

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, AUGUST 24, 2015:

- a) *9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator with Public Works; Planning and Development Services; Parks, Recreation and Fair; and Facilities Management Departments
- b) 10:30 a.m. – 11:00 a.m. Presentation by United Way of Skagit County – New Direction
- c) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- e) *6:00 p.m. Mount Vernon School District's New Teacher Welcome and Barbeque (Hillcrest Park Lodge, 1717 South 13th Street, Mount Vernon)

II. TUESDAY, AUGUST 25, 2015:

- a) 8:30 a.m. – 9:30 a.m. Planning and Development Services – Dale Pernula, Director:
 - 1. Discussion/Possible Action: Annual Comprehensive Plan Amendments 2015 Docket
 - 2. Discussion: Stormwater Code 2015 Update
- b) 9:30 a.m. – 10:30 a.m. Public Works – Dan Berentson, Director:
 - 1. Discussion/Possible Action: Resolution Establishing Policies and Procedures for the Creation of a Railroad Quiet Zone
- c) 10:30 a.m. – 11:15 a.m. Presentation by Dr. Lindsey J. du Toit, Washington State University (WSU) Mount Vernon Northwest Research Center, Department of Pathology, Regarding Crops Infected with Fungal Disease
- d) 11:15 a.m. – 11:30 a.m. Planning and Development Services – Brandon Black, Senior Planner:
 - 1. Discussion/Possible Action: Conservation Easement for the Short Plat No. PL15-0191, Submitted by Philip E. Hagman, Personal Representative of the Estate of Lois I. Hagman, to Create One Residential Lot of .78 Acres, Parcel No. P127413
- e) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- f) *1:30 p.m. – 2:30 p.m. Executive Session (Litigation – RCW – 42.30.110(1)(i))
- g) *3:30 p.m. – 4:30 p.m. Emergency Medical Services Meeting

III. WEDNESDAY, AUGUST 26, 2015:

- a) *7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

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TUESDAY, AUGUST 25, 2015:

3:00 p.m. (or soon thereafter)

BID OPENING

(Facilities Management and Clerk of the Board)

Construction of the Skagit County Jail Located at Old Highway 99 South and Suzanne Lane, Mount Vernon (*Note, rescheduled from Tuesday, August 18, 2015, at 2:00 p.m.*)

FUTURE PUBLIC HEARING:

Tuesday, September 15, 2015, 10:30 a.m.

To Consider Testimony Regarding Skagit County's Notice of Intent to Lease Approximately 100 Square Feet of County Property, Located at 45770 Main Street in Concrete, Commonly Known as the East Skagit County Community Center to the Concrete Chamber of Commerce

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, AUGUST 24, 2015 (items 1 through 14):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 17, 2015.
2. Record of the Proceedings for Tuesday, August 18, 2015.

b) COMMUNITY SERVICES:

3. Amendment No. 1 to Personal Services Agreement No. C20150260 with Service Alternatives Inc., to provide "Pathways to Employment" and "Community Access" services to eligible individuals with developmental disabilities. Pathways to Employment services are those services designed to assist working age adults to pursue and maintain paid employment in integrated community services. Community Access Services are those services designed to increase independence and inclusion in the community for those in retirement or no longer seeking employment. The purpose of this Amendment is to add a newly established General Ledger (GL) expenditure code for this Agreement. All other terms and conditions of the original Agreement including the termination date of June 30, 2016, the compensation amount not to exceed \$71,128 which is funded by the Washington State Department of Social and Health Services (DSHS) through the Developmental Disabilities Administration shall remain the same.

c) FACILITIES MANAGEMENT:

4. Personal Services Agreement with Don Anderson Appraisals to prepare an Appraisal Report based on inspection and market investigation of County owned real property located at 315 South 3rd Street in Mount Vernon, Skagit County Parcel No. P52071, and other properties as assigned by the Facilities Management Department. The Agreement shall commence on the date of execution and continue until September 1, 2016. Compensation shall not exceed \$4,850.
5. Vendor Services Agreement with Guardian Security Systems, Inc. to perform annual confidence testing of fire alarm systems at the Skagit County owned facilities: Administration; Courthouse; Public Safety; Courthouse Annex; Commissioners Administration; Transfer Station; Information Technology Services; Burlington Parks Facility; Public Works Mechanic Shop; Crisis Center Facility; Ted W. Anderson (East County Resource Center); Guemes Island Ferry Terminal; Surplus Storage; and the Mount Vernon Senior Center. The Agreement shall commence on the date of execution and continues for five years. Compensation shall not exceed \$25,000 and is based on a fee schedule.
6. Vendor Services Agreement with Guardian Security Systems, Inc., to provide combined lease and monitoring service via AES wireless radio at the following Skagit County facilities: Transfer Station; Courthouse; Burlington Parks Facility; Commissioners Administration; Public Works Mechanic Shop; Information Technology Services; Crisis Center; Ted W. Anderson (East County Resource Center); Mount Vernon Senior Center; Surplus Storage; and Administration Building. The Agreement shall commence on the date of execution and continue for five years. Compensation shall not exceed \$34,850 and is based on a fee schedule.

d) INFORMATION SERVICES:

7. Personal Services Agreement RFI Communications & Security Systems to provide additional security enhancements at the following Skagit County facilities: Data Center (configure and testing three cameras); Geographic Information Services (configure and test one camera); Planning and Development Services (repair duress button); downtown campus (raise HID reader); and assist in the upgrade of the Keri security system to Microsoft Windows 2012 and SQL Server 2012. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$5,000 and is based on a fee schedule.

e) PUBLIC HEALTH:

8. Amendment No. 2 to Interlocal Cooperative Agreement No. C20120533 with Cascade Job Corps Center to provide environmental health inspections of food services operations, residential halls, vocational trade classrooms, and other facilities accessed by the students at Cascade Job Corps Center. The purpose of this Amendment is to extend the term from September 30, 2015, to September 30, 2016, and increase compensation to Skagit County by an additional \$1,500 for a new compensation amount to Skagit County not to exceed \$4,500. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.

f) PUBLIC WORKS:

9. Interlocal Cooperative Agreement with Dike and Drainage District #5 and Skagit County to provide work, materials, and the use of County equipment operated by a County operator, for roadway maintenance activities. The Agreement shall commence on the date of execution and continues through December 31, 2019. Dike and Drainage District #5 shall reimburse the County for work performed plus an additional nine percent (9%) of the total cost for overhead costs for accounting, billing, and administrative services.
10. Vendor Services Agreement Gary Harper Construction, Inc. to replace the existing failed Britt Slough pump, motor and outfall pipe. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$57,635.20.
11. Resolution to call for a public hearing to consider testimony regarding the sale or disposal of County surplus vehicles and equipment. The public hearing is scheduled to take place on Tuesday, September 8, 2015, at 11:00 a.m. or as soon thereafter as possible in the Commissioners Hearing Room.
12. Vendor Services Agreement with Lake Union Drydock Company for the annual haul-out of the vehicle passenger ferry M/V Guemes. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$662,457 and is based on a fee schedule.

g) RISK MANAGEMENT:

13. Personal Services Agreement with Professional Claims Intervention Services to provide assistance with accident prevention plans, policies and programs; prevention analysis and interventions; site-specific compliance assistance; safety assessments; work place audits; on site mediation; citation mitigation assistance during Department of Labor and Industries Inspections; citation appeal and abatement services. The Agreement shall commence on the date of execution and continues until terminated. Compensation shall not exceed \$10,000 and is based on a fee schedule.

h) TREASURER:

14. E-Payment Services Agreement with Point & Pay, LLC to provide credit card transaction services to Skagit County customers. All transactions are processed at the department level and received by the Treasurer for appropriate fund distribution. The Agreement shall commence on the date execution and continue until terminated. There is no cost to Skagit County for this service.

V. RATIFICATION AGENDA (items 15 through 20):

i) ADMINISTRATIVE SERVICES:

15. Resolution authorizing the ratification of an Advertising Agreement with Skagit Publishing to provide display and special publication advertising services as requested on behalf of Administrative Services; Auditor; Commissioners; Facilities Management; Fairgrounds; Parks and Recreation; Planning and Development Services; Public Health and Community Services; Public Works; Sheriff and Treasurer Departments. Review of the contract terms and conditions delayed the finalization of the Agreement.

16. Advertising Agreement with Skagit Publishing to provide display and special publication advertising services as requested on behalf of Skagit County Administrative Services; Auditor; Commissioners; Facilities Management; Fairgrounds; Parks and Recreation; Planning and Development Services; Public Health and Community Services; Public Works; Sheriff and Treasurer Departments. The Agreement commenced on August 1, 2015, and continues until July 31, 2016. Compensation shall not exceed Skagit Valley Herald rates of \$14.05 for daily advertising; \$8.75 for weekly advertising; \$15.25 for Sunday; and an additional \$6.00 per inch for color advertising.

j) COMMUNITY SERVICES:

17. Resolution authorizing the ratification of a Personal Services Agreement with Colibri Facilitation to provide Person-Centered-Planning (PCP) services to youth, families and school district staff throughout Skagit County for the purpose of helping families and school staff partner around the special planning needs to support the development of transitional-age youth with developmental disabilities and focus on a path of development that will lead to independence and goal achievement. Review of the contract provisions and receipt of the Agreement delayed finalization.
18. Personal Services Agreement with Colibri Facilitation to provide Person-Centered-Planning (PCP) services to youth, families and school district staff throughout Skagit County for the purpose of helping families and school staff partner around the special planning needs to support the development of transitional-age youth with developmental disabilities and focus on a path of development that will lead to independence and goal achievement. The Agreement commenced on July 1, 2015, and continues until June 30, 2016. Compensation shall not exceed \$8,500 and is funded by County Program Agreement No. 1563-4321, Skagit County Contract No. C20150343, with the Washington State Department of Social & Health Services to provide services for individuals with developmental disabilities.

k) EMERGENCY MANAGEMENT:

19. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit 911 for pass through funding from Snohomish County Homeland Security Grant Agreement No. E14-075, Skagit County Contract No. C20130534 and Amendment No. A20150114, to provide U.S. Department of Homeland Security Grant Program (HSGP) funds to support the development and sustainment of core capabilities to fulfill the National Preparedness Goal (NPG). HSGP funding shall be used for costs related to the planning, organization, equipment, training, and exercise needs that prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. Finalization of the Agreement was delayed because funding through Homeland Security only recently became available.
20. Interlocal Cooperative Agreement with Skagit 911 for pass through funding from Snohomish County Homeland Security Grant Agreement No. E14-075, Skagit County Contract No. C20130534 and Amendment No. A20150114, to provide U.S. Department of Homeland Security Grant Program (HSGP) funds to support the development and sustainment of core capabilities to fulfill the National Preparedness Goal (NPG). HSGP funding shall be used for costs related to the planning, organization, equipment, training, and exercise needs that prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. The Agreement commenced on June 1, 2015, and continues until December 31, 2015. This Agreement provides \$25,000 in funding for the Sedro-Woolley Police Department Communications Project.