

## SKAGIT COUNTY COMMISSIONERS' AGENDA

### **I. MONDAY, OCTOBER 29, 2018:**

- a) 2:00 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) 2:30 p.m. - 3:30 p.m. Planning and Development Services - Hal Hart, Director:
  - 1. Discussion of 2018 Comprehensive Plan Amendments (Docket)
  - 2. Possible Action - Ordinance to Adopt the 2018 Comprehensive Plan Amendments (Docket)
- c) \*3:30 p.m. - 4:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

### **II. TUESDAY, OCTOBER 30, 2018:**

#### **FIFTH WEEK - NO REGULAR AGENDA SCHEDULED**

- a) \*11:00 a.m. - 12:00 p.m. Work Session with Public Health - Code Discussion

### **III. THURSDAY, NOVEMBER 1, 2018:**

- a) 2:30 p.m. - 3:00 p.m. Workshop with Applicant Wireless Policy Group LLC, for Verizon Wireless and Staff from Planning and Development Services to Discuss Proposals Submitted for Future Consideration of the 2019 Docket of Comprehensive Plan Amendments

### **FUTURE BID OPENING:**

Thursday, November 15, 2018, 2:00 p.m. Samish River Bridge Repair (Old Hwy 99N) Project #ES50510-9; Federal Aid #BHS-M291(007)

Thursday, November 15, 2018, 2:30 p.m. Friday Creek Bridge Repairs (Old Hwy 99) Project #ES40115-1; Federal Aid #BHS-M291(008)

### **FUTURE PUBLIC HEARING:**

Tuesday, November 27, 2018, 11:00 a.m. Public Hearing to Consider Testimony Regarding the HOME Investment Partnerships Program and Amendments to the 2018-2022 Consolidated Plan, the 2018 Annual Action Plan, and the Citizen Participation Plan

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, OCTOBER 29, 2018 (items 1 through 14):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday October 22, 2018.

b) CLERK:

2. Resolution authorizing an increase in the filing fee for Civil Arbitration Cases filed with the Skagit County Superior Court Clerk's office. The fee for Civil Arbitration cases is increased from \$220 to \$250 pursuant to program changes made by the Washington State Administrative Office of the Courts effective September 1, 2018.

c) EMERGENCY MEDICAL SERVICES:

3. Resolution to amend the Central Valley Ambulance Authority (CVAA) Bylaws to change Section 10 "Quorum, Voting and Adjournment". This Resolution authorizes a change to the definition of majority vote from a being quorum consisting of four (4) members to three (3) members of the Board.

d) FACILITIES MANAGEMENT:

4. Conservation Grant Agreement with Puget Sound Energy to provide subsidy toward the installation of a variable speed fan and remote temperature sensors to increase the efficiency of the heating, ventilation, and air conditioning (HVAC) at the Data Center located at 2915 East College Way in Mount Vernon. Total rebate to Skagit County shall not exceed \$8,673. The Agreement shall commence on the date of execution and continue for 90 days.
5. Amendment No. 1 to Vendor Services Agreement No. C20180377 with Vertiv Services to install a variable speed fan and temperature sensor probes to increase the efficiency of the heating, ventilation, and air conditioning (HVAC) unit at the Data Center located at 2915 East College Way in Mount Vernon. This Amendment extends the term of the Agreement by two months due to delivery of the special order fan unit taking longer than anticipated to arrive. The Agreement term is extended from November 5, 2018, to January 5, 2019. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$12,500.
6. Amendment No. 2 to Building Lease Agreement No. C20150543 with the Upper Skagit Library District to lease the East 1567.5 square feet of the East County Resource Center located at 45770 Main Street in Concrete. This Amendment exercises the option to extend the lease for one (1) additional term of twelve (12) months. The lease will be extended through December 31, 2019. All other terms and conditions of the original Lease Agreement and subsequent Amendment shall remain in effect, including the monthly rent due to Skagit County in the sum of \$665.50.
7. Amendment No. 1 to Vendor Services Agreement No. C20150487 with Kone Inc. to provide conveyance maintenance, repair, service and tests as required by the ASME A17.1. 2010 B44 – 8.6 and 8.11 codes governed under WAC 296-96 on elevators located on Skagit County owned property. This Amendment adds \$3,500 due to Washington State requirements to perform five-year full load tests on three elevators. The new compensation amount shall not exceed \$127,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of November 8, 2018.
8. Vendor Services Agreement with ELTEC Systems LLC to provide elevator inspection, maintenance and repair services at ten (10) Skagit County facilities located in Anacortes and Mount Vernon as required by ASME A17.1 2010 B44 - 8.6 and 8.11 codes governed under WAC 296-96. Compensation is based on a fee schedule and shall not exceed \$124,000 plus any applicable taxes. The Agreement shall commence on November 9, 2018, and continue for three years.

e) OFFICE OF JUVENILE COURT:

9. Personal Services Agreement with Hilltop Pharmacy to fill and deliver medications to the Skagit County Detention Facility located at 605 South 3<sup>rd</sup> Street in Mount Vernon. Compensation is based on a reimbursement schedule and shall not exceed \$8,000. The Agreement shall commence on November 1, 2018, and continue until December 31, 2021.

f) PUBLIC WORKS:

10. Personal Services Agreement with PND Engineers, Inc. to perform emergency site inspection on August 22, 2018, pursuant to Emergency Resolution No. R20180162, dated September 4, 2018, which authorized the investigation of the extent of damage to the breakwater and determine a course of action for repair. Before the repairs could be made on September 5, 2018, a section of the plastic timber became dislodged from the upper water. PND Engineers, Inc. assisted with the investigation and inspection of the repair for that work.

All work was complete on September 7, 2018. Compensation shall not exceed \$2,000 and is based on a Standard Rate Schedule. The Agreement is ratified to commence on August 22, 2018, and continue until December 31, 2018.

11. Amendment No. 1 to Vendor Services Agreement No. C20180288 with VECA Electric Company, Inc. for electrical maintenance and repair services at Guemes Island Ferry Facilities, Solid Waste Facilities, and Operations Facilities. This Amendment reflects the contractor's name change from VECA Electric Company, Inc. to VECA Electric & Technologies, LLC. Compensation remains at an amount not to exceed \$100,000. All other terms and conditions of the original Agreement shall remain in effect including the term commencing on June 17, 2018, and continuing for two years, which can be extended for up to one (1) successive period of two (2) years.
12. Interlocal Cooperative Agreement with the Skagit Conservation District (District) to authorize Skagit County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Title III funding priorities through the implementation of a County-wide Community Wildfire Protection Plan, and Firewise Communities/USA Program. Skagit County shall reimburse the District in an amount not to exceed \$74,000 for work and services performed. The Agreement shall commence on the date of mutual execution and continue through December 31, 2019.
13. Vendor Services Agreement with IMAC, Inc. to provide welding services at the Skagit County Transfer and Recycling Station located at 14104 Ovenell Road in Mount Vernon, as well as its satellite sites: Sauk, located at 50796 State Route 20 and Clear Lake, located at 23202 Howey Road. Compensation for the two-year term shall not exceed \$24,000 and is based on a rate schedule. The Agreement shall commence on the date of mutual execution and continue for two years with an option to renew the Agreement for a third year.
14. Vendor Services Agreement with L & S Tire Company to process recyclable rubber products including motorcycle tires, automobile tires, commercial truck tires, other vehicle and machinery tires, rubber belting, rubber flaps, and inner tubes collected at various Skagit County Solid Waste sites. Compensation shall not exceed \$24,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for one year from the date of execution.

**V. MISCELLANEOUS AGENDA (item 1):**

a) FACILITIES MANAGEMENT:

1. Vendor Services Agreement with Stumpy Tree Service to supply all labor, materials, equipment and supervision to remove three (3) pine, two (2) cypress, and two (2) maple trees from the Skagit Courthouse, located 205 West Kincaid Street in Mount Vernon. Compensation shall not exceed \$8,696. The Agreement shall commence on the date of execution and continue for three months from the date of execution.