

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). Public comments can be provided by sending an e-mail to [commissioners@co.skagit.wa.us](mailto:commissioners@co.skagit.wa.us) or by calling the Commissioners' office at (360) 416-1300.

### I. MONDAY, JULY 6, 2020:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Public Works, Public Health and Department of Emergency Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 121 357 389 or join by computer: <https://global.gotomeeting.com/join/121357389> )
- b) 12:00 p.m. - 1:00 p.m. Commissioners may attend a weekly Coronavirus Relief Fund Virtual Meeting hosted by Washington State Association of Counties (WSAC)
- c) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)
- d) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### II. TUESDAY, JULY 7, 2020:

- a) \*9:00 a.m. - 9:30 a.m. Parks, Recreation and Fair - Brian Adams, Director:
  - 1. Public Hearing to Consider Testimony Regarding Revision of the Current Fee Schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 439 175 277 or join by computer: <https://global.gotomeeting.com/join/439175277>)

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

- b) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- c) 2:30 p.m. - 3:30 p.m. Executive Session - Potential Litigation RCW 42.30.110(1)(i) (Listen to the meeting by calling: 1 (669) 224-3412 Access Code: 197 309 325 or join by computer: <https://global.gotomeeting.com/join/197309325>)
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session (Potential Litigation – RCW 42.30.110(1)(i)) (Approximately 1 hour)

**Continued OVER...**

3. Reconvene Public Meeting/Adjournment

**III. WEDNESDAY, JULY 8, 2020:**

- a) 9:00 a.m. - 12:00 p.m. National Association of Counties (NACo) Western Interstate Region and Public Lands Committee Virtual Meeting hosted by NACo
- b) 1:00 p.m. - 2:00 p.m. 911 Board of Directors Meeting webinar hosted by Skagit 911
- c) 2:30 p.m. - 3:15 p.m. Work Session with Gordon Thomas Honeywell Governmental Affairs (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 989 378 213 or join by computer <https://global.gotomeeting.com/join/989378213>)

**IV. FRIDAY, JULY 10, 2020:**

- a) 9:00 a.m. - 10:00 a.m. County Budget Briefing for State Legislators with Gordon Thomas Honeywell Governmental Affairs (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 800 644 461 or join by computer: <https://global.gotomeeting.com/join/800644461>)
- b) \*10:30 a.m. - 11:15 a.m. Board of Health:
  - 1. Discussion: Skagit County's Status Regarding Applying to the Washington State Department of Health to Move from Phase 2 to Phase 3 of the COVID-19 Safe Start Plan (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1-646-749-3122 Access Code: 192 634 213 or join by computer: <https://global.gotomeeting.com/join/192634213>)
- c) \*11:30 a.m. - 12:00 p.m. Administrative Services - Kayla Schott-Bresler, Deputy County Administrator:
  - 1. Presentation Regarding the Coronavirus Aid, Relief, and Economic Security (CARES) Act Small Business Grant Awards Round 1 by Chief Executive Officer of the Economic Development Alliance of Skagit County (EDASC) John Sternlicht (Listen to the meeting by calling: 1 (571) 317-3122 Access Code: 317 252 845 or join by computer: <https://global.gotomeeting.com/join/317252845>)
  - 2. Possible Action: Resolution to Award Funds under the Skagit County Small Business Grant Program, as Provided by the CARES Act, and Approve the CARES Act Grant Agreement Template and Delegate Authority to Approve and Execute all Contracts under this program to County Administrator Trisha Logue
- d) 3:30 p.m. - 4:30 p.m. Commissioners may attend COVID-19 Update Virtual Meeting hosted by Washington State Association of Counties (WSAC)

**FUTURE BID OPENING:**

Monday, July 20, 2020, 2:30 p.m. Colony Mountain Culvert Replacement Project #ES24100-2

**FUTURE PUBLIC HEARING:**

Tuesday, July 14, 2020, 8:30 a.m. To Consider Testimony Regarding a Franchise Agreement with Del Mar Community Services, Inc. to Authorize the Installation, Construction, Operation, Repair, Relocation, Maintenance and Removal of Facilities for Purposes of a Water Utility System in the Public Right-of-Way

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**IV. CONSENT AGENDA FOR MONDAY, JULY 6, 2020 (items 1 through 15):**

a) COMMISSIONERS:

1. Record of the Proceedings for Friday, June 26, 2020.
2. Record of the Proceedings for Monday, June 29, 2020.
3. Record of the Proceedings for Wednesday, July 1, 2020.
4. Record of the Proceedings for Thursday, July 2, 2020.

b) FACILITIES MANAGEMENT:

5. Resolution calling for bids for the construction of an 11,470 square foot Evaluation and Treatment Center at the Skagit County Stabilization Campus located at 1420 State Route 20 in Sedro-Woolley. The bid opening is scheduled to take place on Monday, August 3, 2020, at 2:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.

c) PARKS, RECREATION AND FAIR:

6. Maintenance Agreement with Public Utility District (PUD) No. 1 of Skagit County to provide a guarantee that services received from PUD for the waterline plant and facilities project commonly known as Veteran's Park Skagit County Parks & Recreation in Sedro-Woolley, PUD's Construction Order (C.O.) #5045, Project #3771 was performed in a workmanlike manner. The parties agree that the liability amount shall not exceed \$55,000 (25% of the value of the project). The Agreement shall commence on the date of execution and shall continue for one (1) year after the formal written acceptance of the project by PUD.

d) PLANNING AND DEVELOPMENT SERVICES:

7. Grant Deed of Conservation Easement per Skagit County Code 14.16.860 for short plat #PL20-0013 submitted by Melinda D. Wade, Peggy Sue Bridgman and Jennifer L. Peters to create one (1) residential lot one (1) acre in size, and preserve and protect lot 2 that is 38.14 acres of farmland located on Parcel No. P33893. No compensation is associated with this Easement. The Easement shall commence on the date of execution and continue in perpetuity.

e) PROSECUTING ATTORNEY:

8. Grant Agreement No. 21-31101-526 with the Washington State Department of Commerce through the Office of Crime Victims Advocacy Community Services and Housing Division for Victim Witness Assistance Grant Program SFY 2021 to provide funding to strengthen Victim/Witness Assistance program activities. Compensation to Skagit County shall not exceed \$61,613. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.

f) PUBLIC WORKS:

9. Drainage Easement on Parcel No. P61885 granted by Kenneth C. Carpenter and Lorraine J. Carpenter for storm water discharge, drainage lines, drainage structures, culverts, mowing, vegetation management, and other potential drainage infrastructure. There is no compensation associated with this Agreement. The Agreement shall become effective immediately upon recording with the Skagit County Auditor and shall continue in perpetuity.
10. Resolution calling for bids for Public Works Card Lock Fueling Services. The bid opening is scheduled to take place on Monday, July 27, 2020, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
11. Resolution awarding bid and appropriating funds for the 2020 HMA Overlay Project - McLean Road #ESHMA20-1 to Lakeside Industries, Inc., in the amount of \$527,977.50.
12. Resolution for approval of maps, plans, and specifications and call for bids for the Martin Ranch Road Culvert Replacement Project #ES08680-2. The bid opening is scheduled to take place on Monday, July 27, 2020, at 2:45 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
13. Ordinance to create Skagit County Lake Management District No. 3 for Lake Erie and Lake Campbell.

g) RISK MANAGEMENT:

14. Amendment No. 1 to Personal Services Agreement No. C20190498 with Stop Claims Corporation to provide professional services and administration of workers' compensation claims. This Amendment updates Exhibit

“A” Scope of Services to include: Injury and Illness Incident Reports; Medical Record Management; Tracking of Days Away from Work; Tracking of the job transfer, or restriction days; and the Occupational Safety and Health Administration (OSHA) 300 log of injuries and illnesses reporting requirements. Compensation is increased from \$45,000 to an amount not to exceed \$45,600. The termination remains the same and shall expire on December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

15. Personal Services Agreement with Life Rescue Inc., to provide complete on-site rescue for confined space entry at the Guemes Island Ferry as required by the United States Coast Guard’s Code Federal Regulations (CFR) 29 CFR 1915, Subpart B. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement is ratified to commence on April 30, 2020, and continue until December 31, 2020.