

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). Public comments can be provided by sending an e-mail to [commissioners@co.skagit.wa.us](mailto:commissioners@co.skagit.wa.us) or by calling the Commissioners' office at (360) 416-1300.

**I. MONDAY, JUNE 22, 2020:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Parks and Recreation, and Facilities Management (Listen to the meeting by calling: 1 (646) 749-3112 Access Code: 650 552 429#)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 133 905 349#)
- c) 12:00 p.m. - 1:00 p.m. Commissioners may attend Coronavirus Relief Fund Webinar hosted by Washington State Association of Counties (WSAC)
- d) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling 1 (872) 240-3212 Access Code: 944 178 613#)
- e) 2:30 p.m. - 3:30 p.m. Briefing with Elected Officials and Department Heads (Listen to the meeting by calling: 1 (872) 240-3212 Access Code: 155 894 557#)
- f) 3:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

**II. TUESDAY, JUNE 23, 2020:**

- a) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253# or join by computer: <https://global.gotomeeting.com/join/768879253>):
  1. County and Individual Success Stories
  2. Public Comment Period
  3. Miscellaneous Announcements
- b) 12:00 p.m. - 1:00 p.m. Commissioners may attend Safe Start and County Variance Webinar hosted by Washington State Association of Counties (WSAC)

**III. THURSDAY, JUNE 25, 2020:**

- a) 10:00 a.m. - 10:45 a.m. Work Session with Meg VanSchoorl – Grant Assessment Work (Listen to the meeting by calling: 1 (872) 240-3212 Access Code: 158 620 709#)

**IV. FRIDAY, JUNE 26, 2020:**

- a) \*3:00 p.m. - 3:30 p.m. Board of Health – Discuss Metrics, Progress and Eligibility for when to Apply for Phase 3 of the COVID-19 Safe Start Plan (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 618 595 597# or join by computer: <https://global.gotomeeting.com/join/618595597>)

**Continued OVER...**

- b) 3:30 p.m. - 4:30 p.m. Commissioners may attend Weekly Coronavirus (COVID-19) Webinar hosted by Washington State Association of Counties (WSAC)
- c) 5:30 p.m. - 6:30 p.m. United Way of Skagit County Hosting Retirement Celebration for Debra Lancaster – Online Event

**MONDAY, JUNE 22, 2020:**

***BID OPENING (Public Works Staff)***

\*2:30 p.m. (or soon thereafter)

2020 HMA Overlay Project – McLean Road #ESHMA20-1

\*2:45 p.m. (or soon thereafter)

Maddox Creek Culvert Removal Project #WA402227 (*Please note, this was rescheduled from Monday, June 1, 2020*)

**FUTURE PUBLIC HEARING:**

Monday, June 29, 2020, 11:00 a.m.

To Consider Testimony Regarding the Intent to form a Skagit County Tourism Promotion Area (TPA)

Tuesday, July 7, 2020, 9:00 a.m.

To Consider Testimony Regarding Revision of the Current Fee Schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21)  
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21)

**BY PROCLAMATION OF THE GOVERNOR OF THE STATE OF WASHINGTON: MEETINGS WILL BE TEMPORARILY HELD REMOTELY. IN-PERSON PUBLIC MEETINGS HAVE BEEN PROHIBITED.**

To participate in a public hearing, call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start.

#### **IV. CONSENT AGENDA FOR MONDAY, JUNE 22, 2020 (items 1 through 29):**

##### **a) COMMISSIONERS:**

1. Record of the Proceedings for Friday, June 5, 2020.
2. Record of the Proceedings for Monday, June 15, 2020.
3. Record of the Proceedings for Tuesday, June 16, 2020.

##### **b) ADMINISTRATIVE SERVICES:**

4. Amendment No. 1 to Interlocal Cooperative Agreement No. C20200070 with Washington State University (WSU) for the provision of educational programs provided by Cooperative Extension Services in five Extension Program areas of Agriculture and Natural Resources; Family & Consumer Sciences, and Food Access; 4-H/Youth Development; Strengthening Families Program; and Pollution Identification and Correction Program Outreach. This Amendment replaces paragraph 4a-Manner of Financing, updates Exhibit A for matching funds for the Master Gardener Coordinator position, and increases compensation by \$5,000. Compensation from Administrative Services is increased to \$364,176. Total compensation to WSU is based on a fee schedule coordinated with Skagit County Administrative Services, Public Health and Public Works departments and shall not exceed \$390,176. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
5. Contract Agreement E21-034-Revised with the Washington State Military Department and State Enhanced 911 Coordination Office for the reimbursement of eligible County Coordinator Professional Development (CPD) expenses incurred per RCW38.52.510, .540, .545, WAC 118-66 and E911 policies. Reimbursement to Skagit County shall not exceed \$51,379. The Contract shall commence on July 1, 2020, and continues through August 15, 2021.

##### **c) BUDGET AND FINANCE:**

6. Amendment No. 1 to Funding Agreement No. C20190532 with Cascade Days, which awards \$6,000 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

##### **d) FACILITIES MANAGEMENT:**

7. Vendor Services Agreement with Generator Services NW to provide semi-annual inspections, annual maintenance services, and other required preventative maintenance recommendations for the emergency power supply generators located at various Skagit County facilities. Compensation shall not exceed \$40,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue for three years.
8. Resolution approving the submission of the Washington State Historic County Courthouse Rehabilitation Grant Application for the 2021-2023 biennium to reduce seismic forces in an effort to preserve the historically significant county landmark and the safety of its occupants by removing the 4<sup>th</sup> floor, and, designate Facilities Management Director Ken Hansen as the authorized representative to act in all official matters in connection with the grant application.
9. Resolution approving the submission of the Washington State Historical Society Heritage Capital Projects Grant Application for the 2021-2023 biennium to reduce seismic forces in an effort to preserve the historically significant county landmark and the safety of its occupants by removing the 4<sup>th</sup> floor, and, designate Facilities Management Director Ken Hansen as the authorized representative to act in all official matters in connection with the grant application.

##### **e) INFORMATION SERVICES:**

10. Agreement with RFI Communications and Security Systems for the Keri Access Control Package Election Additions, Proposal No. 350-20011646, per Washington State Contract #03017. This Agreement outlines additional security improvements and technologies to enhance and improve the administration of elections for Federal Office as authorized under Section 101 of the Help America Vote Act of 2002 (HAVA) and provided for in the Consolidated Appropriations Act, 2020. Compensation shall not exceed \$57,564.34 plus taxes and freight. The Agreement shall commence on the date of execution and continue until installation has been completed.

11. Services Agreement with Uptrust, Inc. for the provision of a court notification system to remind defendants of their court dates. Compensation shall not exceed \$5,400 per year. The Agreement shall commence on the date of execution and continue through March 31, 2021, with the option to extend for two additional 12 month terms.

f) PARKS, RECREATION AND FAIR:

12. Vendor Services Agreement with P&P Excavating, LLC for the installation of sidewalks surrounding the bathroom structure at Northern State Recreation Area. Compensation shall not exceed \$7,500 plus applicable taxes. The Agreement shall commence on the date of execution and continue for one year.

g) PLANNING AND DEVELOPMENT SERVICES:

13. Interlocal Cooperative Agreement with the City of Mount Vernon for the provision of Fire Marshal Services including fire investigations, fire code review, and fire code inspection. Compensation is not expected since each party provides mutual aid to the other. The Agreement shall commence on the date of execution and shall continue until terminated.

h) PUBLIC HEALTH:

14. Amendment No. 1 to Personal Services Agreement No. C20190418 with Skagit Valley YMCA, Teen Oasis Shelter to implement a substance use prevention coalition within the city and the community of Mount Vernon in order to prevent and reduce the misuse and abuse of alcohol, tobacco, marijuana, opioids, and other drugs. This Amendment extends the Agreement by three months, ending September 29, 2020, amends sections M and Q, replaces Exhibit D with pass-through requirements from the 2020-2021 biennium WA State Health Care Authority Agreement K3940, and increases compensation by \$26,231.46 for a new compensation of \$110,814.17. All other terms and conditions of the original Agreement shall remain in effect.
15. Amendment No. 1 to Personal Services Agreement No. C20190428 with Public Hospital District 304, CHOP, to implement a substance use prevention coalition within the town and community of Concrete in order to prevent and reduce the misuse and abuse of alcohol, tobacco, marijuana, opioids, and other drugs. This Amendment extends the Agreement by one year, ending June 30, 2021, amends sections M and Q, replaces Exhibit D with pass-through requirements from the 2020-2021 biennium WA State Health Care Authority Agreement K3940, and increases compensation by \$105,666 for a new compensation of \$219,662.28. All other terms and conditions of the original Agreement shall remain in effect.
16. Amendment No. 1 to Interlocal Cooperative Agreement No. C20190540 with Sedro-Woolley School District to implement substance use prevention services with the Sedro-Woolley School District using evidence or research-based practices and programs that prevent and reduce the misuse and abuse of alcohol, tobacco, marijuana, opioids, and other drugs. This Amendment amends Exhibit A Section 6. and replaces Exhibit D with pass-through requirements from the 2020-2021 biennium WA State Health Care Authority Agreement K3940, and increases compensation by \$11,506 for a new compensation of \$143,596.16. All other terms and conditions of the original Agreement shall remain in effect.
17. Amendment No. 1 to Consolidated Homeless Grant Contract No. C20190291 with Washington State Department of Commerce through the Community Services and Housing Division Housing Assistance Unit, Contract No. 20-46108-26 to provide resources to assist people who are experiencing homelessness obtain and maintain housing stability. This Amendment updates Attachment B, Budget to increase the grant award by \$163,907. Total compensation to Skagit County shall not exceed \$1,641,665. The term remains the same and shall continue until June 30, 2021. All other terms and conditions of the original Grant Agreement shall remain in effect.
18. Amendment No. 1 to Facility Reservation/Use Agreement No. C20200136 with Burlington LLC, dba Burlington Inn to provide rooms for the isolation/quarantine of guests referred by Skagit County who do not have the ability to isolate or quarantine in their own homes. This Amendment increases compensation by \$255,000 and extends the term from May 31, 2020 to October 31, 2020. Total compensation shall not exceed \$555,000. All other terms and conditions of the original Agreement shall remain in effect.
19. Personal Services Agreement with Northwest Youth Services to operate the Skagit County Transitional Living Program and provide at least twelve (12) beds to homeless and runaway youth. Compensation shall not exceed \$50,000. The Agreement shall commence on July 1, 2020, and continue through June 30, 2021.
20. Personal Services Agreement with Community Action of Skagit County to provide Diversion Services to households who qualify for homeless services that can avoid utilizing a shelter by the immediate receipt of

financial assistance. Compensation shall not exceed \$162,255. The Agreement shall commence on July 1, 2020, and continue through June 30, 2021.

21. Personal Services Agreement with Community Action of Skagit County to staff and operate a ten (10) unit interim housing Family Development Center for approximately forty (40) families. Compensation shall not exceed \$202,214. The Agreement shall commence on July 1, 2020, and continue through June 30, 2021.
22. Personal Services Agreement with Community Action of Skagit County to provide a case manager for intensive case management services to individuals referred and/or enrolled in the Supportive Housing Program (SHP) and Tenant-Based Rental Assistance Program (TBRA). Compensation shall not exceed \$33,000. The Agreement shall commence on July 1, 2020, and continue through June 30, 2021.
23. Personal Services Agreement with Community Action of Skagit County to staff and operate the Housing Resource Center as the primary Coordinated Point of Entry for Skagit County's homeless services. Compensation shall not exceed \$255,187. The Agreement shall commence on July 1, 2020, and continue through June 30, 2021.
24. Amendment No. 1 to Facility Use Agreement No. C20200158 with Skagit Valley College to allow the County to use its parking lot located east of McIntyre Hall, off College Drive in Mount Vernon, to facilitate drive-up COVID-19 specimen collection testing. This Amendment extends the term of the Agreement by two months, and shall continue until August 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
25. Amendment No. 3 to Personal Services Agreement No. C20200146 with Parker Corporate Services, Inc. dba Pacific Security to provide security for a quarantine and isolation site due to the COVID-19 pandemic. This Amendment extends the term of the Agreement from June 30, 2020, to December 31, 2020, and increases compensation from \$120,000 to an amount not to exceed \$355,000 which is based on an hourly rate schedule. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) PUBLIC WORKS:

26. Resolution to call for a public hearing to consider a Franchise Agreement with Del Mar Community Services, Inc. to authorize the installation, construction, operation, repair, relocation, maintenance and removal of facilities for purposes of a water utility system in the public right-of-way. The public hearing is scheduled to take place on Tuesday, July 14, 2020, at 8:30 a.m.
27. Resolution to reject two (2) bids received for the Public Works Card Lock Fueling Services in order to resolve a bid specification issue.
28. Resolution authorizing the removal of two (2) Maple Trees, one (1) Western Hemlock and several saplings of predominately Alder and Maple located within an unopened County right-of-way on South Shore Drive, County Road #01500. The work is part of a trail permit application for the applicant's proposed access road, and will include drainage features to facilitate increased stormwater runoff from the new access road. The application was submitted by Nielsen Brothers Inc. Nielsen Brothers Inc. will incur the cost of the removal of the trees and shall also compensate Skagit County in the amount of \$273.75.

j) SHERIFF:

29. Incentive Payment Memorandum of Understanding with the Social Security Administration for the provision of information about individuals who are confined in the Skagit County Community Justice Center. Skagit County will receive incentive payments for the information provided in accordance with the law. This Memorandum shall commence on July 1, 2020, and continue until terminated.