

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980  
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, SEPTEMBER 29, 2025:**

- a) 8:30 a.m. - 11:00 a.m. Department Budget Meetings
- b) \*11:15 a.m. Pledge of Allegiance
- c) \*11:15 a.m. - 11:30 a.m. Budget & Finance – Trisha Logue, Director:
  - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending the Skagit County 2025 Budget
- d) \*11:30 a.m. - 12:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- e) \*12:30 p.m. - 1:00 p.m. Public Health – Jennifer Johnson, Interim Director:
  - 1. Discussion/Public Comment: Transitioning Senior Meal Program to a Non-Profit Provider
  - 2. Miscellaneous
- f) \*1:00 p.m. - 1:30 p.m. Presentation/Public Comment/Possible Action: Certification of the Housing Authority of Sedro-Woolley 5-Year Plan & Consolidated Plan Consistency
- g) 2:00 p.m. - 5:00 p.m. Skagit Transit Board Retreat (Burlington City Council Chambers, 833 South Spruce Street, Burlington)

### **II. TUESDAY, SEPTEMBER 30, 2025:**

- a) 8:30 a.m. - 12:00 p.m. Department Budget Meetings
- b) 1:00 p.m. - 4:00 p.m. Department Budget Meetings
- c) 6:00 p.m. - 8:00 p.m. Joint Meeting with Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley RE: North Star (Public Health, Chinook Conference Room, 301 Valley Mall Way, Suite 110, Mount Vernon)

### **III. WEDNESDAY, OCTOBER 1, 2025:**

- a) 9:30 a.m. - 11:15 a.m. Department Budget Meetings
- b) 2:00 p.m. - 5:00 p.m. Department Budget Meetings

### **IV. THURSDAY, OCTOBER 2, 2025:**

- a) 10:30 a.m. - 12:00 p.m. Work Session - HB 2015
- b) 1:00 p.m. - 2:30 p.m. Commissioners Briefing
- c) 3:00 p.m. - 6:00 p.m. Population Health Trust's Powerful Partnership Event (McIntyre Hall Performing Arts & Conference Center, 2501 East College Way, Mount Vernon)

***Continued OVER...***

- d) • 6:00 p.m. - 7:30 p.m. Social Event - Children of the Valley Dream Big Campaign Kickoff Fundraiser  
(Skagit Acres, 18923 Peter Johnson Road, Mount Vernon)

**FUTURE PUBLIC HEARING:**

- Monday, October 6, 2025, 9:00 a.m. To Consider Testimony Regarding Proposed Revisions to Resolution No. R20170124 for the Ambulance Fee Schedule
- Monday, October 6, 2025, 3:15 p.m. To Consider Testimony Regarding designating Parcel Number P19107 as County Road Right-of-Way for Rosario Road #10310 to be known as the Rosario Roundabout #10315

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). • Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR MONDAY, SEPTEMBER 29, 2025 (items 1 through 31):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, September 22, 2025.
2. Record of the Proceedings for Tuesday, September 23, 2025.
3. Record of the Proceedings for Wednesday, September 24, 2025.
4. Record of the Proceedings for Thursday, September 25, 2025.
5. Record of the Proceedings for Friday, September 26, 2025.

**b) ADMINISTRATIVE SERVICES:**

6. Resolution authorizing the Skagit County Auditor to make payment on certain executed county contracts for additional excise or sales tax imposed by SB 5814 through October 1, 2028.
7. Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$70,158 through Grant Agreement No. C20250382 with the Washington State Military Department (E26-043). The Agreement is ratified to commence on July 1, 2025 and shall continue until August 15, 2026.

**c) CORONER:**

8. Professional Services Agreement with Dr. Brian Nagao for forensic pathology services as outlined in Exhibit "A". Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement is ratified to commence on September 16, 2025 and shall continue until September 16, 2026 and will automatically renew from year to year thereafter, unless terminated.

**d) FACILITIES MANAGEMENT:**

9. Amendment No. 3 to Lease Agreement No. C20180144 with Warren J. Gilbert Jr., Trustee of the Marilyn M. Gilbert Disclaimer Trust and Warren J. Gilbert to lease the premises located at 707 South Second Street in Mount Vernon. This Amendment updates the name of the landlord to Gilbert Family Properties, LLC dba Pioneer Building Associates. Rent and the term remains the same and shall continue through April 30, 2028. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
10. Vendor Services Agreement with Peter's Towing to provide vehicle-towing services for various county owned properties. Compensation shall not exceed \$10,000 and is based on a rate schedule. The Agreement shall commence on November 7, 2025 and continue for three years.
11. Lease Agreement with Concrete Chamber of Commerce to use and occupy 200 square feet of a county-owned building located at 45770 Main Street in Concrete commonly known as the East County Community Resource Center. Compensation shall not exceed \$150 per month plus leasehold excise tax. The Agreement shall commence on October 1, 2025 and continue through September 30, 2030.

**e) HUMAN RESOURCES:**

12. Amendment No. 2 to Administrative Services Agreement No. C20240635 with Healthcare Management Administrators, Inc. (HMA) to provide claims processing and other ministerial services for the Skagit County employee/dependents health plan. Compensation is based on a fee schedule. The Agreement shall commence on January 1, 2026 and continue through December 31, 2026 and will be renewed annually.
13. Participating Group Services Agreement with Caremark PCS Health, LLC for management of Skagit County's pharmacy benefit plan. Compensation is based on a fee schedule. The Agreement shall commence on January 1, 2026 and continue through December 31, 2028.
14. Resolution to adopt the Standard Medical Plan 500 (SMP500), Qualified High-Deductible Health Plan (QHDHP), and Law Enforcement Officers' and Fire Fighters' Retirement Systems Plan 1 (LEOFF1) medical plans.

**f) INFORMATION SERVICES:**

15. Vendor Services Agreement with NW Tel, LLC to add networking infrastructure at the Skagit County Sheriff's Office. Compensation shall not exceed \$3,000. The Agreement shall commence on the date of execution and continue for one year.

16. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 39.04.280 and declaring a sole source procurement for a Genetec StreamVault server and related services from RFI Communication and Security Systems operating as Pavion.
17. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 36.32.245 and Resolution No. R20210275 and declaring a sole source procurement for Justice Works software subscription for the Public Defender's Office.

g) PUBLIC HEALTH:

18. Subrecipient Agreement with Catholic Community Services of Western Washington to provide substance use disorder short-term housing subsidies for recovery support services for eligible individuals who are homeless or at risk of becoming homeless through a grant from Washington State Health Care Authority (HCA Contract No. K7237, Skagit County Contract No. C20230533). Skagit County shall pass through to Catholic Community Services of Western Washington an amount not to exceed \$70,000. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.
19. Interlocal Cooperative Agreement with La Conner School District to fund a school counselor, social worker, or licensed mental health counselor to support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$73,000. The Agreement is ratified to commence on August 1, 2025 and shall continue until July 31, 2026.
20. Vendor Services Agreement with Pallet PBC to pick up pallet units from storage, unpack and repackage units as required, and deliver to three locations in Skagit County. Compensation shall not exceed \$6,489.33. The Agreement is ratified to commence on September 10, 2025 and continue until December 31, 2025.
21. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Amendment No. 8 to Consolidated Contract No. C20240672 with Washington State Department of Health (DOH Contract No. CLH32065) to add and amend Statements of Work to programs outlined in Exhibit A and increase funding.
22. Amendment No. 8 to Consolidated Contract No. C20240672 with Washington State Department of Health (DOH Contract No. CLH32065) for the delivery of public health services in Skagit County. This Amendment adds and amends Statements of Work to programs outlined in Exhibit A and increases funding from \$7,481,678 to an amount not to exceed \$7,556,682. The term remains the same and shall continue until December 31, 2027. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

h) PUBLIC WORKS:

23. Resolution to call for a public hearing to consider testimony regarding amending Resolution numbers R20250009, R20250015, and R20230152 and to enter a Resolution to establish the 2026 Ferry Fare Schedule and a Resolution for relief for punch cards sold during COVID without expiration. The public hearing is scheduled to take place on Tuesday, October 21, 2025, at 1:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://uso6web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>
24. Resolution for the approval of contract provisions and specifications and calling for bids for Transfer Station Tire Collection and Recycling Services. The bid opening is scheduled to take place on Monday, October 20, 2025, at 2:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote at <https://uso6web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
25. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Washington State Department of Ecology Shorelands Northwest Straits Agreement No. SEANWS-2025-SkCoPW-00010 to provide funding in the amount of \$252,000 for Skagit County Marine Resources Committee's operations and projects to protect and restore local marine resources in Skagit County.
26. Shorelands Northwest Straits Agreement No. SEANWS-2025-SkCoPW-00010 with the Washington State Department of Ecology to provide funding in the amount of \$252,000 for Skagit County Marine Resources Committee's operations and projects to protect and restore local marine resources in Skagit County. The Agreement shall commence on October 1, 2025 and continue until September 30, 2027.

27. Amendment No. 1 to Grant Agreement No. C20240437 with Washington State Recreation and Conservation Office (RCO) through the Department of Fish and Wildlife RCO Project No. 21-1435R for the Barrel Springs and Dry Creek Restoration Project. This Amendment increases funding to Skagit County from \$990,531 to \$1,060,531 to complete the project. Skagit County's contribution remains the same and will not exceed \$205,957. The term remains the same and shall continue until May 31, 2027. All other terms and conditions of the original Agreement shall remain in effect.
28. Amendment No. 2 to Grant Agreement No. C20250304 with the Washington State Conservation Commission (2025-2027 Biennium Contract No. K2625) for the continued development and implementation of the Skagit County Voluntary Stewardship Program (VSP) work plan. This Amendment increases compensation by \$18,750 for the Skagit River Maple Burke project. Total compensation shall not exceed \$348,750. The term remains the same and shall continue until June 30, 2027. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
29. Amendment No. 3 to Grant Agreement No. C20250304 with the Washington State Conservation Commission (2025-2027 Biennium Contract No. K2625) for the continued development and implementation of the Skagit County Voluntary Stewardship Program (VSP) work plan. This Amendment increases compensation by \$55,850 for three additional projects (Iaccino, Benson, and Perlot). Total compensation shall not exceed \$404,600. The term remains the same and shall continue until June 30, 2027. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
30. Amendment No. 4 to Grant Agreement No. C20250304 with the Washington State Conservation Commission (2025-2027 Biennium Contract No. K2625) for the continued development and implementation of the Skagit County Voluntary Stewardship Program (VSP) work plan. This Amendment increases compensation by \$15,000 for additional work on the Skagit River Maple Burke project. Total compensation shall not exceed \$419,600. The term remains the same and shall continue until June 30, 2027. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
31. Change Order No. 1 to Construction Contract Agreement No. C20250346 with Specialty Equipment, LLC dba Neptune General Contractors for the Barrel Springs and Dry Creek Restoration Project #WA402222. This Change Order clarifies the unit type, price, and quantity of two bid items. Compensation remains the same and shall not exceed \$996,866.55. The term remains the same and shall continue through July 21, 2026. All other terms and conditions of the original Agreement shall remain in effect.

**2. MISCELLANEOUS AGENDA (items 1 through 2):**

a) PLANNING AND DEVELOPMENT SERVICES:

1. Resolution to appoint Xuhua Mu to the Skagit County Planning Commission to fill the vacancy for Seat 2 in District 1. Ms. Mu's term shall commence on October 1, 2025 and continue until August 31, 2029.

b) PUBLIC HEALTH:

2. Resolution approving the FY2025 HOME Investment Partnerships Agreement and Addendum to the Agreement with the U.S. Department of Housing and Urban Development (HUD) and to designate Chair Lisa Janicki as the authorized representative to sign the Agreement.



## SKAGIT COUNTY BOARD OF COMMISSIONERS

RON WESEN, First District

PETER BROWNING, Second District

LISA JANICKI, Third District

### NOTICE OF SPECIAL JOINT MEETING

NOTICE IS HEREBY GIVEN that the Skagit County Commissioners will hold a special joint meeting on Tuesday, September 30, 2025, beginning at 6:00 p.m. at the Skagit County Public Health Department in the Chinook Conference Room located at 301 Valley Mall Way, Suite 110 in Mount Vernon, WA. This will be a special joint meeting with the Anacortes, Burlington, Mount Vernon, and Sedro-Woolley City Councils.

You can attend in person or remote through Zoom by telephone 1 (253) 215-8782, Meeting ID: 871 8000 1980, Code: 143573 or: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUkxZ3NkQkhYSnhBMEO2RTQrdz09>

The purpose of the special joint meeting is to seek input and direction on the draft Interlocal Agreement formalizing the North Star Collaborative, continue to strengthen the collaboration through inter-jurisdictional updates, identification of mutual priorities, and continued open communication.

North Star is a public-private partnership uniting governments, first responders, housing and health organizations, and many other community leaders in Skagit County working on long-term solutions to behavioral health and housing challenges.

The meeting agenda will cover the following:

1. Welcome, Networking, and Agenda Overview
2. Input and Direction on the Draft Interlocal Agreement Formalizing North Star
3. Interjurisdictional Updates and Future Opportunities for Collaboration
4. Updates on Commitments Regarding Opioid Settlement Funds
5. Summary and Next Steps

Should you have any questions, please contact the Clerk of the Board at (360) 416-1300. For more information on North Star, please visit <https://northstarskagit.org/>