

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

**I. MONDAY, SEPTEMBER 8, 2025:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Facilities Management, and Public Health
- b) 10:00 a.m. - 10:30 a.m. Briefing - Public Works
- c) 10:30 a.m. - 11:00 a.m. Briefing - Central Services
- d) \*1:00 p.m. Pledge of Allegiance
- e) \*1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda items)
- f) \*1:45 p.m. - 2:15 p.m. Proclamation Recognizing September as National Recovery Month
- g) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the date of this Notice)

**II. TUESDAY, SEPTEMBER 9, 2025:**

- a) \*10:00 a.m. Pledge of Allegiance
- b) \*10:00 a.m. - 10:30 a.m. Board of Health:
  - 1. Discussion/Possible Action - Revision to Skagit County Code 12.05 On-Site Sewage Code
  - 2. Miscellaneous
- c) \*10:45 a.m. - 11:15 a.m. Proclamation Recognizing September as National Senior Center Month
- d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)
- e) 1:00 p.m. - 2:30 p.m. Work Session with Public Works
- f) ●6:00 p.m. Social Event - North Star Event "Building our Future: From Housing Crisis to Thriving Community" Forum (City of Mount Vernon Library Commons, 208 West Kincaid Street, Mount Vernon)

**III. WEDNESDAY, SEPTEMBER 10, 2025:**

- a) 7:00 a.m. Forest Advisory Board (FAB) Meeting hosted remotely by FAB

**IV. THURSDAY, SEPTEMBER 11, 2025:**

- a) ●7:30 a.m. Social Event - Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)

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- b) ~~10:00 a.m. - 11:30 a.m.~~ Snohomish, Whatcom, Island, San Juan and Skagit Counties (SWISS) Quarterly Meeting hosted Remotely by Washington State Association of Counties (WSAC) **(Cancelled)**
- c) 3:00 p.m. - 4:30 p.m. Commissioners Briefing

**FUTURE PUBLIC HEARING:**

- Monday, September 15, 2025, 1:30 p.m. To Consider Testimony Regarding the HOME American Rescue Action Plan (HOME-ARP) 2021 Substantial Amendment to Reallocate Funding
- Tuesday, September 16, 2025, 12:00 p.m. To Consider Testimony Regarding Notice of Intent to Lease approximately 200 square feet of County-owned property located at 45770 Main Street in Concrete to the Concrete Chamber of Commerce
- Monday, September 22, 2025, 2:30 p.m. To Consider Testimony Regarding the HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2024
- Monday, October 6, 2025, 3:15 p.m. To Consider Testimony Regarding designating Parcel Number P19107 as County Road Right-of-Way for Rosario Road #10310 to be known as the Rosario Roundabout #10315

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). •Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR MONDAY, SEPTEMBER 8, 2025 (items 1 through 17):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Tuesday, September 2, 2025.
2. Record of the Proceedings for Wednesday, September 3, 2025.

**b) BUDGET AND FINANCE:**

3. Interlocal Cooperative Agreement with Port of Skagit to distribute \$500,000 of Economic Development/Public Facilities Projects grant funds previously awarded by Agreement No. C20240363 to support TheLab@SWIFT. The Agreement is ratified to commence on July 22, 2024, and continue until December 31, 2025. The parties agree to continue to be bound by the terms and conditions of Agreement No. C20240363.
4. Amendment No. 1 to Interlocal Cooperative Agreement No. C20240414 with City of Anacortes to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support Depot Market Plaza Expansion project. This Amendment extends the term from March 31, 2026, to May 30, 2026, to allow the recipient sufficient time to complete the project. Compensation remains the same and shall not exceed \$250,000. All other terms and conditions of the original Agreement shall remain in effect.

**c) FACILITIES MANAGEMENT:**

5. Vendor Services Agreement with All Phase Heating and Air Conditioning Inc. to supply all labor, materials, equipment, and supervision for a prevailing wage project to install one (1) commercial HVAC unit and the associated hardware on the rooftop of the Skagit County GTE Building located at 508 South 2<sup>nd</sup> Street in Mount Vernon. Compensation shall not exceed \$20,645 including all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2025.

**d) INFORMATION SERVICES:**

6. Amendment No. 2 to Master Subscription Agreement No. C20240325 with Brightly Software Inc. to provide Asset Essentials and Energy Manager subscription services. This Amendment adds the implementation of Brightly Software Inc.'s Confirm module to the scope of work as Attachment "A" and increases compensation from \$380,000 to an amount not to exceed \$550,000. The term remains the same and shall continue until December 31, 2029. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

**e) PARKS, RECREATION, AND FAIR:**

7. Vendor Services Agreement with Marine Floats, LLC for the Skagit County Parks – Swinomish Channel Boat Launch Float Replacement Project. Compensation shall not exceed \$368,337 plus applicable taxes and was awarded by Resolution No. R20250173. The Agreement shall commence on the date of execution and continue until the project acceptance date.

**f) PUBLIC HEALTH:**

8. Personal Services Agreement with STEPS to provide early intervention services for eligible infants and toddlers with developmental delays and their families living in Skagit County. Compensation is based on a reimbursement fee schedule and shall not exceed \$22,500. The Agreement is ratified to commence on July 1, 2025, and continue until June 30, 2026.
9. Facility Use Agreement with McIntyre Hall Performing Arts and Conference Center/Skagit Valley College for the use of the facility for the Population Health Trust's Powerful Partnerships meeting at 3:00 p.m. on Thursday, October 2, 2025. Compensation shall not exceed \$2,600. The Agreement shall commence on the date of execution and continue until December 31, 2025.
10. Personal Services Agreement with Sutherland Design Works to provide graphic design work to communicate data gathered through the Community Health Assessment process (CHA) to the community. Compensation is based on reimbursement for services schedule and shall not exceed \$3,200. The Agreement shall commence on the date of execution and continue until December 31, 2025.
11. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide outreach, information and support to families that have a family member who experiences a developmental disability through the Parent-to-Parent program. Compensation is based on a reimbursement for services schedule and shall not exceed \$100,000. The Agreement is ratified to commence on July 1, 2025, and continue until June 30, 2026.
12. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide early intervention services for eligible infants and toddlers with developmental delays and their families living in

Skagit County. Compensation is based on a reimbursement for services schedule and shall not exceed \$60,914. The Agreement is ratified to commence on July 1, 2025, and shall continue until June 30, 2026.

13. Personal Services Agreement with Micah Morrow, DDS, to support Skagit County's Access to Dental Care efforts to increase capacity for dental care for people with Apple Health coverage or with no dental coverage through a short-term assessment and peer outreach project with local dental providers. Compensation is based on a reimbursement for services schedule and shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.

g) PUBLIC WORKS:

14. Vendor Services Agreement with Kamps Painting Company, Inc. for the placement of pavement markings. Compensation shall not exceed \$39,000. The Agreement shall commence on the date of execution and continue for two years.
15. Amendment No. 2 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement, Skagit County Contract No. C20240355, with David Evans and Associates, Inc. for the design of the Marine Drive/Rosario Road/Marine Wye Drive Intersections Improvements Projects #ES10610-3, Federal Aid #HSIP-000S(686). This Amendment provides for additional geotechnical subsurface explorations and analyses required to inform the design of the infiltration ponds to reduce the risk for the project. Compensation is increased from \$706,756.07 to an amount not to exceed \$726,638.88. The term remains the same and shall continue until December 31, 2027. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) RISK MANAGEMENT:

16. Resolution to delegate the authority for the approval of an Underground Storage Tank Insurance Renewal Application for 2025-2026 coverage to the Skagit County Administrator.

i) SUPERIOR COURT:

17. Interagency Agreement No. AOC 2579 with the Washington State Administrative Office of the Courts (AOC) to provide reimbursement of a percentage of overall court security costs in order for the Court to comply with Trial Court Security criteria established in Washington State Court General Rule 36. Compensation to Skagit County shall not exceed \$39,000. The Agreement is ratified to commence on July 1, 2025, and continue until June 30, 2026.