 1. Public Hearing: To Consider Testimony Regarding an Application for a Non-Exclusive Telecommunications Franchise Agreement with Zayo Group, LLC
 - 2. Possible Action: Resolution Authorizing the Execution of a Franchise Agreement with the Zayo Group, LLC
 - 3. Possible Action: Non-Exclusive Telecommunications Franchise Agreement with Zayo Group, LLC for the Provision of Network Services Including Telecommunications Service. The Term of the Franchise Agreement shall be 10 Years from the Date of Execution
- c) *10:00 a.m. - 10:30 a.m. Administrative Services – Kayla Schott-Bresler, Deputy County Administrator:
 - 1. Discussion/Possible Action: Adoption of Skagit County's 2022 Legislative Priorities and Policy Document
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Continued OVER...

1. County and Individual Success Stories
 2. Public Comment Period
 3. Miscellaneous Announcements
- e) 2:00 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
 3. Reconvene Public Meeting/Adjournment

FUTURE BID OPENINGS:

Monday, November 15, 2021, 2:30 p.m. Skagit County Meals on Wheels Dual Oven/Microwave Meal Trays, and Equipment to Seal Home-Delivered Meals

Tuesday, November 23, 2021, 1:30 p.m. Skagit County Morgue Facility Remodel Project

FUTURE PUBLIC HEARING:

Tuesday, November 9, 2021, 9:30 a.m. To Consider Testimony Regarding Revising Ordinance No. O20050012 of Skagit County Code Chapter 3.44.010, Increasing Established Fees for Official Services of the Skagit County Sheriff's Office

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, November 1, 2021 (items 1 through 28):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 18, 2021.
2. Record of the Proceedings for Tuesday, October 19, 2021.
3. Record of the Proceedings for Wednesday, October 20, 2021.
4. Record of the Proceedings for Friday, October 22, 2021.
5. Record of the Proceedings for Monday, October 25, 2021.
6. Record of the Proceedings for Tuesday, October 26, 2021.
7. Record of the Proceedings for Wednesday, October 27, 2021.
8. Record of the Proceedings for Friday, October 29, 2021.
9. Resolution appointing Kristen Keltz to the Skagit County Tourism Promotion Area Advisory Board to fill the vacant position representing Skagit County and ratifying terms for Stephanie Vervaart, Karen Egerdal, Kevin McEntee, and Sandy Kish. The new terms shall continue until September 30, 2022.

b) FACILITIES MANAGEMENT:

10. Amendment No. 1 to Personal Services Agreement No. C20210363 with Carletti Architects, P.S. to provide product research, construction documents, technical specifications, and construction administration for a remodel of the existing East County Resource Center located at 45770 Main Street in Concrete. This Amendment adds a court AV system component list and drawings for bid specifications to the remodel project that will support Community Court operations, and increases compensation by \$3,500 for a new total compensation amount not to exceed \$38,500. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until December 31, 2022.
11. Vendor Services Agreement with Right Way Plumbing to supply all labor, demolition, materials, equipment, and supervision for the installation of a new backflow preventer at the Skagit County Coroner's Office, located at 1700 Continental Place in Mount Vernon. Compensation shall not exceed \$4,213.21. The Agreement shall commence on the date of execution and continue until December 31, 2021.

c) INFORMATION SERVICES:

12. Resolution authorizing the transfer of surplus computer equipment to the Burlington Edison School District.
13. Interlocal Cooperative Agreement with the City of Mount Vernon to establish a Management Agreement as required by the Criminal Justice Security Information Services (CJIS) Security Policy. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.

d) PARKS, RECREATION & FAIR:

14. Vendor Services Agreement with A-1 Safety Tree Service LLC to provide trimming services for three (3) trees at the Skagit County Fairgrounds, located at 501 Taylor Street in Mount Vernon. Compensation shall not exceed \$1,000. The Agreement shall commence on the date of execution and continue for one (1) year.
15. Amendment No. 1 to Vendor Services Agreement No. C20210171 with Gateway Septic Service, LLC to provide inspection, pumping and maintenance of septic systems in Skagit County park locations, as mandated by Skagit County Health Department. This Amendment reflects the contractor's change in name, resulting from new ownership, from Gateway Septic Service, LLC to Johnny's Septic Service, Inc. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until April 5, 2023.
16. Amendment No. 1 to Personal Services Agreement No. C20210014 with Geotest Services, Inc. to provide compaction testing, submittal review, and the review/approval of all value engineering for the Skagit Playfields Project and other park projects as assigned. This Amendment extends the term of the Agreement from January 1, 2022 through December 31, 2022. Compensation remains the same and shall not exceed \$20,000 plus applicable taxes, and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect.
17. Amendment No. 2 to Vendor Services Agreement No. C20180001 with Jeremy Oliver, dba Absolute Plumbing to provide plumbing and drainage services at multiple park locations. This Amendment extends the term of the Agreement from January 8, 2022 through December 31, 2022. Compensation remains the same and shall not exceed \$20,000 and is based on an hourly fee schedule. All other terms and conditions of the original Agreement shall remain in effect.

e) PUBLIC HEALTH:

18. Data Share Agreement with the Washington State Health Care Authority (HCA) HCA Contract No. K5639 for the purpose of the COVID-19 Student Survey to better understand the experience and needs of youth in Washington State during the COVID-19 pandemic. The Agreement shall commence on the date of execution and continue until March 31, 2022. No compensation is associated with this Agreement.
19. Amendment No. 1 to Personal Services Agreement No. C20200685 with Community Action of Skagit County to facilitate the Veterans Assistance Fund program, which includes providing emergency financial assistance for eligible veterans, staff to administer funds, coordinate with other veteran services within the agency and community, provide a case manager to work one-on-one with veterans to provide support and stabilization services and provide a space for Vets to connect. This Amendment increases compensation to an amount not to exceed \$285,029, is based on a reimbursement schedule, and is funded through the Veterans Assistance Fund. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until December 31, 2021.
20. Amendment No. A to Interagency Grant Agreement No. C20210338 with the Washington State Department of Commerce through the Community Services and Housing Assistance Division Unit, Contract No. 22-46108-26 to provide resources to assist people who are experiencing homelessness obtain and maintain stability. This Amendment updates Attachment A, Scope of Work to include hotel leasing and rapid re-housing activities and increases the grant award by \$723,571 for a new total compensation amount to Skagit County not to exceed \$2,720,760. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until June 30, 2023.
21. Personal Services Agreement with Northwest Youth Services to plan, manage and operate a temporary low-barrier shelter for at-risk youth and young adults, 18-24 years old. Compensation shall not exceed \$251,745. The Agreement is ratified to commence on October 1, 2021, and continue until June 30, 2023.
22. Interlocal Cooperative Agreement with Northwest Educational Service District 189 to provide assessment, planning and program development for pre-k to grade 12 school-based behavioral health services in Skagit County in response to impacts resulting from the COVID-19 pandemic. Compensation shall not exceed \$500,000. The Agreement is ratified to commence on September 1, 2021, and continue until August 31, 2022.

f) PUBLIC WORKS:

23. Resolution awarding the bid and appropriating funds for the Install/Upgrade Guardrail with Reflectors Project #ES07000-12, Federal Aid #HSIP-000S(578) to Coral Construction Company in the amount of \$529,450.
24. Resolution awarding the bid and appropriating funds for the Ovenell Slough (Cedar Grove Culvert) Replacement Project #WA402229 to Strider Construction Co., Inc. in the amount of \$725,450.
25. Personal Services Agreement with Watershed Science and Engineering, Inc. to provide engineering services to develop a preliminary design to restore Lake Creek between Lake McMurray and an abandoned railroad berm (Lake Creek Channel & Culvert Design). Compensation shall not exceed \$125,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.
26. Personal Services Agreement with GeoEngineers, Inc. to provide Professional Engineering services as-needed, on a task order basis on non-federally funded capital projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to renew for one (1) additional year.
27. Personal Services Agreement with Fehr & Peers to provide Professional Engineering services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to renew for one (1) additional year.

g) SHERIFF:

28. Amendment No. 6 to Vendor Services Agreement No. C20170464 with Txley Corporation to provide chemicals for laundry and general cleaning supplies at the Skagit County Community Justice Center. This Amendment updates Exhibit “A” and increases supplier rates. Compensation remains the same and shall not exceed \$25,000 per calendar year. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. The Agreement continues until terminated.

2. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC WORKS:

1. Hazard Mitigation Grant Agreement No. D21-011 with the Washington State Military Department and Federal

Emergency Management Agency (FEMA) to authorize Skagit County to receive funding for the Lyman Acquisition-Estes Property. The purpose of this Agreement is to acquire one (1) single family residence in Lyman, demolish the onsite structure and complete site restoration in accordance with the Open Space requirements set forth in 44 Code of Federal Regulations (CFR) Part 80. The acquired property will be deed-restricted to ensure it remains as Open Space in perpetuity, in accordance with 44 CFR Part 80. The grant amount to Skagit County shall not exceed \$280,537.50. The County match shall not exceed \$46,756.25. The Grant Agreement is ratified to commence on July 15, 2021, and end on April 23, 2024.