

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, OCTOBER 15, 2018:

- a) *9:00 a.m. - 10:00 a.m. Roundtable Discussion with Congressman Rick Larsen - Violence Against Women Act (VAWA) Reauthorization
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, OCTOBER 16, 2018:

- a) 8:30 a.m. - 9:30 a.m. Public Works - Dan Berentson, Director:
 - 1. Discussion Regarding Solid Waste and Recycling Minimum Service Ordinance for Curbside Recycling County-Wide
 - 2. Discussion - 2018 Annual Construction Program - Revision 1
 - 3. Possible Action - Resolution to Adopt the 2018 Annual Construction Program - Revision 1
- b) 9:30 a.m. - 10:00 a.m. Public Works - Dan Berentson, Director:
 - 1. Kick-Off and Work Session: Flood Awareness Week with the Army Corps of Engineers
- c) 10:00 a.m. - 10:30 a.m. Presentation by Senior Director of the Dispute Resolution Center LaDessa Croucher Recognizing October as Conflict Resolution Month
- d) *10:00 a.m. - 11:30 a.m. United Way of Skagit County Campaign Coffee
- e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, OCTOBER 17, 2018:

- a) *1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- b) *1:45 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- c) *2:15 p.m. Skagit Council of Governments – Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- d) *2:45 p.m. Solid Waste Governance Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)

IV. THURSDAY, OCTOBER 18, 2018:

- a) *2:00 p.m. - 4:00 p.m. Regional Legislative Briefing - Island, San Juan, Skagit, Whatcom Counties and the Washington State Association of Counties with Honorable Members of the Washington State Legislature: 10th, 40th, and 42nd Districts

Continued *OVER*...

FUTURE PUBLIC HEARING:

Tuesday, November 27, 2018, 11:00 a.m. Public Hearing to Consider Testimony Regarding the HOME Investment Partnerships Program and Amendments to the 2018-2022 Consolidated Plan, the 2018 Annual Action Plan, and the Citizen Participation Plan

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 15, 2018 (items 1 through 32):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 8, 2018.

b) ADMINISTRATIVE SERVICES:

2. Fifth Supplement to Amended Interlocal Agreement No. C20150116 with the Port of Skagit and the City of Sedro-Woolley regarding the management and future uses of the Northern State property (SWIFT Center). This Agreement outlines each parties roles and responsibilities regarding the SWIFT Center in relation to contracting with a consultant to provide government relations and communications support services for future transition of behavioral health services and transfer of property; the installation of fiber optic conduit and cable; continued planning and implementation for the transition of behavioral health services off the Center property while supporting a new model for delivery of services in the region; and continued support for successful transitions. Compensation provided by Skagit County for this supplement shall not exceed \$40,000. The Supplemental Agreement shall commence on the date of execution and continue until December 31, 2027. All other terms and conditions of the original Agreement and Supplement Agreements shall remain in effect.

c) ASSIGNED COUNSEL:

3. Personal Services Agreement with Susan Goolsbee, Attorney at Law, to provide consultation and representation relating to cases referred by the Office of Assigned Counsel that are considered to be conflict of interest cases for the Skagit County Public Defender's Office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$165,000 and is based on the hourly compensation and reimbursement schedule listed in Exhibit "B". The Agreement shall commence on January 1, 2019, and continue until December 31, 2020.
4. Personal Services Agreement with Jennifer Bouwens, Attorney at Law, to provide consultation and representation relating to cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$165,000 and is based on the hourly compensation and reimbursement schedule listed in Exhibit "B". The Agreement shall commence on January 1, 2019, and continue until December 31, 2020.

d) AUDITOR:

5. Payment Solutions Service Agreement with LexisNexis VitalChek Network, Inc. to allow customers to pay for marriage licenses and recording transactions by credit card. The customer will pay a LexisNexis VitalChek credit or debit card service flat fee of \$2.00 for debit transaction, or a minimum of \$2.00 or maximum of 2.49%, whichever is greater for a credit card transactions. LexisNexis VitalChek Network, Inc. shall pay Skagit County an amount equal to the statutory fees collected for the associated service and there is no cost to the County for the service. The Agreement shall be effective on the date of execution, shall continue for one year and automatically renew for successive one-year periods.

e) CORONER:

6. Personal Services Agreement with Ladd Tremaine, MD to perform the necessary external and internal forensic autopsies, toxicology reports and on-screen investigations. Compensation shall not exceed \$20,000 and is based on a fee schedule. The Agreement shall commence on October 15, 2018, and continue until December 31, 2018.

f) EMERGENCY MEDICAL SERVICES:

7. Interlocal Cooperative Agreement with Skagit Valley College to provide initial Emergency Medical Technician (EMT) certification training to two (2) Emergency Medical Services (EMS) groups per year with a guarantee of fifteen (15) students per group. The County will pay tuition, fees and books for the EMS students upon registration. Compensation shall not exceed \$375,000 from 2018 to 2024. The Agreement is ratified to commence on September 1, 2018, and continue until December 31, 2024.
8. Interlocal Cooperative Agreement with the City of Mount Vernon through its Fire Department for the provision of Basic Life Support (BLS) Ongoing Training and Evaluation Program (OTEP) training in the "Mount Vernon Fire Department Training Hub". Fire Districts 2, 3, 7, 9 and 15 shall be provided with a minimum of 12 and a maximum of 16 trainings per year for 2018 through 2024. The training rate for 2018

BLS OTEP Training Hub and Community First Aid/CPR will be \$65 per hour, with a 2% rate increase annually for 2019 through 2024. An additional administration fee of 7% per hour will be added and mileage will be reimbursed for travel to training sites at the current annual Federal Mileage Reimbursement Rate. Compensation is estimated at an amount not to exceed \$38,000. The Agreement is ratified to commence on September 1, 2018, and continue until December 31, 2024.

g) FACILITIES MANAGEMENT:

9. Vendor Services Agreement with NW Communications, Inc. to provide annual testing and certification of the emergency responder radio and distributed antenna system in accordance with International Fire Code 510 and National Fire Alarm and Signaling Code (NFPA) 72. The equipment is located at the Skagit County Community Justice Center, 201 Suzanne Lane in Mount Vernon. Total compensation for the three-year term of the Agreement is based on a fee schedule and shall not exceed \$7,700 plus applicable taxes. The Agreement is ratified to commence on October 1, 2018, and shall continue for three years from the date of execution.
10. Vendor Services Agreement with Great Floors for the removal, disposal and replacement of carpet and wall base at Skagit County District Court and Sheriff's office located at the Public Safety Building, 600 South 3rd Street in Mount Vernon. Compensation shall not exceed \$104,447.96 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until for three months from the date of execution.
11. Vendor Services Agreement with Alexander Gow Fire Equipment, Co. to perform annual maintenance inspections, extinguisher recharging, and hydrostatic tests in accordance with Washington Administrative Code (WAC) 296-800-300 and Occupational Safety & Health Standards Association (OSHA) on approximately 369 extinguishers located at multiple Skagit County locations. Compensation shall not exceed \$18,000 and is based on a fee schedule. The Agreement shall commence on December 1, 2018, and continue for three years from the date of execution.

h) INFORMATION SERVICES:

12. Memorandum of Agreement with Simplifile, LC, to enable the Skagit County Recording Department to electronically receive records from local, national or international locations for immediate indexing, quality control and legal recording of those records. Simplifile shall pay Skagit County the recording fees as determined by the Skagit County Auditor. There is no cost to the County as Simplifile, LC will charge the customer for their service. The Agreement is ratified to commence on October 1, 2018 and continue until terminated.
13. Amendment No. 28 to Contract No. 00484 with Spillman Technologies, Inc. to provide and install one (1) additional fire mobile client license for use by Skagit County Fire District 03. Compensation shall not exceed \$713, which includes sales tax for a new estimated compensation amount not to exceed \$918,168 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

i) OFFICE OF JUVENILE COURT:

14. Memorandum of Understanding with the Anacortes School District to continue collaborating to reduce chronic absenteeism and involvement of truant students in the court system through the development and implementation of culturally appropriate practices and evidence based services that include but are not limited to Community Truancy Boards (CTB) and stay petitions pursuant to the Revised Code of Washington (RCW) 28A.225. There is no monetary consideration associated with this Memorandum. The Memorandum is ratified to commence on September 1, 2018, and shall continue until terminated.
15. Memorandum of Understanding with the La Conner School District to continue collaborating to reduce chronic absenteeism and involvement of truant students in the court system through the development and implementation of culturally appropriate practices and evidence based services that include but are not limited to Community Truancy Boards (CTB) and stay petitions pursuant to the Revised Code of Washington (RCW) 28A.225. There is no monetary consideration associated with this Memorandum. The Memorandum is ratified to commence on September 1, 2018, and shall continue until terminated.
16. Interlocal Cooperative Agreement with the Anacortes School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. Compensation to Skagit County shall not

exceed \$3,470. The Agreement is ratified to commence on September 1, 2018, and continue through August 31, 2019.

j) PARKS, RECREATION AND FAIRGROUNDS:

17. Personal Services Agreement with Carletti Architects, P.S. to provide product research, construction documents, technical specifications, bidding and construction administration for a new Building C and replacing the roof panels on Building D with new screw-down metal roof panels. Both projects are located at the Skagit County Fairgrounds. Compensation shall not exceed \$51,350 and is based on fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.

k) PUBLIC HEALTH:

18. Personal Services Agreement with Community Action of Skagit County to provide opiate outreach services in Skagit County, with specific focus on the downtown Mount Vernon area, to individuals who use opioid drugs intravenously, in order to facilitate access to and admission into medication assisted treatment and substance use disorder treatment services as appropriate to the individual need. Compensation shall not exceed \$45,500 and is funded by Behavioral Health Organization State funds. The Agreement is ratified to commence on September 17, 2018, and continue until June 30, 2019.
19. Personal Services Agreement with Mobile Mama Services to provide mental health consultation to the Nurse-Family Partnership (NFP) team regarding the psychosocial needs of pregnant women and families with infants and toddlers. The Agreement is based on a fee schedule and shall not exceed \$3,000 and is funded by Mental Health Millage Administration funds. The Agreement is ratified to commence on July 26, 2018, and continue until June 30, 2019.
20. Amendment No. 1 to Personal Services Agreement No. C20170566 with Phoenix Recovery Services to provide outpatient substance use disorder treatment services to Skagit County residents who do not have benefits such as Medicaid, Medicare or health insurance and who are unable to access treatment providers. This Amendment revises Exhibit "B" Scope of Work to add additional work for in-jail assessments for defendants who are court-ordered to be assessed for inpatient treatment and follow-up coordination of inpatient beds for those found eligible for treatment. Compensation remains at an amount not to exceed \$80,000, is based on a fee schedule and is funded by the 1/10 of 1% chemical dependency or mental health treatment sales tax. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2018.
21. Personal Services Agreement with Ann Hutchinson Meyers, Ph.D., to provide consultation, technical assistance, and recommendations to the County in its efforts to support the planning of both short and long term options for emergency low-barrier shelter and day support services for people experiencing homelessness. Compensation shall not exceed \$30,000 and is based on a fee schedule. The Agreement is ratified to commence on September 26, 2018, and continue until June 30, 2019.
22. Subrecipient Agreement between Skagit County and the Opportunity Council for the Home Repair Program which provides housing rehabilitation assistance to low and moderate income homeowners. Skagit County expects to receive approximately \$331,603 in Washington State Community Development Block Grant (CDBG) Program Income from the Skagit Council of Governments, per Resolution No. R20180169, approved by the Skagit County Board of Commissioners on September 17, 2018. The effective date of the Agreement shall be the date the parties sign and complete execution and it shall continue until December 31, 2021.
23. Personal Services Agreement with the Opportunity Council to provide administration of the Home Repair Program funded by the Community Development Block Grant Program Income. Skagit County shall reimburse the Opportunity Council for services outlined in the Scope of Work, an amount not to exceed \$22,107 for administrative overhead costs which amount to twelve percent (12%) of the total direct monthly program costs of the Home Repair Program. The Agreement shall commence on the date of execution and continue until December 31, 2021.
24. Personal Services Agreement with Service Alternatives to provide system navigation services to young adults through the Bridges Program, and may provide short-term employment supports for students who exit the Division of Vocational Rehabilitation (DVR) with a job and are not eligible for long-term supports through the Developmental Disabilities Administration (DDA), provided they have met the eligibility requirements of the Bridge Program. Compensation is based on a rate schedule, shall not exceed \$10,000 and is funded with Millage Funds. The Agreement shall commence on the date of execution and continue until August 31, 2019.

l) PUBLIC WORKS:

25. Amendment No. 2 to Personal Services Agreement No. C20150646 with Art Anderson Associates, Inc. for Naval Architectural and Marine Engineering Services for the Ferry Division of Public Works. This Amendment extends the term from December 31, 2018, to December 31, 2019, pursuant to Section 5 of the original Agreement. Compensation amount remains unchanged and shall not exceed \$250,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
26. Vendor Services Agreement with Pacific Star Marine, Inc. to replace the shaft input seals on the No. 1 and No. 2 outdrives on the Guemes Island Ferry. Work was performed at the Dakota Creek Shipyard on August 6, 7, 8, and 9, 2018, pursuant to Emergency Resolution No. R20180141, approved by the Board of Skagit County Commissioners on August 1, 2018. Compensation shall not exceed \$6,223.28 and is based on a standard rate sheet. The Agreement commenced on August 1, 2018, and shall continue for one year from the date of execution.
27. Amendment No. 2 to Vendor Services Agreement No. C20150652 with Reisner Distributor, Inc. for mobile marine refueling services for the vehicle and passenger ferry, M/V Guemes. This Amendment increases compensation by \$140,000 and extends the term an additional year. Total compensation shall not exceed \$505,000 and the contract shall continue through December 14, 2019. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
28. Amendment No. 2 to Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20160319 with KBA, Inc. for the provision of construction management services for the Burlington Northern Overpass Project #ES50510-8 and will include consultation, contract administration, field observation, documentation, and material testing. This Amendment updates the Office and Field Overhead Rates per Exhibit D-1. Total compensation to KBA, Inc. remains the same and shall not exceed \$1,497,000. The completion date is extended from December 31, 2018, to February 28, 2019. All other terms and conditions of the original and subsequent Amendment shall remain in effect.
29. Resolution awarding the bid for 2019 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes to the lowest responsive bidder Foss Maritime Company for the amount of \$568,849.87. The bid opening took place on Monday, October 8, 2018, at 1:00 p.m.
30. Personal Services Agreement with PowerTek Surveying to assist with the design and development of non-federally funded capital project on an as needed basis. The work may include, but is not limited to the following: topographic, boundary, and construction surveying; preparation of legal descriptions; special project research; technical consultation and other services as requested that would fall within typical professional land surveyor services. Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of mutual execution and continue for an initial term of two (2) years with the option to be extended for up to one (1) additional year.
31. Amendment No. 2 to Vendor Services Agreement No. C20150461 with Lithtex NW to print, store, and supply single ride tickets, commuter punch card tickets, and miscellaneous tickets for the Guemes Island Ferry. This Amendment exercises the County's option pursuant to paragraph 5 of the original Agreement to extend the term for one (1) year. The term of the Agreement shall be extended from October 18, 2018, to October 18, 2019. All other terms and conditions shall remain in effect including the compensation amount remaining at an amount not to exceed \$24,000.

m) SHERIFF:

32. Memorandum of Understanding between Pioneer Human Services and Skagit County Community Justice Center to provide mental health care management services and protection of confidential client information. The Agreement is ratified to commence on September 6, 2018, and will be renewed on a yearly basis by an amendment signed by both parties. There is no compensation associated with this Agreement.

V. MISCELLANEOUS AGENDA (items 1 through 7):

a) PUBLIC HEALTH:

1. Amendment No. 1 to HOME Investment Partnerships Program Subrecipient Agreement No. C20180360 for Tenant Based Rental Assistance (TBRA) between Skagit County and Community Action of Skagit County which designates Community Action of Skagit County as a Subrecipient to administer the TBRA program in

Skagit County to provide TBRA to homeless persons. This Amendment decreases funds by \$462.02 for a new contract total not to exceed \$387,419.98. This decrease in funding reflects the actual billings that have been processed for fiscal years 2016 and 2017. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2022.

2. Amendment No. 1 to HOME Investment Partnerships Program Subrecipient Agreement No. C20180424 for Tenant Based Rental Assistance with Opportunity Council to administer the Tenant-Based Rental Assistance (TBRA) program in Whatcom County and in Island County to provide assistance to low-income individuals and/or families who are homeless or at risk of becoming homeless. The Amendment revises the amount Skagit County will provide the Subrecipient Opportunity Council from \$555,331 to \$551,189.79 for HOME funding to implement the Consortiums TBRA program. This Amendment update the current remaining funds for Whatcom and Island Counties' TBRA HOME services. The revised amount is a result of the final billings were processed. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2022.
3. Personal Services Agreement with BERK Consulting, Inc. to perform project-specific and tiered environmental review(s) as assigned by the Skagit County Public Health Department, for projects for which Skagit County is the Responsible Entity. Compensation shall not exceed \$15,000 and is based on a fee schedule. The Agreement is ratified to commence on October 1, 2018, and continue until September 30, 2019.
4. Personal Services Agreement with Commonworks Consulting to assist with the implementation of the HOME Investment Partnerships Program (HOME). Compensation shall not exceed \$20,000 and is funded through HOME Investments funds. The Agreement is ratified to commence on September 1, 2018, and continue until August 31, 2019.
5. Amendment No. 1 to Funding Agreement No. C20180445 with Low Income Housing Institute (LIHI) recipient for the purposes of acquiring CamBey Senior Apartments in Coupeville, Island County, a Community Housing Development Organization (CHDO) project. This Amendment revises Page 6, Section H to extend the project closing date from October 31, 2018, to November 15, 2018. This change is due to a timeline adjustment in the acquisition of the multifamily development. This Agreement is funded by the HOME Investment Partnerships Program (HOME) CHDO set-aside. As the Lead Agency for the Skagit HOME Consortium, Skagit County Public Health established housing related contracts in Island, Skagit, and Whatcom Counties. Compensation remains at an amount not exceed \$130,000. All other terms and conditions of the original Agreement shall remain in effect.

b) PUBLIC WORKS:

6. Interlocal Cooperative Agreement between Skagit County and the Town of Lyman (Town) to allow the Town to undertake emergency actions to attempt to abate or reduce erosion, specifically including, but not necessarily limited to, erosion control and slope stabilization work involving excavation, trenching, and the placement of approximately fifteen thousand (15,000) tons of riprap and/or other materials in the vicinity of a side channel of the Skagit River by the Town. The County has provided the Town with a separate Emergency Access and Construction Easement. The County shall pay the Town a total amount not to exceed \$200,000 for a portion of the Town's total actual costs and expenses incurred by the Town for the Emergency Construction Project (Project). The Town shall otherwise be responsible for funding the Town Project. The Agreement shall commence on the date of mutual execution, and shall continue for three (3) years from the date of mutual execution.
7. Emergency Access and Construction Easement between Skagit County (Grantor) and the Town of Lyman (Grantee) for a portion of County recreation trail right-of-way approximately 1,000 in length located within the Town of Lyman (Cascade Trail) Skagit County Assessor Tax Parcel Nos. P41558, P126525 and P41342. The Easement is necessary to allow the Town to undertake emergency actions to attempt to abate or reduce erosion, specifically including, but not necessarily limited to, erosion control and slope stabilization work involving excavation, trenching, and the placement of approximately fifteen thousand (15,000) tons of riprap and/or other materials in the vicinity of a side channel of the Skagit River by the Town. The Easement granted by Grantor shall be a permanent, perpetual, non-exclusive, emergency access and construction easement for the benefit of Grantee.