

## SKAGIT COUNTY COMMISSIONERS' AGENDA

You may attend meetings in-person or remotely through your telephone, computer, tablet or smartphone with this link: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by calling: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 14357 (*Remote Option*).  
Masks are required for all individuals regardless of vaccination status.

### I. MONDAY, AUGUST 9, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing - Administrative Services, Planning and Development Services, and Central Services - Information Services, Geographic Information Services and Records Management (*Remote Option Only*)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (*Remote Option Only*)
- c) 11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (*Remote Option Only*)
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
  - 3. Reconvene Public Meeting/Adjournment
- d) 12:00 p.m. - 1:00 p.m. Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- e) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (*Remote Option*)
- f) \*3:30 p.m. - 4:00 p.m. Facilities Management – Ken Hansen, Director: (*Remote Option*)
  - 1. Public Hearing to Consider Testimony Regarding Intent to Lease the Evaluation and Treatment Facility on the Stabilization Campus in Sedro-Woolley
  - 2. Bid Opening: Intent to Lease the Evaluation and Treatment Facility, located at 1420 State Route 20 in Sedro-Woolley

### II. TUESDAY, AUGUST 10, 2021:

- a) 8:30 a.m. - 9:30 a.m. Law and Justice Council Meeting (Join by computer: [Click here to join the meeting](#) or by telephone 1 (323) 553-1010 Phone Conference ID: 485 379 864)
- b) \*9:30 a.m. - 10:00 a.m. Public Works – Dan Berentson, Director: (*Remote Option*)
  - 1. Recognition of Natural Resources Staff for Organization of the Year Award from Washington Department of Fish & Wildlife (WDFW)
- c) \*10:30 a.m. - 11:15 a.m. Proclamation Recognizing August as National Breastfeeding Month (*Remote Option*)
- d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners: (*Remote Option*)
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- e) 12:00 p.m. – 1:00 p.m. Special Virtual Assembly - American Rescue Plan Act (ARPA) Fiscal Recovery Fund: Overview and Demo of Revenue Loss Calculator hosted by Washington State Association of Counties (WSAC)

**Continued OVER...**

**III. WEDNESDAY, AUGUST 11, 2021:**

- a) 11:00 a.m. - 12:00 p.m. Opening Ceremonies at the Skagit County Fairgrounds (Skagit County Fairgrounds, 501 Taylor Street, Mount Vernon)
- b) 2:30 p.m. - 3:30 p.m. Monthly Work Session: American Rescue Plan Act (*Remote Option Only*)

**IV. THURSDAY, AUGUST 12, 2021:**

- a) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (*Remote Option Only*)
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
  - 3. Reconvene Public Meeting/Adjournment

**V. FRIDAY, AUGUST 13, 2021:**

- a) 8:15 a.m. - 9:00 a.m. Briefing with Innovative Environments (*Remote Option Only*)

**MONDAY, AUGUST 9, 2021:**

\*3:30 p.m. (or soon thereafter)

***BID OPENING (Clerk of the Board and Facilities Staff)***

Intent to Lease the Evaluation and Treatment Facility, located at 1420 State Route 20 in Sedro-Woolley

**FUTURE PUBLIC HEARING:**

Tuesday, August 24, 2021, 10:00 a.m. To Consider Testimony Regarding the Sale or Disposal of County Surplus Property Consisting of Vehicles and Equipment

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**IV. CONSENT AGENDA FOR Monday, August 9, 2021 (items 1 through 31):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 2, 2021.
2. Record of the Proceedings for Tuesday, August 3, 2021.
3. Resolution appointing Stephanie Vervaart to the Skagit County Tourism Promotion Area Advisory Board (TPA) representing the City of Burlington. Ms. Vervaart shall fill the unexpired term of Peter Browning that was temporarily held by Burlington Mayor Steve Sexton. The term is set to expire on September 30, 2021.

b) ADMINISTRATIVE SERVICES:

4. Advertising Agreement with Skagit Publishing to provide advertising services as requested by various departments. Compensation is based on a rate schedule and shall not exceed \$25,000. The Agreement is ratified to commence on August 1, 2021, and continue until July 31, 2022.
5. Interlocal Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$49,116 through the Grant Agreement with the Washington State Military Department's Contract No. (E22-034), via Skagit County Contract No. C20210325. The Agreement is ratified to commence on July 1, 2021, and continue until August 15, 2022.

c) FACILITIES MANAGEMENT:

6. Resolution declaring an emergency and waiving bidding requirements to purchase replacement LED drivers that were damaged during an emergency generator test at the Community Justice Center, located at 201 Suzanne Lane in Mount Vernon.
7. Resolution awarding the bid for the Commissioners Administrative Building Re-Roof Project to Hytech Roofing Inc. in the amount of \$502,500.
8. Resolution declaring an emergency and waiving bidding requirements to lease a temporary emergency generator while diagnosing the County's electrical power generating system at the Community Justice Center, located at 201 Suzanne Lane in Mount Vernon.
9. Vendor Services Agreement with Smith Fire Systems, Inc. to provide inspection and maintenance services for Installed Fire Suppression System located at various Skagit County properties. Compensation shall not exceed \$70,000. The Agreement shall commence on August 16, 2021, and continue until August 15, 2024.
10. Personal Services Agreement with Carletti Architects, P.S. to provide product research, construction documents, technical specifications, and construction administration for a remodel at the existing East County Community Resource Center located at 45770 Main Street in Concrete. Compensation is based on a rate schedule and shall not exceed \$35,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.
11. Vendor Services Agreement with Lyndale Glass to provide all labor, demolition, disposal, materials, equipment, and supervision for the installation of one (1) commercial glass window of the Skagit County Administration Building – Courtroom located at 700 South Second Street in Mount Vernon. Compensation shall not exceed \$891.34 including applicable taxes. The Agreement shall commence on the date of execution and continue for four(4) months.
12. Amendment No. 1 to Vendor Services Agreement No. C20210271 with NC Power Systems to provide emergency generator equipment for the Criminal Justice Center located at 201 Suzanne Lane in Mount Vernon. This Amendment increases compensation by \$43,000 for a new total compensation amount not to exceed \$86,000, and extends the term of the Agreement to continue until October 9, 2021. All other terms and conditions of the original Agreement shall remain in effect.

d) INFORMATION SERVICES:

13. Amendment No. 5 to Agreement No. C20070313 with Cascade Software Systems to create software interfaces from Cayenta Financial System to the CAMS Maintenance Module. This Amendment updates the term to assist with migration from current WinCAMS Server to a new WinCAMS server. Compensation for the upgrade shall not exceed \$3,000 plus any applicable taxes. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

e) OFFICE OF JUVENILE COURT:

14. Personal Services Agreement with Pacific Northwest Guardian Ad Litem, LLC to coordinate Court-Appointed Special Advocate (CASA) program and provide CASA services for children who are the subject of an action in Juvenile Court under the Revised Code of Washington, Title 13. Compensation shall not exceed \$60,500 per

year and is based on a fee schedule. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2023.

f) PARKS, RECREATION AND FAIR:

15. Change Order #4 to Construction Contract Agreement No. C20210128 with Tiger Construction, LTD for the Presentin Park Side Channel Restoration and Recreational Improvements Project #RCO 16-1730. This Change Order addresses work necessary to complete the ADA Gravel Surface trail located to the southeast of the new side channel between Bridge 1 and 2. Compensation is increased from \$1,853,183.81 to \$1,885,733.81. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

g) PLANNING AND DEVELOPMENT SERVICES:

16. Amendment No. 1 to Personal Services Agreement No. C20200104 with HDR Engineering, Inc. to assist staff by providing on-call planning services. This Amendment adds Task Assignment 1 for Water Availability Review from August 1, 2021, through October 31, 2021. Compensation is based on a rate schedule and shall not exceed \$35,563 for this Task. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC HEALTH:

17. Personal Services Agreement with Family Promise of Skagit Valley to provide Diversion services, including one-time support, short-term services, and financial assistance, to households with children who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. Compensation is based on a reimbursement for services schedule and shall not exceed \$60,000. The Agreement is ratified to commence on July 1, 2021, and shall continue until June 30, 2022.
18. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide early intervention services for eligible infants and toddlers with developmental delays and their families living in Skagit County. Compensation is based on a reimbursement for services schedule and shall not exceed \$78,414. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
19. Personal Services Agreement with Community Action of Skagit County to provide rental assistance and case management services for homeless households and those at risk of becoming homeless. Compensation is based on a reimbursement for services schedule and shall not exceed \$973,594. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
20. Personal Services Agreement with Skagit Valley YMCA to operate the Oasis Teen Shelter program, seven days per week, every day of the year and for the provision of up to two (2) part-time staff, to include one (1) bilingual Spanish speaking staff, to work as interpreters at the Skagit County COVID-19 mobile vaccination sites, and other vaccine outreach related activities under the direction of Skagit County Public Health Staff. Compensation is based on a reimbursement for services schedule and shall not exceed \$76,627. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
21. Agreement with Skagit Valley College Radio Station KSVR-FM for the purpose of providing radio announcements in English and Spanish to provide messaging regarding the COVID-19 Delta variant and vaccines. Compensation is based on a rate schedule and shall not exceed \$200. The Agreement is ratified to commence on August 2, 2021 and shall end after 40 announcements have been made or on September 30, 2021, whichever is later.
22. Personal Services Agreement with Sherwood Community Services to provide system navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs. Compensation is based on a reimbursement schedule and shall not exceed \$15,000. The Agreement is ratified to commence on August 1, 2021, and continue until July 31, 2022.
23. Interlocal Cooperative Agreement with Sedro-Woolley School District to fund a school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$70,000. The Agreement is ratified to commence on August 1, 2021, and continue until July 31, 2022.
24. Personal Services Agreement with Northwest Youth Services to operate the Skagit County Transitional Living Program and provide at least twelve (12) beds to homeless and runaway youth. Compensation is based on a reimbursement for services schedule and shall not exceed \$82,063. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.

25. Personal Services Agreement with Northwest Youth Services to provide Diversion services, including one-time support, short-term services, and financial assistance, to at-risk youth and young adults, 18-24 years old who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. Compensation is based on a reimbursement for services schedule and shall not exceed \$65,237. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
26. Amendment No. 1 to Interlocal Cooperative Agreement No. C20210036 with Washington State University (WSU) to provide Skagit County families with the Strengthening Families Program (SFP) for 10-14 year olds. This Amendment updates the “Purpose”, “Responsibilities”, and “Administration” sections of the Agreement to include the Guiding Good Choices Program (GGCP) for 8-12 year olds in the La Conner School District, adds a virtual attendance option, and updates the County’s representative. Compensation remains at an amount not to exceed \$17,500. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until December 31, 2021.
27. Amendment No. 3 to Interagency Agreement No. K3940, Skagit County Contract No. C20190472 with Washington State Health Care Authority (HCA) to provide Community Wellness and Prevention Initiative coalition services in the communities of Concrete, Sedro-Woolley, and Mount Vernon, with the goals of preventing and reducing the misuse of alcohol, tobacco, marijuana, opioids, and other drugs. This Amendment updates outdated contract language, with no changes to overall scope and compensation and updates the term, which shall continue until September 29, 2021. Compensation remains at an amount not to exceed \$1,035,046. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) PUBLIC WORKS:

28. Resolution initiating the following County Road Projects (CRP): Hot Mix Asphalt (HMA) Overlay Project (2022), and Peter Johnson Road Railway Crossing Improvements Project.
29. Personal Services Agreement with Aquatechnex, LLC to secure the Hydraulic Project Approval (HPA) Permit/Pamphlet for Lake McMurray from the Washington Department of Fish and Wildlife (WDFW) for the mechanical harvest and removal of lilies and strictly adhering to permit requirements, surveying and mapping the locations and densities of the invasive and nuisance native aquatic vegetation, producing a detailed written project report at the end of each season, attending at least one (1) public meeting each year, and maintaining active communications with County Staff, the Lake Management District Advisory Committee, and lakeside residents. Compensation is based on a fee schedule and shall not exceed \$15,000. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
30. Temporary Construction Easement on Parcel No. P23399 with Sarah J. Edgett for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the temporary easement shall not exceed \$29.00. The Easement shall commence on the date of execution and continue until December 31, 2022.
31. Amendment No. 1 to Personal Services Agreement No. C20210071 with Wood Environment & Infrastructure, Inc. to provide environmental expertise and consulting services to assist Skagit County in the remediation of Whitmarsh/March Point Landfill Cleanup Action Plan. This Amendment updates Exhibit “A” Scope of Work, and increases compensation by \$200,000 for a new total compensation amount not to exceed \$1,710,000. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until December 31, 2024.

V. MISCELLANEOUS AGENDA (items 1 and 2):

a) INFORMATION SERVICES:

1. Resolution calling for a Request for Proposals (RFP) to replace Skagit County’s existing Permit System. The RFP will be available online on or after August 18, 2021. Proposals from vendors are due by 3:30 p.m. on September 23, 2021.

b) PUBLIC HEALTH:

2. Personal Services Agreement with Chinook Enterprises to provide system navigation through the Bridges Program to eligible students of local school districts as they prepare to exit their high school transition programs. Compensation is based on a reimbursement schedule and shall not exceed \$15,000. The Agreement is ratified to commence on August 1, 2021, and continue until July 31, 2022.