

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, JUNE 24, 2019:**

- a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Parks, Recreation and Fair and Facilities Management Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, JUNE 25, 2019:**

- a) 10:00 a.m. - 11:00 a.m. Work Session with Skagit Conservation District - Draft System of Rates and Charges
- b) 11:00 a.m. - 11:15 a.m. Budget and Finance - Trisha Logue, Director:
  - 1. Public Hearing to Consider Testimony Regarding Amending the 2019 Skagit County Budget
  - 2. Possible Action - Resolution Authorizing the Supplemental Budget
- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- d) 11:45 a.m. - 12:15 p.m. Public Health - Jennifer Johnson, Director:
  - 1. Discussion Regarding Certification of the Housing Authority of Skagit County's Annual Action Plan
  - 2. Possible Action - Certification of the Housing Authority of Skagit County's Annual Action Plan
- e) \*4:00 p.m. Economic Development Alliance of Skagit County - Informational Session on Opportunity Zones (Best Western Plus Skagit Valley Inn and Convention Center, 2300 Market Street, Mount Vernon)

### **III. THURSDAY, JUNE 27, 2019:**

- a) \*7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)
- b) \*10:00 a.m. - 11:00 a.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

### **IV. SUNDAY, JUNE 30, 2019:**

- a) \*2:00 p.m. - 3:30 p.m. Burlington Community Coffee with Representative Rick Larsen (North Cove Coffee, 1130 South Burlington Boulevard, Burlington)

**Continued *OVER*...**

**MONDAY, JUNE 24, 2019:**

***BID OPENING (Facilities Management Staff and Clerk of the Board)***

2:30 p.m. (or soon thereafter)

Boiler and Hot Water Heater System Replacement Project in the Public Safety Building located at 600 South 3<sup>rd</sup> Street, Mount Vernon

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, JUNE 24, 2019 (items 1 through 45):****a) COMMISSIONERS:**

1. Record of the Proceedings for Tuesday, June 4, 2019.
2. Record of the Proceedings for Tuesday, June 11, 2019.
3. Record of the Proceedings for Monday, June 17, 2019.
4. Record of the Proceedings for Tuesday, June 18, 2019.
5. Resolution appointing William Pfeifer to the Skagit County Board of Equalization, District 3 position, to serve the remaining term formerly held by William Blunt. Mr. Blunt resigned June 13, 2018. Mr. Pfeifer's term shall commence on July 1, 2019, and will expire on December 31, 2019.

**b) BUDGET AND FINANCE:**

6. Amendment No. 1 to Interlocal Cooperative Agreement C20190146 with the Town of Concrete to support the First Street Waterline Extension Project. The Amendment extends the expiration date from June 30, 2019, to June 30, 2020. All other terms and conditions of the original Agreement shall remain in effect.

**c) FACILITIES MANAGEMENT:**

7. Amendment No. 3 to Building Lease Agreement No. C20120584 with Herbert J. Goldston and Theresa L. Goldston to lease property located at 609, 611, and 613 South Second Street in Mount Vernon for Skagit County Juvenile Court. This Amendment extends the term of the lease for six (6) months, ending December 31, 2019. Compensation for rent remains the same and shall not exceed \$6,000 per month. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

**d) INFORMATION SERVICES:**

8. Amendment No. 33 to Contract No. 00484 with Spillman Technologies, Inc. to provide and install one (1) additional fire mobile license for use by Skagit County Fire District 06. Compensation shall not exceed \$713, which includes sales tax for a new estimated total compensation amount not to exceed \$918,881 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

**e) PUBLIC DEFENDER:**

9. Amendment No. 3 to Personal Services Agreement No. C20180353 with Dennis R. Scott, Attorney at Law, to provide legal defense services to indigent clients. The Amendment extends the term of the Agreement through August 30, 2019. Compensation will continue to occur at a rate of \$9,000 per month. Total compensation for the Amendment shall not exceed \$18,000, for a new compensation amount not to exceed \$121,500. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

**f) PUBLIC HEALTH:**

10. Resolution authorizing the allocation of low-income housing funds pursuant to Substitute House Bill 2060 to provide funds for housing programs from July 1, 2019, through June 30, 2020, to Housing Authority of Skagit County for emergency shelter and rental assistance in the amount of \$50,000.
11. Resolution authorizing the allocation of funds for Consolidated Homeless Grant for July 1, 2019, through June 30, 2020, for a total amount of \$588,500 to the following organizations: Community Action of Skagit County in the amount of \$538,500 for rental assistance and case management; and to Community Action of Skagit County in the amount of \$50,000 for family shelter operation and staffing.
12. Interlocal Cooperative Agreement with Western Washington University (WWU), Department of Health and Human Development to support an integrated camp experience for up to twenty (20) Skagit County residents 18 years and older with developmental disabilities through the WWU Camp TEAM (Together Everyone Achieves More) program. Compensation shall not exceed \$1500 and is funded through Development Disabilities funds. The Agreement shall commence on the date of execution and continue until August 31, 2019.
13. Personal Services Agreement with New Earth Recovery to operate a Recovery Residence that will house a minimum of six (6) men recovering from substance use disorders who are seeking to maintain recovery. Skagit County shall reimburse New Earth Recovery for services a sum not to exceed \$75,000, which is funded

through housing funds on a monthly payment schedule. The Agreement shall commence on July 1, 2019 and continue until June 30, 2020.

14. Amendment No. 1 to Personal Services Agreement No. C20180413 with Community Action of Skagit County to provide administration of the Tenant Based Rental Assistance (TBRA) program. This Amendment increases compensation by \$18,000, for a new compensation not to exceed \$38,000. The agreement is ratified to commence on July 1, 2018, and continue until December 31, 2019.
15. Resolution allocating funds for homeless housing and assistance projects per Substitute House Bill 2163 to provide funds for housing programs from July 1, 2019, through June 30, 2020, for a total amount of \$700,000 to the following organizations: Anacortes Family Center for \$40,000 for shelter operations and staffing; Community Action of Skagit County for \$114,344 for rental assistance and case management; Community Action of Skagit County for \$22,000 for diversion; Community Action of Skagit County for \$250,000 for coordinated entry operations and staffing; Community Action of Skagit County for \$111,656 for family shelter operations and staffing; Northwest Youth Services for \$50,000 for shelter and transitional housing for homeless youth and young adults; Samish Indian Nation for \$30,000 for rental assistance and case management; Skagit Domestic Violence and Sexual Assault Services for \$45,000 for domestic violence emergency shelter; Skagit YMCA/Oasis Teen Shelter for \$37,000 for youth emergency shelter operations and staffing. In addition, the Public Health Director may approve funding to programming addressing emergent community needs that arise mid-year during the 2019-2020 State Fiscal Year. Such funding may not exceed 10% of fund reserves or \$28,764.
16. Amendment No. 1 to Personal Services Agreement No. C20180574 with Catholic Community Services to provide outpatient substance use disorder treatment services to eligible Skagit County residents. The Amendment changes the Scope of Work to include Recovery Support Services. The Amendment increases compensation from \$5,000 to \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2019. All other terms and conditions of the original Agreement shall remain in effect.
17. Amendment No. 3 to Personal Services Agreement No. C20170605 with Public Hospital District #304 to develop coalitions for substance use disorder prevention activities under the Washington State Department of Social and Health Services Agreement No. 1763-94269 in regards to the Community Prevention and Wellness Initiative. This Amendment increases compensation by \$2590, pending execution of HCA/DBHR Agreement No. 1763-94269 Amendment No. 5 for a total not to exceed \$110,082.07 for the Fiscal Year 2019. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the expiration date of June 30, 2019.
18. Personal Services Agreement with Community Action of Skagit County to provide a case manager for intensive case management services to individuals referred and/or enrolled in the Supportive Housing Program (SHP) and Tenant-Based Rental Assistance Program (TBRA). Compensation shall not exceed \$33,000 and will be funded by the 1/10<sup>th</sup> of 1% chemical dependency or mental health treatment sales tax. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.
19. Amendment No. 1 to Personal Services Agreement No. C20180723 to provide jail transition services to adult inmates with mental illness to facilitate safe transition from Skagit County Community Justice Center into community-based services. This Amendment extends the term of the Agreement from June 30, 2019, to December 31, 2019. Compensation is increased from \$45,000 to \$90,000. All other terms and conditions of the original Agreement shall remain in effect.
20. Personal Services Agreement with Sunrise Services to operate a recovery residence to a minimum of five (5) women recovering from substance use disorders. Compensation shall not exceed \$75,000. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.
21. Personal Services Agreement with Catholic Community Services to provide recovery services to individuals with substance use disorders. Compensation shall not exceed \$391,857 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until June 30, 2020.
22. Personal Services Agreement with Skagit Domestic Violence and Sexual Assault Services to operate a twenty (20) bed confidential emergency shelter to provide housing for women and children fleeing domestic violence. Compensation shall not exceed \$45,000. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.
23. Personal Services Agreement with Anacortes Family Center to provide staffing at an emergency shelter for approximately sixty (60) homeless families. Compensation shall not exceed \$40,000. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.

24. Personal Services Agreement with Community Action of Skagit County to provide Diversion services to households who qualify for homeless services that can avoid utilizing a shelter by the immediate receipt of financial assistance. Compensation shall not exceed \$22,000 and is based on a per household disbursement. The Agreement shall commence on July 1, 2019, and shall continue until June 30, 2020.
25. Personal Services Agreement with Northwest Youth Services to operate the Skagit County Transitional Living Program to provide at least twelve (12) beds to homeless and runaway youth. Compensation shall not exceed \$50,000. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.
26. Personal Services Agreement with Community Action of Skagit County to staff and operate the Housing Resource Center as the primary Coordinated Point of Entry for Skagit County's homeless services. Compensation shall not exceed \$250,000. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.
27. Personal Services Agreement with Community Action of Skagit County to provide rental assistance and case management services for homeless households and those at risk of becoming homeless. Compensation shall not exceed \$652,844. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.
28. Personal Services Agreement with Community Action of Skagit County to staff and operate a ten (10) unit interim housing Family Development Center for approximately forty (40) families. Compensation shall not exceed \$161,656. The Agreement shall commence on July 1, 2019, and continue until June 30, 2020.

g) PUBLIC WORKS:

29. Resolution regarding the closure of Old Highway 99 (County Road #50510) at the Samish River Bridge (milepost 4.39) to through traffic, on July 18, 2019, through September 13, 2019 (or dates thereabout to be determined by the County Engineer) in order to perform bridge deck repairs.
30. Resolution to call for a public hearing to review comments on the proposed special assessment roll, rates, and charges for the Skagit County Lake Management District No. 2 (LMD 2) for Lake McMurray. The public hearing is scheduled to take place on Tuesday, July 23, 2019, at 8:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
31. Resolution authorizing Skagit County Public Works staff to apply for a Washington State Recreation and Conservation Office Grant for barrier design and fish passage improvement on Fisher and Starbird Creeks.
32. Amendment No. 1 to Personal Services Agreement No. C20180370 with Anchor QEA, LLC to extend the term of the contract to allow for permitting which previously was not part of the project. This Amendment is ratified to commence on June 18, 2018 and continue until August 30, 2019. All other terms and conditions of the original Agreement shall remain in effect, including the compensation which shall not exceed \$200,000.
33. Vendor Services Agreement with Dakota Creek Industries, Inc. for emergency repairs to the main engine fuel line of the Guemes Island Ferry. Work was performed at the Dakota Creek Shipyard on April 12, 2019. Compensation shall not exceed \$1,596. The Agreement is ratified to commence on April 1, 2019, and continue for one (1) year.
34. Interagency Agreement with Washington State Department of Agriculture to provide funding to the Skagit County Noxious Weed Control Board for a project to survey for and eradicate invasive Spartina species within Skagit County. Compensation to Skagit County shall not exceed \$75,000. The Agreement shall commence on July 1, 2019, and continue until June 30, 2021.
35. Grant Agreement between the National Fish and Wildlife Foundation and Skagit County to receive \$144,225 to be used to repair a failing culvert under Cedar Grove Avenue pedestrian bridge to restore fish passage within Ovenell Slough. This Agreement is ratified to commence February 1, 2019, and continue until December 31, 2021.
36. Grant Deed of Conservation Easement between Kim D. Olson and Kathleen M. Olson (Grantor) and Skagit County (Grantee) for the protection of 19 acres of agricultural land. The conservation values include protection of agricultural productivity, protection of prime and important agricultural soils, and the protection of critical areas. The Skagit County Farmland Legacy Program will pay \$120,000 and is funded by the Conservation Futures Fund. The Agreement shall commence upon mutual execution and continue in perpetuity.
37. Amendment No. 2 to Personal Services Agreement No. C20160349 with GeoTest Services, Inc. to support the Public Works Department for material testing and geotechnical engineering of non-federally funded capital projects on an as needed basis. This Amendment incorporates an updated fee schedule, total compensation remains unchanged and shall not exceed \$100,000. The Amendment extends the term of the Agreement for

one (1) additional year to expire on August 8, 2020. All other terms of the original Agreement and subsequent Amendment shall remain in effect.

38. Personal Services Agreement with Century West Engineering Corporation to provide professional engineering and design services to Skagit County Public Works on an as needed basis for non-federally funded capital road projects. Compensation shall not exceed \$350,000. The Agreement shall commence on the date of mutual execution and continue for no more than three (3) years.
39. Vendor Services Agreement with Lakeside Industries, Inc. for the repair of Prevedal Road and the placement of 78.91 tons of material over the slide area. Compensation shall not exceed \$19,463.39. The Agreement is ratified to commence on April 15, 2019 and shall continue for one (1) year.

h) **RISK MANAGEMENT:**

40. Resolution updating appointments and designations as they relate to Skagit County's relationship with the Washington Counties Risk Pool.

i) **SHERIFF:**

41. Agreement with Public Safety Testing, Inc. to assist in the development of promotional testing for the Sheriff's Office Corrections Sergeant. Professional fees include testing of up to eight (8) candidates over one day with four (4) component exercises and travel expenses for the Public Safety Testing employees. Compensation shall not exceed \$6,175, plus travel expenses. The Agreement shall commence on the date of execution and continue until the promotional process methodology has been completed.
42. Interlocal Cooperative Agreement with Sauk-Suiattle Indian Tribe to provide law enforcement services. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and shall be deemed renewed for ten (10) additional years at the end of each term of renewal.
43. Interagency Agreement with the Washington Association of Sheriffs and Police Chiefs (WASPC) to award a grant to Skagit County for the Registered Sex Offender Address and Residency Verification Program. Compensation to Skagit County shall not exceed \$108,294.15. The Agreement shall commence on July 1, 2019 and continue through June 30, 2020.
44. Sub-Recipient Agreement between Skagit County Sheriff's Office and the City of Anacortes to enhance cooperation among Customs and Border Protection (CBP), United States Border Patrol (USBP), and local, tribal, territorial, state, and federal law enforcement agencies in a joint mission to secure the United States' borders along routes of ingress from international borders to include travel corridors along the Canadian and international water borders. Skagit County, as recipient, shall reimburse the City an amount not to exceed \$42,040 for actual costs. The Agreement is ratified to commence on May 1, 2019, and continue until March 31, 2021.
45. Resolution authorizing acceptance of award funds from a Federal Financial Assistance Grant application between the Washington State Parks and Recreation Commission and Skagit County to assist with recreational boating safety programs in the amount of \$15,183.15. The grant is for the period March 1, 2019, to September 30, 2019.

V. **MISCELLANEOUS AGENDA (item 1):**

a) **BUDGET AND FINANCE:**

1. Amendment No. 1 to Interlocal Cooperative Agreement No. C20180461 with Washington State University Northwestern Washington Research and Extension Center for the award of \$150,000 of Economic Development/Public Facilities Projects grant funds to support the Plant Growth Facility. This Amendment extends the expiration date and deadline for substantial completion of the project, as listed in paragraph 8 of the Agreement shall be extended from June 30, 2019, to June 30, 2020 to allow the recipient sufficient time to secure additional funds for the Plant Growth Facilities. The award amount remains at \$150,000 of Economic Development/Public Facilities Project grant funds. All other terms and conditions of the original Agreement shall remain in effect.