

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, SEPTEMBER 16, 2019:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Works, Public Health and Department of Emergency Management
- b) *9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 2:50 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
- e) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, SEPTEMBER 17, 2019:

- a) 9:30 a.m. - 10:00 a.m. Washington State University (WSU) Skagit County Extension Program Update - Don McMoran Director
- b) 10:00 a.m. - 11:00 a.m. United States Department of Agriculture (USDA) Wildlife Services – Program Update on Bird Control Services
- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, SEPTEMBER 18, 2019:

- a) *1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Skagit PUD, Aqua Room, 1415 Freeway Drive, Mount Vernon)
- b) *1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Skagit PUD, Aqua Room, 1415 Freeway Drive, Mount Vernon)
- c) *2:00 p.m. Skagit Council of Governments – Board Meeting (Skagit PUD, Aqua Room, 1415 Freeway Drive, Mount Vernon)
- d) *2:30 p.m. Solid Waste Governance Board Meeting (Skagit PUD, Aqua Room, 1415 Freeway Drive, Mount Vernon)

IV. THURSDAY, SEPTEMBER 19, 2019:

- a) *9:00 a.m. - 12:00 p.m. Elk Field Trip with Department of Fish and Wildlife (to be determined)

V. FRIDAY, SEPTEMBER 20, 2019:

- a) *12:30 p.m. Washington State Association of Counties Legislative Steering Committee Meeting (Hal Holmes Community Center, 209 North Ruby Street, Ellensburg)

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FUTURE PUBLIC HEARING:

Monday, September 23, 2019, 11:30 a.m. To Consider Testimony Regarding Revising Ordinance No. O20050012 and Skagit County Code 3.44.010, Increasing Established Fees for Official Services of the Skagit County Sheriff's Office

Tuesday, September 24, 2019, 11:00 a.m. To Consider Testimony Regarding Amending the 2019 Skagit County Budget

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 16, 2019 (items 1 through 23):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 9, 2019.
2. Record of the Proceedings for Tuesday, September 10, 2019.
3. Record of the Proceedings for Wednesday, September 11, 2019.
4. Record of the Proceedings for Friday, September 13, 2019.

b) HUMAN RESOURCES:

5. Amendment No. 1 to Personal Services Agreement No. C20190288 with Compensation Connections, LLC to work with Skagit County to conduct a custom compensation base pay review for sixteen (16) non-represented positions through a custom survey of comparable counties to ensure all employees receive fair and equitable pay. This Amendment updates the Scope of Work to include an additional nine (9) positions for a total of twenty-five (25) positions. Compensation is increased by \$4,400 for a new total not to exceed \$15,080. The term remains the same and shall continue until December 31, 2019. All other terms and conditions of the original Agreement shall remain in effect.

c) INFORMATION SERVICES:

6. Agreement with Guardian RFID to provide an inmate tracking system in the Community Justice Center. Compensation shall not exceed \$107,980. The Agreement shall commence on the date of execution and continue for four (4) years.
7. Amendment No. 35 to Contract No. 00484 with Spillman Technologies, Inc. to provide Mobile Site licenses to the Anacortes, Burlington, Mount Vernon, Sedro-Woolley, Swinomish, and the Upper Skagit Tribal Police and the Skagit County Sheriff's Departments. Compensation is increased by \$5,435 and maintenance fees for these licenses shall be aligned with Skagit County's primary maintenance in September of each year. New estimated compensation amount shall not to exceed \$993,369 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

d) OFFICE OF JUVENILE COURT:

8. Interlocal Cooperative Agreement with Sedro-Woolley School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$6,924. The Agreement is ratified to commence on September 1, 2019, and shall continue through August 31, 2020.

e) PUBLIC HEALTH:

9. Resolution calling for a public hearing regarding establishing Chapter 3.13 of the Skagit County Code relating to sales and use tax for affordable and supportive housing which shall be credited against the state sales and use tax and shall not result in a local tax increase. The hearing is scheduled to take place on Monday, October 14, 2019, at 10:30 a.m. or as soon thereafter as possible in the Commissioners' Hearing Room.
10. Resolution to approve the submission of the Community Development Block Grant General Purpose Closeout Report to the Washington State Department of Commerce and designates Board of Skagit County Commissioners Chair Lisa Janicki as the authorized Chief Administrative Official.
11. Resolution approving the submission and designating Public Health Director Jennifer Johnson as the authorized representative to submit a grant application to the Washington State Department of Commerce for the 2019 Homeless Student Stability Program.
12. Memorandum of Understanding (MOU) with Washington State Department of Ecology for the Regional On-Site Sewage System Loan Program which offers loan assistance to residents who need to address failing or malfunctioning on-site sewage systems to protect public health and water quality. The MOU is ratified to commence on August 1, 2019 and shall continue until terminated by either party.
13. Personal Services Agreement with Eleven Vexler to provide school-based, behavioral health interventions to children in grades K-12 and their families in Skagit County school districts and to accept referrals from schools. Compensation shall not exceed \$55,000 and is based on an hourly rate schedule. The Agreement is ratified to commence on September 1, 2019, and continue until August 30, 2020.

14. Memorandum of Understanding with Parkview Services regarding affordable housing assistance through the Community Development Block Grant (CDBG) eligible Homeownership Assistance Project as funded by a grant in the amount of \$750,000 from the United States Department of Housing and Urban Development (HUD) and administered by the Washington State Department of Commerce (Commerce). Skagit County is administrating the CDBG-funded Homeownership Assistance Project. The Agreement shall commence on the date of execution and continue until Homeownership Assistance Project funds are fully expended. The County shall provide assistance in the form of homeownership assistance provided directly by check submitted to eligible homebuyers' escrow accounts. Such assistance is contingent on the availability of CDBG funding and will cease when the grant is fully expended. Maximum Assistance is \$25,000 per household. Funds will be used solely to provide assistance to persons of low-income to moderate-income.

f) PUBLIC WORKS:

15. Construction Contract Agreement with SRV Construction, Inc. for the Veteran's Park Memorial Project #ES97-90. Compensation shall not exceed \$488,616.73 which was awarded through the bidding process by Resolution No. R20190157. The Agreement shall commence on the date of execution and continue until the project acceptance date.
16. Personal Services Agreement with Bronlea M Consulting to provide communications services for the Skagit County Public Works Ferry Division in the form of newsletters and other public outreach materials. Compensation shall not exceed \$15,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for one (1) year.
17. Amendment No. 1 to Personal Services Agreement No. C20180738 with EHS-International, Inc. to provide preliminary indoor air quality assessments throughout specified buildings, as requested by the Risk Management Department, and prepare a written report of findings and recommendations for further actions, if applicable. This Amendment updates the Scope of Work to include outdoor air quality testing at the Guemes Island Ferry. Compensation remains unchanged and shall not exceed \$20,000 per year. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
18. RCO (Recreation and Conservation Office) Project Agreement with Washington State Recreation and Conservation Office through the Salmon Recovery Funding Board for the grant award to Skagit County in the amount of \$108,501 for the Skiyou Rock Removal Preliminary Design Project # 18-1487P. This project consists of assessing the feasibility of removing orphaned rip rap from the river that, due to the migration of the river, has been exacerbating erosion along the county road downstream and on private property upstream. Work will include design and determining additional impacts to erosion and habitat. The Agreement is ratified to the project start date of July 1, 2019, and ends on January 1, 2021.
19. Personal Services Agreement with Materials Testing and Consulting, Inc. to provide services during the construction of the HMA Overlay Project (2019) #ESHMA 19-1. Compensation shall not exceed \$12,040 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until November 30, 2019.

g) SHERIFF:

20. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0340 for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$2,500. The Agreement is ratified to commence on August 1, 2019, and shall continue until September 30, 2019.
21. Interlocal Cooperative Agreement with the Sedro-Woolley School District to allow deputies a uniformed presence to foster and build relationships. Compensation to Skagit County is based on an hourly rate schedule of \$70 per hour, per shift, per deputy, with a 4 hour minimum charge. The Agreement shall commence on the date of execution and continue until June 30, 2020.

h) SUPERIOR COURT:

22. Personal Services Agreement with NCIS to provide computer support and maintenance services for the Law Library. Compensation shall not exceed \$5,000 and is based on a fee schedule. The Agreement is ratified to commence on August 1, 2019, and continue until July 31, 2023.

i) TREASURER:

23. Service Agreement with LexisNexis for VitalChek Network Inc. Payment Solutions for credit or debit card hardware and software services. Compensation is based on a fee schedule. The Agreement shall commence on September 16, 2019, and continue until terminated.

V. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Resolution to approve the submission of the 2018-2019 Community Development Block Grant Public Services Contract Closeout Report to the Washington State Department of Commerce and designates Board of Skagit County Commissioners Chair Lisa Janicki as the authorized Chief Administrative Official.