

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings is allowed. Please wear a mask if you are unvaccinated. Masks are optional for vaccinated attendees. You may also attend some of the meetings remotely through your telephone or from your computer, tablet or smartphone with this link: <https://uso6web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by calling: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573 (*Remote Option*)

I. MONDAY, JULY 19, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Administrative Services, Public Works, Planning and Development Services, Public Health, and Department of Emergency Management (*Remote Option*)
- b) 10:00 a.m. - 10:45 a.m. Monthly Briefing – Planning and Development Services (*Remote Option*)
- c) *11:00 a.m. - 12:00 p.m. Planning and Development Services – Hal Hart, Director (*Remote Option*)
 - 1. Public Hearing: To Consider Testimony Regarding 2021 Building Code Updates and Repeal of the Board of Appeals
- d) 12:00 p.m. - 1:00 p.m. Virtual Assembly hosted by Washington State Association of Counties (WASC)
- e) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (*Remote Option*)
- f) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, JULY 20, 2021:

- a) *10:00 a.m. - 10:30 a.m. Planning and Development Services – Hal Hart, Director (*Remote Option*)
 - 1. Update: Agritourism Project
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (*Remote Option*)
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, JULY 21, 2021:

- a) 1:00 p.m. Public Transportation Benefit Area - Board Meeting (Join by computer: <https://uso2web.zoom.us/j/86092215677> or by telephone 1 (253) 215-8782 Meeting ID: 860 9221 5677)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/139051429> or by telephone 1 (877) 309-2073 Access Code: 139 051 429)

IV. THURSDAY, JULY 22, 2021:

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)
- b) 10:00 a.m. - 12:00 p.m. Virtual Board Meeting hosted by Northwest Regional Council (NWRC)

Continued **OVER...**

- c) 3:30 p.m. - 4:00 p.m. Swearing in Ceremony for District and Municipal Court Commissioner Pat Eason (Mount Vernon Municipal Court, 1805 Continental Place, Mount Vernon or via Zoom link: <https://zoom.us/j/7969548877> or by telephone 1 (253) 215-8782 Meeting ID: 796 954 8877)
- d) 5:15 p.m. Skagit Tourism Bureau CEO Candidate Reception (Hampton Inn & Suites, 1860 South Burlington Boulevard, Burlington)

MONDAY, JULY 19, 2021:

*2:30 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Public Works Staff)

Farm to Market/Josh Wilson Intersection Improvements Project #ES31010-4

FUTURE BID OPENING:

Tuesday, July 27, 2021, 3:45 p.m.

Skagit County Re-Roof Project

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21

IV. CONSENT AGENDA FOR Monday, July 19, 2021 (items 1 through 44):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, July 6, 2021.
2. Record of the Proceedings for Thursday, July 15, 2021.
3. Record of the Proceedings for Friday, July 16, 2021.

b) ADMINISTRATIVE SERVICES:

4. Contract Agreement No. E22-034 with the Washington State Military Department and State Enhanced 911 Coordination Office for the reimbursement of eligible County Coordinator Professional Development (CPD) expenses incurred per RCW 38.52.510, .540, .545, WAC 118-66 and E911 policies. Reimbursement to Skagit County shall not exceed \$49,116. The Contract shall commence on July 1, 2021, and continue until August 15, 2022.
5. Resolution approving the submission of the Bureau of Justice Assistance (BJA) FY21 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies Competitive Grant Application, and designating Don McDermott, Sheriff, as the authorized representative to act in all official matters in connection with this grant application.

c) AUDITOR:

6. Agreement with FLO Analytics to provide redistricting services. Compensation is based on a rate schedule and shall not exceed \$54,990. The Agreement shall commence on the date of execution and continues until project completion.

d) BUDGET AND FINANCE:

7. Resolution to call for a public hearing to consider testimony regarding amending the 2021 Skagit County Budget. The public hearing is scheduled to take place on Monday, August 2, 2021, at 1:00 p.m. or as soon thereafter as possible. Attendance will be in person in the Skagit County Commissioners' Hearing Room or remote through Zoom. To join remotely from your computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone 1 (253) 215-8782 Meeting ID: 871 800 1980.
8. Resolution authorizing an interfund loan from the General Fund #001 to the Homeless Housing and Assistance Fund #165 in the maximum amount of \$3,000,000 to prevent grant fund shortfall due to timing of reimbursement. Funds drawn shall be repaid in full by July 31, 2024.

e) CORONER:

9. Amendment No. 1 to Personal Services Agreement No. C20200667 with Mount Vernon Cemetery Inc., DBA Kern Funeral Home to have a funeral home representative available twenty four (24) hours a day, seven (7) days a week to assist and/or respond to a death scene when requested by the Coroner's Office. This Amendment updates Exhibit "A" Scope of Work and Compensation and increases compensation from \$5,000 to an amount not to exceed \$7,500. All other terms and conditions of the original Agreement shall remain in effect.

f) DISTRICT COURT:

10. Interlocal Cooperative Agreement with the City of Mount Vernon to formalize the relationship of the City and the County regarding the provision of District Court Community Court services to the City. The City shall compensate the County \$1,359.70 per month for up to five (5) dockets per month. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2022.

g) EMERGENCY MANAGEMENT:

11. Amendment No. A to Grant Agreement No. E20-101-Skagit, Skagit County Contract No. C20200082, with the Washington State Military Department and the U.S. Department of Homeland Security for emergency management performance and prevention activities. This Amendment extends the term of the Agreement from June 30, 2021, to continue until December 31, 2021 and extends the timeline for Final Reimbursement Request and Closeout Report, which will be due by January 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.

h) FACILITIES MANAGEMENT:

12. Vendor Services Agreement with Todhunter Glass to provide all labor, demolition, disposal, materials, equipment, and supervision for a prevailing wage installation of two (2) commercial storefront's with doors and hardware on the 3rd floor of the Skagit County Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$12,530.94 including applicable taxes. The Agreement shall commence on the date of execution and continue for five (5) months.
13. Vendor Services Agreement with Lyndale Glass to provide all labor, demolition, disposal, materials, equipment, and supervision of one (1) commercial glass window to the front main entrance of the Skagit County Technology Center located at 1700 East College Way in Mount Vernon. Compensation shall not exceed \$250.01 including applicable taxes. The Agreement shall commence on the date of execution and continue for three (3) months.
14. Personal Services Agreement with Carletti Architects, P.S. to provide product research, construction documents, technical specifications, and construction administration for a new security wall to be installed at the existing Juvenile detention facility located at 605 South Third Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue until December 31, 2021.
15. Resolution providing notice of intent to lease the Evaluation and Treatment Facility, located at 1420 State Route 20 in Sedro-Woolley. A public hearing will be held on Monday, August 9, 2021, at 3:30 p.m. or as soon thereafter as possible. Attendance will be in person in the Skagit County Commissioners' Hearing Room or remote through Zoom. To join remotely from your computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone 1 (253) 215-8782 Meeting ID: 871 800 1980.

i) OFFICE OF JUVENILE COURT:

16. Personal Services Agreement with Sterling Healthcare Opco, LLC dba Cordant Health Solutions to provide drug and alcohol testing, specifically through screening of urine and oral fluid samples submitted by Skagit County. Compensation is based on reimbursement schedule and shall not exceed \$6,000 annually. The Agreement is ratified to commence on June 1, 2021, and continue until May 31, 2022.

j) PARKS, RECREATION AND FAIR:

17. Vendor Services Agreement with Mid Pac Tennis Construction to pressure wash, repair, and resurface the tennis court facility at Schoolhouse Park on Guemes Island. Compensation shall not exceed \$8,550, plus any applicable taxes. The Agreement shall commence on the date of execution and continue for one (1) year.

k) PLANNING AND DEVELOPMENT SERVICES:

18. Personal Services Agreement with The Latimore Company LLC to provide permit system consulting services. Compensation is based on a rate schedule and shall not exceed \$66,000. The Agreement shall commence on August 16, 2021, and continue until April 30, 2022.

l) PROSECUTING ATTORNEY:

19. Resolution authorizing litigation to abate a public nuisance by Vadim Kasko.

m) PUBLIC HEALTH:

20. Personal Services Agreement with Washington Initiative for Supported Employment (WISE) to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County's Developmental Disabilities Program. Compensation is based on a reimbursement schedule and shall not exceed \$20,000. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
21. Interlocal Cooperative Agreement with Burlington-Edison School District to employ or contract for a full-time school social worker to develop and support Multi-Tiered System of Support (MTSS) practice teams and other services. Compensation shall not exceed \$70,000. The Agreement shall commence on August 1, 2021, and continue until July 31, 2022.
22. Personal Services Agreement with Sherwood Community Services to provide "Pathways to Employment" and "Community Inclusion" services to eligible individuals with developmental disabilities. Compensation is based on a reimbursement schedule and shall not exceed \$199,598. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
23. Interlocal Cooperative Agreement with Whatcom County to facilitate activities in Skagit County as part of the Regional Marijuana Prevention Grant which includes reaching out to decision makers to promote prevention

and actively participating in regional efforts to reduce youth access to marijuana. Compensation to Skagit County is based on a fee schedule and shall not exceed \$27,000. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.

24. County Program Agreement No. 2163-24013 with the Washington State Department of Social and Health Services (DSHS) Division of Developmental Disabilities to provide employment and services to individuals with developmental disabilities. Compensation to Skagit County shall not exceed \$2,396,318. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
25. Interagency Grant Agreement with the Washington State Department of Commerce through the Community Services and Housing Division Housing Assistance Unit, Contract No. 22-46108-26 to provide resources to assist people who are experiencing homelessness obtain and maintain stability. Compensation to Skagit County shall not exceed \$1,997,189. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2023.
26. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Amendment No. 21 to Contract No. C20180132 with the Washington State Department of Health (DOH Contract No. CLH18259).
27. Amendment No. 21 to Consolidated Contract with the Washington State Department of Health (DOH Contract No. CLH18259, Skagit County Contract No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment amends Statements of Work for public health programs, increases compensation by \$3,000 for a new total compensation amount to Skagit County not to exceed \$8,288,794, and extends the term of the Agreement to continue until December 31, 2021. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
28. Amendment No. 3 to Personal Services Agreement No. C20200215 with Maureen Pettitt to assist Skagit County Public Health with on-going data collection and analysis regarding COVID-19 to begin to plan for emerging health needs when epidemiology capacity both locally and at a state level is overextended due to the pandemic. This Amendment updates Exhibit “A” Scope of Work, increases compensation from \$50,000 to an amount not to exceed \$70,000, and extends the term of the Agreement to June 30, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
29. Lease Agreement with Bud (Lewis E.) Norris to lease storage space for the Syringe Exchange Program. Compensation is based on a rate schedule and shall not exceed \$5,890. The Agreement is ratified to commence on June 1, 2021, and continue until December 31, 2021.
30. Vendor Services Agreement with Rick’s Refrigeration to provide repair and replacement services of defective parts of Senior Nutrition Program central and satellite kitchen equipment as directed by Skagit County. Compensation is based on a rate schedule and shall not exceed \$14,000. The Agreement is ratified to commence on July 1, 2021, and continue for one (1) year.
31. Amendment No. 1 to Client Services Contract No. C20200125 with Washington State Health Care Authority (HCA) HCA Contract No. K4219 for the Community Based Prevention Services for Mental Health Promotion Programs (MHPP). The prevention services will provide cooperative and informational substance use prevention and mental health services to youth in local school districts in Skagit County. This Amendment decreases compensation to Skagit County by \$4,000 for a new total compensation amount not to exceed \$76,000, which is funded by the State Mental Health Promotion Program (MHPP) and the Dedicated Marijuana Account (DMA). This Amendment is ratified to commence on March 15, 2021, and expired on June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.
32. Amendment No. 7 to Professional Services Contract No. C20180726 for State Opioid Response (SOR) Grant with Washington State Health Care Authority (HCA) through the Division of Behavioral Health and Recovery (DBHR), HCA Contract No. K3218 to provide eligible individuals services and/or recovery services. This Amendment updates the scope of work, increases compensation to Skagit County by \$237,600 for a new total compensation amount not to exceed \$1,246,648, and extends the term from June 30, 2021, to June 30, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
33. Resolution allocating funds for Homeless Housing and Assistance Projects per Substitute House Bill 2163 to provide funds for housing programs from July 1, 2021 through June 30, 2022, for a total amount of \$1,206,060 to the following organizations: Anacortes Family Center for \$105,000 for shelter operations and staffing; Community Action of Skagit County for \$156,359 for diversion, \$255,187 for coordinated entry operations and staffing, \$202,214 for family shelter operations and staffing; Family Promise for \$60,000 for diversion; Northwest Youth Service for \$82,063 for shelter and transitional housing for homeless youth and young adults, \$65,237 for diversion; Samish Indian Nation for \$30,000 for rental assistance and case management; Friendship House for \$250,000 for shelter operations and staffing. In addition, the Public Health Director may approve funding to programming addressing additional emergent community needs that arise mid-year during the 2021-2022 State Fiscal Year up to 10% of the fund reserves.

34. Personal Services Agreement with Skagit Domestic Violence and Sexual Assault Services to operate a twenty (20) bed confidential emergency shelter to provide housing for victims of domestic violence and their children. Compensation shall not exceed \$50,000. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.

n) PUBLIC WORKS:

35. Amendment No. 1 to Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20210047 with KBA, Inc. to provide construction management services for the Bow Hill Road Reconstruction Project #ES21200-6. This Amendment updates the prime consultants' job classifications and rates per attached Exhibit D-1 and changes the completion date to December 31, 2022. Compensation remains at an amount not to exceed \$642,097. All other terms and conditions of the original Agreement shall remain in effect.
36. Resolution awarding the bid and appropriating funds for the 2021 Bridge Debris Removal Project #WA402254 to Massana Construction, Inc., in the amount of \$142,267.37.
37. Personal Services Agreement with Skagit Fisheries Enhancement Group to install additional off-channel habitat and large wood in the South Fork of the Skagit River as part of the South Fork Channel Construction Project within the Skagit River delta. Compensation is based on a reimbursement schedule and shall not exceed \$50,000. The Agreement is ratified to commence on May 15, 2021, and continue until December 31, 2024.
38. Amendment No. 1 to Vendor Services Agreement No. C20210119 with Arrow Launch Service, Inc. to provide temporary passenger-only ferry service between Anacortes and Guemes Island, Washington during the M/V Guemes' scheduled haul-out and maintenance. This Amendment revises the GL object code, updates the rate sheet and adds an additional \$100,000 for a new compensation amount not to exceed \$230,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of April 1, 2023.
39. Custom Street Lighting Order between Skagit County and Puget Sound Energy (PSE) for lighting and construction services for the Josh Wilson to Farm to Market Intersection Improvement Project #ES31010-4. The installation charge is estimated not to exceed \$155,139.49. The Agreement shall commence on the date of execution and continues until completion.
40. Solid Waste Management Community Litter Cleanup Program Agreement No. SWMCLCP-2123-SkCoPW-00048 with State of Washington Department of Ecology to utilize Skagit County Jail inmates and Department of Corrections offenders to collect trash from illegal dumpsites, parks, public land, public boat launches, and along Skagit County roads. Compensation to Skagit County shall not exceed \$88,900. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2023.
41. Resolution awarding the bid and appropriating funds for the 2021 HMA Overlay Project #ESHMA21-1 to Lakeside Industries, Inc. in the amount of \$648,350.
42. Interagency Agreement with Washington State Department of Agriculture, Contract No. K3528 and Skagit County Noxious Weed Control Board to provide funding for a project to survey for and eradicate invasive Spartina species within Skagit County. Compensation to Skagit County shall not exceed \$80,000. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2023.
43. Spills Coastal Protection Fund Agreement No. SPPRCPPF-2021-SkCoPW-00003 with Washington State Department of Ecology (DOE) to provide funding for the Ovenell Slough Habitat Access Improvement for the Cedar Grove Fish Passage Project #WA402229. Compensation to Skagit County shall not exceed \$45,000. The Agreement is ratified to commence on June 15, 2021, and continue until December 31, 2022.

o) SHERIFF:

44. Amendment No. 1 to User License Agreement No. C20210074 with Permittium, LLC for an online weapons permit application. Permittium, LLC will collect online payments and agrees to deliver a monthly, itemized statement for transactions along with a check or Automated Clearing House (ACH) transfer for the total amount collected less credit card fees. This Amendment updates the Fee Collection and Payment terms to send a standard report for the prior week. All other terms and conditions of the original Agreement shall remain in effect including the Agreement automatically renewing for successive one (1) year terms until cancelled.