

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
 Access for some meetings provided through Zoom: <https://bit.ly/SkagitBoCCMtg> or 1 (253) 215-8782 #871 8000 1980  
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

**I. MONDAY, JULY 29, 2024:**

- a) 10:45 a.m. - 11:45 a.m.      Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- b) \*1:00 p.m.      Pledge of Allegiance
- c) \*1:00 p.m. - 1:30 p.m.      Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- d) 3:00 p.m. - 4:30 p.m.      Executive Session (None Scheduled as of the Date of this Notice)

**II. TUESDAY, JULY 30, 2024:****FIFTH WEEK - NO REGULAR AGENDA SCHEDULED**

- a) 8:00 a.m. - 9:30 a.m.      Washington State Association of Counties Special Board of Directors Meeting hosted remotely by WSAC
- b) 2:00 p.m. - 3:00 p.m.      Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- c) 3:00 p.m. - 3:30 p.m.      Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- d) \*3:30 p.m. - 3:45 p.m.      Discussion/Comment/Possible Action: Resolution amending Resolution No. R20240115 approving FY2024 HOME Investment Partnership Annual Action Plan, Amendments to the 2018, 2020, 2022, and 2023 Annual Action Plan, and the Application for Federal Assistance (SF-424) and designating Chair Peter Browning as the authorized representative to sign an updated Application per the request from the U.S. Department of Housing and Urban Development (HUD)

**III. WEDNESDAY, JULY 31, 2024:**

- a) 3:00 p.m. - 7:00 p.m.      Skagit County All-Staff Summer Event (Skagit Valley Playfields, 2700 Martin Road, Mount Vernon)

**IV. THURSDAY, AUGUST 1, 2024:**

- a) 11:00 a.m. - 2:00 p.m.      Annual Skagit County Pioneer Picnic (Pioneer Park, South 4<sup>th</sup> Street, La Conner)

***Continued OVER...***

b) 2:30 p.m. - 4:00 pm. Commissioners Briefing

**FUTURE PUBLIC HEARING:**

Monday, September 9, 2024, 11:00 a.m. To Consider Testimony Regarding an Interim Ordinance/Moratorium No. O20240003 Pursuant to RCW 36.70A.390 and RCW 36.70.795

**FUTURE BID OPENINGS:**

Monday, August 12, 2024, 12:30 p.m. Transfer Station Plastic Recycling Services

Monday, August 12, 2024, 12:45 p.m. Hydraulic Maintenance and Repair Service

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR MONDAY, JULY 29, 2024 (items 1 through 25):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, July 22, 2024.
2. Record of the Proceedings for Tuesday, July 23, 2024.

**b) ADMINISTRATIVE SERVICES:**

3. Advertising Agreement with Skagit Publishing to provide advertising services as requested by various departments. Compensation shall not exceed \$25,000 and is based on a rate schedule. The Agreement shall commence on August 1, 2024 and continue until July 31, 2025.
4. Interlocal Agreement with Skagit 911 to facilitate the distribution of funds for eligible Coordinator Professional Development expenses in the amount of \$52,393 through Grant Agreement No. C20240313 with the Washington State Military Department (E25-029). The Agreement is ratified to commence on July 1, 2024 and shall continue until August 15, 2025.

**c) FACILITIES MANAGEMENT:**

5. Vendor Services Agreement with Lil John Sanitary Services, Inc. to provide select sanitary services including grease trap cleaning, and septic tank pumping and inspections at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon and other locations as requested. Compensation shall not exceed \$5,000. The Agreement shall commence on the date of execution and continue for one year.
6. Vendor Services Agreement with Pye Barker Fire & Safety, LLC to perform all required inspections of installed Fire Suppression and Control Systems. Compensation shall not exceed \$100,000. The Agreement shall commence on August 16, 2024 and continue until August 15, 2027.

**d) HUMAN RESOURCES:**

7. Vendor Services Agreement with TransCold Distribution Inc. to deliver food to the Skagit Playfields on July 31, 2024 for the Skagit County All-Staff Summer Event. Compensation shall not exceed \$1,500. The Agreement shall commence on the date of execution and continue for one year.
8. Vendor Services Agreement with Sabores, LLC to prepare, deliver, and serve meals for the Skagit County All-Staff Summer Event. Compensation shall not exceed \$5,500. The Agreement shall commence on the date of execution and continue for one year.
9. Vendor Services Agreement with Pawana Sharma dba Taste of India to prepare, deliver, and serve meals for the Skagit County All-Staff Summer Event. Compensation shall not exceed \$8,000. The Agreement shall commence on the date of execution and continue for one year.
10. Personal Services Agreement with CountoursFX for supplies and two artists to provide airbrush tattoos for three hours at the Skagit County All-Staff Summer Event. Compensation shall not exceed \$504. The Agreement shall commence on July 31, 2024.
11. Labor Agreement with Skagit County Prosecuting Attorneys' Guild. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2026.

**e) INFORMATION SERVICES:**

12. Resolution authorizing a Request for Proposals (RFP) for a Remote Access System. The closing date and time for proposals to be submitted to the Skagit County Commissioners Office shall be Thursday, September 12, 2024 at 3:30 p.m.
13. Resolution to call for bids for Hewlett Packard Computer Hardware. The bid opening is scheduled to take place on Monday, August 19, 2024, at 1:00 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
14. Amendment No. 2 to Master Services Agreement No. C20200203 with Critical Informatics, Inc. dba CI Security for managed detection and response services. This Amendment updates terms and conditions for the use of third party software in support of the application portal. The term remains the same and continues until December 31, 2024. Compensation remains the same and shall not exceed \$100,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) PARKS, RECREATION & FAIR:

15. Vendor Services Agreement with Paradise Amusements, Inc. to provide, manage and maintain a carnival consisting of rides and gaming booths at the Skagit County Fairgrounds. Compensation to Skagit County shall be 25% of net ticket and wristband sales. The Agreement shall commence on the date of execution and continue for one year.

g) PROSECUTING ATTORNEY:

16. Resolution approving litigation as Plaintiff in action against Washington State Department of Children, Youth, and Families (DCYF) for Juvenile Rehabilitation Intake Freeze.

h) PUBLIC HEALTH:

17. Personal Services Agreement with Helping Hands Food Bank of Skagit Valley to provide diversion services, including one-time support, short-term services, and financial assistance to households who qualify for homeless services but can be diverted away from shelter and the homeless services system with immediate financial assistance. Compensation shall not exceed \$80,174. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2025.
18. Personal Services Agreement with R.I.S.E. Recovery to provide recovery housing for a monthly average of six (6) people recovering from substance use disorder who are seeking to maintain recovery. Compensation is based on a fee schedule and shall not exceed \$150,000. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2025.
19. Amendment No. 4 to Interlocal Cooperative Agreement No. C20230099 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #North Sound BH-ASO-Skagit County-Interlocal-23 to provide coordination and subcontracting services for programs and services including Dedicated Cannabis Account Program, Jail Services Program, Trueblood funding, and the Co-Responder Program. This Amendment updates the terms and funding for the programs per Exhibits D and E. Compensation is increased from \$886,797.10 to an amount not to exceed \$1,524,062.80. This Amendment is ratified to commence on July 1, 2024 and the term of the contract is extended to June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
20. Resolution to authorize Chair Peter Browning to sign documents in connection with Kroger, related to the Washington State-Wide Opioid Settlement.

i) PUBLIC WORKS:

21. Resolution to call for a public hearing to consider testimony regarding a Non-Exclusive Franchise Agreement with Ziplly Fiber Northwest, LLC for right of entry, use, and occupation of the public rights-of-way to construct, operate, and maintain its facilities for purposes of offering and providing Network Services, including Telecommunications Service. The public hearing is scheduled to take place on Tuesday, August 13, 2024, at 10:30 a.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMTg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
22. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with TranTech Engineering, LLC for the design of the Marine Drive/Rosario Road/Marine Wye Drive Intersection Improvements Projects #ES10610-3, Federal Aid #HSIP-000S(686). Compensation shall not exceed \$706,756.07. The Agreement shall commence on the date of execution and continue until December 31, 2027.
23. Amendment No. 10 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$25,000 for an additional VSP project known as Macken. The new total compensation amount shall not exceed \$1,198,609.01. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) RISK MANAGEMENT:

24. Amendment No. 1 to Insurance Builder's Risk Policy Proposal with Arthur J. Gallagher Risk Management Services, LLC, Contract No. C20240311, for the Crisis Stabilization Center Construction Project. This Amendment increases compensation from \$138,452.85 to \$140,487.85. The Amendment is ratified to commence on July 8, 2024 and shall continue until January 8, 2026. All other terms and conditions of the original Agreement shall remain in effect.

25. Resolution to delegate the authority for the approval of a Marine Insurance Renewal Application for 2024-2025 coverage to the Skagit County Administrator.

**2. MISCELLANEOUS AGENDA (items 1 through 2):**

a) PUBLIC HEALTH:

1. Resolution amending Resolution No. R20240115 approving FY2024 HOME Investment Partnership Annual Action Plan, Amendments to the 2018, 2020, 2022, and 2023 Annual Action Plan, and the Application for Federal Assistance (SF-424) and designating Chair Peter Browning as the authorized representative to sign an updated Application per the request from the U.S. Department of Housing and Urban Development (HUD).

b) PUBLIC WORKS:

2. Landowner Agreement with Larry Iaccino to remove invasive vegetation and replant with native plants at 23430 Diamond Road in Sedro-Woolley. This project will benefit water quality. Compensation will be funded by the Washington State Conservation Commission (SCC) 2023-25 Biennium Contract No. K2425 and pursuant to Skagit County Agreement No. C20230364. The Agreement shall commence on the date of execution and continue for ten years.