

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, JUNE 8, 2015:**

- a) \*9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator with Public Works; Planning and Development Services; Central Services; Information Services; Geographic Information Services; and Records Management
- b) \*10:00 a.m. – 10:30 a.m. Executive Session (Litigation – RCW 42.30.110(1)(i))
- c) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

### **II. TUESDAY, JUNE 9, 2015:**

- a) 9:00 a.m. – 9:30 a.m. Public Works – Dan Berentson, Director:
  - 1. Presentation: Environmental Services Projects Update
  - 2. Miscellaneous
- b) 9:30 a.m. – 10:00 a.m. Planning and Development Services – Dale Pernula, Director:
  - 1. Certificate of Commendation – Retirement of Marge Swint, Senior Planner
- c) 10:30 a.m. – 11:15 a.m. Briefing Regarding Grizzly Bear Restoration Plan by Jack Oelfke, Chief of Natural Resources and Cultural Resources, North Cascades National Park Service; and Tom McDowell, Deputy Project Leader, Washington State Fish and Wildlife Office, U.S. Fish and Wildlife Service
- d) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcement

### **III. WEDNESDAY, JUNE 10, 2015:**

- a) \*10:00 a.m. Commissioners and Management Team Orientation (10917 Black Brant Road, Bow)

### **IV. THURSDAY, JUNE 11, 2015:**

- a) \*10:30 a.m. Ribbon Cutting and Demonstration Event for Skagit County's Low Impact Development Parking Lot (1900 Continental Place, Mount Vernon)

### **V. FRIDAY, JUNE 12, 2015:**

- a) \*8:00 a.m. 2015 Whatcom Women in Timber Woods Tour for Elected Officials, Community Leaders and the Public (Deming Log Show Museum, 3295 Cedarville Road, Bellingham)

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*SKAGIT COUNTY COMMISSIONERS' AGENDA*  
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**MONDAY, JUNE 8, 2015:**

**BID OPENING:**

2:30 p.m. *(or soon thereafter)*

***(Public Works Staff and Clerk of Board)***

Resurfacing of Annual Construction Program (ACP) Roads Project  
#ESA015-1

**FUTURE BID OPENING:**

Monday, June 15, 2015, 2:30 p.m.

Site Preparation for the New Proposed Jail Facility Located at 3216  
Old Highway 99 South, Mount Vernon

**FUTURE PUBLIC HEARING:**

Tuesday, June 16, 2015, 8:30 a.m.

To Consider Testimony Regarding Permanent Regulations for  
Marijuana Facilities

Tuesday, June 16, 2015, 11:45 a.m.

To Consider Testimony Regarding Renaming Humpy Place #06230 to  
Dolphin Lane #06230 at the Request of the Owners/Developers

Tuesday, June 23, 2015, 10:00 a.m.

To Consider Testimony Regarding a Proposed Ordinance Terminating  
the Current Use Timber Land Classification and to combine it with  
the Designated Forest Land Classification

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE  
BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, JUNE 8, 2015 (items 1 through 16):**

a) COMMISSIONERS:

1. Record of the proceedings for Monday, June 1, 2015.
2. Record of the proceedings for Tuesday, June 2, 2015.

b) AUDITOR:

3. Amendment No. 4 to Contract No. C20050250 with HART Intercivic. This Amendment provides extended hardware warranties on the DAU, JBC and VBO election equipment through June 15, 2016. This Amendment increases compensation by \$480 for a new compensation amount not to exceed \$254,918.86. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

c) BUDGET AND FINANCE:

4. Amendment No. 1 to Funding Agreement No. C20140635 with Skagit County Chamber Executive Directors Association (SCCEDA) which awarded \$39,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20140348. The purpose of this Amendment is to replace the last page of Exhibit "A" with a revised Marketing Plan allocating funds. All other terms and conditions of the original Agreement shall remain in effect including the award of \$39,500 and the termination date of December 31, 2015.

d) COMMUNITY SERVICES:

5. Resolution to call for a public hearing regarding an Application for a Community Development Block Grant (CDBG) Economic Opportunity Grant, a competitive statewide process used by the Washington State Department of Commerce to distribute federal CDBG funds. The public hearing is scheduled to take place on Tuesday, June 23, 2015, at 11:00 a.m., or as soon thereafter as possible.
6. Interlocal Cooperative Agreement with Whatcom County to provide services to individuals who are enrolled in the Developmental Disabilities Program as required by the Center for Medicare and Medicaid Services. The Agreement shall commence on July 1, 2015, and continue until June 30, 2016. Compensation shall not exceed \$20,000 and funded by the Department of Social and Health Services, Division of Development Disabilities.

e) FACILITIES MANAGEMENT:

7. Amendment No. 1 to Personal Services Agreement No. C20130476 with Marc L. Estvold, Inc., AIA, LEED, AP to provide planning, development, and management services for the Skagit County Regional Jail Facility including permitting support and assistance with the design and construction phases of the Facility. The purpose of this Amendment is to add a Project Manager and Project Management Technician position to the existing contract. These additional positions and associated compensation shall be charged to the base contract compensation. All other terms and conditions of the original Agreement remains in effect including the compensation amount not to exceed \$960,000 and the expiration date of December 31, 2017.

f) HUMAN RESOURCES:

8. Memorandum of Agreement (Amendment No. 2 to Agreement NO. C20130007) by and between Skagit County and the Inlandboatmen's Union of the Pacific (IBU) to establish wages, hours and conditions of employment for 2015 and 2016.

g) PARKS, RECREATION, AND FAIR:

9. Personal Services Agreement with Kerry Sharp, Hypnotist to provide entertainment at the Skagit County Fair on August 12, and August 13, 2015. The Agreement shall commence on August 12, and continue until August 13, 2015. Compensation shall not exceed \$2,000.

h) PUBLIC HEALTH:

10. Personal Services Agreement with Skagit Radiology to provide tuberculosis services in the community. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$20,000 and is based on a fee schedule.
11. Interlocal Cooperative Agreement with Skagit County Public Hospital District No. 1 dba Skagit Regional Health to provide tuberculosis services in the community. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$20,000 and is based on a fee schedule.

i) PUBLIC WORKS:

12. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation Improvement District No. 15 (District) to share the cost of installing a new liner in the discharge pipe at Chilberg Road to prevent collapse of the pipe. The Agreement shall commence on the date of execution and continue for two years. The District shall reimburse the County for the total project costs in excess of \$30,000 for the actual costs and expenses incurred by the County for the culvert living project, plus a 9% administration charge. The total cost of the project is \$75,000.
13. Amendment No. 3 (Change Order No. 5) to Construction Contract Agreement No. C20140379 with Fisher and Sons, Inc. for the construction of Skagit County's Low Impact Development Demonstration Parking Lot Project #WA402164. The purpose of this Change Order is to authorize work to correct the ground water issue at the site and to include the remaining 8.5% sales tax from Pay Estimate #5 and #6 in the amount of \$14,944.48 that is owed to the Contractor for a new compensation amount not to exceed \$683,372.24. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
14. Amendment No. 1 to Vendor Services Agreement No. C20130247 with Skagit Soils, Inc. to process yard waste into compost. The purpose of this Amendment is to increase compensation by an additional \$2,500 due to a greater volume of yard waste that has been received from the Skagit County Transfer and Recycling Station for a new compensation amount not to exceed \$14,500. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 17, 2015.
15. Personal Services Agreement with James G. Murphy Inc. to provide auction and transportation services to sell surplus County vehicles and equipment. The Agreement shall commence on the date of execution and continue for one year. Compensation shall be a 10% commission of the gross auction sales.

j) RISK MANAGEMENT:

16. Amendment No. 1 to Personal Services Agreement No. C20140077 with Professional Claims Intervention Services to provide professional services for workers compensation claims. The purpose of this Amendment is to add additional services to Exhibit "A" Scope of Work to include assistance in becoming a participating member of the Department of Labor and Industries Retrospective Rating Program. This Amendment adds language to Exhibit "B" Compensation to include the contractor paying 50% of any surcharge adjustment or receiving payment from Skagit County of 50% for any refund adjustment from the Department of Labor and Industries. All other terms and conditions of the original Agreement shall remain in effect.

**V. RATIFICATION AGENDA (items 17 through 24):**

k) COMMUNITY SERVICES:

17. Resolution authorizing the ratification of a Rental Agreement with Skagit Community Market Association (Market) for the rental of the Concrete Community Center located at 45821 Railroad Avenue in Concrete to be used for the annual Farmer's Market. The Rental Agreement was not fully executed prior to May 15, 2015, due to contractual negotiations.
18. Rental Agreement with the Skagit Community Market Association (Market) for the rental of the Concrete Community Center located at 45821 Railroad Avenue in Concrete to be used for the annual Farmer's Market. The Agreement commenced on Saturday, May 23, 2015, and expires on

Saturday, September 12, 2015. The Agreement may be renewed annually but in no event shall the Agreement continue for more than three years from the date of execution. The Market shall pay Skagit County an annual rent of \$425.

l) FACILITIES MANAGEMENT:

19. Resolution authorizing the ratification of a Toxics Cleanup Remedial Action Grant Program Agreement No. TCPRA-2014-SkCoCA-00030 with the State of Washington Department of Ecology to conduct an assessment and cleanup of the Truck City Truck Stop site to allow for redevelopment as the new Skagit County Jail. A signed Agreement could not be executed due to contract review and negotiations.
20. Toxics Cleanup Remedial Action Grant Program Agreement No. TCPRA-2014-SkCoCA-00030 with the State of Washington Department of Ecology to conduct an assessment and cleanup of the Truck City Truck Stop site to allow for redevelopment as the new Skagit County Jail. The Agreement commenced on January 1, 2014, and shall continue until June 30, 2017. Compensation to Skagit County shall not exceed \$250,000.

m) EMERGENCY MEDICAL SERVICES:

21. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Burlington to provide reimbursement funds to the City for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response treatment of patients. A finalized Agreement was not processed prior to the dissolution of the Emergency Medical Services (EMS) Commission.
22. Interlocal Cooperative Agreement with the City of Burlington to provide reimbursement funds to the City for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response treatment of patients. The County will reimburse the City up to the amount of \$7,800 for the year 2014 for disposable emergency medical service supplies.

n) PUBLIC WORKS:

23. Resolution authorizing the ratification of a Vendor Services Agreement with United Site Services of Nevada, Inc. to provide portable toilet units at various locations throughout Skagit County and perform services as listed in Exhibit "A". The Public Works Department experienced unforeseen increased portable toilet service needs over the contract period of contract No. C20130288 and the increased service decreased the funds available sooner than anticipated.
24. Vendor Services Agreement with United Site Services of Nevada, Inc. to provide portable toilet units at various locations throughout Skagit County and perform services as listed in Exhibit "A". The Agreement commenced on March 1, 2015, and continues for one year. Compensation shall not exceed \$22,000 and is based on a fee schedule.