

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, SEPTEMBER 12, 2022:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, and Central Services - Information Services, Geographic Information Services and Records Management
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- d) 1:00 p.m. - 2:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 3. Reconvene Public Meeting/Adjournment
- e) *2:30 p.m. Pledge of Allegiance
- f) *2:30 p.m. - 3:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
 - 1. Public Comment (Specifically related to the agenda item)
- g) *3:00 p.m. - 4:00 p.m. Planning and Development Services – Hal Hart, Director:
 - 1. Work Session/Presentation: Code Compliance
 - 2. Miscellaneous

II. TUESDAY, SEPTEMBER 13, 2022:

- a) *10:00 a.m. Pledge of Allegiance
- b) *10:00 a.m. - 10:30 a.m. Presentation/Public Comment/Proclamation: National Senior Center Month
- c) *10:30 a.m. - 11:00 a.m. Presentation/Public Comment/Proclamation: Recovery Month
- d) *11:00 a.m. - 11:15 a.m. Public Health – Sarah Hinman, Assistant Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the Authorization of the Submittal of the 2021-2022 Community Development Block Grant Public Service Final Report to the Washington State Department of Commerce
 - 2. Miscellaneous
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- f) 12:00 p.m. Skagit Transit Wellness Fair (600 County Shop Lane, Burlington)

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III. WEDNESDAY, SEPTEMBER 14, 2022:

- a) 12:00 p.m. - 1:30 p.m. 911 Board of Directors Meeting
- b) 3:00 p.m. - 6:00 p.m. Population Health Trust Annual State of Health Event - Powerful Partnerships: Recovering Community Health (McIntyre Hall, 2501 East College Way, Mount Vernon)

IV. THURSDAY, SEPTEMBER 15, 2022:

- a) 11:00 a.m. - 12:00 p.m. Work Session with Human Resources and Gallagher Benefits to Discuss Compensation Philosophy
- b) 12:00 p.m. - 5:30 p.m. Timber Counties Caucus Meeting hosted by WSAC

V. FRIDAY, SEPTEMBER 16, 2022:

- a) 2:00 p.m. Ribbon Cutting for Farm to Market/Josh Wilson Road Intersection Improvements Project (Farm to Market/Josh Wilson Road Roundabout)
- b) 5:00 p.m. Ribbon Cutting for Playground at School House Park (5554 Eden Road, Guemes Island)

VI. SATURDAY, SEPTEMBER 17, 2022:

- a) 10:00 a.m. City of Mount Vernon Library Commons Groundbreaking (208 West Kincaid Street, Mount Vernon)
- b) 5:30 p.m. Skagitonians to Preserve Farmland Skagit Harvest Dinner & Auction (Saint Joseph Center, 215 North 15th Street, Mount Vernon)

FUTURE PUBLIC HEARINGS:

- Monday, September 19, 2022, 1:00 p.m. To Consider Testimony Regarding the HOME American Rescue Plan (HOME-ARP) 2021 Substantial Amendment
- Monday, September 26, 2022, 10:30 a.m. To Consider Testimony Regarding the HOME Consortium of Skagit, Island and Whatcom Counties' Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2021

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, SEPTEMBER 12, 2022 (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, September 6, 2022.
2. Record of the Proceedings for Wednesday, September 7, 2022.
3. Record of the Proceedings for Thursday, September 8, 2022.
4. Record of the Proceedings for Friday, September 9, 2022.
5. Resolution to reappoint Steve Henery to Position No. 4 representing District 1 and to appoint Paul Pickering to Position No. 3 At Large to the Skagit Regional Public Facility District Board for four-year terms expiring on September 1, 2026.
6. Resolution clarifying the role of the Centennial Document Preservation Oversight Committee.

b) ADMINISTRATIVE SERVICES:

7. Resolution electing to receive National Forest related safety-net payments under PL 106-393 – Secure Rural Schools and Community Self Determination Act of 2000 for Federal fiscal year 2023.
8. Amendment No. 1 to Interagency Reimbursement Agreement No. C20210474 with Washington State Administrative Office of the Courts, Agreement No. IAA22185, to provide reimbursements to Skagit County to assist with the Extraordinary Expenses and Legal Financial Obligation costs to the judicial, prosecutorial, or defense-related expenses for resentencing and vacating the sentences of defendants whose convictions or sentences were affected by the State vs. Blake decision. This Amendment is ratified to commence on July 1, 2021, increases compensation by \$546,816 for a new total not to exceed \$2,027,912, and extends the term to June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.

c) BUDGET AND FINANCE:

9. Resolution to call for a public hearing to consider testimony regarding amending the 2022 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, September 27, 2022 at 11:15 a.m., or as soon thereafter as possible in the Commissioners Hearing Room located at 1800 Continental Place, Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
10. Resolution to award Economic Development/Public Facilities grant funding to Port of Anacortes and Port of Skagit.

d) FACILITIES MANAGEMENT:

11. Amendment No. 1 to Personal Services Agreement No. C20220094 with BCRA, Inc. to provide design and engineering services for the Skagit County Stabilization Campus located at 1420 State Route 20 in Sedro-Woolley. This Amendment increases compensation by \$8,500 to provide future development planning services and meet grant application requirements for the Stabilization Campus. Total compensation shall not exceed \$33,283.49. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
12. Vendor Services Agreement with Cascade Roofing Company to complete roof repairs at the Public Safety Building located at 600 3rd Street in Mount Vernon. Compensation shall not exceed \$38,515.20. The Agreement shall commence on the date of execution and continue until December 31, 2022.
13. Vendor Services Agreement with Amigo Tree Service for tree trimming, brush, and tree removal away from overhead power/data lines at the Skagit County Commissioners Building located at 1800 Continental Place, Mount Vernon and the adjacent parking lot located at 1515 East College Way in Mount Vernon. Compensation shall not exceed \$3,481.60. The Agreement shall commence on the date of execution and continue until December 31, 2022.
14. Personal Services Agreement with Coffman Engineers, Inc. to complete HVAC replacement design services for the Parker Building (Tech Center) located at 1700 East College Way in Mount Vernon. Compensation shall not exceed \$16,000. The Agreement shall commence on the date of execution and continue until December 31, 2023.

e) PUBLIC HEALTH:

15. Personal Services Agreement with United General District 304 for Mental Health First Aid training for staff and leadership of contracted providers. Compensation shall not exceed \$2,000. The Agreement is ratified to commence on September 1, 2022 and continue until October 31, 2022.

16. Subrecipient Agreement with Catholic Community Services of Western Washington to provide recovery support services to eligible individuals with substance use disorders through a grant from the Washington State Health Care Authority. Compensation shall not exceed \$216,000. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.
17. Personal Services Agreement with Consejo Counseling and Referral Services to provide mental health recovery services to individuals who meet the eligibility criteria with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. Compensation shall not exceed \$15,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2022.
18. Amendment No. 2 to Personal Services Agreement No. C20210541 with Community Action of Skagit County to prepare and review applications for the Eviction Rental Assistance Program 2.0 (ERAP 2.0) Grant for households who are at or below 80% of Area Median Income and at risk of eviction. This Amendment extends the term of the contract from September 30, 2022 to March 31, 2023. Compensation remains the same and shall not exceed \$500,238. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
19. Amendment No. 1 to Senior Nutrition Services contract No. C20220341 with Northwest Regional Council, Contract No. 241018-NUTR, for the provision of funding for the senior services nutrition program including congregate and home-delivered meals for seniors in Skagit County. This Amendment increases compensation by \$16,069 to provide additional vouchers and produce to low-income seniors through the Senior Farmers' Market Nutrition Program. Total compensation shall not exceed \$377,149. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.

f) PUBLIC WORKS:

20. Local Agency A&E Professional Services Agreement with Exeltech Engineering, Inc. for the design of eleven Skagit County Fish Passage Improvement Projects. Compensation shall not exceed \$236,886.80. The Agreement shall commence on September 12, 2022 and continue until December 31, 2026.

g) SHERIFF:

21. Interagency Agreement with the State of Washington Department of Commerce (DOC) through the Community Services Division, Community Safety Unit, Justice Assistance Grant/Byrne Formula Grant to allow Skagit County to participate in the multi-jurisdictional drug, gang and violent crime enforcement unit, DOC Contract No. F20-31440-209. Compensation to Skagit County shall not exceed \$226,563. The Agreement is ratified to commence on July 1, 2022 and continue until September 30, 2023.
22. Amendment No. 1 to Memorandum of Understanding, Agreement No. C20220345, with the Federal Bureau of Investigation to participate in the Northwest Border Transnational Organized Crime Western Hemisphere Task Force for the purpose of setting operational standards. This Amendment adds a Cost Reimbursement Agreement for overtime payments made to officers assigned to and working full-time on task force related matters. The term remains the same and shall continue until terminated. All other terms and conditions of the original Agreement shall remain in effect.

h) TREASURER:

23. Amendment No. 1 to Service Agreement No. C20190413 with LexisNexis for VitalChek Network Inc. Payment Solutions for credit or debit card hardware and software services. This Amendment adds Call Center services to the Scope of Services. All other terms and conditions of the original Agreement shall remain in effect.
24. Resolution authorizing the cancellation of warrants per RCW 36.22.100.

2. MISCELLANEOUS AGENDA (items 1 through 2):

a) PROSECUTING ATTORNEY:

1. Release and Settlement Agreement with Steven C. Gilbert and Jackie M. Gilbert regarding an unopened portion of platted public right-of-way abutting Gilbert property, Parcel No. P64865, as described in Exhibit "A", the Quit Claim Deed. No compensation is associated with this Agreement which continues in perpetuity.

b) PUBLIC HEALTH:

2. Resolution to rescind Resolution No. R20220169. Due to a clerical error, the County mistakenly executed the submitted draft Resolution as Resolution No. R20220169 on September 6, 2022 as part of its regular consent agenda.