

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, AUGUST 20, 2018:**

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services Departments
- b) \*9:30 a.m. - 10:00 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health
- c) \*12:00 p.m. - 1:00 p.m. Work Session with Superior Court (Skagit County Superior Court, 205 West Kincaid, Mount Vernon)
- d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) \*2:00 p.m. - 2:45 p.m. Work Session with Sheriff's Office
- f) \*3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, AUGUST 21, 2018:**

- a) 8:30 a.m. - 9:30 a.m. Public Works - Dan Berentson, Director:
  - 1. Update - Burlington Northern Overpass Project
  - 2. Vessel Replacement Procurement Strategy Discussion with Glosten
- b) 9:30 a.m. - 10:00 a.m. Public Works - Dan Berentson, Director:
  - 1. Public Hearing to Consider Testimony Regarding an Ordinance to Amend Chapter 12.19 of Skagit County Code. The Proposed Revision to Skagit County Code 12.19 is to Include Language Authorizing the County to Apply the Senior/Disabled Program Property Tax Exemptions to Drainage Utility Program Special Assessment per RCW 36.89.080(1)(e)
  - 2. Possible Action - Approve an Ordinance to Amend Chapter 12.19 of Skagit County Code. The Proposed Revision to Skagit County Code 12.19 is to Include Language Authorizing the County to Apply the Senior/Disabled Program Property Tax Exemptions to Drainage Utility Program Special Assessment per RCW 36.89.080(1)(e)
- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

### **III. WEDNESDAY, AUGUST 22, 2018:**

- a) \*7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

### **IV. THURSDAY, AUGUST 23, 2018:**

- a) \*10:00 a.m. Skagit Senior Day in the Park (Maiben Park, 1011 East Greenleaf Avenue, Burlington)

### **V. FRIDAY, AUGUST 24, 2018:**

- a) \*1:00p.m. Visit - Regarding Status of Sinclair Island Public Dock (Sinclair Island)

**Continued OVER...**

**FUTURE PUBLIC HEARING:**

Tuesday, September 4, 2018, 11:45 a.m. Public Hearing to Consider Testimony Regarding a Franchise Agreement with SkagitNet, LLC to Utilize Public Rights-of-Way to Construct, Operate, and Maintain its Facilities for the Purpose of Offering and Providing Network Services, including Telecommunications Service

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, AUGUST 20, 2018 (items 1 through 18):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, August 13, 2018.
2. Record of the Proceedings for Tuesday, August 14, 2018.
3. Record of the Proceedings for Thursday, August 16, 2018.
4. Resolution reappointing Anthony "Tony" Pickering the incumbent of position No. 3 at Large and Steve Henery, the incumbent of position No. 4, representing District 1, to the Skagit Regional Public Facilities District. The new four (4) year terms each expire on September 1, 2022.

**b) FACILITIES MANAGEMENT:**

5. Vendor Services Agreement with Summit Construction Group to provide exterior surface preparation and painting on the Administration Building, located at 700 South 2<sup>nd</sup> Street; Courthouse, located at 205 West Kincaid Street; Courthouse Annex, located at 605 South 3<sup>rd</sup> Street in Mount Vernon. Compensation shall not exceed \$79,351 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for six months from the date of execution.
6. Vendor Services Agreement with The Garland/DBS, Inc. to reroof the Ada Beane Building, located at 1730 Continental Place in Mount Vernon; Concrete Community Center, located at 45821 Railroad Street in Concrete; Public Safety Building, located 600 South 3<sup>rd</sup> Street in Mount Vernon and the Technology Building Center, located at 1700 East College Way in Mount Vernon. Compensation shall not exceed \$750,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for six (6) months from the date of execution.

**c) OFFICE OF JUVENILE COURT:**

7. Memorandum of Understanding (MOU) with Burlington-Edison School District to partner with the Skagit County Office of Juvenile Court to support and maintain district-run Community Truancy Boards (CTB), stay petitions and other statutory requirements pursuant to the Revised Code of Washington (RCW) 28A.225. There is no funding associated with this MOU. The Agreement shall commence on September 1, 2018, and continue until terminated.

**d) PROSECUTING ATTORNEY:**

8. Personal Services Agreement with Joseph P. Mentor, Jr. and Mentor Law Group, PLLC to provide legal counsel, representation, and services regarding the review and/or possible litigation related to water rights. Compensation shall not exceed \$15,000 and is based on fee schedule. The Agreement is ratified to commence on March 11, 2018, and continue until December 31, 2018.

**e) PUBLIC DEFENDER:**

9. Amendment No. 1 to Personal Services Agreement No. C20160522 with C. Warness Professional Services LLC, to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, services of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. This Amendment is ratified to commence on August 1, 2018 and increases hourly compensation from \$35 per hour to \$40 per hour in order to bring the contractor to parity with 2018 contract agreements. Total compensation remains at an amount not to exceed \$140,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2018.
10. Amendment No. 1 to Personal Services Agreement No. C20160502 with Shauna Snyder Professional Services LLC, to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, services of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. This Amendment is ratified to commence on August 1, 2018 and increases hourly compensation from \$35 per hour to \$40 per hour in order to bring the contractor to parity with 2018 contract agreements. Total compensation remains at an amount not to exceed \$140,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2018.

f) PUBLIC HEALTH:

11. Amendment No. 1 to Personal Services Agreement No. C20170462 with Eleven Vexler to provide school-based, behavioral health interventions to youth in Skagit County. This Amendment provides for the increase in clinical services from 1-3 times per month to 5-7 times per week for two to three weeks for specific youth who have been identified as needing coordination with and referral to inpatient psychiatric treatment, as well as increased intensity of clinical services intended to prevent self-harm. This Amendment increases compensation from \$55,000 to \$59,500. All other terms and conditions of the original Agreement shall remain in effect including the termination date of August 31, 2018.
12. Amendment No. 4 to County Program Agreement No. 1763-96103, Skagit County Contract No. C20170368, with the Washington State Department of Social and Health Services Division of Developmental Disabilities to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities. This Amendment increases compensation to Skagit County by \$1,000 for a new compensation amount not to exceed \$3,759,605 which is funded with developmental disabilities funding. All other terms and conditions of the original Agreement shall remain in effect. The termination remains as June 30, 2019.

g) PUBLIC WORKS:

13. Resolution to call for a public hearing to consider testimony regarding the intent to sell surplus vehicles and equipment that are valued at more than \$2,500 pursuant to the Revised Code of Washington (RCW) 36.34.020. The public hearing is scheduled to take place on Tuesday, September 4, 2018, at 10:15 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room.
14. Temporary Construction Easement on Parcel No. P62435 granted by Clifford Ray Wickert and Connie L. Wickert, as Trustees of the Wickert Family Trust, dated November 13, 1992, for the Lafayette Road (Raspberry Ridge) Project No. ES61400-1. The project shall include the removal and replacement of a portion of the concrete driveway located at 20138 Lafayette Road in order to match the grade of the new driveway approach/sidewalk. The Temporary Construction Easement is ratified to commence on August 2, 2018, and continue until September 30, 2018. No compensation is associated with this Easement.
15. Amendment No. 1 to Vendor Services Agreement No. C20160531 with Gardner Electronics to provide services and products to outfit new Sheriff vehicles, removal of old equipment from Sheriff's vehicles and repair police package in existing Sheriff's fleet vehicles. This Amendment authorizes Gardner Electronics to outfit nine (9) police interceptors one year earlier than expected in addition to the regularly scheduled vehicles with police packages. Compensation is based on fee schedule and increased from \$24,000 to \$39,000 in order to allow for the completion all of the custom upfits before the contract terminates on December 11, 2018. All other terms and conditions of the original Agreement shall remain in effect.
16. Local Agency A&E Professional Services Consultant Agreement with Robinson Noble, Inc. for the geotechnical engineering and design of the reconstruction and stabilization of Prevedal Road Repair Slide Project from Town/County line to approximately 500 feet south. The works includes a three-task approach: Task 1 - Provide a minimum of two conceptual design solutions to be presented in 30% design format for Skagit County's review and concurrence. Tasks 2 & 3 - Prepare 90% & 100% AD Ready plans, specifications, and estimate (PS&E) for bid purposes. All tasks shall be completed by October 9, 2018. Compensation shall not exceed \$74,058. The Agreement shall commence on the date of mutual acceptance and continue until February 1, 2019.

h) SHERIFF:

17. Agreement and Bill of Sale to purchase one (1) 2013 Harley-Davidson motorcycle from the City of Lynnwood, Washington. Compensation shall not exceed \$11,000. The Agreement shall commence on the date of execution and continue until payment has been received by the City of Lynnwood.

i) TREASURER:

18. Resolution authorizing an increase to merchant service fee account from \$10,000 to \$15,000 due to an increase of activity of the credit and debit card program.

**V. MISCELLANEOUS AGENDA (items 1 and 2):**

a) PUBLIC HEALTH:

1. Personal Services Agreement with Community Action of Skagit County to provide administration of the Tenant Based Rental Assistance (TBRA) program. The County shall reimburse Community Action of Skagit

County for services outlined in Exhibit "A", Scope of Work, a total amount to exceed \$20,000 for administrative overhead costs which is funded by housing funds. Administrative overhead/indirect costs are ten percent (10%) of the total direct monthly costs of the TBRA Program vouchers. The Agreement is ratified to commence on July 1, 2018, and continue until June 30, 2019.

2. Resolution authorizing the Chair of the Board of County Commissioners to sign the Funding Approval and HOME Investment Partnerships Agreement between Skagit County and the U.S. Department of Housing and Urban Development (HUD). Skagit County has received funding in the amount of \$926,249 for the Fiscal Year 2018 Consolidated Plan and 2018 Annual Action Plan for HOME Investment Partnerships participation. The funding must be used in accordance with HUD Final Rule 24 CFR Part 92 - HOME Investment Partnerships Program Final Rule.