

## SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. In addition, remote access will continue through Zoom. To join remotely call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573 or use this link: <https://bit.ly/SkagitBoCCMtg>

### FIFTH WEEK - NO REGULAR AGENDA SCHEDULED

#### I. MONDAY, AUGUST 29, 2022:

- a) 11:00 a.m. Pledge of Allegiance
- b) 11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
  - 1. Public Comment (Prior to final action per RCW 42.30.20(4))
- c) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- d) 6:00 p.m. Mount Vernon School District New Staff Welcome and BBQ (Mount Vernon High School Cafeteria and Friendship Circle, 314 North 9<sup>th</sup> Street, Mount Vernon)

#### II. WEDNESDAY, AUGUST 31, 2022:

- a) 8:30 a.m. - 9:30 a.m. Commissioners Briefing
- b) 9:30 a.m. - 11:00 a.m. Work Session with Human Resources and Gallagher Benefits to Discuss Compensation Philosophy
- c) 11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 3. Reconvene Public Meeting/Adjournment
- d) 5:00 p.m. International Overdose Awareness Day Event (Cleveland Park, 1401 Cleveland Street, Mount Vernon)

#### FUTURE PUBLIC HEARINGS:

- Tuesday, September 6, 2022, 9:30 a.m. To Consider Testimony Regarding an Ordinance Banning Offsite Compensatory Mitigation on Skagit Valley Farmland
- Tuesday, September 6, 2022, 10:30 a.m. To Consider Testimony Regarding Revision No. 2 to the 2022-2027 Six-Year Transportation Improvement Program (TIP)
- Tuesday, September 13, 2022, 11:00 a.m. To Consider Testimony Regarding the Authorization of the Submittal of the 2021-2022 Community Development Block Grant Public Service Final Report to the Washington State Department of Commerce

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR Monday, August 29, 2022 (items 1 through 28):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 22, 2022.
2. Record of the Proceedings for Tuesday, August 23, 2022.
3. Record of the Proceedings for Thursday, August 25, 2022.
4. Resolution to appoint Lance Ford to the Emergency Medical Services and Trauma Care Council Advisory Board to fill the vacancy left by the resignation of Kenny Bergsma who served as a Rural Fire Responder Agency representative. Lance Ford shall serve the remainder of the term which shall continue until February 19, 2025.
5. Resolution to recommend the appointment of members to serve on the North Region Emergency Medical Services and Trauma Care Council.
6. Resolution reappointing members to the Edison Subarea Clean Water District Advisory Board for an additional four-year term that shall expire on August 25, 2026.

b) AUDITOR:

7. Resolution to close the cash account for licensing and decreasing Auditor cash drawer funds and modifying Resolution No. R20180075.

c) BUDGET AND FINANCE:

8. Resolution authorizing adopted budgets to be exceeded by the amount of non-cash transactions.

d) DISTRICT COURT:

9. Interlocal Cooperative Agreement with the City of Burlington to formalize the relationship of the City and the County regarding the provision of probation services to the City. The City shall compensate the County \$100 for each month that a defendant is on active supervision up to a maximum of \$2400 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service or determination of restitution, the maximum per defendant/case shall be \$150. The Agreement shall commence on January 1, 2023 and continue until December 31, 2025.

e) EMERGENCY MEDICAL SERVICES:

10. Amendment No. 2 to Master Subscription and License Agreement No. C20210219 with ESO Solutions, Inc. to provide an electronic patient care reporting platform utilized by all licensed ambulance and aid services in Skagit County. This Amendment increases compensation from \$7,125.78 to an amount not to exceed \$7,346.30 and extends to the term, which shall continue until September 10, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) FACILITIES MANAGEMENT:

11. Vendor Services Agreement with Cascade Roofing Company to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage roof repair on the Skagit County Bayview Truck Shed, located at 11332 Second Street in Mount Vernon. Compensation shall not exceed \$16,290 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2022.
12. Vendor Services Agreement with Cascade Roofing Company to supply all labor, demolition, materials, equipment, and supervision to re-roof the flat roof of the Public Defender Building (BO14), located at 121 West Broadway in Mount Vernon. Compensation shall not exceed \$18,387.20 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2022.
13. Vendor Services Agreement with Rife Construction Services, LLC dba Rife Masonry to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage project to repair damaged exterior brick and mortar on the selected exterior of the Skagit County Administration Building, located at 700 South Second Street in Mount Vernon. Compensation shall not exceed \$19,148.80 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2022.
14. Vendor Services Agreement with Sunshine Painters, LLC to supply all labor, materials, equipment, and supervision for a prevailing wage project to paint all exterior building surfaces (as applicable) at the Skagit County Sagers Building (Coroner's Office) located at 1700 Continental Place in Mount Vernon. Compensation shall not exceed \$21,760 including applicable taxes. The Agreement shall commence on the date of execution

and continue until December 31, 2022.

g) INFORMATION SERVICES:

15. Resolution authorizing a Request for Proposals to replace Skagit County's existing cash receipting system. Proposals from vendors are due by 3:30 p.m. on September 29, 2022.
16. License-Hosted Case Management Service License Agreement with Probatum Technologies, Inc. for continued software license support and additional licenses for the Probatum Case Manager system operated by Skagit County's Adult Probation Department. Subscription license fees for fourteen (14) user licenses shall not exceed \$10,080 plus applicable taxes per year, additional user subscription fees shall be \$60 monthly per additional user. The Agreement shall commence on the date of execution and continue for three (3) years.

h) PUBLIC HEALTH:

17. Personal Services Agreement with Public Hospital District 304, CHOP, to provide grant writing services for an application to the Washington State Department of Commerce's 2022 Behavioral Health Crisis Stabilization Facility Grant on behalf of Skagit County. Compensation shall not exceed \$14,000. The Agreement is ratified to commence on August 1, 2022 and continue until September 30, 2022.
18. Interlocal Cooperative Agreement with Anacortes Housing Authority to provide funding for predevelopment activities in support of project planning for an affordable housing project located at 212 Commercial Avenue in Anacortes. Compensation is based on a reimbursement for services schedule and shall not exceed \$304,834. The Agreement shall commence on September 1, 2022 and continue until December 31, 2023.
19. Senior Nutrition Services contract with Northwest Regional Council, Contract No. 241018-NUTR, for the provision of funding for the senior services nutrition program including congregate and home-delivered meals for seniors in Skagit County. Compensation shall not exceed \$361,080. The Agreement is ratified to commence on January 1, 2022 and continue until December 31, 2022.
20. Amendment No. 2 to Personal Services Agreement No. C20210534 with Catholic Community Services of Western Washington to prepare and review applications for the Eviction Rental Assistance Program 2.0 (ERAP 2.0) Grant for households who are at or below 80% of Area Median Income and at risk of eviction. This Amendment increases compensation from \$66,000 to an amount not to exceed \$83,825. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

i) PUBLIC WORKS:

21. Resolution awarding the bid and appropriating funds for the Cook Road Pedestrian Crossing Project #ES63000-10 to Larry Brown Construction, Inc. in the amount of \$194,187.42.
22. Amendment No. 2 to Vendor Services Agreement No. C20210622 with Liberty Tire for processing recyclable rubber products collected at the Skagit County Transfer and Recycling Station located at 14104 Ovenell Road in Mount Vernon. This Amendment updates Exhibit "A" to include per item pricing. Compensation remains the same and shall not exceed \$250,000. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
23. Amendment No. 1 to Personal Services Agreement No. C20210222 with Life Rescue, Inc. to provide complete on-site rescue services for confined space entry at the Guemes Island Ferry as required by the United States Coast Guard's Code Federal Regulations (CFR) 29 CFR 1915, Subpart B. This Amendment extends the term of the Agreement from December 31, 2022 to December 31, 2023. Compensation is based on a reimbursement schedule and remains at an amount not to exceed \$10,000. All other terms and conditions of the original Agreement shall remain in effect.
24. Vendor Services Agreement with Pacific Star Marine, Inc. to perform maintenance and repair work on the M/V Guemes outdrives. Compensation shall not exceed \$350,000. The Agreement shall commence on December 31, 2022 and continue until December 31, 2024 and may be extended for up to two (2) additional successive periods of one (1) year each.
25. Joint Funding Agreement with the U.S. Department of the Interior Geological Survey (USGS) Agreement No. 23YGJFA07000 for Water Resource Investigations for the operation and maintenance of streamgauges on the Skagit, Sauk, and Samish Rivers. Skagit County will contribute \$45,748 towards operation and maintenance costs and the USGS shall contribute \$7,863. The Agreement shall commence on October 1, 2022 and continue until September 30, 2023.

j) SHERIFF:

26. Hardware Maintenance and Support Agreement with DataWorks Plus, LLC to perform required maintenance

on Armband System at the Skagit County Community Justice Center. Compensation shall not exceed \$360 plus applicable sales taxes. The Agreement shall commence on September 1, 2022 and continue until August 31, 2023.

27. Memorandum of Understanding with the Federal Bureau of Investigation to participate in the Northwest Border Transnational Organized Crime Western Hemisphere Task Force for the purpose of setting operational standards. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until terminated.

k) SUPERIOR COURT:

28. Interagency Agreement No. IAA23899 with the Washington State Administrative Office of the Courts to provide reimbursement of Uniform Guardianship, Conservatorship and Other Protectives Arrangement Act (UGA) appointment services for attorney and visitor appointments under RCW 11.130. Compensation shall not exceed \$59,345. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.

**2. MISCELLANEOUS AGENDA (1 item):**

a) PUBLIC HEALTH:

1. Resolution to call for a public hearing to consider testimony regarding the HOME American Rescue Plan (HOME-ARP) 2021 Substantial Amendment. The public hearing is scheduled to take place on Monday, September 19, 2022, at 1:00 p.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.