

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

I. MONDAY, SEPTEMBER 28, 2020:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Parks, Recreation, Fair and Facilities Management Departments (Listen to the meeting by calling: 1 (646) 749-3112 Access Code: 650 552 429 or join by computer: <https://global.gotomeeting.com/join/650552429>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 133 905 349 or join by computer: <https://global.gotomeeting.com/join/133905349>)
- c) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- d) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)
- e) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, SEPTEMBER 29, 2020:

- a) *8:30 a.m. - 9:30 a.m. Public Works – Dan Berentson, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 669 263 357 or join by computer: <https://global.gotomeeting.com/join/669263357>):
 - 1. County Road Administration Board Certificate of Good Practice
- b) *9:30 a.m. - 10:30 a.m. WSU Skagit County Extension Quarterly Update (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 342 165 797 or join by computer: <https://global.gotomeeting.com/join/342165797>)
- c) *10:30 a.m. - 11:00 a.m. Proclamation Recognizing September as National Recovery Month (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling: 1 (224) 501-3412 Access Code: 644 867 773 or join by computer: <https://global.gotomeeting.com/join/644867773>)
- d) *11:00 a.m. – 11:15 a.m. Budget and Finance – Trisha Logue, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 712 927 245 or join by computer: <https://global.gotomeeting.com/join/712927245>):

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1. Public Hearing: To Consider Testimony Regarding Amending the 2020 Skagit County Budget

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

III. WEDNESDAY, SEPTEMBER 30, 2020:

- a) 4:00 p.m. - 4:30 p.m. Photographs at the Skagit County Evaluation and Treatment Center Site (1420 State Route 20, Sedro-Woolley)

IV. THURSDAY, OCTOBER 1, 2020:

- a) 9:00 a.m. - 11:00 a.m. Commissioners may attend a Timber Counties Meeting hosted by Washington State Association of Counties (WSAC)
- b) 3:30 p.m. - 4:30 p.m. Skagit County Evaluation and Treatment Center Groundbreaking Ceremony
Join by computer: <https://global.gotomeeting.com/join/612834509> or listen by telephone: 1 (408) 650-3123 Access Code: 612 834 509

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21

IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 28, 2020 (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 21, 2020.
2. Record of the Proceedings for Tuesday, September 22, 2020.
3. Resolution to reappoint Bruce Lisser to the Housing Authority Board of Skagit County. Mr. Lisser's five-year term shall expire on October 31, 2025.
4. Resolution to appoint Dr. Aaron Katz to the Skagit County Board of Health. Dr. Aaron Katz shall serve a three-year term, commencing on the date of execution and continuing until September 28, 2023.

b) ADMINISTRATIVE SERVICES:

5. Resolution for the establishment and appointment of members to the Skagit County Tourism Promotion Area Advisory Board.

c) FACILITIES MANAGEMENT:

6. Lease Agreement with the Concrete Chamber of Commerce to lease approximately 200 square feet of a county-owned building located at the East County Resource Center at 45770 Main Street in Concrete. The Agreement shall commence on October 1, 2020 and continue until September 30, 2025. Compensation shall not exceed \$150 per month plus leasehold excise tax.
7. Vendor Services Agreement with A-1 Safety Tree to provide labor, materials, disposal, equipment and supervision for tree trimming on the North side of the Transfer Station Vector Waste Building. Compensation shall not exceed \$1,000 plus applicable sales tax. The Agreement shall commence on the date of execution and continue for 2 months.
8. Conservation Grant Agreement with Puget Sound Energy for a lighting rebate in the amount of \$36,502 for the installation of LED fixtures at the Transfer Station in Mount Vernon. The Agreement is ratified to commence on September 18, 2020, and shall continue through September 17, 2021.

d) GEOGRAPHIC INFORMATION SERVICES:

9. Amendment No. 5 to Agreement No. C20160184 with Pictometry International Corp. to allow Pictometry to provide Skagit County with a trial of their "ChangeFinder" detection service for parcels. This Amendment increases compensation by \$1,209 for an update to the product parameters set forth in Section A to include the rural San Juan Islands located within Skagit County. Total compensation shall not exceed \$45,910.95. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

e) HUMAN RESOURCES:

10. Resolution to adopt the Temporary COVID-19 Voluntary Partial Furlough Policy for non-represented employees from on or about September 16, 2020 through December 31, 2020.

f) INFORMATION SERVICES:

11. Amendment #1 to Personal Services Agreement No. C20190417 with Cities Digital, Inc. to provide a personal property update system that integrates Laserfiche Electronic Document Management System and the Property Appraisal and Collection System (PACS). This Amendment extends the term of the Agreement by one year, continuing until September 31, 2021. Compensation remains the same and shall not exceed \$39,132. All other terms and conditions of the original Agreement shall remain in effect.

g) LAW LIBRARY:

12. Interlocal Cooperative Agreement with Skagit County Law Library Board of Trustees to establish and clarify provisions for the operation and financing of the Skagit County Law Library and its employees. This Interlocal Agreement replaces Contract No. C20160497. The Agreement shall commence on the date of execution and continue until January 30, 2023.

h) PROSECUTING ATTORNEY:

13. Resolution to provide legal defense to former Skagit County employee Joseph Gutierrez in a lawsuit filed by Gerardo Rodarte.

i) PUBLIC HEALTH:

14. Personal Services Agreement with Steam Hosting to provide annual website maintenance and hosting services for a website (skagitrising.org) that provides community resources for the prevention, treatment, and recovery from opioids and other substances. Compensation shall not exceed \$420. The Agreement shall commence on the date of execution and continue until September 30, 2021.
15. Personal Services Agreement with Sunny Ledge Enterprises dba Avenue Catering to provide daily food delivery services to individuals and households in quarantine and isolation at the Burlington Inn facility. Compensation shall not exceed \$15,000. The Agreement is ratified to commence on September 21, 2020, and shall continue until January 31, 2021.
16. Amendment No. 3 to Personal Services Agreement No. C20200157 with Hermelinda Vargas to provide messages related to COVID-19, with a particular emphasis on Spanish-language communication products. This Amendment extends the term of the Agreement from September 30, 2020 to November 30, 2020. Compensation remains at an amount not to exceed \$26,700. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) PUBLIC WORKS:

17. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with KPFF Consulting Engineers for the design and preparation of the plans and specifications to determine the costs and project durations of a full bridge replacement, rather than a retrofit, of the Upper Finney Creek Bridge No. 40093, Project #ES40093-2. Compensation shall not exceed \$602,209.34. The Agreement shall commence on the date of execution and continue until December 31, 2022.
18. Change Order #3 to Construction Contract No. C20200282 with Williamson Construction, LLC for the Maddox Creek Culvert Removal Project #WA402227 to improve fish passage and restore the surrounding topography. This Amendment increases compensation by \$11,500 for additional trail work including the installation of fencing and hydro seeding. Total compensation shall not exceed \$507,484.84. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including the term that expires after one year, or project acceptance.
19. Vendor Services Agreement with Kamps Painting Company for the installation of thermoplastic pavement markings at approximately 200 high traffic locations. Compensation shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue for one year.
20. Drainage Easement on Parcel No. P31306 granted by Paul Beudet and David M. Wertheimer for storm water discharge, drainage lines, drainage structures, culverts, mowing, vegetation management, and other potential drainage infrastructure. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue in perpetuity.
21. Grant Deed of Conservation Easement with James H. and Janet E. McRae to protect 33 acres of agricultural land located on Parcel No. P35760 and eliminate 1 residential development right for the compensation of \$85,000. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on the date of execution and continues in perpetuity.
22. Grant Deed of Conservation Easement with James H. and Janet E. McRae to protect 46 acres of agricultural land located on Parcel No. P35768 and eliminate 1 residential development right for the compensation of \$115,000. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on the date of execution and continues in perpetuity.

k) SHERIFF:

23. Amendment No. 5 to Personal Services Agreement No. C20170403 with Summit Food Services, LLC, aka Food Service Management Company (FSMC) to provide food and commissary services for the Skagit County Community Justice Center. This Amendment extends the term through September 30, 2021, and updates the price per meal charged to the County. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

l) TREASURER:

24. Resolution authorizing the cancellation of warrants per RCW 36.22.100.