

## SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone:

<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>

Or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

### **I. MONDAY, SEPTEMBER 20, 2021:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - Administrative Services, Public Works, Public Health and Department of Emergency Management
- b) 11:00 a.m. - 12:00 p.m. Monthly Briefing - Planning and Development Services
- c) 12:00 p.m. - 1:00 p.m. Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- d) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
  - 3. Reconvene Public Meeting/Adjournment

### **II. TUESDAY, SEPTEMBER 21, 2021:**

- a) \*8:30 a.m. - 9:30 a.m. Public Works – Dan Berentson, Director:
  - 1. Bow Hill Road Update
- b) \*9:30 a.m. - 10:30 a.m. WSU Skagit County Extension Quarterly Update
- c) \*10:30 a.m. - 11:00 a.m. Public Health – Jennifer Johnson, Director:
  - 1. Public Hearing To Consider Testimony Regarding the HOME Investment Partnerships Programs Consolidated Annual Performance and Evaluation Report (CAPER) for the Year 2020
- d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcement
- e) \*11:45 a.m. - 12:00 p.m. Planning and Development Services – Hal Hart, Director:
  - 1. Discussion: Proposed Amendments to the Planning and Development Services Department Fee Schedule
  - 2. Possible Action: A Resolution Adopting a New Fee Schedule for the Planning and Development Services Department

**Continued OVER...**

**III. WEDNESDAY, SEPTEMBER 22, 2021:**

- a) 8:25 a.m. - 8:30 a.m. Board of County Commissioners:
  - 1. Miscellaneous Item/Possible Action: Approve a Personal Services Agreement with Chinook Enterprises to provide "Pathways to Employment" and Community Inclusion" services to eligible individuals with developmental disabilities. Compensation shall not exceed \$898,193 and is based on a rate schedule. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
- b) 8:30 a.m. - 9:30 a.m. Briefing with Innovative Environments
- c) 10:00 a.m. - 11:00 a.m. Work Session with Gordon Thomas Honeywell Governmental Affairs to Discuss Skagit County's Legislative Priorities for 2022

**IV. THURSDAY, SEPTEMBER 23, 2021:**

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

**FUTURE PUBLIC HEARINGS:**

Tuesday, September 28, 2021, 10:30 a.m. To Consider Testimony Regarding a Final Report for the Public Service Grant Component of the Community Development Block Grant (CDBG)

Tuesday, September 28, 2021, 11:15 a.m. To Consider Testimony Regarding Amending the 2021 Skagit County Budget

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR Monday, September 20, 2021 (items 1 through 29):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Tuesday, September 7, 2021.
2. Record of the Proceedings for Wednesday, September 8, 2021.
3. Record of the Proceedings for Monday, September 13, 2021.
4. Record of the Proceedings for Tuesday, September 14, 2021.
5. Record of the Proceedings for Thursday, September 16, 2021.
6. Resolution to recommend the appointment of members to serve on the North Region Emergency Medical Services and Trauma Care Council.

**b) ADMINISTRATIVE SERVICES:**

7. Resolution regarding the election of employer vaccine verification for contractors working in certain health care or educational settings.

**c) BUDGET AND FINANCE:**

8. Interlocal Cooperative Agreement with the City of Burlington to award \$200,000 of Economic Development/Public Facilities Projects grant funds to support Burlington Downtown Upgrades. This Agreement commenced on May 24, 2021, per Resolution No. R20210093, and shall continue until June 30, 2023.

**d) FACILITIES MANAGEMENT:**

9. Vendor Services Agreement with Door Pros Inc. to provide labor, demolition, disposal, materials, equipment, and supervision for installation of new ADA door hardware to the front doors of the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$5,642.18 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2021.
10. Grant Agreement with the Washington State Department of Commerce, Grant No. 22-96634-172, for renovations to the Skagit County Morgue to facilitate the provision of forensic services and accreditation of the facility. Funding to Skagit County shall not exceed \$136,220. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2025, contingent on reappropriation, June 30, 2023 if funds are not obligated.
11. Amendment No. 1 to Personal Services Agreement No. C20200213 with Underwood and Associates, LLC for architectural services on the design and cost estimate of adding a morgue to the Coroner's Office located at 1700 Continental Place in Mount Vernon. This Amendment expands the scope of work to include areas within the general administration space and second-floor area, expands the electrical scope and specifications scope, increases compensation by \$16,146.80 for a new total compensation amount not to exceed \$54,142 plus applicable taxes, and extends the term, which shall continue until September 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.

**e) GEOGRAPHIC INFORMATION SERVICES:**

12. Interlocal Cooperative Agreement with the City of Burlington to provide geographic information professional services to the City. The County shall invoice the City on a per project basis that will be outlined in a Work Order that will include the estimated cost and overhead cost. The Agreement shall commence on the date of execution and continue for three (3) years.

**f) HUMAN RESOURCES:**

13. Personal Services Agreement with Kara Stamback Coaching to provide coaching services to the Skagit County Planning and Development Services Department. Compensation is based on a rate schedule and shall not exceed \$64,000. The Agreement is ratified to commence on July 1, 2021, and continue until December 31, 2021.

**g) OFFICE OF JUVENILE COURT:**

14. Interagency Agreement No. IAA22145 with the Washington State Administrative Office of the Courts to increase the number of children served by court-appointed special advocates (CASAs)/volunteer guardians ad litem as defined by RCW 13.34.030(11) in dependency matters or to reduce the average case load of volunteers to recommended standards. Reimbursement to Skagit County shall not exceed \$63,219 and is based on cost guidelines for CASA reimbursements. The Agreement is ratified to commence on July 1, 2021, and shall continue until June 30, 2022.

h) PARKS, RECREATION AND FAIR:

15. Resolution authorizing an interfund loan to the Park Improvement Fund #352 from the General Fund #001 in the amount of \$1,000,000. Funds drawn shall be repaid in full by September 30, 2024.

i) PUBLIC HEALTH:

16. Personal Services Agreement with Washington Vocational Services to provide “Pathways to Employment” and “Community Inclusion” services to eligible individuals with developmental disabilities. Compensation shall not exceed \$898,193 and is based on a rate schedule. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
17. Interlocal Cooperative Agreement with Samish Indian Nation to distribute low-income housing funds pursuant to Substitute House Bill 2163. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
18. Advertiser Agreement with Outfront Media for two (2) bulletin advertisements and digital advertising to promote Skagit County Public Health’s vaccine clinic at the Skagit County Fairgrounds. Compensation shall not exceed \$8,200. The Agreement shall commence on October 4, 2021, and continue until November 28, 2021.
19. Contract Agreement with the Northwest Addiction Technology Transfer Center (NWATTC), Alcohol and Drug Abuse Institute, University of Washington to provide technical assistance and support to Skagit County to develop a county-wide Behavioral Health System of Care Implementation Plan. Compensation shall not exceed \$20,000. The Agreement is ratified to commence on January 1, 2021, and shall continue until December 31, 2021.
20. Interagency Agreement with Washington State Department of Ecology, IAA No. C2200054, to provide Pollution Prevention Assistance Specialists who will provide technical assistance and education outreach to small businesses in an effort to prevent pollution of waters of the state as part of the Pollution Prevention Assistance Partnership (formerly known as the Local Source Control (LSC) Partnership). Compensation to Skagit County shall not exceed \$240,600. The Agreement is ratified to commence on July 1, 2021, and shall continue until June 30, 2023.
21. Amendment No. 1 to Personal Services Agreement No. C20210399 with Geocko Inc. d.b.a. LiveStories to administer the Treasury Rent Assistance Program (T-RAP) funds to prevent evictions by paying past due, current due, future rent, and utilities, targeting limited resources to those who have experienced financial hardship during or due to the COVID-19 outbreak and are at risk of experiencing homelessness or housing instability. This Amendment increases compensation from \$300,000 to an amount not to exceed \$1,455,929. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until December 31, 2021.
22. Amendment No. 5 to Personal Services Agreement No. C20200127 with John Bowey dba Transmediavision to assist Skagit County Public Health in conveying critical and time sensitive messaging to the public at large regarding COVID-19. This Amendment extends the term of the Agreement from September 30, 2021, to December 31, 2021. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
23. Amendment No. 4 to Interagency Agreement No. C20200109 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #NORTH SOUND BH-ASO-SKAGIT COUNTY-INTERLOCAL-20-22 to provide coordination and subcontracting services for programs and services including the Dedicated Marijuana Account Program, Housing and Recovery Through Peer Services (HARPS), and Jail Services Program. This Amendment increases compensation by \$86,613.83, for a new total compensation amount not to exceed \$351,019.82, and extends the term of the Agreement to continue until December 31, 2021. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) PUBLIC WORKS:

24. Resolution for the approval of maps, plans, and specifications and to call for bids for the Install/Upgrade Guardrail with Reflectors #ES07000-12, Federal Aid #HSIP-000S(578). The bid opening is scheduled to take place on Monday, October 18, 2021, at 2:30 p.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone:  
<https://uso6web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980.
25. Resolution regarding an order to vacate a portion of County right-of-way known as Brookings Road, County Road #64810.
26. Services & Funding Agreement No. 4600015131 with Puget Sound Energy, Inc. (PSE) to provide project

management and administration for the Lorenzan Creek Alternatives Analysis and Final Design. Compensation to Skagit County shall not exceed \$188,500. The Agreement is ratified to commence on June 23, 2021, and continue until November 30, 2023.

27. Services & Funding Agreement No. 4600015133 with Puget Sound Energy, Inc. (PSE) to provide project management and administration for the Lower Day Slough Creek Fish Passage Improvement Project. Compensation to Skagit County shall not exceed \$67,700. The Agreement is ratified to commence on June 23, 2021, and continue until November 30, 2023.

k) SHERIFF:

28. Master Agreement with Assisted Patrol, LLC for the lease of a single bait device to use to track criminal action. Compensation shall not exceed \$2,400 plus applicable taxes. The Agreement shall commence on November 15, 2021, and continue until November 14, 2022.

l) TREASURER:

29. Resolution authorizing the cancellation of warrants per RCW 36.22.100.