

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

**I. MONDAY, SEPTEMBER 14, 2020:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services - Information Services, Geographic Information Services and Records Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 133 905 349 or join by computer: <https://global.gotomeeting.com/join/133905349>)
- c) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- d) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)
- e) 2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (408) 650-3123 Access Code: 316 511 869 or join by computer: <https://global.gotomeeting.com/join/316511869>:
  1. Call Public Meeting to Order/Roll Call
  2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i) (Approximately 1 hour)
  3. Reconvene Public Meeting/Adjournment

**II. TUESDAY, SEPTEMBER 15, 2020:**

- a) \*11:15 a.m. - 11:30 a.m. Public Works - Dan Berentson, Director:
  1. Discussion/Possible Action: Resolution Declaring an Emergency Regarding Work with Drainage District 21 and Local Partners in Support of Projects Designed to Reduce Flood Risk, Threat to Human Life, and Infrastructure Compromised by Localized Flooding in the Turner Creek and E. Fork Nookachamps Watersheds (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1 (224) 501-3412 Access Code: 116 600 445 or join by computer: <https://global.gotomeeting.com/join/116600445>)
- b) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):

**Continued OVER...**

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

**III. WEDNESDAY, SEPTEMBER 16, 2020:**

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Join by computer: <https://global.gotomeeting.com/join/805653781> or by calling: 1 (872) 240-3212 Access Code: 805 653 781)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/634074949> or by calling: 1 (866) 899 4679 Access Code: 634 074 949)
- c) 2:00 p.m. Skagit Council of Governments – Board Meeting (Join by computer: <https://global.gotomeeting.com/join/634074949> or by calling: 1 (866) 899-4679 Access Code: 634 074 949)
- d) 2:30 p.m. Skagit Council of Governments - Growth Management Act Steering Committee Meeting (Join by computer: <https://global.gotomeeting.com/join/634074949> or by calling: 1 (866) 899-4679 Access Code: 634 074 949)

**IV. THURSDAY, SEPTEMBER 17, 2020:**

- a) 1:00 p.m. - 2:00 p.m. Commissioners may attend West Region Meeting hosted by the National Association of Counties (NACo)

**FUTURE PUBLIC HEARING:**

- Tuesday, Sept. 22, 2020, 8:30 a.m. To Consider Testimony Regarding the Proposed Special Assessment Roll, Rates, and Charges for Skagit County Lake Management District No. 3 for Lakes Erie and Campbell
- Tuesday, Sept. 22, 2020, 9:30 a.m. To Consider Testimony Regarding the HOME Investment Partnerships Program Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2019
- Tuesday, Sept. 22, 2020, 1:30 p.m. To Consider Testimony Regarding the Intent to Lease County Property Located at 45770 Main Street in the Town of Concrete to the Concrete Chamber of Commerce

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

#### **IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 14, 2020 (items 1 through 14):**

##### **a) COMMISSIONERS:**

1. Record of the Proceedings for Tuesday, September 8, 2020.
2. Resolution to appoint Tom Decker to the Skagit County Ferry Advisory Committee for Washington State. Mr. Decker will fill the unexpired term of Stephanie Hamilton. His term shall expire on December 31, 2023.

##### **b) ASSIGNED COUNSEL:**

3. Personal Services Agreement with Wendy Wall, Attorney at Law to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Compensation is based on a reimbursement fee schedule and shall not exceed \$100,000. The Agreement shall commence on January 1, 2021, and continue until December 31, 2022.
4. Personal Services Agreement with Jennifer Bouwens, Attorney at Law to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Compensation is based on a reimbursement fee schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2021, and continue until December 31, 2022.

##### **c) BUDGET AND FINANCE:**

5. Resolution to call for a public hearing regarding amending the 2020 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, September 29, 2020, at 11:00 a.m., or as soon thereafter as possible. Please call the Clerk of the Board at 1 (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide testimony. The Clerk will need your name and the town or city where you reside. To participate in the public hearing, join by computer: <https://global.gotomeeting.com/join/712927245> or call 1 (646) 749-3122 Access Code: 712 927 245. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

##### **d) HUMAN RESOURCES:**

6. Personal Services Agreement with AssureHire to provide professional employment and volunteer background checks for Skagit County. Compensation is based on a fee schedule and shall not exceed \$4,200. The Agreement shall commence on the date of execution and continue until no longer needed.

##### **e) PARKS, RECREATION AND FAIR:**

7. Personal Services Agreement with Washington Trails Association (WTA) to provide trail maintenance volunteers, tools and crew leaders necessary to train them in the techniques of trail maintenance and construction for ten (10) work events at Sharpe Park/Montgomery-Duban Headlands and other Skagit County parks as assigned. Compensation is based on a fee schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2021.

##### **f) PLANNING AND DEVELOPMENT SERVICES:**

8. Resolution adopting a new fee schedule for Planning and Development Services, effective September 14, 2020, and replacing any previous fee schedule for the Department.

##### **g) PUBLIC WORKS:**

9. Amendment No. 1 to Personal Services Agreement No. C20190407 with Bronlea M Consulting to provide communications services for the Skagit County Public Works Ferry Division in the form of newsletters and other public outreach materials. This Amendment reflects the contractor's name change from Bronlea Mishler, dba Bronlea M Consulting, to Bronlea M Consulting, LLC. The term of the Agreement is extended for one (1) additional year from September 16, 2020, to September 16, 2021. Compensation remains at an amount not to exceed \$15,000. All other terms and conditions of the original Agreement shall remain in effect.
10. Amendment No. 1 to Washington State Recreation and Conservation Office (RCO) Project Agreement No. 19-1581P, Skagit County Contract No. C20190422, for the Fisher Creek at Cederdale Road (0.55) Design. This Amendment increases the total grant award by \$50,273 for a total grant award amount not to exceed \$242,273. Skagit County's match requirements will increase from \$0 to an amount not to exceed \$43,083. The project cost estimate was done well before funding was awarded and as a result, once funding became available the project cost estimate was no longer accurate. Once Request for Qualification responses were received and a project engineer was chosen, more funds were necessary to complete the required services. The term of the Agreement

remains the same and shall expire on December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

11. Amendment No. 1 to Washington State Recreation and Conservation Office (RCO) Project Agreement No. 19-1638P, Skagit County Contract No. C20190423, for the Fisher Creek at Starbird Road (2.45) Design. This Amendment increases the total grant award by \$37,685 for a total grant award not to exceed \$177,685. There is no match requirement from Skagit County. The original cost estimate was dated and by the time funding was acquired the estimate was under the cost of the lowest bids. The term of the Agreement remains the same and shall expire on December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
12. Amendment No. 1 to Interagency Agreement No. GVL24546, Skagit County Contract No. C20190479, with the State of Washington Department of Health to expand Skagit County's Pollution Identification and Correction Program in the Samish and Padilla Bay watersheds. This amendment adds \$242,249 in funding to enhance work in the Samish and Padilla Bay watersheds, including added source ID investigation, accelerated property assessments, and identification of septic system failures for a new compensation amount to Skagit County not to exceed \$484,249. This Amendment also extends the term of the Agreement from August 31, 2022, to September 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
13. Resolution regarding the sale of County surplus vehicles and equipment.
14. Amendment No. 2 to Personal Services Agreement No. C20180531 with Harmsen, LLC to provide surveying services on an as needed basis for Non-Federally funded projects. This Amendment exercises the option to extend the Agreement for up to one (1) additional year on substantially similar terms and conditions and updates the fee schedule. Compensation is based on a fee schedule and remains at an amount not to exceed \$50,000. The term of the Agreement is extended from October 22, 2020, to October 22, 2021. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.