

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

### **I. MONDAY, AUGUST 10, 2020:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services - Information Services, Geographic Information Services and Records Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 133 905 349 or join by computer: <https://global.gotomeeting.com/join/133905349>)
- c) \*11:00 a.m. - 11:45 a.m. Administrative Services – Kayla Schott-Bresler, Deputy County Administrator:
1. Presentation Regarding the Coronavirus Aid Relief, and Economic Security (CARES) Act Small Business Grant Awards Round 2 by Chief Executive Officer of the Economic Development Alliance of Skagit County (EDASC) John Sternlicht (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 721 702 997 or join by computer: <https://global.gotomeeting.com/join/721702997>):
  2. Possible Action: Resolution to Award Additional Funds under the Skagit County Small Business Grant Program, as Provided by the CARES Act, and Delegate Authority to Approve and Execute all Contracts under this program to County Administrator Trisha Logue
- d) \*1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)
- e) 2:00 p.m. - 3:00 p.m. Briefing with Elected Officials and Department Heads (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 168 678 293 or join by computer: <https://global.gotomeeting.com/join/168678293>)
- f) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, AUGUST 11, 2020:**

- a) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):
1. County and Individual Success Stories
  2. Public Comment Period
  3. Miscellaneous Announcements

**Continued OVER...**

**III. WEDNESDAY, AUGUST 12, 2020:**

a) \*3:30 p.m. - 4:30 p.m. Board of Health:

1. Discussion: Skagit County's Metrics, Progress and Eligibility for when to Apply for Phase 3 of the COVID-19 Safe Start Plan & Review Community Health Assessment (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1-872-240-3412 Access Code: 655 955 965 or join by computer: <https://global.gotomeeting.com/join/655955965>)

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21)  
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21)

**IV. CONSENT AGENDA FOR MONDAY, AUGUST 10, 2020 (items 1 through 23):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 3, 2020.
2. Record of the Proceedings for Tuesday, August 4, 2020.
3. Record of the Proceedings for Wednesday, August 5, 2020.

b) ADMINISTRATIVE SERVICES:

4. Individual Disaster Relief Employment Contract with Northwest Workforce Council to provide disaster relief employment and humanitarian assistance employment to minimize the employment and economic impact of COVID-19. Compensation to Skagit County shall not exceed \$16,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until January 10, 2021.

c) AUDITOR:

5. Resolution awarding the request for proposal to Runbeck Election Services, Inc. to provide a ballot envelope sorting and signature scanning system in the amount of \$284,000.
6. Sale and Purchase Agreement with Runbeck Election Services, Inc. to purchase Agilis Sorting System equipment, including hardware components and accessories, as described in "Exhibit A," and to obtain a software license and training, as described in "Exhibit B." Total compensation for the four year agreement shall not exceed \$374,000 plus any applicable taxes and fee adjustments. The Agreement shall commence on the date of execution and continue until terminated.

d) BUDGET AND FINANCE:

7. Interlocal Cooperative Agreement with City of Burlington to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support Fiber Optics-Final Foot. The Agreement commenced on July 13, 2020, per Resolution No. R20200120, and shall continue until July 13, 2022.
8. Resolution authorizing an interfund loan from General Fund #001 to the Public Health Fund #101 in the maximum amount of \$3,000,000 and the Department of Emergency Management Fund #105 in the maximum amount of \$1,000,000. Funds drawn shall be repaid in full by December 31, 2023.

e) FACILITIES MANAGEMENT:

9. Vendor Services Agreement with Lumenal Lighting for the provision of labor, materials, equipment and supervision for the installation of Light Emitting Diode (LED) fixtures and lamps at the Skagit County Transfer Station. Compensation shall not exceed \$54,959.81 which includes applicable taxes. The Agreement shall commence on the date of execution and continue for five months.
10. Amendment No. 1 to Vendor Services Agreement No. C20200145 with Rhema Electric, Inc. for the provision of electrician services for Skagit County Facilities Management Department. This Amendment increases compensation by \$15,000 for a new total compensation amount not to exceed \$25,000 due to two additional projects that will be invoiced from third electrical modification. All other terms and conditions of the original Agreement shall remain in effect including the termination date of April 12, 2022.

f) HUMAN RESOURCES:

11. Collective Bargaining Agreement with the Skagit County Deputy Sheriff's Guild effective January 1, 2020 through December 31, 2022.
12. Memorandum of Agreement (Amendment No. 1) to Labor Agreement No. C20180128 between Skagit County and Skagit County Public Defenders Local 176-PD, Council #2, AFSCME. This Memorandum extends the term of the Agreement by two years and shall continue through December 31, 2021.

g) INFORMATION SERVICES:

13. Contract with Granicus to set up a Citizen Service Management Platform and professional services to support CARES projects. Compensation shall not exceed \$107,295.97. The Agreement shall commence on the date of execution and continue for one year.

h) PUBLIC HEALTH:

14. Interlocal Cooperative Agreement with Samish Indian Nation to distribute low-income housing funds in the

amount of \$30,000, pursuant to Substitute House Bill 2163. Skagit County will reimburse Samish Indian Nation for personnel, indirect costs in accordance with federally negotiated rate agreement, office supplies, case management, and rapid re-housing and diversion assistance to support clients. The Agreement is ratified to commence on July 1, 2020, and shall continue through June 30, 2021.

15. Amendment No. 2 to Interagency Agreement No. C20200109 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #NORTH SOUND BH-ASO-SKAGIT COUNTY-INTERLOCAL-20 to provide coordination and subcontracting services for programs and services including the Dedicated Marijuana Account Program, Housing and Recovery Through Peer Services (HARPS), and the Jail Services Program. This Amendment increases compensation to an amount not to exceed \$177,792.16 and extends the term of the Agreement from June 30, 2020 to December 31, 2020. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
16. Grant Agreement with the Washington State Department of Commerce through the Community Services and Housing Division Housing Assistance Unit, Contract No. 20-4613C-123 to provide resources to prevent, prepare for, and respond to the COVID-19 pandemic among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homeless prevention activities to mitigate the impacts of COVID-19. Compensation to Skagit County shall not exceed \$267,575. The Grant is ratified to commence on July 1, 2020, and shall continue until June 30, 2022.
17. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide early intervention services for eligible infants and toddlers with developmental delays and their families living in Skagit County. Compensation shall not exceed \$78,414. The Agreement shall commence on the date of execution and continue until June 30, 2021.
18. Interlocal Cooperative Agreement with Whatcom County (Whatcom County Contract No. 202006016) to facilitate activities in Skagit County as part of the Regional Marijuana Prevention Grant which includes reaching out to decision makers to promote prevention and actively participating in regional efforts to reduce youth access to marijuana. Compensation to Skagit County shall not exceed \$26,000. The Agreement is ratified to commence on July 1, 2020, and shall continue until June 30, 2021.
19. Amendment No. 2 to Personal Services Agreement No. C20190404 with Eleven Vexler to provide school-based, behavioral health interventions to children in grades K-12 and their families in Skagit County school districts and to accept referrals from schools. This Amendment extends the termination date of the Agreement from August 30, 2020 to September 30, 2020. Compensation remains the same and shall not exceed \$57,650. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

i) PUBLIC WORKS:

20. Amendment No. 4 to Local Agency A & E Professional Services Cost Plus Fixed Fee Consultant Agreement No. C20170376 with Glosten to provide design services for the replacement vessel for the Anacortes/Guemes Island route and support Skagit County through vessel procurement and construction. This Amendment extends the completion timeline from June 30, 2020 to December 31, 2021. Compensation remains the same and shall not exceed \$1,952,155.53 All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
21. Resolution to call for a public hearing regarding the disposal of Skagit County surplus property, including vehicles and equipment, in accordance with the Revised Code of Washington (RCW) 36.34. The public hearing is scheduled to take place on Tuesday, September 8, 2020, at 10:00 a.m., or as soon thereafter as possible.
22. Resolution awarding the bid for Public Works Card Lock Fueling Services to Reisner Distributor Inc., in the amount of \$102,292.50.

j) SHERIFF:

23. Contract with West Publishing Corporation for access to CLEAR Plus Web Analytics. Compensation shall not exceed \$13,477.92 plus any applicable taxes. The Agreement shall commence on August 14, 2020 and continue for 36 months.