

SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone:

<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>

Or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, SEPTEMBER 27, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Administrative Services, Planning and Development Services, Facilities Management, and Parks, Recreation and Fair
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) 12:00 p.m. - 1:00 p.m. Virtual Assembly hosted by Washington State Association of Counties (WASC)
- d) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 2:00 p.m. - 2:30 p.m. Work Session with Public Health
- f) *2:30 p.m. - 3:30 p.m. Public Meeting to Consider Public Comments Regarding the Redistricting Process
- g) 3:30 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 30 minutes)
 - 3. Reconvene Public Meeting/Adjournment

I. TUESDAY, SEPTEMBER 28, 2021:

- a) 9:00 a.m. - 10:00 a.m. State Auditors Exit Conference
- b) *10:00 a.m. - 10:15 a.m. Discussion/Possible Action: Closed Record Appeal No. PL21-0337 submitted by Melvin E. Struck of Hearing Examiner's Decision to Uphold the Administrative Order to Abate Violation No. CE19-0052 Regarding a Fill and a Concrete Slab
- c) *10:30 a.m. - 11:00 a.m. Public Health– Jennifer Johnson, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the Final Report on the Community Development Block Grant Programming Provided during the Period July 1, 2020 - June 30, 2021
- d) *11:15 a.m. - 11:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending the 2021 Skagit County Budget
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- f) 1:00 p.m. - 4:00 p.m. Board of Health Retreat

Continued OVER...

II. WEDNESDAY, SEPTEMBER 29, 2021:

- a) 1:00 p.m. - 2:00 p.m. Work Session with Port of Skagit Regarding Broadband
- b) 2:00 p.m. - 3:00 p.m. Work Session with Facilities Management

III. THURSDAY, SEPTEMBER 30, 2021:

- a) 9:00 a.m. - 11:00 a.m. Work Session with Budget and Finance
- b) *1:00 p.m. - 2:00 p.m. Auditor's Office – Sandy Perkins, Auditor:
 - 1. Presentation: Elections Processes
- c) *3:00 p.m. - 3:30 p.m. Information Services and Planning and Development Services:
 - 1. Briefing/Update: Permitting System Replacement Project
- d) *3:30 p.m. - 4:30 p.m. Administrative Services – Kayla Schott-Bresler, Deputy Administrator:
 - 1. Continued Public Hearing/Possible Action: To Consider Testimony Regarding Implementation of a Sales and Use Tax for Housing and Related Services

IV. FRIDAY, OCTOBER 1, 2021:

- a) 10:30 a.m. – 11:30 a.m. Work Session – Mount Vernon Sub-Area Plan Docketing

FUTURE BID OPENING:

Monday, October 18, 2021, 2:30 p.m. Install/Upgrade Guardrail with Reflectors #ES07000-12, Federal Aid #HSIP-000S(578)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, September 27, 2021 (items 1 through 23):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 20, 2021.
2. Record of the Proceedings for Tuesday, September 21, 2021.
3. Record of the Proceedings for Wednesday, September 22, 2021.

b) DISTRICT COURT:

4. Interlocal Cooperative Agreement with the City of Anacortes to provide two dockets of Community Court services to the City each month. Compensation shall not exceed \$7,321.08 per year. The Agreement shall commence on the date of execution and continue until terminated

c) EMERGENCY MEDICAL SERVICES:

5. Interlocal Joint Purchasing Agreement with Snohomish Regional Fire and Rescue for Skagit County to enter into a supply agreement with Bound Tree Medical, LLC for the procurement of emergency medical supplies per the conditions of the bid awarded to Bound Tree Medical, LLC by Snohomish Regional Fire and Rescue. The Agreement is ratified to commence on September 18, 2021 and shall continue until terminated.

d) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Northwest Tank and Environmental Services, Inc. for all labor, demolition, disposal, materials, equipment, certification documentation and supervision for inspection of the Public Safety Building (B013) underground generator fuel storage tank located at 600 South 3rd Street in Mount Vernon. Compensation shall not exceed \$1,000. The Agreement shall commence on the date of execution and continue through December 31, 2021.

e) INFORMATION SERVICES:

7. Subscription Agreement with PageFreezer Software, Inc. to provide Social Media and Website Archiving services on behalf of Skagit County. Compensation shall not exceed \$9,180 per year plus applicable taxes. The Agreement shall commence upon the date of execution and continue until terminated.

f) OFFICE OF JUVENILE COURT:

8. Interlocal Cooperative Agreement with Sedro-Woolley School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$6,780. The Agreement is ratified to commence on September 1, 2021, and continue through August 31, 2022.

g) PARKS, RECREATION AND FAIR:

9. Change Order #5 to Construction Contract Agreement No. C20210128 with Tiger Construction, LTD for the Pressentin Park Side Channel Restoration and Recreational Improvements Project #RCO 16-1730. This Change Order adds a pedestrian curb and wood decking to the existing building. Compensation is increased from \$1,885,733.81 to \$1,900,598.31. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
10. Change Order #6 to Construction Contract Agreement No. C20210128 with Tiger Construction, LTD for the Pressentin Park Side Channel Restoration and Recreational Improvements Project #RCO 16-1730. This Change Order provides a method of payment and specifications for erosion control riparian seeding that was not included in the original contract and adds additional material to the ADA surfacing for adequate performance. Nine working days are added to the project and compensation is increased from \$1,900,598.31 to \$1,956,916.03. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

h) PUBLIC HEALTH:

11. Personal Services Agreement with ECONorthwest to conduct a housing study to better understand the current housing landscape and needs of people with developmental disabilities in Skagit County to inform future policy discussions and engage stakeholders. Compensation shall not exceed \$40,000. The Agreement shall commence on the date of execution and continue until May 31, 2022.
12. Interlocal Agreement with Tacoma-Peirce County Health Department for the provision of online food worker training and card issuance to residents of Skagit County and anyone who works in Skagit County. Compensation shall not exceed \$45,000 and is based on a fee schedule. The Agreement shall commence on January 1, 2022, and continue until December 31, 2026.

13. Interlocal Agreement with the State of Washington Department of Children, Youth, and Families, DCYF Contract No. 22-1170, to provide high quality home visiting services to vulnerable families for the propose of improving outcomes of participants and strengthening coordination of services. The Agreement is ratified to commence on July 1, 2021, and shall continue until July 31, 2022. Compensation shall not exceed \$404,022.60.
14. Memorandum of Understanding with Skagit Legal Aid to assist Skagit County residents complete applications for the Treasurer Rent Assistance Program (T-RAP). The Agreement shall commence on the date of execution and continue through September 30, 2025. No compensation is associated with this Agreement.
15. Memorandum of Understanding with Housing Authority of Skagit County and Community Action of Skagit County to coordinate the administration of the Housing and Urban Development (HUD) Emergency Housing Voucher (EHV) Program, assist individuals and families who are most in need, and determine the best use of the vouchers as well as other resources in the community. The Agreement shall commence on the date of execution and continue until terminated. No compensation is associated with this Agreement.
16. Personal Services Agreement with Communities in Schools Whatcom-Skagit to provide an evidence-based program to support low-and-moderate-income families, households that have been disproportionately impacted by COVID-19, and those whose academic achievement or low school attendance signals that they have obstacles that prevent them from succeeding in schools. The Agreement is ratified to commence on September 1, 2021, and shall continue through August 31, 2022. Compensation shall not exceed \$500,000 and is funded by the American Rescue Plan Act.
17. Amendment No. 1 to Personal Services Agreement No. C20200687 with Catholic Community Services of Western Washington to provide homeless outreach, case management, and shelter services according to the guidelines of Washington State Department of Commerce’s most recent CARES Act Emergency Solutions Grant - COVID-19 (ESG-CV) Guidelines as posted on the website. This Amendment decreases Shelter Operations by \$25,000 and increases Rapid Re-Housing by \$25,000. Compensation remains the same and shall not exceed \$1,382,888.16. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
18. Resolution approving the submission of a grant application to Northwest Regional Council for 2022 Senior Nutrition Services and authorizing Public Health Director Jennifer Johnson to sign application materials.

i) PUBLIC WORKS:

19. Resolution for the approval of maps, plans, and specifications and to call for bids for the Ovenell Slough (Cedar Grove Culvert) Replacement Project #WA402229, SRFB Project No. 18-1490R. The bid opening is scheduled to take place on Monday, October 18, 2021, at 2:45 p.m. or as soon thereafter as possible. Attendance will be by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>
20. Resolution calling for a public hearing to consider testimony regarding an application of a non-exclusive Telecommunications Franchise Agreement with the City of Burlington, a municipal corporation. The public hearing is scheduled to take place on Tuesday, October 19, 2021, at 8:30 a.m. or as soon thereafter as possible. Attendance will be by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>
21. Vendor Services Agreement with UniFirst Corporation to provide, clean and maintain coveralls, rags, shop towels, and rugs for the Burlington Shop and Road Operations building. Compensation shall not exceed \$15,000. The Agreement shall commence on October 1, 2021, and continue for one year.

j) SHERIFF:

22. Amendment No. 3 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0339 for fiscal year 2021, Skagit County Contract No. C20200557, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff’s Office in providing resources to joint operations/task forces. This Amendment decreases compensation by \$3,867.74 since there were no further expenses. Total compensation shall not exceed \$4,679.84. The term remains the same and continues until September 30, 2021. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
23. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0343 for fiscal year 2021, Skagit County Contract No. C20200694, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff’s Office in providing resources to joint operations/task forces. This Amendment decreases compensation by \$6,034.81 since there were no further expenses. Total compensation shall not exceed \$8,965.19. The term remains the same and shall continue until September 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.

2. MISCELLANEOUS AGENDA (items 1 and 2):

a) COMMISSIONERS:

1. Resolution to appoint a resident to the Skagit County Planning Commission in District 1. The term will expire on August 31, 2025.

b) PUBLIC WORKS:

2. Grant Agreement No. D22-007 with the Washington State Military Department and the Federal Emergency Management Agency to authorize Skagit County to receive additional funding for the Lyman Slough Property Acquisition - Phase 1 project. (See Contract No. C20180194). The purpose of this Agreement is to finish work to acquire four (4) properties in Lyman, demolish all structures on these properties and complete site restoration for each property in accordance with the Open Space requirements set forth in 44 Code of Federal Regulations (CFR) Part 80. All acquired properties will be deed-restricted to ensure they remain as Open Space in perpetuity, in accordance with 44 CFR Part 80. Grant amount to Skagit County to complete Phase 1 shall not exceed \$67,687.50. The County match shall not exceed \$11,281.25. The Grant Agreement is ratified to commence on March 21, 2018, and end on March 15, 2023.