

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, AUGUST 11, 2025:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Facilities, and Public Health
- b) 10:00 a.m. - 10:30 a.m. Briefing – Public Works
- c) 10:30 a.m. - 11:00 a.m. Briefing – Central Services
- d) *1:00 p.m. Pledge of Allegiance
- e) *1:00 p.m. - 1:15 p.m. Proclamation Recognizing National Emergency Management Awareness Month
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) *2:00 p.m. - 2:30 p.m. Discussion/Comment/Possible Action: Washington State Association of Counties Ballot for Electing a County Representative to the Board of Natural Resources
- h) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, AUGUST 12, 2025:

- a) *9:00 a.m. Pledge of Allegiance
- b) *9:00 a.m. - 10:00 a.m. Public Works – Michael See, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding an Ordinance to Amend Skagit County Code, Chapter 12.19, Regarding Proposed Revisions to the Drainage Utility Rate Structure for State Roads
 - 2. Public Hearing/Possible Action: To Consider Testimony Regarding Proposed Revisions to the Rates and Charges for the Skagit County Drainage Utility Assessments
 - 3. Review: 2026 ER&R Rates
- c) *10:15 a.m. - 10:45 a.m. Sheriff's Office – Don McDermott, Sheriff:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Notice with Intent to Sell Skagit County Sheriff's Office Real Property Located at 4812 Monte Vista Place in Mount Vernon
 - 2. Miscellaneous
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)

Continued OVER...

III. WEDNESDAY, AUGUST 13, 2025:

- a) 8:15 a.m. - 9:00 a.m. Briefing – Innovative Environments
- b) 2:00 p.m. - 3:00 p.m. Commissioners Briefing

IV. THURSDAY, AUGUST 14, 2025:

- a) • 7:30 a.m. Social Event - Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)

V. FRIDAY, AUGUST 15, 2025:

- a) ~~10:00 a.m. - 12:00 p.m.~~ ~~Skagit Transit Governance Board Meeting (Skagit Transit Maintenance, Operations, and Administration Building, 600 County Shop Lane, Burlington)~~
(Cancelled)

FUTURE PUBLIC HEARINGS:

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| Tuesday, August 19, 2025, 8:30 a.m. | To Consider Testimony Regarding the Sale of County Surplus Property Consisting of Vehicles and Equipment |
| Tuesday, August 19, 2025, 9:00 a.m. | To Consider Testimony Regarding Proposed Revisions to the Parks and Recreation Current Fee Schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds |
| Tuesday, August 19, 2025, 9:15 a.m. | To Consider Testimony Regarding Proposed Revisions to the Parks and Recreation Current Fee Schedule for the Skagit Valley Playfields |
| Tuesday, August 19, 2025, 9:30 a.m. | To Consider Testimony Regarding Proposed Revisions to the Parks and Recreation Current Fee Schedule for Skagit County Park Picnic Shelters |
| Tuesday, August 26, 2025, 9:00 a.m. | To Consider Testimony Regarding a Non-Exclusive Franchise Agreement with Cascade River Community Club Inc. to Install, Operate, and Maintain Facilities for Purposes of a Water Utility System in Certain Roads and Rights-of-Way |

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, AUGUST 11, 2025 (items 1 through 29):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 4, 2025.

b) ADMINISTRATIVE SERVICES:

2. Contract Agreement No. E26-043 with the Washington State Military Department and the State Enhanced 911 Coordination Office for the reimbursement of eligible Coordinator Professional Development expenses incurred per RCW 38.52, WAC Chapter 118-66-050 and applicable policies. Reimbursement to Skagit County shall not exceed \$70,158. The Agreement is ratified to commence on July 1, 2025 and shall continue until August 15, 2026.

c) EMERGENCY MANAGEMENT:

3. Real Estate Purchase and Sale Agreement between Kenneth C. Usiak (seller) and Skagit County (buyer) in the amount of \$761,020 for Parcel Numbers P42534 and P42425. These Parcels are being acquired under a Hazard Mitigation Grant Program funding agreement with the Washington State Military Department, Skagit County Contract No. C20250044. All structures on property will be removed and the property will become deed restricted as open space in perpetuity. Skagit County will be reimbursed from the Washington State Military Department for the entire purchase price.
4. Personal Services Agreement with HazMat Student, LLC to provide OSHA compliant hazardous materials training. Compensation shall not exceed \$6,150. The Agreement shall commence on the date of execution and continue until December 31, 2025.

d) FACILITIES MANAGEMENT:

5. AIA Standard Form of Agreement with Copper Mechanical LLC for the installation of the Skagit County Physical Barriers Improvement Project at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$1,042,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue until project completion.

e) INFORMATION SERVICES:

6. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 36.32.245 and declare a sole source provider for the NEOGOV Onboard Module software for workforce management solutions.

f) OFFICE OF JUVENILE COURT:

7. Interlocal Cooperative Agreement with Concrete School District to fund a BECCA Case Manager Position to help file truancy petitions, provide truancy intervention, and case management. Compensation to Skagit County shall not exceed \$2,107. The Agreement shall commence on September 1, 2025 and shall continue through August 31, 2026.
8. Interagency Agreement No. AOC2642 with the Washington State Administrative Office of the Courts (AOC) to increase the number of children served by court-appointed special advocates (CASAs)/volunteer guardians ad litem as defined by RCW 13.34.030 in dependency matters or to reduce the average caseload of volunteers to recommended standards. Reimbursement to Skagit County shall not exceed \$64,387. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.
9. Interagency Agreement No. AOC2612 with the Washington State Administrative Office of the Courts to administer Truancy, At Risk Youth and Child in Need of Services programs (BECCA programs) pursuant to RCW 13.32A. Compensation to Skagit County shall not exceed \$48,779. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.

g) PARKS AND RECREATION:

10. Grant Agreement with Washington State Recreation and Conservation Office (RCO) through the RCO Funding Board for the Big Rock Park Acquisition, Project No. 24-1350A. Compensation to Skagit County shall not exceed \$1,000,000 and Skagit County will contribute \$1,145,200 for a total project cost not to exceed \$2,145,200. The Agreement is ratified to commence on August 1, 2025 and continue until December 31, 2026.

h) PLANNING AND DEVELOPMENT SERVICES:

11. Amendment No. 2 to Interlocal Agreement No. C20240330 with Washington State Department of Health (DOH), Contract No. GVL29665, to provide funding for maintenance of the Edison Wastewater Treatment Facility improvements by upgrading the ultraviolet (UV) system. This Amendment revises the Statement of Work and extends the term of the Agreement from April 30, 2026 to September 30, 2027 to allow additional time to complete the project. Compensation remains the same and shall not exceed \$250,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

i) PUBLIC HEALTH:

12. Resolution to call for a public hearing to consider testimony regarding the HOME American Rescue Action Plan (HOME-ARP) 2021 substantial amendment to reallocate funding. The public hearing is scheduled to take place on Monday, September 15, 2025, at 1:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>
13. Personal Services Agreement with Northwest Youth Services to provide diversion services to youth ages 12-24. Compensation is based on a reimbursement schedule and shall not exceed \$56,718. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.
14. Personal Services Agreement with Sherwood Community Services to provide Individualized Employment, Group Supported Employment, and Community Inclusion services to eligible individuals with developmental disabilities. Compensation is based on a reimbursement schedule and shall not exceed \$375,000. The Agreement is ratified to commence on July 1, 2025 and continue until December 31, 2025.
15. Personal Services Agreement with NineLine Veteran Services to provide case management and emergency financial assistance for Skagit County Veterans. Compensation is based on a reimbursement schedule and shall not exceed \$227,516.66. The Agreement is ratified to commence on August 1, 2025 and shall continue until December 31, 2026.
16. Interlocal Cooperative Agreement with Conway School District to increase school attendance and academic achievement by maintaining programs and practices that prevent or reduce substance use/disorders, that target mental health promotion, prevention, and treatment, and provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Compensation from Skagit County shall not exceed \$37,000. The Agreement is ratified to commence on August 1, 2025 and continue until July 31, 2026.
17. Personal Services Agreement with Welcome Home Skagit to provide year-round drop-in day shelter at Salem Lutheran Church located at 2529 N. Laventure Road in Mount Vernon and seasonal overnight shelter at Faith Community Fellowship Church located at 1427 Monte Vista Drive in Mount Vernon. Compensation is based on a reimbursement schedule for personnel, facility support, direct client services, and administrative expenses and shall not exceed \$474,857. The Agreement is ratified to commence on July 1, 2025 and shall continue until June 30, 2026.
18. Personal Services Agreement with Helping Hands Food Bank of Skagit Valley to provide diversion services to households who qualify for homeless services but can be diverted away from shelter and the homeless services system with immediate financial assistance. Compensation shall not exceed \$73,908. The Agreement is ratified to commence on July 1, 2025 and shall continue until June 30, 2026.

j) PUBLIC WORKS:

19. Resolution to award the bid for the Upfit of One (1) Skagit County Sheriff SWAT Van to North Point Metalworks in the amount of \$42,492.34. The bid opening was held on July 28, 2025.
20. Resolution to award the bid for the Leachate Pond Liner Cleaning, Inspection and Repair at Inman Landfill to IMAC, Inc. in the amount of \$149,169.58. The bid opening was held on July 15, 2025.
21. Resolution to authorize the closure of Dodge Valley Road, No. 41000 to all through traffic at milepost 2.77 (Valley Road) to allow Skagit County to replace a large culvert. The closure will last approximately 11 calendars days and will commence on or about August 25, 2025, or dates thereabout to be determined by the County Engineer.
22. Resolution to authorize the closure of Cascade River Road, No. 97950 to all through traffic at milepost 0.03 (Marblemount Bridge) to allow Skagit County contractors to repair the Marblemount Bridge. The closure will

last approximately 15 calendars days and will commence on or about September 2, 2025, or dates thereabout to be determined by the County Engineer.

23. Interagency Agreement with Washington State Department of Agriculture, Contract No. K6085, and Skagit County Noxious Weed Control Board to provide funding for a project to control invasive knotweed species within the riparian corridors of Skagit County. Compensation to Skagit County shall not exceed \$40,000. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2027.
24. Personal Services Agreement with Terracon Consultants, Inc. to conduct a Phase I Environmental Site Assessment of the 584-acre tract of land collectively known as Haller Farm. Compensation shall not exceed \$20,000. The Agreement is ratified to commence on June 1, 2025 and shall continue until May 31, 2027.
25. Temporary Easement with Kelly Fitzgerald and Brian Fitzgerald, Grantors, on a portion of Parcel No. P50427 to allow access for the construction of a waste storage facility through the Natural Resource Stewardship Program that was awarded by Resolution No. R20250140 to Haley Homes, LLC. Compensation is estimated to not exceed \$32,254.20. \$32,000 is funded by Grant Agreement No. C20230242 with the Washington State Department of Health with the remaining amount to be paid by the Grantors. The Easement shall commence on the date of execution and continue for ten years.
26. Amendment No. 6 to Personal Services Agreement No. C20230430 with Eurofins Environmental Testing Northwest LLC to analyze water, soil, sediment, and/or sludge samples submitted by the County as directed on the chain-of-custody document. This Amendment extends the term of the Agreement from September 30, 2025 to September 30, 2026. Compensation remains the same and shall not exceed \$475,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
27. Amendment No. 1 to Grant Agreement No. C20250304 with the Washington State Conservation Commission (2025-2027 Biennium Contract No. K2625) for the continued development and implementation of the Skagit County Voluntary Stewardship Program (VSP) work plan. This Amendment increases compensation by \$40,000 for additional capital funding projects that are in accordance with the VSP Program Guidelines. Total compensation shall not exceed \$330,000. The term remains the same and shall continue until June 30, 2027. All other terms and conditions of the original Agreement shall remain in effect.
28. Supplemental Agreement No. 2 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20230240 with Transpo Group USA Incorporated for professional engineering, environmental, and right of way services for the Cook Road/I-5 Interchange Vicinity Improvements Project #ES63000-11. This Amendment provides for the addition of a DBE sub-consultant to meet state requirements. Compensation is increased from \$1,052,651.90 to an amount not to exceed \$1,120,856.60. The term is extended from December 31, 2025 to December 31, 2027. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. This Supplemental Agreement replaces and supersedes A20250130 which inadvertently omitted Exhibit A-1.

k) RISK MANAGEMENT:

29. Proposal of Insurance from Arthur J. Gallagher Risk Management Services, LLC for marine vessels owned and operated by Skagit County. Annual premiums shall not exceed \$111,842.40. The Agreement is ratified to commence on August 1, 2025 and continue until July 31, 2026.