

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

I. **MONDAY, JUNE 14, 2021:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services - Information Services, Geographic Information Services and Records Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- c) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- d) 2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. **TUESDAY, JUNE 15, 2021:**

- a) 10:00 a.m. - 11:00 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer: <https://global.gotomeeting.com/join/520321453>):
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
 - 3. Reconvene Public Meeting/Adjournment
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- c) *6:00 p.m. - 7:30 p.m. Joint Meeting with the Skagit County Planning Commission (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, listen to the meeting by calling: 1 (323) 553-1010 Access Code: 481 850 10 or join by computer: [Click here to join the meeting](#))

III. **WEDNESDAY, JUNE 16, 2021:**

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Please join the meeting from your computer, tablet or smartphone: <https://us02web.zoom.us/j/86092215677> or go to zoom.com and enter meeting ID: 860 9221 5677)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/678922453> or by telephone 1 (877) 309-2073 Access Code: 678 922 453)

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SKAGIT COUNTY COMMISSIONERS' AGENDA
PAGE TWO

- c) 2:00 p.m. Skagit Council of Governments - Board Meeting (Join by computer: <https://global.gotomeeting.com/join/678922453> or by telephone 1 (877) 309-2073 Access Code: 678 922 453)
- d) 2:30 p.m. Skagit Council of Governments - Growth Management Act Steering Committee Meeting (Join by computer: <https://global.gotomeeting.com/join/678922453> or by telephone 1 (877) 309-2073 Access Code: 678 922 453)

IV. THURSDAY, JUNE 17, 2021:

- a) 11:00 a.m. - 11:45 a.m. Briefing with Innovative Environments (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 1:00 p.m. - 2:00 p.m. Commissioners may attend National Association of Counties (NACo) West Regional Meeting hosted by NACo
- c) 2:00 p.m. - 3:00 p.m. Bi-Weekly Work Session: American Rescue Plan (Listen to the meeting by calling: 1 (571) 317-3122 Access Code: 271 182 277 or join by computer: <https://global.gotomeeting.com/join/271182277>)

V. FRIDAY, JUNE 18, 2021:

- a) 1:30 p.m. - 3:30 p.m. Commissioners may attend Timber Counties Caucus hosted by Washington State Association of Counties (WASC)

FUTURE PUBLIC HEARINGS:

Tuesday, June 22, 2021, 10:00 a.m. To Consider Testimony Regarding Proposed Revisions to the Parks and Recreation User Fee Schedule for Skagit Valley Playfields

Tuesday, June 22, 2021, 2:00 p.m. **(Board of Health)** To Consider Testimony Regarding Revisions to Skagit County Public Health Department's Schedule of Charges

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

IV. CONSENT AGENDA FOR MONDAY, JUNE 14, 2021 (items 1 through 29):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 7, 2021.

b) AUDITOR:

2. Resolution declaring a sole source vendor for the purchase of equipment and software for the Election Tabulation System Upgrade from Hart Intercivic.
3. Vendor Services Agreement with Hart Intercivic to provide equipment and software for the Election Tabulation System Upgrade. Compensation shall not exceed \$34,956.84. The Agreement is ratified to commence on April 15, 2021 and shall continue for one year.

c) BUDGET AND FINANCE:

4. Resolution to call for a public hearing to consider testimony regarding amending the 2021 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, June 29, 2021, at 11:15 a.m., or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by phone: 1 (408) 650-3123 Access Code: 632 327 501.
5. Interlocal Cooperative Agreement with Port of Skagit to award \$500,000 of Economic Development/Public Facilities Projects grant funds to support B-Dock Electrical Upgrades. This Agreement commenced on May 24, 2021, per Resolution No. R20210093, and shall continue until June 30, 2022.
6. Interlocal Cooperative Agreement with Economic Development Alliance of Skagit County (EDASC) to award \$200,000 of Economic Development/Public Facilities Projects grant funds to support personnel for EDASC programs. This Agreement commenced on May 24, 2021, per Resolution No. R20210093, and shall continue until June 30, 2022.

d) FACILITIES MANAGEMENT:

7. Resolution declaring an emergency and waiving bidding requirements for a contract with CAT manufacturer for repairs to a generator at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon.
8. Vendor Services Agreement with Great Floors to remove and replace flooring in office space of the Skagit County Courthouse, located at 205 W. Kincaid Street in Mount Vernon. Compensation shall not exceed \$2,746.81 and is based on a rate sheet. The Agreement shall commence on June 25, 2021, and continue for two (2) months.
9. Vendor Services Agreement with Bay City Supply to provide custodial equipment and supplies to Skagit County Facilities Management. Compensation shall not exceed \$80,000 and is based on a rate sheet. The Agreement shall commence on the date of execution and continue for three (3) years.
10. Vendor Services Agreement with NC Power Systems to provide emergency generator equipment for the Criminal Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$43,000. The Agreement shall commence on June 10, 2021, and continue for two (2) months.

e) PUBLIC HEALTH:

11. Personal Services Agreement with New Earth Recovery to operate two Recovery Residences that will house a minimum of twelve (12) people recovering from substance use disorders who are seeking to maintain recovery. Compensation shall not exceed \$150,000. The Agreement shall commence on July 1, 2021, and continue until June 30, 2022.
12. Personal Services Agreement with Washington Vocational Services to provide the Dream Builders and Healthy Relationships programs for school-age youth in Skagit County school districts with developmental disabilities. These programs facilitate skill-building and self-advocacy skills related to career-path exploration enabling them to gain independence, recognize healthy relationships and to identify signs of abuse in preparation for transitioning out of high school. Compensation shall not exceed \$18,000 and is based on a rate schedule. The Agreement shall commence on July 1, 2021, and continue until June 30, 2022.
13. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide outreach, information and support to families who have a family member who experiences a developmental disability. Compensation shall not exceed \$52,000. The Agreement shall commence on July 1, 2021, and continue until June 30, 2022.
14. Personal Services Agreement with Fox Associates, LLC to provide technical assistance services related to job development activities for individuals with developmental disabilities experiencing barriers to employment.

Compensation shall not exceed \$25,000 and is based on a reimbursement rate schedule. The Agreement shall commence on July 1, 2021, and continue until June 30, 2022.

15. Amendment No. 1 to Personal Services Agreement No. C20200684 with Fairfield by Marriott to provide motel rooms for individuals and households referred by the County for COVID-19 isolation or quarantine. This Amendment extends the term of the Agreement to continue until December 31, 2021. Compensation remains the same and is based on a rate of \$96 per room, per night plus tax and shall not exceed \$300,000, which is funded through Community Development Block Grant-Coronavirus (CDBG-CV; ACH). All other terms and conditions of the original Agreement shall remain in effect.
16. Data Sharing Agreement for Confidential Information Dataset(s) with the State of Washington Department of Health and Skagit County to document the conditions under which the Washington State Department of Health shares confidential information or limited datasets with other entities regarding COVID-19 data for the Washington Disease Reporting System (WDRS). The Agreement is ratified to commence on June 1, 2021, and continue until May 31, 2026.
17. Amendment No. 2 to Personal Services Agreement No. C20210067 with Skagit Valley Hospitality Association dba Friendship House to plan, manage, and operate a winter low-barrier shelter through a motel voucher program. This Amendment increases compensation by \$1,000 for a new total compensation amount not to exceed \$324,160. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the term, which shall continue until December 31, 2021.
18. Amendment No. 2 to Personal Services Agreement No. C20210088 with Community Action of Skagit County to administer the Eviction Rental Assistance Program (ERAP) Grant to prevent evictions by paying past due and future rent, targeting limited resources to those with the greatest needs while working to distribute funds equitably. This Amendment increases compensation by \$32,211 for a new total compensation amount not to exceed \$374,745. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the term, which shall continue until June 30, 2021.
19. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to manage and oversee the operation and provision of services delivered at the Skagit First Steps Shelter site owned and provided by the City of Burlington located at 465 Pease Road in Burlington. Compensation shall not exceed \$936,000, and is based on a reimbursement for services schedule. The Agreement is ratified to commence on April 1, 2021, and continue until July 31, 2022.

f) PUBLIC WORKS:

20. Resolution for approval of maps, plans, and specifications and call for bids for the 2021 Bridge Debris Removal Project #WA402254. The bid opening is scheduled to take place on Tuesday, July 6, 2021 at 2:30 p.m. or as soon thereafter as possible. Attendance will be in-person or remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/220727813> or by phone: 1 (646) 749-3122 Access Code: 220 727 813.
21. Resolution authorizing the closure of Josh Wilson Road #33000 at milepost 2.88 (east of Jensen Lane) to all through traffic for the purpose of reconstructing 1.1 miles of Josh Wilson Road, including installation of a pre-cast box culvert and widening the road. Josh Wilson Road will be closed on August 23, 2021, through October 1, 2021, or dates thereabout to be determined by the County Engineer.
22. Personal Services Agreement with Guardian Northwest Title & Escrow Company to provide title and/or escrow services, which will be assigned on a task assignment basis. Compensation shall not exceed \$20,000 and is based on a fee schedule. The Agreement is ratified to commence on May 26, 2021, and continue until December 31, 2022.
23. Personal Services Agreement with Northwest Aquatic Eco-Systems to provide aquatic plant management services for Lake Management District No. 1 for Big Lake (LMD 1) to continue implementing the control strategy to manage noxious aquatic plants such as Eurasian milfoil, Brazilian elodea, fragrant water lilies, and other nuisance aquatic vegetation. Total compensation shall not exceed \$70,000, which is based on a fee schedule and is funded by annual assessments collected from the residents of LMD 1. The Agreement is ratified to commence on June 1, 2021, and continue until May 31, 2022.
24. Personal Services Agreement with Northwest Aquatic Eco-Systems to provide aquatic plant management services for Lake Management District No. 3 for Lakes Erie and Campbell (LMD 3) to continue implementing the control strategy to manage noxious aquatic plants such as Eurasian milfoil, Brazilian elodea, fragrant water lilies, and other nuisance aquatic vegetation. Total compensation shall not exceed \$45,000, which is based on a fee schedule and is funded by annual assessments collected from the residents of LMD 3. The Agreement is ratified to commence on June 1, 2021, and continue until May 31, 2022.
25. Personal Services Agreement with Herrera Environmental Consultants to complete an alternatives analysis,

preliminary, and final design for the Lorenzan Creek Stormwater Improvement Project to improve water quality, fish passage and habitat, and reduce upstream flooding in Lorenzan Creek near the Concrete Public Works Facility, located at 44510 Concrete Sauk Valley Road in Concrete. Compensation shall not exceed \$446,846.41 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2023.

g) SHERIFF:

26. Resolution continuing to waive competitive bidding requirements extending application of R20190141, that declared a sole source purchase for Callyo, a unique cell phone technology communication system for the Skagit County Sheriff's Office.
27. License & Services Agreement with Callyo 2009 Corp. to provide software license, maintenance, support and use of Callyo website and software. Callyo is a unique cell phone technology communication system for law enforcement agencies purchased pursuant to Skagit County Resolution No. R20190141. Compensation shall not exceed \$3,511.01 and is based on a fee schedule. The Agreement shall commence on August 1, 2021, and continue until July 31, 2022.
28. Amendment No. 1 to Interagency Agreement No. C20200059 with the Washington State Department of Corrections (DOC) Contract No. K12184 for the purpose of maximizing the efficient and cost effective use of existing resources and to provide adequate facilities and programs for the confinement, care, and treatment of DOC offenders. This Amendment increases the per diem rate from \$89.25 to \$93.71 per DOC offender, and extends the term from June 30, 2021, to continue until June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.
29. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0347 for fiscal year 2021, Skagit County Contract No. C20200653, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment decreases compensation by \$10,647.28 since there were no further expenses prior to the termination of this Agreement. Total reimbursement to Skagit County shall not exceed \$4,352.72. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until September 30, 2021.

V. MISCELLANEOUS AGENDA (1 item):

a) PLANNING AND DEVELOPMENT SERVICES:

1. Grant Deed of Conservation Easement with Steven C. Erickson and Susan J. Erickson for Short Plat #PL20-0520. The proposed land division complies with Skagit County Code 14.16.860, Agricultural Land Preservation, will create a one (1) acre residential lot containing the existing residential structure (Lot 1 as outlined in Exhibit B of the Conservation Easement document). The remaining acreage, 43.49 acres, will be placed in the conservation easement (Lot 2 as outlined in Exhibit B of the Conservation Easement document). The property is commonly known as Assessor Parcel Number P22889.