

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

I. MONDAY, MAY 24, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing – County Administrator Planning and Development Services, Parks, Recreation and Fair, and Facilities Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- c) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- d) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- e) 3:00 p.m. - 3:45 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer: <https://global.gotomeeting.com/join/520321453>):
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 45 minutes)
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, MAY 25, 2021:

- a) *8:30 a.m. - 9:00 a.m. Consideration of the Hearing Examiner's Recommendation for the Following Open Space Applications (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
 - 1. Discussion/Possible Action: Resolution Concerning a Transfer of 4.63 Acres from Designated Forest Land to Current Use Open Space Submitted by Barbara Jo Trask and Gerrit J. Van Den Engh, Application No. CUOS #8-2020
 - 2. Discussion/Possible Action: Resolution to Include 5.57 Acres in the Current Use Open Space Submitted by Stan and Shelley Ross, Application No. CUOS #11-2020
 - 3. Discussion/Possible Action: Resolution Concerning a Transfer of 4.90 Acres from Current Use Farm and Agriculture to Current Use Open Space Submitted by Skagit Land Trust, Application No. CUOS #1-2021
- b) *9:30 a.m. - 10:30 a.m. Administrative Services – Trisha Logue, Director (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):

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1. Presentation by Gordon Thomas Honeywell Governmental Affairs: End of Legislative Session
 2. Presentation by Jeanne Cushman with Ahne, PLLC: Guemes Island Ferry
- c) *10:45 a.m. - 11:00 a.m. Planning and Development Services – Hal Hart, Director (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
1. Presentation: Review the Final Plat Approval Request of Whistle Lake Estates #PLO7-0068 Proposed by Strandberg Construction
 2. Possible Action: Signature by the Chair of the Board of County Commissioners of the Final Plat Mylar #PLO7-0068 for the Plat of Whistle Lake Estates
- d) *11:00 a.m. - 11:15 a.m. Public Health – Jennifer Johnson, Director (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
1. Public Hearing/Possible Action: To Consider Testimony Regarding an Application for Public Service Grant Component of the Community Development Block Grant (CDBG)
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
1. County and Individual Success Stories
 2. Public Comment Period
 3. Miscellaneous Announcements
- f) *12:45 p.m. - 1:45 p.m. Public Health – Jennifer Johnson, Director (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
1. Presentation: Affordable Housing/Homelessness Funding Options
 2. Public Comment Regarding Funding Options
- g) *2:00 p.m. - 3:00 p.m. Board of Health Special Session (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)

III. WEDNESDAY, MAY 26, 2021:

- a) 7:30 a.m. - 9:00 a.m. Commissioners may attend the Skagit Conservation District Board Meeting hosted by Skagit Conservation District
- b) 11:00 a.m. - 12:00 p.m. State Auditor's Entrance Conference (Listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)

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IV. THURSDAY, MAY 27, 2021:

- a) 12:00 p.m. - 1:00 p.m. Port of Skagit Ribbon Cutting Event at Mavrik Marine (780 Pearle Jensen Way, La Conner)
- b) 1:00 p.m. - 2:00 p.m. Commissioners may attend NACo West Regional Meeting hosted by NACo
- c) 2:00 p.m. - 3:00 p.m. Bi-Weekly Work Session: American Rescue Plan (Listen to the meeting by calling: 1 (571) 317-3122 Access Code: 271 182 277 or join by computer: <https://global.gotomeeting.com/join/271182277>)

MONDAY, MAY 24, 2021:

*2:30 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Public Works Staff)

Guemes Ferry Terminal (Girder Replacement) Project #FEMP-8, Federal Aid #HBP-6240(003) (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 220 727 813 or join by computer: <https://global.gotomeeting.com/join/220727813>)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21

IV. CONSENT AGENDA FOR MONDAY, MAY 24, 2021 (items 1 through 23):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 17, 2021.
2. Record of the Proceedings for Tuesday, May 18, 2021.
3. Record of the Proceedings for Thursday, May 20, 2021.

b) ADMINISTRATIVE SERVICES:

4. Resolution adopting a Skagit County Video Camera Policy to provide guidance and direction regarding the installation, use and management of security cameras at County-owned buildings and properties.
5. Resolution designating Chair Lisa Janicki as the Authorized Official of Skagit County to accept the award terms and conditions and acknowledge the assurances of compliance with Title VI of the Civil Rights Act of 1964 from the U.S. Department of the Treasury for the Coronavirus Local Fiscal Recovery Fund and to execute the attached contract on behalf of Skagit County.
6. U.S. Department of the Treasury Award Terms and Conditions regarding the Coronavirus Local Fiscal Recovery Fund and Assurances of Compliance with Civil Rights Requirements. Funds may be used to cover eligible costs incurred from March 3, 2021 through December 31, 2024. The period of performance shall continue through December 31, 2026.

c) AUDITOR:

7. Vendor Services Agreement with K&H Printers for the printing and mailing of all ballot and election materials for any official election as directed by Skagit County. Compensation shall not exceed \$350,000 and is based on a fee schedule. The Agreement shall commence on August 1, 2021 and continue for three years.
8. Intergovernmental Agreement with the State of Washington Secretary of State for the combined production and distribution of the state and local Voter's Pamphlet. Compensation to the Secretary of State will be based on an apportionment of costs for composition, production, and distribution pursuant to paragraph 4. The Agreement shall commence on the date of execution and continue through June 30, 2026.

d) BUDGET AND FINANCE:

9. Resolution to set the statutory dates pursuant to RCW 36.40 for the FY 2022 Skagit County budget schedule.

e) FACILITIES MANAGEMENT:

10. Vendor Services Agreement with ScoCon, LLC Commercial Construction for labor, materials, equipment, removal and disposal and supervision for a prevailing wage job to install acoustical tile and suspension system ceiling within District Court. Installation will occur in Courtrooms 1 and 2, the hallway, 4 offices and breakroom located at 600 South 3rd Street in Mount Vernon. Compensation shall not exceed \$98,000. The Agreement shall commence on the date of execution and continue for 5 months.
11. Personal Services Agreement with Carletti Architects, P.S. to provide technical specifications, bid documents, and construction administration for re-roofing the Commissioners Administrative Building located at 1800 Continental Place in Mount Vernon. Compensation shall not exceed \$27,000 plus tax. The Agreement shall commence on the date of execution and continue until December 31, 2021.

f) INFORMATION SERVICES:

12. Master Subscription Agreement with Adaptive Insights, LLC (Workday, Inc.) for the provision of Adaptive Planning budget management software. Compensation shall not exceed \$105,000. The Agreement shall commence on June 20, 2021 and continue through June 19, 2023.

g) PARKS AND RECREATION:

13. Resolution calling for a public hearing to consider testimony regarding proposed revisions to the Parks and Recreation User Fee Schedule for the Skagit Valley Playfields. The public hearing is scheduled to take place on Tuesday, June 22, 2021, at 10:00 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by phone: 1 (408) 650-3123 Access Code: 632 327 501.
14. Change Order #1 to Construction Contract Agreement No. C20210128 with Tiger Construction, LTD for the Presentin Park Side Channel Restoration and Recreational Improvements Project #RCO 16-1730. This Change Order adds additional Clearing and Clearing and Grubbing not shown in the original contract.

Compensation for this additional work increases total compensation from \$1,826,114.89 to \$1,836,806.37. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC HEALTH:

15. Personal Services Agreement with Lifeline Connections to provide jail transition services to adult inmates with behavioral health disorders to facilitate safe transfer from Skagit County Community Justice Center into community-based services. Total compensation shall not exceed \$70,000. The Agreement is ratified to commence on May 1, 2021 and continue until December 31, 2021.
16. Resolution authorizing the submission of the 2021 Community Development Block Grant (CDBG) General Purpose Application and Certifications of Compliance for the Homeownership Assistance Project.

i) PUBLIC WORKS:

17. Resolution granting voting authority for the approval of the Recycling Contamination Reduction and Outreach Plan (CROP) before the Solid Waste System Governance Board. If the proposed CROP is approved by the Governance Board, it will be added as an appendix to the Comprehensive Solid Waste Management Plan.
18. Resolution appointing the 2021 Solid Waste Advisory Committee (SWAC) membership.
19. Interlocal Cooperative Agreement with Skagit Conservation District to support various Voluntary Stewardship Program (VSP) projects to meet Skagit County's enhancement goals. Compensation shall not exceed \$24,000. The Agreement shall commence on the date of execution and continue until December 31, 2021.
20. Vendor Services Agreement with Dews Electric, LLC to provide pump maintenance at Similk and reprogram the alvitar variable frequency drive as needed. Compensation shall not exceed \$1,500. The Agreement is ratified to commence on February 1, 2021 and shall continue for one year.
21. Vendor Services Agreement with United Site Services of Nevada, Inc. to furnish and maintain portable toilet units at Guemes Ferry Dock, Ovenell Transfer Station, Sauk Transfer Station, Bonnar's Trading Post, Clear Lake Transfer Station, Bayview Edison Road/W. Edison Lane Intersection, and four county-owned units in the Burlington Yard. Compensation shall not exceed \$24,000. The Agreement shall commence on the date of execution and continue for two years, with the option to extend the term for an additional two years.
22. Amendment No. 1 to Vendor Services Agreement No. C20190178 with Skagit Soils, Inc. to process yard waste including grass, leaves, brush, and organic trimmings. This Amendment extends the term by one year, ending June 12, 2022. Compensation remains the same and shall not exceed a total of \$24,000 and is based on a fee schedule. All other terms and conditions of the original Agreement shall remain in effect.
23. Amendment No. 1 to the Rural Arterial Program Agreement, Skagit County Contract No. C20190201, with the County Road Administration Board (CRAB), Project No. 2919-01, for the Francis Road Reconstruction, Section 3 Project, Road No. 79000. This Amendment increases compensation to Skagit County from \$287,221 to \$1,487,221. The term remains the same and shall continue until April 26, 2027. All other terms and conditions of the original Agreement shall remain in effect.

V. MISCELLANEOUS AGENDA (Items 1 through 2):

a) BUDGET AND FINANCE:

1. Resolution to award grant funding for Economic Development / Public Facilities Projects.

b) PLANNING AND DEVELOPMENT SERVICES:

2. Grant Deed of Conservation Easement with Kathy Mischke for Short Plat #PL21-0038. The proposed land division complies with Skagit County Code 14.16.860, Agricultural Land Preservation, will create a one (1) acre residential lot containing the existing residential structure (Lot 1 as outlined in Exhibit B of the Conservation Easement document). The remaining acreage, 46.9 acres, will be placed in the conservation easement (Lot 2 as outlined in Exhibit B of the Conservation Easement document). The property is commonly known as Assessor Parcel Numbers P37902, P38363, P38364, P98361, and P134730.