

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JULY 21, 2025:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works and Department of Emergency Management
- b) 9:45 a.m. - 10:45 a.m. Briefing – Planning and Development Services
- c) 11:00 a.m. - 11:30 a.m. Briefing – Central Services
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- e) *1:00 p.m. Pledge of Allegiance
- f) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 3:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, JULY 22, 2025:

- a) *10:00 a.m. Pledge of Allegiance
- b) *10:00 a.m. - 10:30 a.m. Update from Skagit County Historical Museum Director Jo Wolfe
- c) *10:30 a.m. - 11:15 a.m. 2025 Skagit County Fair Kick Off
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- e) 3:30 p.m. - 4:20 p.m. Work Session Regarding BECCA Funding

III. WEDNESDAY, JULY 23, 2025:

- a) 8:30 a.m. - 9:30 a.m. Commissioners Briefing
- b) 9:45 a.m. - 10:15 a.m. Work Session with Parks and Recreation

FUTURE BID OPENINGS:

- Monday, July 28, 2025, 12:00 p.m. Skagit County Parks Swinomish Channel Boat Launch Float Renovation (***Bid opening was rescheduled from Monday, July 21, 2025 at 1:45 p.m.***)
- Monday, July 28, 2025, 2:00 p.m. Upfit of One (1) Skagit County Sheriff SWAT Van

Continued OVER...

FUTURE PUBLIC HEARINGS:

Monday, July 28, 2025, 11:00 a.m.

To Consider Testimony Regarding the Critical Areas Ordinance Update

Monday, July 28, 2025, 2:30 p.m.

(Board of Health) To Consider Testimony Regarding a Revision of Skagit County Code, Chapter 12.05, On-Site Sewage Code – Rules and Regulations

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, JULY 21, 2025 (items 1 through 43):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 7, 2025.
2. Record of the Proceedings for Tuesday, July 8, 2025.
3. Record of the Proceedings for Wednesday, July 9, 2025.
4. Record of the Proceedings for Wednesday, July 16, 2025.

b) BUDGET AND FINANCE:

5. Resolution establishing the objectives for the 2026 County Budget.
6. Interlocal Cooperative Agreement with Port of Skagit to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support Gielow Pickles Expansion Project. The Agreement commenced on June 16, 2025 pursuant to Resolution No. R20250137 and ends on July 31, 2026.

c) DISTRICT COURT:

7. Interagency Agreement No. IAA26855 with Washington State Administrative Office of the Courts (AOC) to provide reimbursements to assist with costs related to Therapeutic Court to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions. Compensation to Skagit County shall not exceed \$495,098. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.

d) FACILITIES MANAGEMENT:

8. Amendment A to Washington State Department of Commerce Grant Agreement Number 24-96657-014, Skagit County Contract No. C20240465, through the Behavioral Health Community Capital Facilities Unit to accept a Grant in the amount of \$12,892,500 towards the construction of the 48 bed Skagit County Crisis Stabilization Center in Sedro-Woolley. This Amendment revises the budget categories. Compensation remains the same and shall not exceed \$12,892,500. The term remains the same and shall continue until June 30, 2025 or until June 30, 2027 if funds are reappropriated. All other terms and conditions of the original Agreement shall remain in effect.
9. Amendment No. 5 to Lease Agreement No. C20230243 with Pacific Northwest Properties 1, LLC to occupy 17,993 square feet of office space located at 301 Valley Mall Way in Mount Vernon. This Amendment adds an additional 1,300 square feet of space to the lease for an additional \$1,000 per month. The term remains the same and shall continue until October 31, 2038. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

e) HUMAN RESOURCES:

10. Amendment No. 1 to Collective Bargaining Agreement No. C20250305 between Skagit County and Professional and Technical Employees (PROTEC 17): Department of Emergency Management (DEM), Public Health, Geographic Information Services (GIS), and Planning and Development Services. This Amendment corrects errors found in Article 9 and Article 12. All other terms and conditions of the original Agreement shall remain in effect including the term which continues through December 31, 2026.
11. Amendment No. 1 to Administrative Services Agreement No. C20240635 with Healthcare Management Administrators, Inc. (HMA) to provide claims processing and other ministerial services for the Skagit County employee/dependents health plan. This Amendment adds Exhibit 1 Designated Business Associates Form to Addendum A of the original Agreement. Compensation remains the same and is based on a fee schedule. The term remains the same and will continue through December 31, 2025 and will be renewed annually. All other terms and conditions of the original Agreement shall remain in effect.
12. Personal Services Agreement with ContoursFX to provide face painting for the Skagit County All-Staff Summer Event on July 30, 2025. Compensation shall not exceed \$1,008. The Agreement shall commence on July 30, 2025 and end on August 30, 2025.
13. Audit Guidelines Agreement with J. Graham Inc., Healthcare Management Administrators, and Skagit County to outline guidelines for the completion of an audit of claims administered by Healthcare Management Administrators (HMA) and its affiliate Regence BlueShield for Skagit County. Compensation for the audit is provided for in Contract No. C20250248. The Agreement is ratified to commence on April 10, 2025 and shall continue for 18 months or until project completion.

f) INFORMATION SERVICES:

14. Vendor Services Agreement with RFI Enterprises Inc., a subsidiary of Pavion Corp. to assist with migrating the existing Keri access control and Senstar CCTV systems to Genetec. Compensation shall not exceed \$225,000. The Agreement shall commence on the date of execution and continue for two years.
15. Amendment No. 1 to Professional Services Agreement No. C20240546 with Tyler Technologies, Inc. to provide remote server migration services of the Auditor's recording system. This Amendment extends the term of the Agreement to July 31, 2025. Compensation remains the same and shall not exceed \$4,350. All other terms and conditions of the original Agreement shall remain in effect.
16. Resolution authorizing a Request for Proposals (RFP) for Department of Emergency Management Audio Visual Upgrade Design and Installation. The closing date and time for proposals to be electronically submitted to the Skagit County Commissioners Office shall be Wednesday, August 6, 2025 at 3:30 p.m.

g) OFFICE OF JUVENILE COURT:

17. Program Agreement No. 2563-63079, a Juvenile Court Block Grant with the Washington State Department of Children, Youth and Families (DCYF) to provide funding to the Office of Juvenile Court to support Block Grant programs for juvenile offenders, which include but are not limited to the following: Consolidated Juvenile Services At-Risk, Special Sex Offender Disposition Alternative, Chemical Dependency and Mental Health Disposition Alternative, Suspended Disposition Alternative, Community Juvenile Accountability Act/Evidence Based Programs, Promising Programs, and Effective Community-Based Programs. Compensation to Skagit County has not yet been calculated by the State. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2027.
18. Interlocal Cooperative Agreement with Anacortes School District to fund a BECCA Case Manager Position to help file truancy petitions, provide truancy intervention, and case management. Compensation to Skagit County shall not exceed \$2,634. The Agreement shall commence on September 1, 2025 and continue through August 31, 2026.
19. Agreement No. 2563-62607 with the Washington State Department of Children, Youth, and Families (DCYF) for the funding of the Evidence-Based Expansion of treatment and training programs administered by the Office of Juvenile Court and include: Functional Family Therapy, Multi-Systemic Therapy, Coordination of Services, Education and Employment Training, and Effective Community-Based Programs. Compensation to Skagit County has not yet been calculated by the State. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2027.

h) PARKS AND RECREATION:

20. Resolution authorizing an interfund loan to the Park Improvement Fund #352 from the General Fund #001 in the amount of \$1,000,000.

i) PUBLIC HEALTH:

21. Personal Services Agreement with Family Promise of Skagit Valley to staff and operate a year-round family shelter and transitional housing for households with children located at 1006 Wicker Road in Sedro-Woolley. Compensation shall not exceed \$217,251. The Agreement is ratified to commence on July 1, 2025 and shall continue until June 30, 2026.
22. Personal Services Agreement with Skagit Valley YMCA to operate the Oasis Youth Shelter program, seven (7) days per week, every day of the year. Compensation shall not exceed \$69,599. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.
23. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to manage and oversee the operation and provision of support services delivered at the shelter site owned and provided by the City of Burlington located at 465 Pease Road. Compensation shall not exceed \$976,886.58. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.
24. Interagency Agreement with Washington State Department of Commerce (Contract No. 26-46108-26) through the Housing Division Homelessness Assistance Unit to provide resources to fund homelessness crisis response systems and to assist people who are experiencing homelessness or are at risk of homelessness obtain or maintain housing stability. Compensation to Skagit County shall not exceed \$8,631,143. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2027.
25. Amendment No. 1 to Personal Services Agreement No. C20240406 with Hand Crank Films for videography services including the planning, coordination and production of five short videos about North Star and humanize its impact through stories and videos. This Amendment updates the scope of work reducing the amount of videos to produce from 5 to 3 and decreases compensation from \$26,000 to an amount not to

exceed \$21,000. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

26. Personal Services Agreement with Northwest Youth Services to operate a Transitional Living Program and provide ten (10) beds to homeless and runaway youth aged 16-24. Compensation is based on a reimbursement schedule and shall not exceed \$156,437. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.
27. Personal Services Agreement with Simmons Industries, LLC dba R.I.S.E. Recovery to provide recovery housing for individuals seeking to maintain recovery from substance use disorders who are Criminal Justice Treatment Account-eligible and are participating in Drug Court or Community Court or are otherwise eligible who are transitioning from homelessness, inpatient treatment facilities, criminal justice facilities, shelters, or who have no other safe, supportive living environment available. Compensation shall not exceed \$151,399.98. The Agreement is ratified to commence on July 1, 2025 and continue until December 31, 2025.

j) PUBLIC WORKS:

28. Resolution amending Skagit County Resolution No. R20250109 appointing members to the Skagit County Marine Resources Committee (MRC).
29. Interagency Agreement with Washington State Department of Agriculture, Contract No. K6002, and Skagit County Noxious Weed Control Board to provide funding for a project to survey for and eradicate invasive Spartina species within Skagit County. Compensation to Skagit County shall not exceed \$85,000. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2027.
30. Grant Contract with the Rose Foundation to award \$25,000 to Skagit County for the Barrel Springs Construction project. The Contract shall commence on the date of execution and continue for 18 months.
31. Construction Contract Agreement with Specialty Equipment, LLC dba Neptune General Contractors for the Barrel Springs and Dry Creek Restoration Project #WA40222. Compensation shall not exceed \$996,866.55 and was awarded by Resolution No. R20250124. The Agreement shall commence on the date of execution and continue for one year.
32. Amendment No. 1 to Personal Services Agreement No. C20250261 with Pacific Surveying & Engineering, Inc. to perform Development Plan Review and Inspection Services on an as-needed, task assignment basis, for non-federally funded capital projects. This Amendment revises the Scope of Work to allow the Planning and Development Services Department to utilize contract services for plan review and inspections services with prior approval from the County Engineer and the Prosecuting Attorney's Office. Compensation remains the same and shall not exceed \$100,000. The term remains the same and shall continue until May 27, 2027. All other terms and conditions of the original Agreement shall remain in effect.
33. Amendment No. 1 to Personal Services Agreement No. C20250295 with T.Y. Lin International to provide Development Plan Review and Inspection Services on an as-needed, task assignment basis, for non-federally funded capital projects. This Amendment revises the Scope of Work to allow the Planning and Development Services Department to utilize contract services for plan review and inspections services with prior approval from the County Engineer and the Prosecuting Attorney's Office. Compensation remains the same and shall not exceed \$100,000. The term remains the same and shall continue until June 16, 2027. All other terms and conditions of the original Agreement shall remain in effect.
34. Amendment No. 1 to Vendor Services Agreement No. C20240640 with NC Power Systems Co. to provide for the purchase and assembly of three (3) marine diesel engine packages for the vehicle and passenger ferry M/V Guemes. This Amendment extends the term to May 31, 2026 and increases compensation by \$85,000 to provide for the 1-year maintenance for the diesel engines as listed in the provisions and plans. Total compensation shall not exceed \$611,866.75. All other terms and conditions of the original Agreement shall remain in effect.
35. Amendment No. 1 to Personal Services Agreement No. C20250211 with David Evans and Associates, Inc. to provide design services and support for the Hatchery Creek and Martin Slough Fish Passage Projects. This Amendment updates and revises Exhibit "B" Compensation to include additional rates. Compensation remains the same and shall not exceed \$1,009,787.03 and is funded by Contract Numbers C20230563 and C20240582. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.
36. Personal Services Agreement with Cowling & Company, LLC to assist Skagit County in obtaining a Conditional Use Permit (CUP) Exemption through the City of Anacortes for the installation of a security fence at the M/V Guemes Ferry Terminal in Anacortes. Compensation shall not exceed \$5,352.40. The Agreement is ratified to commence on February 1, 2025 and continue until December 31, 2025.
37. Amendment No. 1 to Vendor Services Agreement No. C20240489 with Everett Hydraulics, Inc. for hydraulic

maintenance and repair services at various locations on an as-needed basis. This Amendment increases compensation from \$135,000 to an amount not to exceed \$235,000. The term remains the same and shall continue until September 30, 2026. All other terms and conditions of the original Agreement shall remain in effect.

38. Amendment No. 1 to Personal Services Agreement No. C20250260 with Herrera Environmental to perform Development Plan Review and Inspection Services on an as-needed, task assignment basis, for non-federally funded capital projects. This Amendment revises the Scope of Work to allow the Planning and Development Services Department to utilize contract services for plan review and inspections services with prior approval from the County Engineer and the Prosecuting Attorney's Office. Compensation remains the same and shall not exceed \$100,000. The term remains the same and shall continue until May 27, 2027. All other terms and conditions of the original Agreement shall remain in effect.
39. Amendment No. 1 to Personal Services Agreement No. C20240697 with Natural Systems Design, Inc. to complete final design, bidding and construction support for three fish passage restoration projects through three culverts located on Dry Creek and Barrel Springs. This Amendment increases compensation from \$109,912.99 to \$137,188.23. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.

k) RISK MANAGEMENT:

40. Resolution to delegate the authority for the approval of a Marine Insurance Renewal Application for 2025-2026 coverage to the Skagit County Administrator.

l) SHERIFF:

41. Amendment No. 4 to Interagency Agreement No. C20200059 with the Washington State Department of Corrections (DOC) Contract No. K12184 for the purpose of maximizing the efficient and cost-effective use of existing resources and to provide adequate facilities and programs for the confinement, care, and treatment of DOC offenders. This Amendment increases the per diem rate of compensation and extends the term to June 30, 2027. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

m) SUPERIOR COURT:

42. Interagency Agreement No. IAA26761 with the Washington State Administrative Office of the Courts (AOC) to provide reimbursement of Uniform Guardianship, Conservatorship and Other Protective Arrangements Act (UGA) appointment services for attorney and visitor appointments under RCW 11.130. Compensation to Skagit County shall not exceed \$70,876. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.
43. Interagency Agreement No. IAA26788 with Washington State Administrative Office of the Courts (AOC) to improve and support family and juvenile court operations as set forth in the Family and Juvenile Court Improvement Plan (FJCIP) pursuant to RCW 2.56.220-230. AOC will reimburse Skagit County an amount not to exceed \$118,250. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2026.