

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, SEPTEMBER 1, 2025:**LABOR DAY HOLIDAY - COUNTY OFFICES CLOSED****II. TUESDAY, SEPTEMBER 2, 2025:**

- a) *11:00 a.m. Pledge of Allegiance
- b) *11:00 a.m. – 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- d) 2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, SEPTEMBER 3, 2025:

- a) 1:30 p.m. - 3:00 p.m. Commissioners Briefing

IV. THURSDAY, SEPTEMBER 4, 2025:

- a) • 12:00 p.m. - 4:00 p.m. Social Event - Marathon Petroleum Corporation Anacortes Refinery Industrial Sustainability Showcase in Celebration of ENERGY STAR Achievement (Marathon Anacortes Refinery, TERA Building, 10200 March's Point Road, Anacortes)

V. FRIDAY, SEPTEMBER 5, 2025:

- a) • 5:00 p.m. Social Event - Leadership Skagit 2026 Welcome Reception (Skagit City School, 17508 Moore Road, Mount Vernon)

FUTURE PUBLIC HEARINGS:

- Monday, September 15, 2025, 1:30 p.m. To Consider Testimony Regarding the HOME American Rescue Action Plan (HOME-ARP) 2021 Substantial Amendment to Reallocate Funding
- Tuesday, September 16, 2025, 12:00 p.m. To Consider Testimony Regarding Notice of Intent to Lease approximately 200 square feet of County-owned property located at 45770 Main Street in Concrete to the Concrete Chamber of Commerce
- Monday, September 22, 2025, 2:30 p.m. To Consider Testimony Regarding the HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2024

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 2, 2025 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 25, 2025.
2. Record of the Proceedings for Monday, August 26, 2025.
3. Record of the Proceedings for Monday, August 28, 2025.
4. Record of the Proceedings for Monday, August 29, 2025.

b) ADMINISTRATIVE SERVICES:

5. Advertising Agreement with Skagit Publishing to provide advertising services as requested by various departments. Compensation shall not exceed \$25,000 and is based on a rate schedule. The Agreement is ratified to commence on July 31, 2025 and shall continue until August 1, 2026.

c) BUDGET AND FINANCE:

6. Interlocal Cooperative Agreement with WSU NWREC to award \$750,000 of Economic Development/Public Facilities Projects grant funds to support Plant Growth Facility Phase 2A and 2B. The Agreement commenced on June 16, 2025 pursuant to Resolution No. R20250137 and ends on June 30, 2026.

d) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Sunshine Painters, LLC to paint the interior building spaces at the Skagit County Transfer Station located at 14104 Ovenell Road in Mount Vernon. Compensation shall not exceed \$10,860. The Agreement shall commence on the date of execution and shall continue until December 31, 2025.
8. Amendment No. 3 to Standard AIA B103 Architect Agreement No. C20240133 with Carletti Architects P.S. to provide design services for the Skagit County Administration Building 3rd Floor Remodel Project located at 700 South 2nd Street in Mount Vernon. This Amendment increases compensation by \$5,400 for additional design services required for requested changes to drawings and specifications. Total compensation shall not exceed \$399,383. The term remains the same and shall continue until project completion in 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
9. Amendment No. 1 to Personal Services Agreement No. C20250135 with H.E. Solutions, LLC dba Custom Energy Consultants to provide required forms and submittals to comply with the State of Washington Clean Buildings Act. This Amendment increases the scope of work and funding for professional services to include work for one additional building previously thought to be exempt. Compensation is increased by \$12,813 for a new total not to exceed \$51,666. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.
10. Amendment No. 2 to AIA Standard Form Agreement No. C20250059 with TRICO Companies to provide all labor, materials, and supervision services for tenant improvements on the 3rd floor of the Administration Building located at 700 South 2nd Street in Mount Vernon. This Amendment updates the Scope of Work to reflect floorplan changes needed once conditions were exposed or identified during the course of work. Compensation is increased from \$2,332,248 to an amount not to exceed \$2,448,505 plus applicable tax. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) HUMAN RESOURCES:

11. Client Services Agreement with Benefitfocus.com, Inc. to produce and mail confirmation statements for employee's open enrollment selections. Compensation is based on a rate schedule and shall not exceed \$1,651.50 plus postage. The Agreement shall commence on December 1, 2025 and shall continue until December 31, 2025.

f) INFORMATION SERVICES:

12. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 39.04.280 and declaring a sole source procurement for the Brightly Confirm module for the management of public infrastructure assets.

13. Amendment No. 1 to Software as a Service (SAAS) and Services Agreement No. C20250065 with Euna Solutions, Inc. (EUNA) to provide implementation of the EUNA Questica Budget Framework software. This Amendment adds two additional modules for use by Skagit County (ACFR and Budget Book). Compensation is increased by \$100,000 for a new compensation amount not to exceed \$550,000. The term remains the same and shall continue until February 3, 2030. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC HEALTH:

14. Commercial Lease Agreement with Community Action of Skagit County for providing a space to operate a Veterans Assistance Program and administer a range of programs supporting veterans and their families, also known as the Skagit Vets Connect. The facility is located at 160 Cascade Place in Burlington. Base rent shall not exceed \$4,797 per month. The Agreement is ratified to commence on August 1, 2025 and shall continue month-to-month until terminated.
15. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Amendment No. 7 to Consolidated Contract No. C20240672 with Washington State Department of Health (DOH Contract No. CLH32065) to add and amend Statements of Work to programs outlined in Exhibit A and increase funding.
16. Amendment No. 7 to Consolidated Contract No. C20240672 with Washington State Department of Health (DOH Contract No. CLH32065) for the delivery of public health services in Skagit County. This Amendment adds and amends Statements of Work to programs outlined in Exhibit A and increases funding from \$4,694,798 to an amount not to exceed \$7,481,678. The term remains the same and shall continue until December 31, 2027. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
17. Amendment No. 1 to Personal Services Agreement No. C20250051 with Consejo Counseling and Referral Services to provide outpatient behavioral health services to eligible Skagit County residents. This Amendment increases compensation by \$12,000 for a new total compensation amount not to exceed \$32,000 to continue serving clients through the end of the year. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC WORKS:

18. Resolution for the Declaration of Emergency for cleaning and repairs at the Transfer Station Administration Building.
19. Resolution to call for a public hearing to consider testimony regarding designating parcel number P19107 as County road right-of-way for Rosario Road #10310 to be known as the Rosario Roundabout #10315. The public hearing is scheduled to take place on Monday, October 6, 2025, at 3:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://uso6web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>
20. Resolution forming a temporary Technical Advisory Group to evaluate replacement options for the Guemes Island Ferry (MV Guemes).
21. Resolution authorizing the sale or disposal of county surplus property consisting of vehicles and equipment.
22. Amendment No. 3 to Grant Agreement No. C20220442 with Washington State Recreation and Conservation Office through the Salmon Recovery Funding Board to help fund the Skagit Basin Fish Passage Final Designs, Project Number 22-1766P, for the design of eleven projects for future construction. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2027 to complete the designs of four complex culvert sites that were found to require replacement with full-span bridges exceeding 140 feet in length. Compensation remains the same and shall not exceed \$1,917,600. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.