

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). Public comments can be provided by sending an e-mail to commissioners@co.skagit.wa.us or by calling the Commissioners' office at (360) 416-1300.

I. MONDAY, MAY 25, 2020:

MEMORIAL DAY HOLIDAY - COUNTY OFFICES CLOSED

II. TUESDAY, MAY 26, 2020:

- a) *12:00 p.m. - 1:30 p.m. Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding Allocation webinar hosted by Washington State Association of Counties
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the live stream on TV21 Home or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 957 306 621 or join by computer: <https://global.gotomeeting.com/join/957306621>)
- c) *2:30 p.m. - 3:30 p.m. Briefing – County Administrator and Various Departments (Listen to the meeting by calling 1 (872) 240-3412 Access Code: 173 778 333)
- d) *3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- e) *4:30 p.m. - 6:00 p.m. County Budget Workshop: Managing County Revenues and Expenditures in Response to COVID-19 Pandemic webinar hosted by Washington State Association of Counties

III. FRIDAY, MAY 29, 2020:

- a) 2:00 p.m. - 3:00 p.m. Board of Health (Watch the live stream on TV21 Home or listen to the meeting by calling: 1 (786) 535-3211 Access Code: 664 397 509, or join by computer at <https://global.gotomeeting.com/join/664397509>):
 - 1. Discussion/Possible Action: Application to the Washington State Department of Health for a COVID-19 County Variance to Allow Skagit County to Move from Phase 1 to Phase 2
- b) 3:00 p.m. - 3:15 p.m. Board of County Commissioners (Watch the live stream on TV21 Home or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 876 924 285, or join by computer: <https://global.gotomeeting.com/join/876924285>)
 - 1. Discussion/Possible Action: Resolution and Vote on the local Board of Health's Plan to Apply to Implement Phase 2 Measures
- c) *3:30 p.m. - 4:30 p.m. Commissioners may attend Weekly Coronavirus (COVID-19) webinar hosted by Washington State Association of Counties

FUTURE BID OPENING:

Monday, June 1, 2020, 2:30 p.m. Public Works Card Lock Fueling Services Project

Monday, June 1, 2020, 2:45 p.m. Maddox Creek Culvert Removal Project #WA402227

Continued OVER...

FUTURE PUBLIC HEARING:

Tuesday, June 2, 2020, 9:30 a.m.

To Consider Testimony Regarding the Intention to Reestablish Lake Management District (LMD) No. 3 for Lakes Erie and Campbell pursuant to RCW 36.61

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

BY PROCLAMATION OF THE GOVERNOR OF THE STATE OF WASHINGTON: MEETINGS WILL BE TEMPORARILY HELD REMOTELY. IN-PERSON PUBLIC MEETINGS HAVE BEEN PROHIBITED.

IV. CONSENT AGENDA FOR TUESDAY, MAY 26, 2020 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 18, 2020.
2. Record of the Proceedings for Wednesday, May 20, 2020.

b) BUDGET AND FINANCE:

3. Resolution modifying the purpose of the awarded Hotel/Motel Tax Funds for 2020 from the original applications due to cancelations of events following the Stay Home, Stay Healthy order from Washington State Governor Inslee.

c) FACILITIES MANAGEMENT:

4. Resolution declaring a sole source vendor for the repair of the commercial kitchen mixer and dishwasher at the Skagit County Community Justice Center by Hobart Service.
5. Vendor Services Agreement with Hobart Service for the repair of the commercial kitchen mixer: Hobart HL600C Mixer at the Skagit County Community Justice Center. Compensation shall not exceed \$2,631.08 plus any applicable taxes. The Agreement is ratified to commence on May 5, 2020, and shall continue for 60 days.
6. Interlocal Cooperative Agreement with City of Sedro-Woolley for the construction of a culvert crossing from Highway 20 to the county-owned parcel for the future Stabilization Campus. Compensation to the city is estimated not to exceed \$285,000. The Agreement shall commence on the date of execution and continue until December 31, 2023, or project completion.
7. Amendment No. 2 to Vendor Services Agreement No. C20190214 with Txley, Inc. to provide custodial equipment and supplies to Skagit County Facilities Management. This Amendment extends the term of the Agreement by one year, ending May 27, 2021, and increases compensation by \$50,000. Total compensation shall not exceed \$98,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

d) PARKS, RECREATION AND FAIR:

8. Temporary Easement for Trail Access on Parcel No. P31346 granted by Ferry Landing, LLC for a temporary and non-exclusive easement for a public non-motorized trail. The Easement shall be effective upon recording and continue for an initial term of ten (10) years. No compensation was expended for this Easement.

e) PLANNING AND DEVELOPMENT SERVICES:

9. Settlement Agreement between Westland Distillery Company Limited, Skagit County, and Bouslog Investments, LLC, JBK Investments, and Bay Ridge Business Park regarding Appeal to Hearing Examiner of PL19-0662 (Mitigated Determination of Non-Significance).

f) PUBLIC HEALTH:

10. Amendment No. 1 to Personal Services Agreement No. C20200157 with Hermelinda Vargas to provide messages related to COVID-19, with a particular emphasis on Spanish-language communication products. This Amendment increases compensation by \$11,700 for a three month extension of the term of the Agreement. Total compensation shall not exceed \$26,700. The term shall continue until August 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
11. Resolution allocating funds for homeless housing and assistance projects per Substitute House Bill 2163 to provide funds for housing programs from July 1, 2020, through June 30, 2021, for a total amount of \$834,480 to the following organizations: Anacortes Family Center for \$43,000 for shelter operations and staffing; Community Action of Skagit County for \$162,255 for diversion, \$255,187 for coordinated entry operations and staffing, and \$202,214 for family shelter operations and staffing; Northwest Youth Service for \$50,000 for shelter and transitional housing for homeless youth and young adults; Samish Indian Nation for \$30,000 for rental assistance and case management; Skagit Domestic Violence and Sexual Assault Services for \$49,824 for domestic violence emergency center; Skagit YMCA/Oasis Teen Shelter for \$42,000 for youth emergency shelter operations and staffing. In addition, the Public Health Director may approve funding to programming addressing additional emergent community needs that arise mid-year during the 2020-2021 State Fiscal Year up to 10% of the fund reserves.
12. Personal Services Agreement with Community Action of Skagit County for the provision of COVID-19 health outreach services to Spanish and indigenous-language speaking households in Skagit County, with the goal of reducing the prevalence of COVID-19 in the community. Compensation shall not exceed \$10,000 for program expenses. The Agreement is ratified to commence on May 1, 2020, and continue until July 31, 2020.

13. Personal Services Agreement with Norse Sound Creative to transition the static opioid resource guide to a more user-friendly online platform by creating a website to enhance community knowledge and access to resources in their strategic plan. Compensation shall not exceed \$6,100 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.
14. Amendment No. 1 to Contract No. C20190595 with Northwest Regional Council, Northwest Washington Area Agency on Aging, Contract No. 204018-NUTR, to provide meals and nutrition support through congregate and home-delivered meals to the senior services community. This Amendment includes a third classification, effective April 1, 2020, for billing related to meals provided in response to the COVID-19 pandemic. Compensation to Skagit County remains the same and shall not exceed \$322,862. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
15. Amendment No. 2 to Personal Services Agreement No. C20200106 with Bronlea Mishler, d/b/a Bronlea M Consulting to assist Public Health in response to the COVID-19 emergency and develop responses and outreach materials to be shared through various outlets such as the Public Health website, local media, social media and community partners. This Amendment updates the contractors name, following changing the business to a Limited Liability Company, to Bronlea M Consulting LLC. Compensation remains the same and shall not exceed \$20,000. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
16. Amendment No. 1 to Personal Services Agreement No. C20190312 with Skagit Valley YMCA to operate the Oasis Teen Shelter program, seven days per week, every day of the year. This Amendment increases compensation by \$2,500 for the provision of additional staffing to ensure adequate sanitation and cleaning supplies to maintain a safe living environment during the COVID-19 pandemic outbreak. Total compensation shall not exceed \$39,500. The term remains the same and shall continue until June 30, 2020. All other terms and conditions of the original Agreement shall remain in effect.
17. Amendment No. 1 to Personal Services Agreement No. C20190259 with Northwest Youth Services to operate the Skagit County Transitional Living Program to provide at least twelve (12) beds to homeless and runaway youth. This Amendment increases compensation by \$2,200 to hire a professional cleaning service to ensure adequate sanitation and cleaning supplies to maintain a safe living environment during the COVID-19 pandemic outbreak. Total compensation shall not exceed \$52,200. The term remains the same and shall continue until June 30, 2020. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC WORKS:

18. Resolution appointing the 2020 Solid Waste Advisory Committee (SWAC) membership.
19. Amendment No. 3 to Local Agency A&E Professional Services Consultant Agreement No. C20180009 with Natural Systems Design, Inc. for the Concrete-Sauk Valley Road Bank Stabilization and Fish Passage Project, #ES8000-10. This Amendment updates Exhibit A, Scope of Work, for additional data, survey, assessment, analysis, design, permitting and bid support and project management support for the project. Compensation is increased by \$169,065 and the term is extended one additional year, ending December 31, 2021. Total compensation shall not exceed \$393,415. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
20. Amendment No. 1 to Vendor Services Agreement No. C20190565 with Reisner Distributor, Inc. for Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes. This Amendment includes additional fuel treatment items in Exhibit "A", Scope of Services. Compensation remains the same and shall not exceed \$331,085.60. The initial term remains the same and shall continue until December 14, 2022. All other terms and conditions of the original Agreement shall remain in effect.

V. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Amendment No. 3 to Personal Services Agreement NO. C20190024 with Rita Ordonez dba Birdsign Consulting to perform project-specific and tiered environmental review(s) in compliance with the U.S. Department of Housing and Urban Development Environmental Review Procedures 24 CFR Part 58 as assigned by Skagit County Public Health, for projects for which Skagit County is the Responsible Entity. This Amendment extends the term of the Agreement from May 31, 2020, to December 31, 2020, to allow for the completion of environmental review work. Total compensation remains the same and shall not exceed \$45,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.