

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, JULY 16, 2018:

**NATIONAL ASSOCIATION OF COUNTIES (NACO)
2018 ANNUAL CONFERENCE AND EXPOSITION
(GAYLORD OPRYLAND CONFERENCE CENTER, NASHVILLE, TENNESSEE)**

II. TUESDAY, JULY 17, 2018:

- a) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- b) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. – 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, JULY 18, 2018:

- a) *1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- b) *1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- c) *2:00 p.m. Skagit Council of Governments – Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)

IV. THURSDAY, JULY 19, 2018:

- a) *2:00 p.m. – 3:00 p.m. Washington State Auditor's Exit Conference for Skagit Transit (Skagit Transit MOA Building, 600 County Shop Lane, Burlington)

V. FRIDAY, JULY 20, 2018:

- a) *1:00 p.m. – 2:00 p.m. Emergency Medical Services Work Session

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR TUESDAY, JULY 17, 2018 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 9, 2018.
2. Record of the Proceedings for Tuesday, July 10, 2018.
3. Resolution re-appointing Alan Merritt, Darrin Morrison and Bryan Sakuma to the Horticultural Pest and Disease Board of Skagit County for additional 2-year terms, ending June 15, 2020. Jim Perkins and Dr. Lynell Tanigoshi have resigned. Harley Soltes is appointed to serve the remainder of the term vacated by Mr. Perkins. Harley Soltes term expires June 16, 2019.

b) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Sedro-Woolley to award \$500,000 of Economic Development/Public Facilities Project grant funds to support the SR West Lane Widening & Safety Improvements. The Agreement shall commence on the date of execution, pursuant to Resolution No. R20180116, and shall expire on October 31, 2019.

c) FACILITIES MANAGEMENT:

5. Vendor Services Agreement with Combined Construction to provide sidewalk expansion joint sealing in the proximity of the Administration Building located at 700 South 2nd Street, Mount Vernon. Total compensation shall not exceed \$14,900. The Agreement shall commence on the date of execution and continue for six months.
6. Personal Services Agreement with Semrau Engineering & Surveying, PLLC to provide a Land Title Survey on the proposed North Sound Behavioral Health Organization Stabilization Campus property including Skagit County Assessor Parcel numbers P104178, P76502, and P76503. Compensation shall not exceed \$25,000 and is based on a fee schedule. The Agreement is ratified to commence on June 1, 2018, and shall continue until December 31, 2019.
7. Personal Services Agreement with Howard Consulting, LLC to provide planning and development services for the Skagit County Evaluation and Treatment Center and facilities at the Stabilization Campus. Compensation shall not exceed \$229,100 and is based on a fee schedule. The Agreement is ratified to commence on June 1, 2018, and continue until December 30, 2021.

d) INFORMATION SERVICES:

8. Purchase Reimbursement Agreement PRA19002 with the Washington State Administrative Office of the Courts for the reimbursement of 6 printers, 2 desktop computers, 2 monitors and 6 laptops. The Agreement shall commence on the date of execution and continue through February 28, 2019.
9. Amendment No. 4 to Professional Services Agreement No. C20160087 with Cayenta, a division of N. Harris Computer Corporation to develop database views, data integration and modifications to the Employee Self Service system. This Amendment outlines the services, terms, conditions, and fees that will be associated with upgrading to Cayenta Version 7.9 from 7.6.1. Skagit County shall compensate Cayenta for the Support and Maintenance Fee for licensed modules and for value added services requested by Skagit County. Compensation is increased from \$72,060 to not more than \$180,000. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. The term of the Agreement is extended by 8 months and shall continue until August 31, 2019.

e) OFFICE OF JUVENILE COURT:

10. Interlocal Cooperative Agreement with the Concrete School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement shall commence on September 1, 2018, and continue through August 31, 2019. Compensation to Skagit County shall not exceed \$1,157.
11. Memorandum of Understanding with the Concrete School District to continue to collaborate to reduce chronic absenteeism and involvement of truant students in court through the development and implementation of culturally appropriate practices and evidence based services that include but are not limited to Community Truancy Boards (CTB) and stay petitions. The Agreement shall commence on September 1, 2018 and shall remain in effect until terminated. There is no monetary consideration associated with this Memorandum.
12. Interlocal Cooperative Agreement with the Sedro-Woolley School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in

implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement shall commence on September 1, 2018, and continue through August 31, 2019. Compensation to Skagit County shall not exceed \$6,940.

13. Memorandum of Understanding with the Sedro-Woolley School District to continue to collaborate to reduce chronic absenteeism and involvement of truant students in court through the development and implementation of culturally appropriate practices and evidence based services that include but are not limited to Community Truancy Boards (CTB) and stay petitions. The Agreement shall commence on September 1, 2018 and shall remain in effect until terminated. There is no monetary consideration associated with this Memorandum.

f) PLANNING AND DEVELOPMENT SERVICES:

14. Resolution regarding Skagit County Sewer District No. 2 Annexation Request for Parcel numbers P132490, P114179 and P132491, and to not approve the proposed annexation.

g) PROSECUTING ATTORNEY:

15. Grant Agreement with the Department of Commerce through the Office of Crime Victims Advocacy Community Services and Housing Division for the SFY 2019 Victim/Witness Assistance Grant to support Victim/Witness Activities. Compensation to Skagit County shall not exceed \$66,300. The Agreement is ratified to commence on July 1, 2018, and shall continue until June 30, 2019.

h) PUBLIC DEFENDER:

16. Personal Services Agreement with Shane Harrington to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records and court testimony. Contractor will provide investigation services as requested for adult and juvenile cases. Compensation shall not exceed \$55,417 per year and is based on a fee schedule. The Agreement is ratified to commence on July 16, 2018, and continue until December 31, 2018.
17. Personal Services Agreement with Dennis Scott to provide legal defense services to indigent clients charged with offenses in Skagit County Superior Court. Compensation shall not exceed \$45,000 and is based on a rate schedule. The Agreement is ratified to commence on July 16, 2018, and shall continue until December 14, 2018.

i) PUBLIC WORKS:

18. Resolution for a Request for Qualifications for Professional Engineering Services for the Colony Mountain Drive Culvert Replacement Project, #ES24100-2. Submittals are due August 2, 2018.
19. Personal Services Agreement with Phillips Environmental Services to provide an inspection and report of a single-family residence located at 31268 West Main Street in Lyman before the County can apply for a demolition permit. Compensation shall not exceed \$1,500. The Agreement shall commence on the date of execution and continue until December 31, 2018.
20. Funding Board Project Grant Agreement with the Washington State Salmon Recovery Funding Board and the Recreation and Conservation Office for the Carey Slough Fish Passage Final Design Project. This Grant Agreement awards \$199,707 to Skagit County. The Agreement is ratified to commence on January 19, 2018, and shall continue until July 19, 2019.

V. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC HEALTH:

1. Grant Agreement with Washington State Department of Commerce Contract No. 18-62210-012 through the Community Development Block Grant (CDBG) Program to provide public services through Community Action of Skagit County to low and moderate income persons in Skagit County. The Agreement is ratified to commence on July 1, 2018, and continues through June 30, 2019. Compensation from the Department of Commerce shall not exceed \$64,252.