

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

I. MONDAY, SEPTEMBER 7, 2020:

LABOR DAY HOLIDAY - COUNTY OFFICES CLOSED

II. TUESDAY, SEPTEMBER 8, 2020:

- a) 8:45 a.m. - 9:45 a.m. Briefing – County Administrator, Planning and Development Services, Public Works, Public Health, and Emergency Medical Services (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 121 357 389 or join by computer: <https://global.gotomeeting.com/join/121357389>)
- b) *10:00 a.m. - 10:30 a.m. Public Works – Dan Berentson, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling 1 (786) 535-3211 Access Code: 860 404 549 or join by computer: <https://global.gotomeeting.com/join/860404549>):

1. Public Hearing: To Consider Testimony Regarding the Disposal of Skagit County Surplus Property, Including Vehicles and Equipment, In Accordance with the Revised Code of Washington (RCW) 36.34

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

- c) *10:30 a.m. - 11:00 a.m. Planning and Development Services - Hal Hart, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling 1 (571) 317-3122 Access Code: 904 019 565 or join by computer: <https://global.gotomeeting.com/join/904019565>):
1. Discussion/Possible Action: Proposed Amendments to Planning and Development Services Fee Schedule
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):
1. County and Individual Success Stories
 2. Public Comment Period
 3. Miscellaneous Announcements
- e) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)

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- f) 3:00 p.m. - 3:45 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i) and Real Estate Acquisition - RCW 42.30.110(1) (b)) (Listen to the meeting by calling: 1 (408) 650-3123 Access Code: 509 512 861 or join by computer: <https://global.gotomeeting.com/join/509512861>):
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i) and Real Estate Acquisition - RCW 42.30.110(1) (b)) (Approximately 45 minutes)
 3. Reconvene Public Meeting/Adjournment
- g) 3:45 p.m. - 4:30 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b) and Real Estate Disposition - RCW 42.30.110(1)(c)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 235 600 605 or join by computer: <https://global.gotomeeting.com/join/235600605>):
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b) and Real Estate Disposition - RCW 42.30.110(1)(c)) (Approximately 45 minutes)
 3. Reconvene Public Meeting/Adjournment

III. WEDNESDAY, SEPTEMBER 9, 2020:

- a) 1:00 p.m. - 2:30 p.m. 911 Board of Directors Meeting webinar hosted by Skagit 911

IV. FRIDAY, SEPTEMBER 11, 2020:

- a) 10:00 a.m. - 11:00 a.m. NSTA Steering Committee Conference Call hosted by Whatcom Council of Governments

FUTURE PUBLIC HEARING:

- Tuesday, Sept. 22, 2020, 8:30 a.m. To Consider Testimony Regarding the Proposed Special Assessment Roll, Rates, and Charges for Skagit County Lake Management District No. 3 for Lakes Erie and Campbell
- Tuesday, Sept. 22, 2020, 9:30 a.m. To Consider Testimony Regarding the HOME Investment Partnerships Program Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2019
- Tuesday, Sept. 22, 2020, 1:30 p.m. To Consider Testimony Regarding the Intent to Lease County Property Located at 45770 Main Street in the Town of Concrete to the Concrete Chamber of Commerce

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21

IV. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 8, 2020 (items 1 through 21):

a) COMMISSIONERS:

1. Record of the Proceedings for Thursday, August 27, 2020.
2. Record of the Proceedings for Monday, August 31, 2020.
3. Record of the Proceedings for Thursday, September 3, 2020
4. Record of the Proceedings for Friday, September 4, 2020.
5. Resolution to reappoint Jean Markert and Robert Hancock to the La Conner Regional Library Board of Trustees for a five year term. Jean Markert's term shall expire on September 30, 2025. Robert Hancock's term shall expire on October 31, 2025.
6. Resolution to amend Resolution No. R20190055 creating a Skagit County Accessible Communities Advisory Committee pursuant to RCW 36.32.120(6) and RCW 36.01.310 to promote greater awareness of disability issues and to improve access and the inclusion of person with disabilities in Skagit County. The updated Resolution revises and replaces Attachment "A" and Attachment "B" in order to provide additional details and processes regarding the committee and update current committee membership.

b) ASSESSOR:

7. Amendment No. 2 to Personal Services Agreement No. C20170295 with The Master's Touch, LLC to provide materials and services to assist staff at the Skagit County Assessor's Office develop statement, envelope, and insert formats for the annual November mailings. This Amendment extends the term for an additional two years for a new expiration date of December 31, 2022 and increases compensation for the additional two years by \$15,000 for a new total compensation amount not to exceed \$85,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

c) BUDGET AND FINANCE:

8. Interlocal Cooperative Agreement with SkagitNet, LLC to award \$839,437.80 of Economic Development/Public Facilities Project grant funds to support the completion of the Skagit County Fiber Optic Network – Segment 4 as authorized by Resolution No. R20180116. The Agreement commenced on June 5, 2018, and shall continue on August 31, 2021.

d) FACILITIES MANAGEMENT:

9. Amendment No. 1 to Lease Agreement No. C20170483 with Eagles Nest View LLC to lease premises located at 1129 Dale Lane, Unit A, in Mount Vernon to provide storage for Skagit County records. This Amendment extends the lease by three years, ending October 31, 2023, and increases rent by \$75 per month, to a new monthly lease rate of \$1,325 per month. All other terms and conditions of the original Agreement shall remain in effect.
10. Resolution declaring an emergency and waiving the bidding requirements for a contract with Lyndale Glass to replace five vandalized windows at the North entrance of the Superior Courthouse.
11. Vendor Services Agreement with Lyndale Glass to provide all labor, materials, demo, equipment, and supervision to replace five windows at the North entrance of the Superior Courthouse. Compensation shall not exceed \$1,716 plus applicable taxes. The Agreement shall commence on the date of execution and continue for one month.
12. Vendor Services Agreement with ANDGAR Mechanical, LLC to provide all labor, materials, demo, equipment, and supervision to repair the HVAC system and install one Bard Commercial Heat Pump in the Sauk Transfer Station Office. Compensation shall not exceed \$10,950 plus applicable taxes. The Agreement shall commence on the date of execution and continue for three months.

e) INFORMATION SERVICES:

13. Statement of Work Agreement with Critical Informatics, Inc. dba CI Security for Virtual Chief Information Security Officer (VCISO) Professional Services. This Statement of Work is governed by Master Services Agreement No. C20200203. Compensation for VCISO Services shall not exceed \$20,000 plus any additional direct costs for travel. The Agreement shall commence on the date of execution and continue for one year.
14. Service Agreement with RFI Communications and Security Systems, #351-2002373, to provide preventative maintenance services for County Access Control Systems located at various locations owned by Skagit County. Compensation for the entire term of the Agreement shall not exceed \$32,698.50 plus any taxes. The Agreement shall commence on the date of execution and continue for three years.
15. Service Agreement with RFI Communications and Security Systems, #351-2002374, to provide maintenance services for security cameras installed at various locations owned by Skagit County. Compensation for the

entire term of the Agreement shall not exceed \$38,917.50 plus any taxes. The Agreement shall commence on the date of execution and continue for three years.

f) PARKS, RECREATION AND FAIR:

16. Interlocal Cooperative Agreement with City of Sedro-Woolley for improvements at neighboring county and city owned properties at or near the Northern State Recreation Area located on Helmick Road and includes parcel numbers P100635 and P38653. No funds will be provided to either party for this Agreement. The Agreement shall commence on the date of execution and continue through December 31, 2045, after which the Agreement will automatically renew until terminated.

g) PLANNING AND DEVELOPMENT SERVICES:

17. Personal Services Agreement with BERK Consulting, Inc. to assist with the Department’s Workplan and conduct outreach and assessment of Agritourism in Skagit County. Total compensation shall not exceed \$59,990. The Agreement shall commence on the date of execution and continue until August 1, 2022.

h) PUBLIC HEALTH:

18. Amendment No. A to Grant Agreement No. C20200124 with the Washington State Department of Commerce through the Housing Assistance Unit for the Washington State COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-26 to provide funding for emergency housing necessary to respond to the COVID-19 outbreak. This Amendment revises the Scope of Work and extends the term by 3 months, ending December 31, 2020. Compensation remains the same and shall not exceed \$526,923. All other terms and conditions of the original Agreement shall remain in effect.

19. Amendment No. 1 to Personal Services Agreement No. C20200256 with Community Action of Skagit County for the provision of motel vouchers for homeless households that include an individual at the highest risk of complications from COVID-19. This Amendment reduces compensation from \$505,000 to \$275,000 in consideration of the services being provided. The term remains the same and shall continue until October 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

i) PUBLIC WORKS:

20. Change Order #2 to Construction Contract No. C20200282 with Williamson Construction, LLC for the Maddox Creek Culvert Removal Project #WA402227 to improve fish passage and restore the surrounding topography. This Amendment revises the total quantity for Bid Item #8, Common Excavation, the unit of measurement for Bid Item #11, Soil Disposal, and the unit of measurement for Bid Item #3, Traffic Control. Revised calculations increase compensation by \$97,075.40. Total compensation shall not exceed \$495,984.84. All other terms and conditions of the original Agreement shall remain in effect including the term that expires after one year, or project acceptance.

j) SHERIFF:

21. Amendment No. 2 to Interlocal Agreement No. C20170135 with the Town of La Conner for law enforcement services. This Amendment extends the term of the Agreement by one year, to December 31, 2021, and increases compensation by \$331,097 that will be paid quarterly to the county. Total compensation shall not exceed \$1,568,450. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

V. MISCELLANEOUS AGENDA (items 1 through 3):

a) PUBLIC HEALTH:

1. Amendment No. 1 to Funding Agreement No. C20200153 with Home Trust of Skagit to provide HOME Community Housing Development Organization (CHDO) operations to support ongoing affordable housing development work in Skagit County. This Amendment increases compensation by \$50,755 for FY 2020. Total compensation shall not exceed \$98,767.80. The term remains the same and shall continue until April 15, 2022. All other terms and conditions of the original Agreement shall remain in effect.

2. Interagency Grant Agreement with the Washington State Department of Commerce through the Community Assistance and Research Unit – Community Development Block Grant (CDBG) Program, Contract No. 20-62210-012 to provide public services through Community Action of Skagit County to low- and moderate-income persons in Skagit County. Compensation to Skagit County shall not exceed \$62,168. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2020.

b) PUBLIC WORKS:

3. Resolution for the closure of Colony Mountain Drive #24100 at milepost 0.588 where Harrison Creek crosses Colony Mountain Drive to all through traffic for approximately 20 days for the replacement of an undersized culvert. Work will begin September 15, 2020, or dates thereabout determined by the Skagit County Engineer.