

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings is allowed. Please wear a mask if you are unvaccinated. Masks are optional for vaccinated attendees. You may also attend some of the meetings remotely through your telephone or from your computer, tablet or smartphone with this link: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by calling: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573 (*Remote Option*)

I. MONDAY, JULY 5, 2021:

INDEPENDENCE DAY HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

II. TUESDAY, JULY 6, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Administrative Services, Public Works, Planning and Development Services, Public Health, and Emergency Medical Services (*Remote Option*)
- b) 10:00 a.m. - 11:00 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (*Remote Option*)
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
 - 3. Reconvene Public Meeting/Adjournment
- c) 11:45 a.m. - 12:45 p.m. Attend Guemes Island Ferry Event with Representative Rick Larsen (Anacortes Terminal, 500 I Avenue in Anacortes)
- d) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (*Remote Option*)
- e) *2:00 p.m. - 2:30 p.m. Public Health – Jennifer Johnson, Director (*Remote Option*)
 - 1. Discussion/Possible Action: Certification of Housing Authority of Skagit County Comprehensive Plan

III. THURSDAY, JULY 8 THROUGH MONDAY, JULY 12, 2021:

NATIONAL ASSOCIATION OF COUNTIES (NACo) ANNUAL CONFERENCE AND EXPOSITION PRINCE GEORGE'S COUNTY, MARYLAND

TUESDAY, JULY 6, 2021:

*2:30 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Public Works Staff)

2021 Bridge Debris Removal Project (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 220 727 813 or join by computer: <https://global.gotomeeting.com/join/220727813>)

FUTURE BID OPENINGS:

Monday, July 12, 2021, 2:30 p.m.

2021 HMA Overlay Project #ESHMA21-1

Monday, July 19, 2021, 2:30 p.m.

Farm to Market/Josh Wilson Intersection Improvements Project #ES31010-4

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21 Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21

IV. CONSENT AGENDA FOR TUESDAY, JULY 6, 2021 (items 1 through 18):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 28, 2021.
2. Record of the Proceedings for Tuesday, June 29, 2021.
3. Record of the Proceedings for Thursday, July 1, 2021.

b) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Sedro-Woolley to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support SR9/Township Street & John Liner/McGarigle Road Intersection Project. This Agreement commenced on May 24, 2021, per Resolution No. R20210093, and shall continue until March 31, 2024.

c) FACILITIES MANAGEMENT:

5. Resolution to call for bids for the Skagit County Re-roof Project, located at 1800 Continental Place in Mount Vernon. The bid opening is scheduled to take place on Tuesday, July 27, 2021 at 3:45 p.m. or as soon thereafter as possible in the Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet or smartphone.
6. Vendor Services Agreement with NC Power Systems to provide emergency generator equipment for the Criminal Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$88,200. The Agreement is ratified to commence on June 21, 2021, and continue for three (3) months.
7. Vendor Services Agreement with Everett Office Furniture to provide all labor, materials, equipment, removal, disposal and supervision for a prevailing wage job for the installation of cubicle walls on the third floor of the Skagit County Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$6,161.64. The Agreement shall commence on the date of execution and continue for five (5) months.

d) INFORMATION SERVICES:

8. Vendor Services Agreement with Pogo Zone to provide wireless internet service for the Guemes Island Ferry Terminal. Compensation shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue for three (3) years.

e) PARKS, RECREATION AND FAIR:

9. Resolution authorizing a revised user fee schedule for Skagit Valley Playfields.
10. Personal Services Agreement with Ron Stubbs Comedy Hypnotist, dba Island Productions to perform two (2) stage show sets, a minimum of sixty (60) minutes each, for three (3) days of the Skagit County Fair, August 11, August 12 and August 14 of 2021. Compensation shall not exceed \$3,000, including sales tax. The Agreement shall commence on August 11, 2021, and continue until August 14, 2021.
11. Amendment No. 2 to Personal Services Agreement No. C20200144 with Graham-Bunting and Associates to attend meeting(s) with the City of Mount Vernon and project team to identify permit applications and environmental review required, provide assistance with preparation of permit applications and other necessary documents required for the construction of the Skagit Fields project. This Amendment increases compensation by \$7,500, for a new total compensation amount not to exceed \$17,300 and extends the term of the Agreement from December 31, 2021, to December 31, 2022. All other terms of the original Agreement and prior Amendment shall remain in effect.

f) PUBLIC HEALTH:

12. Resolution authorizing the allocation of funds for Consolidated Homeless Grant from July 1, 2021, through June 30, 2022, to Community Action of Skagit County for rental assistance and case management in the amount of \$973,594.50.
13. Resolution authorizing the allocation of low income housing funds pursuant to Substitute House Bill 2060 from July 1, 2021, through June 30, 2022 to Housing Authority of Skagit County for emergency shelter and rental assistance in the amount of \$76,155; Skagit Domestic Violence and Sexual Assault Services for domestic violence emergency shelter in the amount of \$50,000; Skagit YMCA/Oasis Teen Shelter for youth emergency shelter operations and staffing in the amount of \$61,627. In addition to the funding recommendations, this Resolution authorizes the Public Health Director to approve funding to address emergent community needs that may arise during the period July 1, 2021, through June 30, 2022. Such funding may not exceed 10% of

funds reserves or \$18,778.20.

g) PUBLIC WORKS:

14. Resolution regarding writing off several uncollectible Solid Waste accounts in the amount of \$437.08. These accounts have been determined to be uncollectible due to bankruptcy or having passed the statute of limitations to collect the debt.
15. Interlocal Cooperative Agreement with Skagit County Dike, Drainage, and Irrigation Improvement District No. 25 for the purpose of managing surface and flood water within District 25, including three specific pipes that drain surface and flood water that are failing and in need of replacement. Compensation from Skagit County shall not exceed \$70,000. The Agreement shall commence on the date of execution and continue for two (2) years.
16. Construction Contract Agreement with IMCO General Construction, Inc. for the Guemes Ferry Terminal (Girder Replacement) FEMP-8, Federal Aid #FBP-6240(003). Compensation shall not exceed \$463,934. The Agreement shall commence on the date of execution, and continue until completion.
17. Amendment No. 2 to Personal Services Agreement No. C20180402 with the Skagit Fisheries Enhancement Group to assist in implementing Skagit County's Natural Resource Stewardship Program (NRSP). This Amendment updates Exhibit B, Compensation, to reflect the hourly rates and equipment rental rates that have been updated by Skagit Fisheries Enhancement Group. Total compensation remains at an amount not to exceed \$150,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the term which shall continue until December 31, 2021.

h) RISK MANAGEMENT:

18. Resolution updating appointments and designations as they relate to Skagit County's relationship with the Washington Counties Risk Pool.

V. MISCELLANEOUS AGENDA (items 1 through 11):

a) PUBLIC HEALTH:

1. Advertising Agreement with Concrete Herald for advertisements to promote Skagit County Public Health's pop-up clinics in Concrete and Marblemount. Compensation is based on a fee schedule and shall not exceed \$1,650. The Agreement is ratified to commence on July 1, 2021, and continue until September 30, 2021.

b) PUBLIC WORKS:

2. Temporary Construction Easement on Parcel No. P23343 with Steven Enter and Nicole Enter for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the temporary easement on this Parcel shall not exceed \$12.00. The Easement shall commence on the date of execution and continue until December 31, 2022.
3. Warranty Deed from Steven Enter and Nicole Enter to grant a portion of Parcel No. P23343 to Skagit County to be used as a public road right-of-way for Francis Road Reconstruction Section 1 project. Total compensation shall not exceed \$200. The Agreement shall commence on the date of execution and continue in perpetuity.
4. Temporary Construction Easement on Parcel No. P23345 with Cynthia M. Leabow for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the temporary easement on this Parcel shall not exceed \$200. The Easement shall commence on the date of execution and continue until December 31, 2022.
5. Warranty Deed from Cynthia M. Leabow to grant a portion of Parcel No. P23345 to Skagit County to be used as a public road right-of-way for the Francis Road Reconstruction Section 1 project. Total compensation shall not exceed \$5,500. The Agreement shall commence on the date of execution and continue in perpetuity.
6. Temporary Construction Easement on Parcel No. P23430 with DeVries Dairy Limited Partnership for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the temporary easement on this Parcel shall not exceed \$17.00. The Easement shall commence on the date of execution and continue until December 31, 2022.
7. Warranty Deed from DeVries Dairy Limited Partnership to grant a portion of Parcel No. P23430 to Skagit County to be used as public road right-of-way for the Francis Road Reconstruction Section 1 project. Total compensation shall not exceed \$2,650. The Agreement shall commence on the date of execution and continue

in perpetuity.

8. Temporary Construction Easement on Parcel No. P23428 with Juan G. Lopez for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the temporary easement on this Parcel shall not exceed \$100. The Easement shall commence on the date of execution and continue until December 31, 2022.
9. Warranty Deed from Juan G. Lopez to grant a portion of Parcel No. P23428 to Skagit County to be used as public road right-of-way for the Francis Road Reconstruction Section 1 project. Total compensation shall not exceed \$9,000. The Agreement shall commence on the date of execution and continue in perpetuity.
10. Statutory Warranty Deed from Timothy E. McMaster and Linda McMaster to grant a portion of Parcel No. P35214 to Skagit County to be used as public road right-of-way for the Farm to Market/Josh Wilson Intersection Improvements project. Total compensation shall not exceed \$2,323.69. The Agreement shall commence on the date of execution and continue in perpetuity.
11. Statutory Warranty Deed from Bernie Lachance and Susan Lachance to grant a portion of Parcel No. P34899 to Skagit County to be used as public road right-of-way for the Farm to Market/Josh Wilson Intersection Improvements project. Total compensation shall not exceed \$1,989.24. The Agreement shall commence on the date of execution and continue in perpetuity.