

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980  
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, SEPTEMBER 15, 2025:**

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works and Department of Emergency Management
- b) 9:45 a.m. - 10:45 a.m. Briefing – Planning and Development Services
- c) 11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- e) \*1:00 p.m. Pledge of Allegiance
- f) \*1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- g) \*1:30 p.m. - 2:30 p.m. Public Health – Keith Higman, Director:
  - 1. Public Hearing: To Consider Testimony Regarding the HOME American Rescue Action Plan (HOME-ARP) 2021 Substantial Amendment to Reallocate Funding
- h) 3:15 p.m. - 4:15 p.m. Work Session with Human Resources

### **II. TUESDAY, SEPTEMBER 16, 2025:**

- a) \*8:30 a.m. Pledge of Allegiance
- b) \*8:30 a.m. - 9:30 a.m. Public Works –Michael See, Director:
  - 1. Presentation: 2025 Ferry Fare Revenue Target Report
  - 2. Miscellaneous
- c) 10:00 a.m. - 11:00 a.m. Work Session with HIPAA Advisory Committee
- d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)
- e) \*12:00 p.m. - 12:15 p.m. Facilities Management – Ken Hansen, Director:
  - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the Notice of Intent to Lease approximately 200 square feet of County-owned property located at 45770 Main Street in Concrete to the Concrete Chamber of Commerce

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- f) 1:00 p.m. - 2:15 p.m. Work Session - Clear Point Launch
- g) 2:30 p.m. - 3:30 p.m. Executive Session (Real Estate Acquisition & Potential Litigation - RCW 42.30.110(1)(b)(i))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- h) 3:45 p.m. - 5:15 p.m. Commissioners Briefing
- i) 6:00 p.m. Planning Commission Meeting

**III. WEDNESDAY, SEPTEMBER 17, 2025:**

- a) 9:00 a.m. - 12:00 p.m. Timber County Caucus Remote Meeting Hosted by WSAC
- b) 9:00 a.m. Skagit Council of Governments - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- c) 9:30 a.m. Skagit Council of Governments – Growth Management Act Steering Committee Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- d) 11:00 a.m. Skagit Transit Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SKAT)

**IV. THURSDAY, SEPTEMBER 18, 2025:**

- a) 1:00 p.m. - 2:00 p.m. National Association of Counties West Region Monthly Meeting hosted by NACo

**V. FRIDAY, SEPTEMBER 19, 2025:**

- a) 10:00 a.m. - 12:00 p.m. Skagit Transit Governance Board Meeting (Skagit Transit Maintenance, Operations, and Administration Building, 600 County Shop Lane, Burlington)
- b) • 1:00 p.m. Social Event - Song Sparrow Bridge Ribbon Cutting at the SWIFT Center (Thompson Drive & Planters Road, Sedro-Woolley)

**VI. SATURDAY, SEPTEMBER 20, 2025:**

- a) • 5:30 p.m. Social Event - 27<sup>th</sup> Annual Skagitonians to Preserve Farmland Dinner & Auction (St. Joseph Center, 215 North 15<sup>th</sup> Street, Mount Vernon)

**FUTURE PUBLIC HEARING:**

- Monday, September 22, 2025, 2:30 p.m. To Consider Testimony Regarding the HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2024
- Monday, October 6, 2025, 3:15 p.m. To Consider Testimony Regarding designating Parcel Number P19107 as County Road Right-of-Way for Rosario Road #10310 to be known as the Rosario Roundabout #10315

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). • Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR MONDAY, SEPTEMBER 15, 2025 (items 1 through 27):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, September 8, 2025.
2. Record of the Proceedings for Tuesday, September 9, 2025.
3. Record of the Proceedings for Thursday, September 11, 2025.
4. Resolution approving the appointment of Skip Ritchey as the Rural Fire Responder Agency Representative member of the Emergency Medical Services and Trauma Care Council Advisory Board. Skip Ritchey shall replace Lance Ford's expired term. Skip Ritchey's term shall end on February 19, 2028.
5. Resolution approving the appointment of Brook Moser as the Local Hospital Representative member of the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board. Brook Moser shall fill the unexpired term of Paul Ross. Brook Moser's term shall end on February 19, 2027.
6. Resolution amending Skagit County Resolution No. R20230178 and appointing members to the Skagit County Criminal Justice Treatment Account Committee.

**b) BUDGET AND FINANCE:**

7. Resolution to call for a public hearing to consider testimony regarding amending the 2025 Skagit County Budget. The public hearing is scheduled to take place on Monday, September 29, 2025, at 11:15 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>
8. Amendment No. 1 to Interlocal Cooperative Agreement No. C20240416 with Town of Concrete to award \$353,182 of Economic Development/Public Facilities Projects grant funds to support Concrete Bike Park-Silo Park. This Amendment extends the term of the Agreement from December 31, 2025 to July 22, 2026 to allow additional time to complete the project due to construction delay. All other terms and conditions of the original Agreement shall remain in effect.

**c) EMERGENCY MEDICAL SERVICES:**

9. Resolution to call for a public hearing to consider testimony regarding proposed revisions to Resolution No. R20170124 for the ambulance fee schedule. The public hearing is scheduled to take place on Monday, October 6, 2025, at 9:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
10. Agreement with the City of Anacortes, City of Burlington, City of Mount Vernon, City of Sedro-Woolley, Skagit County Fire District #13, and Aero Skagit for the provision of EMS training and EMS-related community education and outreach. Compensation is outlined in paragraph 5 and Exhibit "A" and is based on an hourly rate schedule. This Agreement is ratified to commence on July 1, 2025 and shall continue through December 31, 2030.

**d) FACILITIES MANAGEMENT:**

11. Vendor Services Agreement with SERVPRO of Skagit County to remove all ceiling tiles and completely sanitize and clean the exposed ceiling ducting, piping, HVAC units, ceiling bar grid, walls, carpets, etc. in the Skagit County Transfer Station Office located at 14104 Ovenell Road in Mount Vernon. Compensation shall not exceed \$101,730.72. The Agreement shall commence on the date of execution and continue until December 31, 2025.
12. Vendor Services Agreement with Skagit Electric/Northwest Site Solutions to replace all ceiling tiles and associated hardware in the Skagit County Transfer Station Office located at 14104 Ovenell Road in Mount Vernon. Compensation shall not exceed \$35,316.72. The Agreement shall commence on the date of execution and continue until December 31, 2025.

**e) INFORMATION SERVICES:**

13. Vendor Services Agreement with Dimensional Communications, Inc. to provide an audio-visual system in the Emergency Operations Center at the Skagit County Department of Emergency Management as outlined in

Exhibit “A”. Compensation shall not exceed \$160,000. The Agreement shall commence on the date of execution and shall continue until June 30, 2026.

f) PARKS AND RECREATION:

14. Vendor Services Agreement with Cinema Septic, LLC to provide inspection, pumping and maintenance of septic systems at Skagit County Park locations. Compensation shall not exceed \$20,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for two years.
15. Amendment No. 1 to Personal Services Agreement No. C20240329 with The Eastman Company to provide appraisal services as assigned by Skagit County Parks and Recreation. This Amendment extends the term of the Agreement by one year to continue through December 31, 2026 and increases compensation by \$5,000. Total compensation shall not exceed \$15,000. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC HEALTH:

16. Amendment No. 1 to Subrecipient Agreement No. C20240676 with Catholic Community Services of Western Washington to provide State Opioid Response recovery support services to eligible individuals with opioid use disorders through a grant from the Washington State Health Care Authority (Contract No. C20230029 and Amendment No. A20240249). This Amendment reduces compensation from \$235,000 to an amount not to exceed \$184,091. The term remains the same and shall continue until September 29, 2025. All other terms and conditions of the original Agreement shall remain in effect.
17. Personal Services Agreement with Equitable Multilingual Services and provide translation and interpretation services as requested by Skagit County Public Health. Compensation is based on a rate schedule and shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue until December 31, 2026.
18. Funding Agreement with North Sound Accountable Community of Health (North Sound ACH) to expand access to dental care for individuals with Apple Health or no insurance by increasing the participation of private practice dental providers in delivering services to these underserved populations. Compensation shall not exceed \$15,000. The Agreement is ratified to commence on July 1, 2025 and shall continue until December 31, 2025.
19. Interlocal Cooperative Agreement with Burlington-Edison School District to fund a school counselor, social worker, or licensed mental health counselor to support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$77,000. The Agreement is ratified to commence on August 1, 2025 and shall continue until July 31, 2026.
20. Interlocal Cooperative Agreement with Concrete School District to fund a school counselor, social worker, or licensed mental health counselor to support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$101,000. The Agreement is ratified to commence on August 1, 2025 and shall continue until July 31, 2026.

h) PUBLIC WORKS:

21. Resolution authorizing the publication of a public notice for the Modification of Permit Coverage of the Industrial Stormwater General Permit for the Skagit County Transfer & Recycling Station to meet permit deadlines set by the Washington State Department of Ecology.
22. Cooperative Purchasing Contract Authorization with John Deere Construction Retail Sales to allow for the purchase of equipment through a Contract with Sourcewell, RFP No. 011723-JDC, and authorized by Skagit County Contract No. C20250417. The Contract is currently valid through April 14, 2027.

i) RISK MANAGEMENT:

23. Personal Services Agreement with Listen Audiology Services, Inc. to provide on-site audiometric testing services at various county locations. Compensation shall not exceed \$20,000. The Agreement shall commence on January 1, 2026 and shall continue until December 31, 2026.

24. Personal Services Agreement with Skagit Regional Health to provide occupational health services to comply with regulations related to bloodborne pathogens, hearing conservation, respiratory protection, alcohol/drug testing, and risks related to fitness for duty. Compensation is based on a fee schedule and shall not exceed \$15,000. The Agreement shall commence on January 1, 2026 and shall continue until December 31, 2026.

j) **SHERIFF:**

25. Resolution authorizing Sheriff Detective Sergeant Ben Hagglund to electronically sign the submission of the Contract with the Washington State Criminal Justice Training Commission, WSCJTC Contract No. K69, to provide funding for establishing an officer wellness program.
26. Contract with the Washington State Criminal Justice Training Commission, WSCJTC Contract No. K69, to provide funding for establishing an officer wellness program. Compensation shall not exceed \$13,827. The Agreement shall commence on the date of execution and continue until June 30, 2026.
27. Amendment No. 3 to Interlocal Agreement No. C20210134 with Snohomish County for jail services pursuant to Chapter 39.34 RCW and Chapter 70.48 RCW. This Amendment updates the booking, Daily Maintenance, and Video Court fees. The Amendment shall commence on January 1, 2026. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

**2. MISCELLANEOUS AGENDA (1 Item):**

a) **PUBLIC HEALTH:**

1. Resolution approving the submission of the 2022-2025 Community Development Block Grant (CDBG) Public Services Contract Closeout Report and to designate County Administrator Trisha Logue as the authorized representative to certify the contract closeout report.