

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. SATURDAY, MAY 16, 2015:**

- a) \*2:00 p.m. Ribbon Cutting: Town of Concrete Fire and Life Safety Facility (Town of Concrete Fire and Life Safety Facility, 45396 Main Street, Concrete)

### **II. MONDAY, MAY 18, 2015:**

- a) \*9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; Emergency Medical Services Departments
- b) 11:00 a.m. – 11:30 a.m. Emergency Medical Services – Mark Raaka, Director:
1. Proclamation Recognizing May 17, through May 23, 2015, as Emergency Medical Services Week
  2. Miscellaneous
- c) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. – 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **III. WEDNESDAY, MAY 20, 2015 THROUGH FRIDAY, MAY 22, 2015:**

*NATIONAL ASSOCIATION OF COUNTIES (NACO)  
WESTERN INTERSTATE REGIONAL CONFERENCE (WIR) CONFERENCE  
(KAUAI COUNTY, HAWAII)*

### **FUTURE BID OPENING:**

- Tuesday, May 26, 2015, 2:30 p.m. Sauk Transfer Station Paving Project #WMP50-12
- Tuesday, May 26, 2015, 2:45 p.m. Decommission Five (5) Wells, Located at 16902 Lake View Boulevard, Mount Vernon
- Tuesday, May 26, 2015, 3:00 p.m. Re-Roof of the Skagit County Administration Building, Located 700 South Second Street, Mount Vernon

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, MAY 18, 2015 (items 1 through 25):**

a) COMMISSIONERS:

1. Record of the proceedings for Monday, May 11, 2015.
2. Record of the proceedings for Tuesday, May 12, 2015.

b) AUDITOR:

3. Addendum No. 2 to Warranty, Support, and License Agreement with Hart InterCivic, Inc., Skagit County Amendment No. A20100119 (Contract No. C20050250). The purpose of this Addendum is to continue support of the Auditor's election equipment, software and licenses for an additional three years beginning on June 13, 2015, and expiring on June 12, 2018, and increase annual compensation by 4% for a new annual compensation amount for the second term not to exceed \$23,012. The new compensation amount shall not exceed \$179,666.

c) COMMUNITY SERVICES:

4. Personal Services Agreement with Arrestling to provide training for the Advanced Skagit County Crisis Intervention Team (CIT) Training. The training shall be a two-day training session taking place on October 8, 2015, and October 9, 2015. Compensation shall not exceed \$3,800.
5. Amendment No. 1 to Personal Services Agreement No. C20140581 with Sea Mar Community Health to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Sea Mar Community Health to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015.
6. Amendment No. 1 to Personal Services Agreement No. C20140612 with Compass Health to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Compass Health to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015.
7. Amendment No. 1 to Personal Services Agreement No. C20140609 with Phoenix Recovery Services to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Phoenix Recovery Services to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015.
8. Amendment No. 1 to Personal Services Agreement No. C20140584 with Sunrise Services to provide integrated mental health and chemical dependency treatment services for the Skagit County Mental Health Court (MHC) clients. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Sunrise Services to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015.

d) EMERGENCY MEDICAL SERVICES:

9. System Services Agreement with ShiftPlanning, Inc. to provide an internet-based workforce management software system for the purpose of personnel scheduling management for all public and provider trainings offered by Skagit County Emergency Medical Services (EMS). The Agreement shall commence on the date of execution and continue for one year and shall automatically renew for additional one year terms unless cancelled. ShiftPlanning shall bill an amount not to exceed \$1,068 annually, based on a forecast of up to a maximum of 40 concurrent monthly users; additional user subscriptions will be available on demand at a supplementary rate of \$1.50 per employee per month.
10. Agreement between King County and Skagit County Emergency Medical Services (EMS) to provide "EMS Online" a web-based training program for all Skagit County Advance Life Support (ALS) and Basic Life Support (BLS) providers as required per Washington Administrative Code (WAC) 246-976. The Agreement shall commence on the date of execution and continue for one year and may automatically renew for additional one year terms if Skagit County EMS completes the renewal process. Annual user fee payments of \$50 per year per user for approximately 450 ALS and BLS providers shall not exceed \$22,500.
11. Personal Services Agreement with Hollis Consulting to conduct leadership and team building training for Skagit County Emergency Medical Services (EMS) providers on June 15, 2015, and June 16, 2015. Compensation shall not exceed \$1,500.

e) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Cooperative Agreement with Skagit Public Utility District (PUD) No. 1 to establish a cost sharing partnership for Pictometry aerial imagery software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed \$13,000 for the two-year term.
13. Interlocal Cooperative Agreement with the Skagit River System Cooperative to establish a cost sharing partnership for Pictometry aerial imagery software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed \$13,000 for the two-year term.
14. Interlocal Cooperative Agreement with the Seattle City Light to establish a cost sharing partnership for Pictometry aerial imagery software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed \$13,000 for the two-year term.

f) PARKS, RECREATION, AND FAIR:

15. Amendment No. 3 to Personal Services Agreement No. C20140241 with Semrau Engineering & Surveying, PLLC, to provide construction bid documents and specifications for site improvements, building pad and utility rough-in for the Clear Lake Beach Park Restroom Facility project. Due to the termination of Agreement No. C20140486 with Interwest Construction Inc. for the construction of the Clear Lake Beach Park Restroom Project, additional time was required to administrate the rebid and construction phase of the project. This Amendment increases compensation by an additional \$5,000 for a new compensation amount not to exceed \$28,000. All other terms and conditions of the original Agreement subsequent Amendments shall remain in effect including the termination date of December 31, 2015.

g) PROSECUTING ATTORNEY:

16. Multiple Tenant Commercial Lease Agreement with SaviBank for premises located at 208 East Blackburn, Suite 203 in Mount Vernon for use by the Skagit County Family Support Division. The term of the Lease shall commence on June 1, 2015, and continue for a two-year period. Skagit County shall pay monthly installments of \$2,488.82 in advance on the first day of each month.

h) PUBLIC HEALTH:

17. Amendment No. 2 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646, for the delivery of public health services as described in Exhibit "A", Statement of Work. The purpose of this Amendment is to

add Statements of Work to provide funding for technical assistance to small community and non-community Group A Water systems; and amend Statements of Work to fund implementation of the on-site sewage system (OSS) and local management plan (LMP) for the last six months of the 2013-2015 biennium; and to provide Women, Infants, and Children (WIC) Nutrition Program services. This Amendment allocates an additional \$11,900 in funding for a new compensation amount to Skagit County not to exceed \$500,336. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination of December 31, 2017.

i) PUBLIC WORKS:

18. Resolution for approval of maps, plans, and specifications and call for bids for the Resurfacing of Annual Construction Program (ACP) Roads Project #ESA015-1. The bid opening is scheduled to take place on Monday, June 8, 2015, at 2:30 p.m. or as soon thereafter as possible.
19. Amendment No. 2 to Rural Arterial Program (RAP) Project Agreement No. C20130206 with the County Road Administration Board (CRAB) to authorize funds for the Bow Hill Road Project RAP #2913-01. The purpose of this Amendment is to reflect the increase in Rural Arterial Trust Account (RATA) funding from \$1,500,000 to \$2,306,700 as per the original Agreement the project has been awarded \$806,700 which completes the funding request. The estimated project cost is \$3,000,000. There is a 10% match on the RATA funds and the County has received \$450,000 in Federal Surface Transportation Program (STP) funds for a total funding packet of \$2,766,700. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
20. Rural Arterial Program (RAP) Project Agreement with the County Road Administration Board (CRAB) to authorize funds for the Francis Road Project in the amount of \$93,300.
21. Construction Contract Agreement with Puget Sound Surfacers, Inc. for the crushing of raw materials at Skagit County's Eagle Pit Crushing Contract #RF20-EAG-D, pursuant to Resolution No. R20150135 which awarded the bid. The Agreement shall commence on the date of execution and all work is to be completed within 65 working days from the first working day, as issued in the Notice to Proceed, the contract shall continue for one year after substantial completion of work. Compensation shall not exceed \$384,721.
22. Vendor Services Agreement with Surety Pest Control to provide pest control services at the Skagit County Recycling and Transfer Station located at 14158 Ovenell Road in Mount Vernon; the Guemes Island Ferry terminal located at 500 I Street in Anacortes; and additional Skagit County sites may be added to this contract on an as needed basis. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$6,000 and is based on a fee schedule.
23. Amendment No. 2 to Grant Agreement No. C20140118 with the State of Washington by and through the Salmon Recovery Funding Board (SRFB) and the Recreation and Conservation Office (RCO) to complete the final design for over 3,600 feet of a new Hansen Creek Channel, including the installation of numerous wood structures, as well as floodplain plantings, Project No. 13-1060P. The purpose of this Amendment is to include funding from Puget Sound Acquisition and Restoration (PSAR) in the amount of \$133,159, from project #12-1205, to take the Minkler Road bridge design from preliminary to final. The new award amount to Skagit County is \$378,299, 85% of the total project cost. Skagit County Clean Water Fund – Fund 120 will provide a match of \$66,759, 15% of the total project costs.
24. Personal Services Agreement with Northwest Hydraulic Consultants to develop conceptual level designs for a stormwater collection system for the study area that is adequate to treat both existing and future development. The stormwater management plan will include approximately 0.75 square mile of mixed residential, industrial, and commercial/educational land uses including Dunbar Road, Cottonwood Lane, Sunset Lane, and areas adjoining State Route (SR) SR-536. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$85,000 and is based on a fee schedule.

j) SHERIFF:

25. Subscription Material Agreement with Lexipol, LLC to provide access to the Lexipol Knowledge Management System. The Agreement shall commence on the date of execution and continue

until terminated. Compensation shall not exceed \$5,713 annually for the first and second year. Annual rates will be determined according to established rates thereafter.

**V. RATIFICATION AGENDA (items 26 through 31):**

**k) ADMINISTRATIVE SERVICES:**

26. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Port of Skagit to facilitate the distribution of funds in the amount of \$212,500 through a Grant Agreement with the Washington State Department of Commerce via Skagit County Contract No. C20150139 for the Advanced Environmental Permitting Grant Program for the Northern State Adaptive Reuse Study. The signed Interlocal Cooperative Agreement could not be executed before February 1, 2015, because the contract between Skagit County and the Washington State Department of Commerce was not received for consideration or routing until April 5, 2015.
27. Interlocal Cooperative Agreement with the Port of Skagit to facilitate the distribution of funds through a Grant Agreement with the Washington State Department of Commerce via Skagit County Contract No. C20150139 for the Advanced Environmental Permitting Grant Program for the Northern State Adaptive Reuse Study. The Agreement commenced on February 1, 2015, and continues through June 30, 2015. Compensation shall not exceed \$212,500.

**l) COMMUNITY SERVICES:**

28. Resolution authorizing the ratification of Amendment No. 1 to Interlocal Cooperative Agreement No. C20140377 with Northwest Educational Service District 189 to provide behavioral health intervention and treatment services for children in grades K-12 in all seven school districts in Skagit County. Development of the revision of the terms and scope of work in Exhibit "C" delayed finalization of the Amendment.
29. Amendment No. 1 to Interlocal Cooperative Agreement No. C20140377 with Northwest Educational Service District 189 to provide behavioral health intervention and treatment services for children in grades K-12 in all seven school districts in Skagit County. The purpose of this Amendment is to replace Exhibit "C" to reflect the change in the fee schedule. All other terms and conditions of the original Agreement shall remain in effect including the total compensation amount not to exceed \$400,000 which is funded by the 1% sales tax, and the termination date remains as August 31, 2015.

**m) PUBLIC WORKS:**

30. Resolution authorizing the ratification of Amendment No. 1 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program to identify and reduce pollution in the Samish and Padilla Bay watersheds through activities and data gathering. Execution of the Amendment was delayed due to the time required to fully execute the Amendment and the need to begin work as soon as possible for the Clean Samish Initiative "90 Days to Clean Water".
31. Amendment No. 1 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program to identify and reduce pollution in the Samish and Padilla Bay watersheds through activities and data gathering. The purpose of this Amendment is to provide funding for additional tasks listed as Task 9 – Agricultural Best Management Practices; Task 10 – Education and Outreach; Task 11 – Sewage Sniffing Dogs, and Task 12 – Integrated PIC Database. The additional Tasks 9 through 12 began on January 1, 2015, the termination date remains as July 31, 2016. This is a Federal Pass-Through Grant from the United States (US) Environmental Protection Agency and is 100% funded through the WA DOH. All other terms and conditions of the original Contract shall remain in effect.