

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, AUGUST 12, 2019:**

- a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Central Services (Information Services, Geographic Information Services and Records Management)
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department
- c) \*10:30 a.m. - 11:30 a.m. Work Session with Public Health
- d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- f) \*6:30 p.m. - 8:00 p.m. Civil Discourse Across the Aisle with 10<sup>th</sup> District Representatives Norma Smith and Dave Paul (Skagit PUD, 1415 Freeway Drive, Mount Vernon)

### **II. TUESDAY, AUGUST 13, 2019:**

- a) 9:00 a.m. - 9:30 a.m. Planning and Development Services – Hal Hart, Director:
  - 1. Discussion/Possible Action: Adoption of a New Fee Schedule for the Planning and Development Services Department
- b) 9:30 a.m. - 9:45 a.m. Presentation of the 2019 Digital Counties Survey Award to Skagit County Information Services
- c) 10:00 a.m. - 10:30 a.m. Consideration of the Hearing Examiner's Recommendation for Approval for the Following Open Space Applications:
  - 1. Resolution Concerning a Transfer of 18.8 Acres from Current Use Farm and Agriculture and to Include 9.89 Additional Acres into Current Use Open Space Land Program (a total of 28.69 acres) by Darcie Mullins CUOS Land Application No. 16-2018
  - 2. Resolution Concerning a Transfer 11.51 acres from Current Use Farm and Agriculture and to Include 1.3 Additional Acres into Current Use Open Space Land Program (a total of 12.81 acres) by Tim McCalib CUOS Land Application No. 20-2018
  - 3. Resolution to Include 19.0 acres in Current Use Open Space Land Program by Brian Arbogast and Valerie Tarico CUOS Land Application No. 3-2019
  - 4. Resolution Concerning a Transfer 34.25 Acres from Designated Forest Land Program to Current Use Open Space Land Program by Skagit Land Trust CUOS Land Application No. 4-2019
  - 5. Resolution Concerning a Transfer of 16.16 acres from Current Use Farm and Agriculture Program to Current Use Open Space Land Program by George Wolner CUOS Land Application No. 5-2019
- d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- e) \*5:30 p.m. - 8:30 p.m. Community Meeting RE: Essential Public Facilities/E&T Behavioral Health Facility in Sedro-Woolley (Sedro-Woolley Council Chambers, City Hall, 325 Metcalf Street, Sedro-Woolley)

**Continued OVER...**

**III. WEDNESDAY, AUGUST 14, 2019:**

- a) \*10:00 a.m. - 10:30 a.m. State Auditor Exit Conference for Skagit 911 (Skagit 911, 2911 East College Way, Suite A, Mount Vernon)
- b) 1:00 p.m. - 1:30 p.m. Presentation from Paul Hoover, Senior Government Affairs Consultant with Gordon Thomas Honeywell Governmental Affairs - Federal Advocacy Process
- c) \*1:30 p.m. - 2:30 p.m. Work Session with Paul Hoover, Senior Government Affairs Consultant with Gordon Thomas Honeywell Governmental Affairs

**IV. FRIDAY, AUGUST 16, 2019:**

- a) \*11:00 a.m. - 3:00 p.m. Retreat and Planning Session with Management Team (Trumpeter, 416 Myrtle Street, Mount Vernon)

**FUTURE BID OPENING:**

Monday, August 19, 2019, 2:30 p.m. Veteran's Park Pipeline Extension Project #ES97-90

**FUTURE PUBLIC HEARING:**

Tuesday, August 20, 2019, 9:30 a.m. To Consider Testimony Regarding a Final Report on the Community Development Block Grant (CDBG) Program General Purpose Grant that Provides Grants to Low- and Moderate-Income Homebuyers to Help Reduce the Cost of Buying Homes

Tuesday, August 20, 2019, 9:30 a.m. To Consider Testimony Regarding the Final Report on the Community Development Block Grant Program Economic Opportunity Grant that Provided Micro-Enterprise Assistance to Income-Eligible Farmers During the Period August 27, 2015 through June 30, 2019

Tuesday, August 27, 2019, 10:30 a.m. To Consider Testimony Regarding the Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2018

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, AUGUST 12, 2019 (items 1 through 29):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, August 5, 2019.
2. Record of the Proceedings for Tuesday, August 6, 2019.
3. Resolution to reappoint Harley Soltes to the Horticultural Pest and Disease Board of Skagit County for an additional two (2) year term ending June 15, 2021.
4. Resolution to reappoint Dr. Bev Gerdeman to the Horticultural Pest and Disease Board of Skagit County for an additional two (2) year term ending June 15, 2021.

**b) ADMINISTRATIVE SERVICES:**

5. Advertising Agreement with Skagit Publishing to provide advertising services as requested by various departments. Compensation shall not exceed \$25,000 and is based on a rate schedule. The Agreement is ratified to commence on August 1, 2019, and shall continue through July 31, 2020.
6. Contract Agreement E20-032-Revised with Washington State Military Department using State Enhanced 911 Funds for the reimbursement of eligible coordinator professional development expenses incurred described in RCW 38.52.510, .540, .545, WAC 118-66 and E911 policies. Reimbursement to Skagit County shall not exceed \$52,346. The Agreement is ratified to commence on July 1, 2019, and shall continue until August 15, 2020. This Agreement supersedes and replaces Skagit County Contract No. C20190316 signed on July 29, 2019.

**c) BUDGET AND FINANCE:**

7. Interlocal Cooperative Agreement with SkagitNet, LLC to award \$500,000 of Economic Development/Public Facilities Project grant funds for the Town of Concrete portion of the Skagit County Fiber Optic Network. This Agreement shall be effective on July 1, 2019, pursuant to Resolution No. R20190120 and continue until October 31, 2022.
8. Interlocal Cooperative Agreement with SkagitNet, LLC to award \$500,000 of Economic Development/Public Facilities Project grant funds for the Hamilton, Concrete and Darrington portions of the Skagit County Fiber Optic Network. This Agreement shall be effective on July 1, 2019, pursuant to Resolution No. R20190120 and continue until October 31, 2021.

**d) FACILITIES MANAGEMENT:**

9. Vendor Services Agreement with Trane to provide HVAC (heating, ventilating, and air conditioning) repair services at the Skagit County Community Justice Center. Compensation shall not exceed \$11,353.72. The Agreement shall commence on the date of execution and shall continue for four months.
10. Vendor Services Agreement with Great Floors to replace flooring in bathrooms and repair seams in hallways at the Crisis Center in Burlington. Compensation shall not exceed \$4,472.96 plus applicable sales tax and is based on a rate sheet. The Agreement shall commence on the date of execution and continue for six months.
11. Vendor Services Agreement with Great Floors to replace flooring in office areas at the mechanic shop in Burlington. Compensation shall not exceed \$4,656.10 plus applicable sales tax and is based on a rate sheet. The Agreement shall commence on the date of execution and continue for six months.

**e) OFFICE OF JUVENILE COURT:**

12. Interlocal Cooperative Agreement with Concrete School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement shall commence on September 1, 2019, and continue through August 31, 2020. Compensation to Skagit County shall not exceed \$1,222.
13. Interlocal Cooperative Agreement with La Conner School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement shall commence on September 1, 2019, and continue through August 31, 2020. Compensation to Skagit County shall not exceed \$1,222.
14. Interagency Agreement No. IAA20052 with the Washington State Administrative Office of the Courts (AOC) to increase the number of children served by court-appointed special advocates (CASAs) in dependency matters or to reduce the average caseload of volunteers to recommended CASA standards. Reimbursement to

Skagit County shall not exceed \$64,095 and is based on cost guidelines for CASA reimbursements. The Agreement is ratified to commence on July 1, 2019, and shall continue until June 30, 2020.

15. County Program Agreement with the Washington State Department of Social and Health Services (DSHS) through the Division of Children, Youth and Families, DCYF Agreement No. 1963-59173 to provide funding to expand evidence based treatment and training programs administered by the Office of Juvenile Court. The expanded programs include Functional Family Therapy, Multi-Systemic Therapy, Washington State Aggression Replacement Training, Coordination of Services, Family Integrated Transitions, and Education and Employment Training. Approximate funding to Skagit County shall not exceed \$48,298 per fiscal year. The Agreement is ratified to commence on July 1, 2019, and shall continue until June 30, 2021.

f) PARKS, RECREATION AND FAIR:

16. RCO (Recreation and Conservation Office) Project Agreement with Washington State Recreation and Conservation Funding Board for the grant award to Skagit County in the amount of \$298,338 for the NSRA (Northern State Recreation Area) Trailhead and Park Project # 18-1609D. This project consists of trail-head facilities including a restroom, fully developed parking area, accessible interpretive trail, entrance monuments, signage and picnic area amenities. Skagit County shall contribute \$306,338 for a total project cost of \$604,676. The Agreement is ratified to the project start date of July 1, 2019, and ends on December 31, 2021.
17. Amendment No. 1 to Interlocal Cooperative Agreement No. C20120142 with Skagit Valley College (SVC) to establish an arrangement under which SVC and the County will cooperate in the use and maintenance of recreational activity fields and trails on land owned by the State of Washington located at 2405 East College Way in Mount Vernon. This Amendment extends the term from January 1, 2035 to December 31, 2039 (and will be renewable on that date by execution of an Amendment) so that the County will qualify for potential grant funding through Washington State Recreation and Conservation Office. All other terms and conditions of the original Agreement shall remain in effect.

g) PLANNING AND DEVELOPMENT SERVICES:

18. Personal Services Agreement with ESM Consulting Engineers, LLC to review stormwater materials submitted with building permit applications as assigned and provide specific findings for each application regarding stormwater review, including but not limited to recommendations (with draft letters for Planning to transmit) to ensure low-impact development techniques are used where required and the provision of any additional information that may need to be provided by applicant in order to obtain final approval. Compensation shall not exceed \$40,000 and is based on an hourly schedule. The Agreement is ratified to commence on August 1, 2019, and shall continue until July 31, 2020.

h) PUBLIC HEALTH:

19. Interlocal Cooperative Agreement with Whatcom County (Whatcom County Contract No. 201906037) to facilitate activities in Skagit County as part of the Regional Marijuana Prevention Grant which includes reaching out to decision makers to promote prevention and actively participating in regional efforts to reduce youth access to marijuana. Compensation to Skagit County shall not exceed \$28,000. The Agreement is ratified to commence on July 1, 2019, and shall continue until June 30, 2020.
20. Interlocal Cooperative Agreement with the City of Mount Vernon to provide reimbursement for eligible expenses incurred by the City to send a member of law enforcement to the Crisis Intervention Team International conference taking place in Seattle August 26-28, 2019. Compensation shall not exceed \$1,400. The Agreement is ratified to commence on July 29, 2019, and shall continue until August 28, 2019.
21. Interlocal Cooperative Agreement with the City of Anacortes to provide reimbursement for eligible expenses incurred by the City to send a member of law enforcement to the Crisis Intervention Team International conference taking place in Seattle August 26-28, 2019. Compensation shall not exceed \$1,400. The Agreement is ratified to commence on July 29, 2019, and shall continue until August 28, 2019.
22. Resolution to appoint Marla Johns as a Designated Crisis Responder for Skagit County. Marla Johns term shall commence on the date of execution of this Resolution, and continue as long as she is employed with Compass Health in her current capacity.

i) PUBLIC WORKS:

23. Amendment No. 1 to Vendor Services Agreement No. C20180736 with Guyline Construction, Inc. to remove, dispose of and replace the existing wood fence along the northern property line of the parking lot of the

Guemes Island Ferry Parking lot on Parcel No. P31379. This Amendment increases compensation by \$1,689 for additional materials and to complete the fence installation for a new compensation amount not to exceed \$16,765.31. All other terms and conditions of the original Agreement, including the end date of December 31, 2019, shall remain in effect.

24. Amendment No. 2 to Funding Board Project Grant Agreement No. C20180135 with the Washington State Salmon Recovery Funding Board and the Recreation and Conservation Office for the Martin Ranch Road Culvert Fish Passage Project. This Amendment extends the term of the Agreement from October 31, 2019, to November 2, 2020 in order to allow additional time to complete the project. The Grant Agreement award remains unchanged at \$221,000 to Skagit County with Skagit County providing a 15% match in the amount of \$39,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
25. RCO (Recreation and Conservation Office) Project Agreement with Washington State Recreation and Conservation Office through the Salmon Recovery Funding Board for the grant award to Skagit County in the amount of \$564,892 for the Cedar Grove Fish Passage Improvement Project # 18-1490R. This project consists of removing a failing barrier culvert and replacing it with a pedestrian bridge to restore fish passage to important rearing areas for juvenile salmonids. Skagit County's contribution in the amount of \$103,180 will be paid by a grant through the National Fish and Wildlife Foundation (Contract No. C20190265). Total project cost will be \$668,072. The Agreement is ratified to the project start date of July 1, 2019, and ends on July 1, 2022.

j) SHERIFF:

26. Resolution accepting Snohomish County contract fees under Interlocal Agreement No. C20160342 for jail services including booking, video court, and a variety of housing assignments and accepting updated fees pursuant to a letter dated July 23, 2019 from the Snohomish County Sheriff's Office.
27. Personal Services Agreement with Sound Veterinary Rehabilitation Center for surgical intervention and follow-up care for the Sheriff's Office K9 Espo. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.
28. Hold Harmless Agreement with Port of Skagit for the privilege of conducting operations on or about Port property on September 9 through September 20, 2019. No compensation is associated with this Agreement. The Agreement shall commence on September 9, 2019, and shall continue through September 20, 2019.
29. Resolution declaring a sole source purchase for Callyo, a unique cell phone technology communication system, for the Skagit County Sheriff's Office.