

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

FIFTH WEEK - NO REGULAR AGENDA SCHEDULED**I. MONDAY, OCTOBER 31, 2022:**

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- b) 1:00 p.m. Pledge of Allegiance
- c) 1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
 - 1. Public Comment (Prior to final action per RCW 42.30.20(4))
- d) 1:30 p.m. - 2:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, NOVEMBER 1, 2022:

- a) 7:00 a.m. Skagit County Employees' Open House
- b) 8:30 a.m. - 9:30 a.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 3. Reconvene Public Meeting/Adjournment
- c) 9:30 a.m. - 10:30 a.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 3. Reconvene Public Meeting/Adjournment
- d) 10:30 a.m. - 11:30 a.m. Work Session with Human Resources to Discuss Compensation Philosophy
- e) ~~12:30 p.m. - 1:30 p.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))~~
 - ~~1. Call Public Meeting to Order/Roll Call~~
 - ~~2. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))~~
 - ~~3. Reconvene Public Meeting/Adjournment (Cancelled)~~
- f) 4:00 p.m. Skagit County Employees' Open House

Continued OVER...

III. WEDNESDAY, NOVEMBER 2, 2022:

- a) 8:30 a.m. - 9:30 a.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 3. Reconvene Public Meeting/Adjournment
- b) 9:30 a.m. - 10:15 a.m. Briefing with Innovative Environments
- c) 2:15 p.m. - 3:15 p.m. Work Session with Budget and Finance
- d) 3:15 p.m. - 4:00 p.m. Work Session with Public Health

IV. THURSDAY, NOVEMBER 3, 2022:

- a) 3:30 p.m. - 4:30 p.m. Commissioners Briefing
- b) 5:30 p.m. Burlington Chamber of Commerce Awards of Excellence (Skagit Casino Resort, 5984 Darrk Lane, Bow)

V. FRIDAY, NOVEMBER 4, 2022:

- a) 8:00 a.m. - 9:00 a.m. Work Session with Budget and Finance
- b) 9:00 a.m. - 10:00 a.m. Work Session with Public Health and Community Justice Center
- c) 10:00 a.m. - 11:00 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 3. Reconvene Public Meeting/Adjournment
- d) 1:00 p.m. - 2:30 p.m. Work Session with Guemes Island Planning Advisory Committee
- e) 5:00 p.m. Boys & Girls Clubs of Skagit County Great Futures Gala (Corporate Air Center, 15452 Airport Drive, Burlington)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, OCTOBER 31, 2022 (items 1 through 19):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 24, 2022.
2. Record of the Proceedings for Tuesday, October 25, 2022.
3. Resolution to appoint Mike Shaw to fill a vacancy on the Northwest Senior Services Advisory Board previously held by Tasker Robinette. Mr. Shaw's term shall be effective October 25, 2022 and continue until June 30, 2025.

b) ASSIGNED COUNSEL:

4. Personal Services Agreement with Snohomish County Public Defender Association to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Cases include Class A (including homicides), Class B, and Class C felonies for adults and juveniles. Compensation shall not exceed \$214,020 for 80 cases per year and is based on a rate schedule. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.

c) BUDGET AND FINANCE:

5. Resolution awarding Hotel/Motel Tax Funding for 2023 in the amount of \$488,865.

d) EMERGENCY MANAGEMENT:

6. Amendment No. 2 to Grant Agreement No. E22-170 with the Washington State Military Department and the U.S. Department of Homeland Security (DHS) for Fiscal Year 2021 Emergency Management Performance Grant (21EMPG) program to provide Federal funds to assist governments in preparing for all hazards through sustainment and enhancement of the programs described in the Work Plan. This Amendment increases funding to Skagit County from \$71,014 to an amount not to exceed \$93,014, updates key personnel and contact information. The term remains the same and shall continue until November 30, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) HUMAN RESOURCES:

7. Amendment No. 1 to Personal Services Agreement No. C20220270 with Gallagher Benefit Services, Inc. to complete a compensation study to determine the relative competitiveness and refine/define compensation and classification structures for 693 Skagit County employees. This Amendment authorizes the provision of disaggregated salary survey data for the compensation study. Compensation remains unchanged and shall not exceed \$57,500. The term remains the same and shall continue until December 31, 2022.

f) INFORMATION SERVICES:

8. Personal Services Agreement with Handel Information Technologies Inc. to provide report, configuration, interface and SQL table changes, and other functions outside of the law changes that are included in normal maintenance as needed to assist Skagit County in the management and operation of the Rite Track Case Management system. Compensation is based on a rate schedule and shall not exceed \$10,000. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.

g) PARKS, RECREATION AND FAIR:

9. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services, including anticipated annual maintenance activities for the annual Skagit County Fair, located at the Skagit County Fairgrounds in Mount Vernon. Compensation shall not exceed \$39,500 including applicable tax. The Agreement shall commence on the date of execution and continue for one (1) year.
10. Amendment No. 8 to Construction Contract Agreement No. C20210128 with Tiger Construction, LTD for the Presentin Park Side Channel Restoration and Recreational Improvements Project #RCO 16-1730. This Change Order is necessary to reconcile the budget for the Presentin Park Project. Various unit bid items have underrun and overrun the original bid quantities due to the actual quantities of work required to complete the project. Total compensation is increased from \$1,956,916.03 to an amount not to exceed \$1,961,906.95. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

h) PUBLIC HEALTH:

11. Personal Services Agreement with Mount Vernon School District to develop the Multi-Tiered System of Support (MTSS) practice and teams with the shared goals of increasing school attendance, academic

achievement and addressing social and emotional determinates of health and learning. Compensation is based on a fee schedule and shall not exceed \$80,000. The Agreement is ratified to commence on September 1, 2022 and continue until August 31, 2023.

12. Amendment No. 3 to Personal Services Agreement No. C20210551 with Geocko Inc. d.b.a. LiveStories to administer the Emergency Rental Assistance Program 2.0 (ERAP 2.0) Grant, Skagit County Agreement C20210480, to prevent evictions by paying past due, current due, and future rent, and utilities, targeting households with limited resources. This Amendment increases compensation from \$13,454,241 to an amount not to exceed \$13,572,136. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect, including the term which shall continue until December 31, 2022.
13. Amendment No. 1 to Interlocal Cooperative Agreement No. C20220400 with Samish Indian Nation to distribute low-income housing funds pursuant to Substitute House Bill 2163. This Amendment updates Exhibit “A”, Deliverables and Services, increases compensation from \$20,000 to an amount not to exceed \$40,000, and extends the term to continue until June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.

i) PUBLIC WORKS:

14. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation District Consortium, LLC to allow the County to work with the Consortium on a reimbursable basis for assistance to be provided by the Consortium to the County related to coordinating Drainage and Irrigation District issues and matters. Compensation is based on reimbursement for the work and services performed and shall not exceed \$100,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.
15. Change Order No. 1 to Construction Contract Agreement No. C20220109 with Tiger Construction, LTD for the construction of the South Fork Skagit River Floodplain Restoration Project #WA402248. This change order adds additional cubic yards to Item 10 – Channel Excavation including Haul and adds to Item 13 – Force Account for a fuel surcharge. Additionally, this change order corrects the sales tax rate by modifying it from 8.1% to 8.2%. Compensation is increased from \$1,752,602.60 to an amount not to exceed \$2,051,705.95. The term remains the same and shall continue until March 14, 2023. All other terms and conditions of the original Agreement shall remain in effect.
16. Amendment No. 2 to Personal Services Agreement No. C20210071 with Wood Environment & Infrastructure, Inc. to provide environmental expertise and consulting services to assist Skagit County in the remediation of Whitmarsh/March Point Landfill Cleanup Action Plan. This Amendment reflects the Contractor’s name change from Wood to WSP USA Environment & Infrastructure Inc. (WSP). All other terms and conditions of the original Agreement and prior Amendment shall remain in effect, including the term which shall continue until December 31, 2024.
17. Amendment No. 5 to Vendor Services Agreement No. C20200375 with Edge Analytical, Inc. to analyze water, soil, sediment, and/or sludge samples submitted by the County as directed on the chain-of-custody document. This Amendment updates Exhibit “B” to include additional pricing. Compensation remains the same and shall not exceed \$475,000. All other terms and conditions of the original Agreement shall remain in effect, including the term which shall continue until September 30, 2023.
18. Amendment No. 1 to Vendor Services Agreement No. C20220206 with Atwork! Commercial Enterprises, LLC for the provision of vegetation management of riparian restoration sites, stormwater detention facilities, drainage easements and rights of way, and one closed landfill site in Skagit County. This Amendment increases compensation by \$12,380.40 for a new total compensation amount not to exceed \$140,761.27. The term will remain the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.

j) RISK MANAGEMENT:

19. Personal Services Agreement with Bostec Inc. to develop and maintain a policy for employee training, on-site drug and alcohol testing and ensure compliance with the Department of Transportation regulations. Compensation is based on a fee schedule and shall not exceed \$7,000. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.

2. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC HEALTH:

1. Amendment No. 2 to Personal Services Agreement No. C20200734 with Opportunity Council as a subrecipient to administer the Tenant Based Rental Assistance (TBRA) program in Whatcom County to provide tenant based rental assistance to low-income individuals and/or families who are homeless or at risk of becoming homeless. This Amendment extends the term from December 31, 2022 to continue until June 30, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.