

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980  
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, AUGUST 25, 2025:**

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair
- b) \*1:00 p.m. Pledge of Allegiance
- c) \*1:00 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- d) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, AUGUST 26, 2025:**

- a) \*9:00 a.m. Pledge of Allegiance
- b) \*9:00 a.m. - 9:30 a.m. Public Works – Michael See, Director:
  - 1. Public Hearing: To Consider Testimony Regarding a Non-Exclusive Franchise Agreement with Cascade River Community Club Inc. to Install, Operate, and Maintain Facilities for Purposes of a Water Utility System in Certain Roads and Rights-of-Way
  - 2. Possible Action: Resolution Authorizing the Execution of a Non-Exclusive Franchise Agreement with Cascade River Community Club Inc.
  - 3. Possible Action: Non-Exclusive Franchise Agreement with Cascade River Community Club Inc. to Install, Construct, Operate, Repair, Relocate, Maintain, and Remove Water Utility System Facilities in, Upon, Under, Along, and Across Certain Roads in Skagit County
  - 4. Miscellaneous
- c) 9:45 a.m. - 11:15 a.m. Work Session with Tenfold to Present Phase 1 Investment Project Findings
- d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)
- e) • 5:00 p.m. Social Event - Savor the Land Tour of Local Farms – Where Policy Meets the Plate, A Legislative Journey through the Skagit Valley (Christianson's School House, 15806 Best Road, Mount Vernon)

***Continued OVER...***

**III. WEDNESDAY, AUGUST 27, 2025:**

- a) • 7:20 a.m. Social Event - Savor the Land Tour of Local Farms – Where Policy Meets the Plate, A Legislative Journey through the Skagit Valley (Boldly Grown, 8855 Ershig Road, Bow)

**IV. THURSDAY, AUGUST 28, 2025:**

- a) 11:00 a.m. - 12:00 p.m. North Star Quarterly Briefing  
b) 2:15 p.m. - 3:45 p.m. Commissioners Briefing

**V. FRIDAY, AUGUST 29, 2025:**

- a) 8:30 a.m. - 9:30 a.m. Work Session with Public Health  
b) 9:30 a.m. - 9:45 a.m. Public Health – Keith Higman, Director:  
1. Comments/Possible Action: Resolution Approving FY2025 Updated HUD Certification and Designating Chair Lisa Janicki as the Authorized Representative to Sign the Certification  
2. Comments/Possible Action: Resolution Amending Resolution No. R20210191 Approving HOME Investment Partnerships American Rescue Plan (HOME ARP) Grant Agreement to Increase the Grant Award by \$5,397 and Designating Chair Lisa Janicki as the Authorized Representative to Sign the Grant Agreement. The Total Award from the Federal Department of Housing and Urban Development (HUD) shall not exceed \$3,596,463 for the HOME Consortium of Skagit, Island and Whatcom Counties  
3. Miscellaneous  
c) 10:00 a.m. - 10:50 a.m. Work Session with Facilities Management  
d) 11:00 a.m. - 12:00 p.m. Work Session with Public Health  
e) 1:00 p.m. - 1:30 p.m. Photograph for Farmland Legacy Newsletter (Cedardale Road & Conway Hill Lane, Conway)

**FUTURE PUBLIC HEARINGS:**

Monday, September 15, 2025, 1:30 p.m. To Consider Testimony Regarding the HOME American Rescue Action Plan (HOME-ARP) 2021 Substantial Amendment to Reallocate Funding

Monday, September 22, 2025, 2:30 p.m. To Consider Testimony Regarding the HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2024

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). • Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR MONDAY, AUGUST 25, 2025 (items 1 through 23):****a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, August 18, 2025.
2. Record of the Proceedings for Tuesday, August 19, 2025.

**b) ADMINISTRATIVE SERVICES:**

3. Resolution authorizing Deputy County Administrator Jennifer Johnson to electronically sign the submission of Interagency Agreement No. AOC2543 with Washington State Administrative Office of the Courts (AOC).
4. Interagency Agreement No. AOC2543 with Washington State Administrative Office of the Courts (AOC) to reimburse extraordinary costs of resentencing and vacating sentences as required by *State v. Blake*. Compensation to Skagit County shall not exceed \$4,099. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.

**c) FACILITIES MANAGEMENT:**

5. Resolution for Notice of Intent to Lease approximately 200 square feet of County-owned property located at 45770 Main Street in Concrete to the Concrete Chamber of Commerce. A public hearing will be held on Tuesday, September 16, 2025 at 12:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkOkhYSnhBMEo2RTQrdzo9>
6. Vendor Services Agreement with Cascade Roofing Company to supply all labor, materials, equipment, and supervision for a prevailing wage project installing a new roof at the Skagit County Bayview Garage located at 11328 Second Street in Mount Vernon. Compensation shall not exceed \$39,491.17. The Agreement shall commence on the date of execution and continue until December 31, 2025.
7. Amendment No. 1 to Vendor Services Agreement No. C20230208 with Generator Services Northwest to provide semi-annual inspections, annual maintenance services, and preventive maintenance utilizing manufacturers recommendations (as required) for various emergency power supply systems and any others as directed by the Facilities Management Department. This Amendment updates the rate schedule for 2025 Rates and increases compensation from \$39,000 to an amount not to exceed \$49,000. The term remains the same and shall continue until June 22, 2026. All other terms and conditions of the original Agreement shall remain in effect.

**d) INFORMATION SERVICES:**

8. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 36.32.245 and declaring a sole source purchase for NEOGOV Background Check, Insight, GovernmentJobs.com, Learn, Single Sign On and Perform software for workforce management solutions.
9. Amendment No. 2 to Subscription Services Agreement No. C20230611 with GovernmentJobs.com Inc., dba NEOGOV to provide access to the web-based software SaaS Applications and Professional Services. This Amendment adds the Onboard module software and setup, increases compensation from \$178,815 plus applicable taxes for a new total compensation amount not to exceed \$545,906.25 plus applicable taxes, and extends the term of the Agreement from December 15, 2025 to December 15, 2028. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
10. Resolution awarding the Request for Proposals (RFP) for Emergency Management Audio Visual Upgrade Design and Installation to Dimensional Communications, Inc.
11. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 39.04.280 and declaring a sole source purchase for Euna Budget Book and ACFR for a financial statement preparation software module compatible with the County's existing financial data transparency system.
12. Cooperative Purchasing Program Participation Agreement with Sourcwell to allow Skagit County departments access to procure goods and services through established Sourcwell contracts. There will be no financial remunerations by or obligations upon Skagit County for participation in Sourcwell Cooperative Purchasing Program. The Agreement is ratified to commence on January 1, 2025 and will continue until terminated.

**e) OFFICE OF JUVENILE COURT:**

13. Agreement No. 2563-62832 with the Washington State Department of Children, Youth, and Families (DCYF) to provide funding for detention services to youth pending transportation to Juvenile Rehabilitation. Skagit

County shall be reimbursed at the rate of \$250 per day, per youth for detention services. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.

14. Interlocal Cooperative Agreement with Mount Vernon School District to fund a BECCA Case Manager Position to help file truancy petitions, provide truancy intervention, and case management. Compensation to Skagit County shall not exceed \$17,909. The Agreement shall commence on September 1, 2025 and continue through August 31, 2026.

f) PARKS AND RECREATION:

15. Resolution authorizing a revised user fee schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds, effective October 1, 2025.
16. Resolution authorizing a revised user fee schedule for Skagit Valley Playfields, effective January 1, 2026.
17. Resolution authorizing a revised user fee schedule for Skagit County Park Picnic Shelters, effective January 1, 2026.

g) PUBLIC HEALTH:

18. Personal Services Agreement with Gregg Colburn to present on the topic of Housing and Homelessness at the North Star Housing Forum on September 9, 2025 at the Mount Vernon Library Commons. Compensation shall not exceed \$4,000. The Agreement is ratified to commence on August 15, 2025 and continue until September 15, 2025.
19. Amendment No. 2 to Contract No. C20250121 with Northwest Regional Council (Contract No. 281012-NUTR) to provide meals and nutritional support through Congregate and Home-Delivered Meals. This Amendment increases the number of meals required to be served and compensation is increased to an amount not to exceed \$627,338. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
20. Resolution authorizing Chair Lisa Janicki as the authorized representative to sign the Allocation Agreement(s) and other necessary documents related to the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus Opioid Settlements.
21. Interlocal Cooperative Agreement with Samish Indian Nation to distribute low-income housing funds pursuant to the Consolidated Homeless Grant (CHG), providing diversion services including one-time support, short-term services, and financial assistance to eligible Native American/Alaska Native (NA/AN) individuals and households with children who qualify for homeless services but can be diverted away from shelter and the homeless service system. Compensation shall not exceed \$36,874. The Agreement is ratified to commence on the date of execution and continue until June 30, 2026.

h) PUBLIC WORKS:

22. Vendor Services Agreement with North Point Metalworks for the Upfit of one (1) Skagit County Sheriff's Department Full Size Cargo Van per specifications provided by Skagit County. Compensation shall not exceed \$42,492.34. The Agreement shall commence on the date of execution and continue for one year.
23. Amendment No. 1 to Local Agency Negotiated Hourly Rate Consultant Agreement No. C20230429 with Sargent Engineers Inc. for professional engineering, environmental, and other related work for the design of the Preventative Maintenance – Bridge Deck Repair (Bundle) Project No. ES40071-1 (Cascade River Bridge; Pressentin Creek Bridge and Samish River Bridge). This Amendment updates Exhibit D-1 to include new Actuals Not to Exceed (ANTE) Rates Table, and extends the term from December 31, 2025 to December 31, 2027. Compensation remains the same and shall not exceed \$219,217. All other terms and conditions of the original Agreement shall remain in effect.

**2. MISCELLANEOUS AGENDA (items 1 through 3):**

a) PLANNING AND DEVELOPMENT SERVICES:

1. Resolution reappointing Jed Holmes to Seat 8 in District 3 on the Skagit County Planning Commission. Mr. Holmes term shall commence on September 1, 2025 and continue until August 31, 2029.

b) PUBLIC WORKS:

2. Supplemental Agreement No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20240645 with Coffman Engineers, Inc. to prepare the PS&E including design of the projects, preparation of project plans and specifications in surveying and topographic mapping, geotechnical design, and cultural resources investigation for eleven (11) Skagit County Fish Passage Improvement Projects

– Culvert Bundle. This Amendment updates the scope of work for additional survey work, hydraulic and stream design, and increases compensation from \$1,894,565.15 to an amount not to exceed \$1,925,574.47. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.

c) SHERIFF:

3. Purchase Order with SAFE Boats International, LLC to remove and replace the port and starboard collar skins and main foam. Compensation shall not exceed \$36,365.83. The Agreement shall commence on September 4, 2025 and continue until September 12, 2025.