

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

### **I. MONDAY, AUGUST 24, 2020:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Parks, Recreation, Fair and Facilities Management Departments (Listen to the meeting by calling: 1 (646) 749-3112 Access Code: 650 552 429 or join by computer: <https://global.gotomeeting.com/join/650552429>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 133 905 349 or join by computer: <https://global.gotomeeting.com/join/133905349>)
- c) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)
- d) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, AUGUST 25, 2020:**

- a) \*10:00 a.m. - 11:00 a.m. Planning and Development Services - Hal Hart, Director: (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling 1 (571) 317-3112 Access Code: 488 931 797 or join by computer: <https://global.gotomeeting.com/join/488931797>):
  - 1. Public Hearing: Proposed Amendments to Planning and Development Services Fee Schedule

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

- b) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

### **III. WEDNESDAY, AUGUST 26, 2020:**

- a) \*12:00 p.m. - 1:00 p.m. Administrative Services - Kayla Schott-Bresler, Deputy Administrator – Overview of Nonprofit Response Efforts and Presentation from Skagit Community Foundation and Nonprofit Grant Awardees: (Listen to the meeting by calling: 1

**Continued OVER...**

(872) 240-3212 Access Code: 754 996 797 or join by computer:  
<https://global.gotomeeting.com/join/754996797>):

1. Anacortes Family Center, Executive Director Dustin Johnson
2. Boys and Girls Club of Skagit County, Executive Director Rob McHenry
3. Children of the Valley, Founder & Executive Director Flora Lucatero
4. Chinook Enterprises, President and CEO Steve Reed
5. Helping Hands Food Bank, Director of Development Nichole Long
6. Skagit Gleaners, Executive Director Morgan Curry
7. Skagit Valley YMCA, CEO Dean Snider

**IV. THURSDAY, AUGUST 27, 2020:**

- a) \*1:00 p.m. - 2:30 p.m. Skagit County Community Justice Center – Policy Discussion (Listen to the meeting by calling: 1 (669) 224-3412 Access Code: 836 424 461 or join by computer: <https://global.gotomeeting.com/join/836424461>)

**FUTURE PUBLIC HEARING:**

- Monday, August 31, 2020, 2:00 p.m. To Consider Testimony Regarding Proposals for the use of Coronavirus Aid, Relief, and Economic Security (CARES) Act Community Development Block Grant-CV COVID-19 Funding
- Tuesday, Sept. 8, 2020, 10:00 a.m. To Consider Testimony Regarding the Disposal of Skagit County Surplus Property, Including Vehicles and Equipment, In Accordance with the Revised Code of Washington (RCW) 36.34
- Tuesday, Sept. 22, 2020, 9:30 a.m. To Consider Testimony Regarding the HOME Investment Partnerships Program Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2019

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21)  
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21)

#### **IV. CONSENT AGENDA FOR MONDAY, AUGUST 24, 2020 (items 1 through 26):**

##### **a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, August 17, 2020.
2. Record of the Proceedings for Tuesday, August 18, 2020.
3. Record of the Proceedings for Wednesday, August 19, 2020.
4. Record of the Proceedings for Thursday, August 20, 2020.
5. Resolution appointing Mark Knutzen of District 1 and reappointing Tim Raschko of District 2 and Martha Rose of District 3 to the Skagit County Planning Commission. Their terms shall end on August 31, 2024.

##### **b) BUDGET AND FINANCE:**

6. Interlocal Cooperative Agreement with Port of Anacortes to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support A-Dock Demolition and Replacement. The Agreement commenced on July 13, 2020 per Resolution No. R20200120, and shall continue until April 30, 2021.
7. Interlocal Cooperative Agreement with Port of Anacortes to award \$500,000 of Economic Development/Public Facilities Projects grant funds to support Curtis Wharf Corrosion Repairs and Cathodic Protection System. The Agreement commenced on July 13, 2020 per Resolution No. R20200120, and shall continue until January 31, 2022.

##### **c) EMERGENCY MANAGEMENT:**

8. Grant Agreement No. E20-263 with the Washington State Military Department and the U.S. Department of Homeland Security for Fiscal Year 2020 Emergency Management Performance Grant COVID-19 Supplemental (20EMPG-S) program to provide Federal funds to assist governments with their public health and emergency management activities supporting the prevention of, preparation for, response to, and recovery from the ongoing Coronavirus Disease 2019 (COVID-19) public health emergency. Compensation to Skagit County shall not exceed \$24,272. The Grant Agreement is ratified to commence on January 27, 2020, and shall continue through December 31, 2021.

##### **d) FACILITIES MANAGEMENT:**

9. Vendor Services Agreement with Guardian Security Inc. to provide all labor, materials, equipment, and supervision for the AES Lease, Fire & Security Intrusion Alarm Monitoring Services at Skagit County Facilities. Total compensation shall not exceed \$50,000 plus applicable taxes. The Agreement shall commence on August 24, 2020, and continue until August 23, 2025.

##### **e) HUMAN RESOURCES:**

10. Personal Services Agreement with Assure Hire to perform professional employment and volunteer background checks. Compensation shall not exceed \$4,200. The Agreement shall commence on August 24, 2020 and continue until terminated.
11. Amendment No. 1 to On-Line Services Agreement No. C20140590 with GovernmentJobs.com, Inc. dba NEOGOV to provide a subscription, setup, implementation, and training to allow online job applications, announcements, descriptions, recruitment and exams for employment. This Amendment increases compensation by \$562.86 for the integration of an additional employment and volunteer background checks from August 11, 2020 through December 14, 2020. All other terms and conditions of the original Agreement shall remain in effect, including the term which automatically renews each year.

##### **f) INFORMATION SERVICES:**

12. Agreement with CDW Government LLC to provide assistance in setting up a Cisco AnyConnect VPN certificate authority for two factor authentication for all county assets accessing the county network. Compensation shall not exceed \$12,000. The Agreement shall commence on the date of execution and continue through December 31, 2020.
13. Agreement with NPDESPro, LLC for use of their stormwater permit tracking software to allow users to track compliance with the Phase II Municipal Stormwater Permit. Skagit County will pay an annual subscription fee of \$8,000 per year plus sales tax. Subscription fees are subject to an annual increase of up to 5%, in addition to increases or decreases in the annual fee based on the number of emails sent or subscription features. The Agreement shall commence on the date of execution and shall renew automatically until cancelled.

14. Amendment No. 1 to Subscription Agreement No. C20190427 with defenderData, LLC for the provision of software for a Public Defender Case Management System. This Amendment changes the Licensor from defenderData, LLC to Justice Works, LLC and increases compensation by \$3,000 for Uprust Integration for the case management system. All other terms and conditions of the original Agreement shall remain in effect, including the term which ends September 30, 2022.

g) OFFICE OF JUVENILE COURT:

15. Interagency Agreement No. IAA21454 with the Washington State Administrative Office of the Courts (AOC) to process Truancy, At Risk Youth (ARY) and Child in Need of Services (CHINS) for BECCA programs and services pursuant to the Revised Code of Washington (RCW) chapter 13.32A. Compensation to Skagit County shall not exceed \$179,305. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.

h) PUBLIC HEALTH:

16. Resolution to call for a public hearing to consider testimony regarding proposals for the use of Coronavirus Aid, Relief, and Economic Security (CARES) Act Community Development Block Grant-CV COVID-19 response funding. The public hearing was previously scheduled for August 25, 2020 and has now been updated to take place on Monday, August 31, 2020, at 2:00 p.m. or as soon as possible thereafter as possible. Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. To participate in the public hearing, join by computer: <https://global.gotomeeting.com/join/389615469> or call 1 (872) 240-3212 Access Code: 389 615 469. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.
17. Personal Services Agreement with Washington Vocational Services to provide system navigation services through the Bridges Program to eligible students of local school districts as they prepare to exit their high school transition programs. Compensation shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue until July 31, 2021.
18. Personal Services Agreement with Chinook Enterprises to provide system navigation services through the Bridges Program to eligible students of local school districts as they prepare to exit their high school transition programs. Compensation shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue until July 31, 2021.
19. Interlocal Cooperative Agreement with the Snohomish Health District to provide prevention services for tobacco and vapor devices to Skagit County residents. Compensation shall not exceed \$15,500. The Agreement is ratified to commence on July 1, 2020, and shall continue through June 30, 2021.
20. Personal Services Agreement with Catholic Community Services to provide housing support for individuals and families who have behavioral health disorders and are homeless or at risk of becoming homeless. Compensation shall not exceed \$6,357. The Agreement shall commence on the date of execution and continue until December 31, 2020.

i) PUBLIC WORKS:

21. Resolution for the closure of Martin Ranch Road #08680 at milepost 0.46 to all through traffic including emergency vehicles for approximately 21 days for the replacement of an undersized culvert. Work will begin August 31, 2020, or dates thereabout determined by the Skagit County Engineer.
22. Vendor Services Agreement with Reiser Distributor Inc. for the provision of Card Lock Fueling Services for county vehicles and other equipment. Compensation shall not exceed \$1,750,000 per Resolution No. R20200144. The Agreement shall commence on the date of execution and continue for an initial term of 3 years.
23. Construction Contract Agreement with Williamson Construction LLC for the Martin Ranch Road Culvert Replacement Project #ES08680-2 as awarded by Resolution No. R20200137. Compensation shall not exceed \$158,854.50. The Agreement shall commence on the date of execution and continue until project acceptance.

j) SHERIFF:

24. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-347 for fiscal year 2020, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$5,000. The Agreement is ratified to commence on July 1, 2020 and continue until September 30, 2020.

25. Interlocal Cooperative Agreement with the City of Anacortes, City of Burlington, City of Mount Vernon, City of Sedro-Woolley, City of Oak Harbor, Island County, and the Washington State Patrol for the Skagit County Multiple Agency Response Team (SMART) that will conduct or assist in investigations of incidents that will benefit from the use of resources of multiple law enforcement agencies. Each municipality shall be responsible for their own costs associated with the Agreement. This Agreement replaces and supersedes Skagit county Contract No. C20190475 and shall commence on the date of execution and continue until terminated.
26. Grant Agreement with the Washington State Department of Commerce through the Local and Community Projects Program, Community Assistance and Research Unit for capital expenditures related to the 16-Site Mixed-Mode Astro 25 Simulcast Upgrade for the Skagit County radio communications system. Compensation shall not exceed \$980,000. The Agreement is ratified to commence on July 1, 2019, and shall continue until June 30, 2023.

**V. MISCELLANEOUS AGENDA (item 1):**

a) PUBLIC HEALTH:

1. Funding Agreement with Opportunity Council to award HOME funds to support ongoing operations as a Community Housing Development Organization (CHDO) and their affordable housing development work in the Skagit/Island/Whatcom Consortium area. Compensation shall not exceed \$75,870.35. The Agreement is ratified to commence on July 15, 2020 and shall continue until July 15, 2022.